

## AGENDA

# Independence City Commission

February 6, 2020

Veterans Room Memorial Hall 5:30 PM

### I. REGULAR SESSION

A. Call To Order

B. Pledge Of Allegiance To The United States Of America

C. Adoption Of Agenda

### II. APPOINTMENTS

A. Planning Commission/Board Of Zoning Appeals --  
One Expired Term

Applications Due by February 21, 2020. [CLICK HERE TO APPLY.](#)

### III. PRESENTATIONS

A. Present Lifesaving Awards To Maryssa Peck, Shawn Wallis, Shaycee Bowman, John Gates, Brian Bennett And David Rolland.

*Documents:*

[RCA CODE BLUE SAVE DAN ROTH.PDF](#)

### IV. CONSENT AGENDA

(Consent is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

A. Appropriations

1. A-1856
2. D-1912
3. P-1828

*Documents:*

[ORDINANCE NO A-1856.PDF](#)  
[ORDINANCE NO D-1912.PDF](#)  
[ORDINANCE NO P-1828.PDF](#)

**B. Consider Adopting The 2020 Pay Plan Resolution As Budgeted.**

*Documents:*

[RCA -- PAY PLAN ADOPTION 2020.PDF](#)

**C. Consider Approving A Cereal Malt Beverage License For Dollar General #3686 At 1210 East Main Street.**

*Documents:*

[6246- DOLLAR GENERAL CEREAL MALT.PDF](#)

**D. Consider Awarding Low Bid Meeting Specifications For Tractor And Brush Hog For Airport.**

*Documents:*

[RCA TRACTOR 2020.PDF](#)

**E. Consider A Request To Advertise The Sale Of Two Tractors With Brush Hogs On Purple Wave.**

*Documents:*

[RCA REQUEST TO LIST TRACTORS ON PURPLE WAVE.PDF](#)

**V. ITEMS FOR COMMISSION ACTION**

**A. Consider Authorizing The Mayor To Sign An Option To Purchase Real Estate With Lee's Cooling & Heating For A Tract Of Land In The West Laurel Industrial Park.**

*Documents:*

[RCA -- BEECHAM.PDF](#)

**B. Consider Adopting An Ordinance Amending The**

## **Qualification For Licensure Of Plumbers.**

*Documents:*

[RCA - PLUMBING BOARD - CEU ORDINANCE - 02062020.PDF](#)

### **C. Consider Adopting An Ordinance Amending The 2012 Edition Of The Uniform Plumbing Code.**

*Documents:*

[RCA - PLUMBING BOARD - COPPER PIPING - 02062020.PDF](#)

### **D. Consider The Following Traffic Control Proposals In The Area Surrounded By Pennsylvania Avenue, Oak Street, Park Boulevard, And Parkhurst:**

1. Place no parking signs within 30 feet of the approach of all stop signs.
2. Place signs restricting parking to one side of the street on 2nd, 4th, 5th, and 6th from Parkhurst to Oak
3. Place a no parking sign on Oak east of Park Boulevard to restrict parking near the alley intersecting Oak.
4. Place appropriately detailed low clearance signs near Oak and 6th on Oak; and near Park Boulevard and Myrtle on Park Boulevard.
5. Place stop signs at the following intersections to stop east/west traffic:
  - a. Beech & 2nd
  - b. Beech & 4th
  - c. Beech & 5th
  - d. Beech & 6th
  - e. Pecan & 5th
  - f. Pecan & 6th
6. Place stop signs at the following intersections to stop southbound traffic:
  - a. Parkhurst & 4th
  - b. Parkhurst & 5th
  - c. Parkhurst & 6th

*Documents:*

[TRAFFIC CONTROL RCA ENTIRE PARKHURST PROJECT.PDF](#)

## **VI. DISCUSSION**

### **A. Discuss Allowing The Sale Of Alcoholic Beverages**

**On Sundays.**

## **VII. REPORTS**

**A. 223 West Main Street Update.**

**B. KDOT Grant Updates.**

**C. January 2020 Sales Tax Report.**

*Documents:*

[JANUARY - 2020 SALES TAX REPORT.PDF](#)

**D. 4th Quarterly Financial Statement For Quarter Ending December 31, 2019.**

*Documents:*

[4TH QUARTER 2019 TREASURERS FINANCIAL STATEMENT.PDF](#)

**E. 2020 Census Update**

1. Complete Count Committee Training February 7, 2020 at 9:30 AM.
2. First Friday Presentation March 6, 2020 at 7:30 AM.

**F. Demonstration Of Beta Dashboard For The Community Based Strategic Plan.**

**G. City Board Minutes**

1. December 16, 2019 Plumbing Board.
2. December 18, 2019 Library Board of Trustees
3. January 15, 2020 Recreation Commission Minutes

*Documents:*

[DECEMBER 16, 2019 - PLUMBING BOARD MINUTES - APPROVED 01202020.PDF](#)  
[LIBRARY BOARD OF TRUSTEES.12.18. 2019.PDF](#)  
[JAN 15, 2020 REC COMMISSION MINUTES.PDF](#)

## **VIII. CITY MANAGER'S COMMENTS**

## **IX. COMMISSIONERS' COMMENTS**

## **X. PUBLIC CONCERNS**

**XI. EXECUTIVE SESSION**

**A. Personnel Matters Of Non-Elected Personnel**

**B. For The Purpose Of Reviewing And Considering  
City Manager Applications.**

**XII. ADJOURNMENT**



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

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**Department** Fire/EMS

**Director Approval** *Shawn Wallis/Jerry Harrison*

**AGENDA ITEM** Presentation of Lifesaving Awards

**SUMMARY RECOMMENDATION** Present Lifesaving Awards to Maryssa Peck, John Gates, Shaycee Bowman, Shawn Wallis, Brian Bennett and David Rolland

**BACKGROUND** On 1-15-20 at approximately 0017 hrs., We received a call for a man down and not breathing with CPR in progress by his wife as instructed by Emergency Medical Dispatch. Fire/EMS took over CPR and Began Advanced Life Support and the patient is back to work today.

**BUDGET IMPACT** None

**SUGGESTED MOTION** I move to present Maryssa Peck, John Gates, Shaycee Bowman, Shawn Wallis, Brian Bennett and David Rolland with Lifesaving Awards.

ORDINANCE NO. A – 1856

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 6<sup>th</sup> day of February 2020.

\_\_\_\_\_ Mayor

Attest \_\_\_\_\_ City Clerk

Ordinance #A – 1856  
\$ 419,724.66

VENDOR I.D.	NAME	ITEM TYPE	DATE	DISCOUNT	ITEM AMOUNT	ITEM NO#	AMOUNT
032014	INTERNAL REVENUE SERVICE						
I-T1 202001103164	FEDERAL INCOME TAX WITHHELD	D	1/13/2020		4,605.63	000000	
I-T3 202001103164	FICA WITHHELD	D	1/13/2020		6,840.10	000000	
I-T4 202001103164	MEDICARE WITHHELD	D	1/13/2020		1,599.83	000000	13,045.56
032008	KPERs						
I-01 202001103164	KPERs WITHHELD	D	1/14/2020		2,930.43	000000	
I-28 202001103164	KPERs WITHHELD	D	1/14/2020		5,800.00	000000	8,730.43
013350	KANSAS WITHHOLDING TAX						
I-T2 202001103164	KANSAS STATE INCOME TAC	D	1/15/2020		2,144.67	000000	2,144.67
013350	KANSAS WITHHOLDING TAX						
I-T2 202001103163	KANSAS STATE INCOME TAC	D	12/31/2019		5,361.97	000000	5,361.97
032008	KPERs						
I-01 202001103163	KPERs WITHHELD	D	12/31/2019		7,326.36	000000	
I-28 202001103163	KPERs WITHHELD	D	12/31/2019		14,500.60	000000	21,826.96
032014	INTERNAL REVENUE SERVICE						
I-T1 202001103163	FEDERAL INCOME TAX WITHHELD	D	12/31/2019		11,514.81	000000	
I-T3 202001103163	FICA WITHHELD	D	12/31/2019		17,101.18	000000	
I-T4 202001103163	MEDICARE WITHHELD	D	12/31/2019		3,999.39	000000	32,615.38

** B A N K T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	83,724.97	83,724.97
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
<b>BANK TOTALS:</b>	<b>6</b>	<b>0.00</b>	<b>83,724.97</b>	<b>83,724.97</b>

PACKET: 23391 Payroll Entries - 01/10/2

VENDOR SET: 01 City of Independence+ \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK: ALL

\*\* REGISTER GRAND TOTALS \*

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	0.00	83,724.97	83,724.97
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	6	0.00	83,724.97	83,724.97

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	12/2019	42,586.58CR
01	1/2020	17,033.72CR
31	12/2019	496.29CR
31	1/2020	198.55CR
33	12/2019	10,664.29CR
33	1/2020	4,265.57CR
37	12/2019	2,550.91CR
37	1/2020	1,020.36CR
53	12/2019	3,506.24CR
53	1/2020	1,402.46CR

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ALL		83,724.97CR
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TOTAL ERRORS: 0      TOTAL WARNINGS: 0

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
037194	J GRAHAM CONSTRUCTION INC.							
	I-PH4 ADA 01/24/20	PHASE 4 ADA	H	1/24/2020		30,451.38CR	070536	30,451.38
035780	2 B SMOKIN							
	I-2020-102	BBQ MEAL	R	2/07/2020		300.00CR	070537	300.00
002100	A.W.O.L.							
	I-02/2020-STATEMENT	FUNDING	R	2/07/2020		2,500.00CR	070538	2,500.00
037189	AIR-PRO							
	I-2931	HEATER MOTOR	R	2/07/2020		607.85CR	070539	
	I-2931-1	AIR-PRO	R	2/07/2020		105.00CR	070539	712.85
019370	AIRGAS USA LLC.							
	I-9096319180	OXYGEN	R	2/07/2020		237.53CR	070540	
	I-9096795205	AIRGAS USA LLC.	R	2/07/2020		187.55CR	070540	
	I-9097041771	OXYGEN	R	2/07/2020		222.29CR	070540	
	I-9097196929	OXYGEN	R	2/07/2020		269.23CR	070540	
	I-9967558452	OXYGEN	R	2/07/2020		27.66CR	070540	944.26
036761	ALLSTATE BENEFITS							
	I-JAN 2020 CANCER	JAN 20 CANCER INS	R	2/07/2020		36.44CR	070541	36.44
002340	AMERICAN PLANNING							
	I-239212-2015	APA MEMBERSHIP DUES	R	2/07/2020		434.00CR	070542	434.00
002510	ASHCRAFT TIRE COMPANY INC							
	I-25661	606 TIRES	R	2/07/2020		475.14CR	070543	
	I-25777	604 MOUNTS	R	2/07/2020		82.40CR	070543	
	I-25877	609 MOUNTS	R	2/07/2020		140.08CR	070543	
	I-25970	608 FLAT	R	2/07/2020		60.02CR	070543	757.64
036623	AT&T							
	I-1532591509 01/2020	BUSINESS PHONE	R	2/07/2020		2,171.44CR	070544	
	I-3908462504 01/2020	BUSINESS PHONE	R	2/07/2020		569.79CR	070544	
	I-5263652507 01/2020	BUSINESS PHONE	R	2/07/2020		1,321.99CR	070544	
	I-9484972504 01/2020	BUSINESS PHONE	R	2/07/2020		380.45CR	070544	4,443.67
036926	AT&T LONG DISTANCE							
	I-861734200 12/2019	LONG DISTANCE	R	2/07/2020		11.82CR	070545	
	I-861735008 12/2019	LONG DISTANCE	R	2/07/2020		3.25CR	070545	
	I-861735010 01/2020	LONG DISTANCE	R	2/07/2020		31.74CR	070545	
	I-861735010 12/2019	LONG DISTANCE DEC 2019	R	2/07/2020		98.60CR	070545	
	I-8621918106	LONG DISTANCE	R	2/07/2020		18.70CR	070545	
	I-862200863 01/2020	LONG DISTANCE	R	2/07/2020		29.60CR	070545	193.71

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Community National Bank

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
034736 AT&T MOBILITY							
I-287289769568	01/20 CELL PHONES	R	2/07/2020		2,199.74CR	070546	
I-STMT 01/19/20	CELL PHONES	R	2/07/2020		384.16CR	070546	2,583.90
033052 ATMOS ENERGY							
I-ATMOS-KS 0001131	MEM HALL/BLDG D GAS	R	2/07/2020		2,576.19CR	070547	2,576.19
002570 AUTO ZONE							
I-160572990	FILTERS	R	2/07/2020		180.26CR	070548	180.26
037126 AUTOZONE, INC							
I-1605720489	NUTS & BOLTS	R	2/07/2020		7.98CR	070549	
I-1605732225	BATTERY	R	2/07/2020		152.99CR	070549	160.97
032299 BARTA ANIMAL HOSPITAL							
I-01022020	ANIMAL SERVICES	R	2/07/2020		83.50CR	070550	83.50
037239 BARTLESVILLE AMBULANCE							
I-11172	FIRE/EMS	R	2/07/2020		122.85CR	070551	122.85
003190 BEACHNER GRAIN INC.							
I-00108317	ALFALFA PELLETS/OATS	R	2/07/2020		42.65CR	070552	
I-00108598	SALT WATER SOFT PELLETS	R	2/07/2020		82.50CR	070552	125.15
1 BENESSA JONES							
I-JONES OVERPMT	OVERPAYMENT ON F	R	2/07/2020		27.47CR	070553	27.47
032090 BERRY TRACTOR AND EQUIPME							
I-01058987	PARTS	R	2/07/2020		21.50CR	070554	
I-01059014	506 REPAIR	R	2/07/2020		1,102.00CR	070554	1,123.50
036853 BLUBOOTHS							
I-CR15006-MANYO	BOOTS - MANYO	R	2/07/2020		208.00CR	070555	208.00
003460 BOUND TREE MEDICAL LLC							
I-83433990	MEDICAL SUPPLIES	R	2/07/2020		97.80CR	070556	
I-83455884	MEDICAL SUPPLIES	R	2/07/2020		730.36CR	070556	
I-83462020	MEDICAL SUPPLIES	R	2/07/2020		734.24CR	070556	
I-83474926	MEDICAL SUPPLIES	R	2/07/2020		576.09CR	070556	
I-83474927	AC/DC ADAPTER CHARGER	R	2/07/2020		155.50CR	070556	
I-83480853	BVM, SPUR, INFANT MASK	R	2/07/2020		18.29CR	070556	
I-83483752	LANCET, SPEAR	R	2/07/2020		34.00CR	070556	
I-83486518	SPEAR, AIR RELEASE	R	2/07/2020		289.03CR	070556	2,635.31

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
037225 BQ & ASSOCIATES, P.C. LLO							
I-G81202001103163	CS# 2019-LM-000573C LYBARGER	R	2/07/2020		369.33CR	070557	
I-G81202001103164	CS# 2019-LM-000573C LYBARGER	R	2/07/2020		147.73CR	070557	517.06
004160 CDW GOVERNMENT, INC.							
I-WMR8929	CDW GOVERNMENT, INC.	R	2/07/2020		1,911.68CR	070558	1,911.68
036085 CENTRAL NEBRASKA PACKING, INC.							
I-032957	ANIMAL FEED	R	2/07/2020		421.15CR	070559	421.15
032902 CHANDLER OIL, LLC							
I-59559DIESEL	DIESEL	R	2/07/2020		144.90CR	070560	
I-59559GAS	GASOLINE	R	2/07/2020		594.36CR	070560	
I-59644	GASOLINE	R	2/07/2020		281.52CR	070560	1,020.78
004497 JEFF CHUBB - C/O EMERT							
I-02/2020-STATEMENT	CITY ATTORNEY'S FEES	R	2/07/2020		4,437.00CR	070561	4,437.00
033027 CINTAS FIRST							
I-5015707625	FIRST AID	R	2/07/2020		20.21CR	070562	
I-5015707629	FIRST AID	R	2/07/2020		76.71CR	070562	96.92
032159 CJ'S THREADS							
I-06432	LOGO ON SHIRTS	R	2/07/2020		16.50CR	070563	
I-06876	CHAPLAIN VESTS	R	2/07/2020		16.00CR	070563	
I-18584	T SHIRTS	R	2/07/2020		24.90CR	070563	
I-18772	CAPS #23-430 BLK/WHT EMB	R	2/07/2020		28.00CR	070563	85.40
033671 COFFEYVILLE FEED & FARM SUPPLY							
I-756722	ANIMAL FEED	R	2/07/2020		728.75CR	070564	728.75
037240 CONSTELLATION NEWENERGY - GAS DIVISION LLC							
I-2807128	MEM HALL/BLDG D GAS	R	2/07/2020		3,585.01CR	070565	3,585.01
032905 CORNERSTONE REGIONAL SURVEYING, LLC							
I-24352	SURVEY 701 S PENN & W EDI	R	2/07/2020		348.75CR	070566	348.75
036349 D & A ELECTRICAL SYSTEMS, LLC							
I-200202	FIRE ALARM BLDG D	R	2/07/2020		64.50CR	070567	64.50
1 DAVE'S TOWING							
I-1002	TOWING SERVICE	R	2/07/2020		350.00CR	070568	350.00

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
1	DAVE'S TOWING							
	I-1396	TOWING SERVICE	R	2/07/2020		100.00CR	070569	100.00
036783	DBT TRANSPORTATION							
	I-2542928	AWOS	R	2/07/2020		6,000.00CR	070570	6,000.00
1	DONNA PNIALES							
	I-FINE OVERPMT	OVERPMT ON FINES	R	2/07/2020		18.54CR	070571	18.54
036939	DREW RISING							
	I-1942293	MEAL EXPENSE	R	2/07/2020		8.00CR	070572	8.00
022155	EMERT CHUBB REYNOLDS LLC							
	I-02/2020-STATEMENT	MUNICIPAL COURT PROSECUTOR	R	2/07/2020		2,633.20CR	070573	2,633.20
035115	EXPRESS EMPLOYMENT							
	I-23361058AIRPORT	LABOR	R	2/07/2020		783.10CR	070574	
	I-23390199 STR	LABOR	R	2/07/2020		2,491.69CR	070574	
	I-23390199SAN	LABOR	R	2/07/2020		1,422.09CR	070574	
	I-23390199SAN2	LABOR	R	2/07/2020		1,195.66CR	070574	
	I-23391099AIRPORT	LABOR	R	2/07/2020		783.10CR	070574	
	I-23419222 AIRPORT	LABOR	R	2/07/2020		477.50CR	070574	
	I-23419222 SAN CDL	LABOR	R	2/07/2020		1,049.81CR	070574	
	I-23419222 SANITATIO	LABOR	R	2/07/2020		1,291.16CR	070574	
	I-23419222KP	BAUGH, LIZA PAYROLL	R	2/07/2020		707.37CR	070574	
	I-23454946AIRPORT	LABOR	R	2/07/2020		622.66CR	070574	
	I-23454946SAN	LABOR	R	2/07/2020		748.72CR	070574	
	I-23454946SAN2	LABOR	R	2/07/2020		1,413.71CR	070574	
	I-23454946STREET	LABOR	R	2/07/2020		1,681.02CR	070574	
	I-23482267AIRPORT	LABOR	R	2/07/2020		840.40CR	070574	
	I-23482267KP	EXPRESS PAYROLL	R	2/07/2020		775.20CR	070574	
	I-23482267SAN	LABOR	R	2/07/2020		863.32CR	070574	
	I-23482267SAN2	LABOR	R	2/07/2020		1,443.02CR	070574	
	I-23482267STREET	LABOR	R	2/07/2020		2,671.36CR	070574	
	I-23510893AIRPORT	LABOR	R	2/07/2020		1,012.30CR	070574	
	I-23510893KP	EXPRESS PAYROLL	R	2/07/2020		833.34CR	070574	
	I-23510893SAN	LABOR	R	2/07/2020		817.48CR	070574	
	I-23510893SAN2	LABOR	R	2/07/2020		1,459.74CR	070574	
	I-23510893STREET	LABOR	R	2/07/2020		2,143.91CR	070574	27,527.66
	*VOID*	VOID CHECK	V	2/07/2020			070575	**VOID**

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
033119 FASTENAL COMPANY							
I-KSIND40713 122619	ALL THREAD	R	2/07/2020		20.20CR	070576	20.20
035193 FASTLANE PERFORMANCE							
I-01222020	INSTALLATION OF SHUTDOWN	R	2/07/2020		300.00CR	070577	
I-01292020	ROVE POLICE ELECTRONICS	R	2/07/2020		227.50CR	070577	527.50
033708 FBI - LEEDA							
I-200039188	STAFFORD TRAINING	R	2/07/2020		695.00CR	070578	
I-200039412	HELKENBERG TRAIN BVILLE	R	2/07/2020		695.00CR	070578	
I-200039414	HARRISON - BVILLE TRAIN	R	2/07/2020		695.00CR	070578	2,085.00
035748 FIRE X INC.							
I-6347110219	EXT SERVICE	R	2/07/2020		357.00CR	070579	357.00
037139 FLEET FUELS, LLC							
I-3789	OIL	R	2/07/2020		1,407.36CR	070580	
I-55086	FIRE/EMS FJEL	R	2/07/2020		490.72CR	070580	
I-55621	DIESEL	R	2/07/2020		697.50CR	070580	
I-55642	GASOLINE	R	2/07/2020		261.50CR	070580	
I-55642-DIESEL	DIESEL	R	2/07/2020		30.71CR	070580	
I-55642-GAS	GASOLINE	R	2/07/2020		34.79CR	070580	
I-55718	FUEL VEH# 849,306,	R	2/07/2020		666.31CR	070580	
I-55730	FUEL INV 01102020	R	2/07/2020		369.13CR	070580	
I-55743	DIESEL	R	2/07/2020		850.26CR	070580	
I-55795DIESEL	DIESEL	R	2/07/2020		136.83CR	070580	
I-55795GAS	GASOLINE	R	2/07/2020		166.35CR	070580	
I-55821	FUEL VEH 860	R	2/07/2020		30.84CR	070580	
I-55843	FUEL	R	2/07/2020		677.52CR	070580	
I-55855DIESEL	DIESEL	R	2/07/2020		404.57CR	070580	
I-55855GAS	GASOLINE	R	2/07/2020		76.78CR	070580	
I-55856	FUEL INV 01172020	R	2/07/2020		385.15CR	070580	
I-55863DIESEL	DIESEL	R	2/07/2020		796.66CR	070580	
I-55863GAS	GASOLINE	R	2/07/2020		61.45CR	070580	
I-55936	FUEL	R	2/07/2020		23.90CR	070580	7,568.33
*VOID* VOID CHECK		V	2/07/2020			070581 **VOID**	
035124 FOLEY EQUIPMENT							
I-PS210066303	BLADES	R	2/07/2020		313.36CR	070582	313.36
009003 G & G DOZER							
I-62718	DEMOLITION	R	2/07/2020		10,800.00CR	070583	10,800.00

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
009050	GALLS AN ARAMARK CO., LLC							
	I-52780	SHITR, NAMETAGS, BUGLES	R	2/07/2020		74.55CR	070584	74.55
010230	HECKMAN & ASSOCIATES, P.A							
	I-H&A 1608-466	MEM HALL CONSULTING	R	2/07/2020		770.00CR	070585	770.00
036474	HOFER & HOFER & ASSOCIATES INC							
	I-1942318	CITY HALL PAY APP #6	R	2/07/2020		20,340.00CR	070586	20,340.00
036558	HOWARDS ELECTRIC L.L.C.							
	I-1346	ELECTRIC WORK	R	2/07/2020		316.29CR	070587	
	I-YE-46	PENN/CHESTNUT	R	2/07/2020		199.86CR	070587	516.15
035980	HUBER & ASSOCIATES							
	I-CW153974	ENTERPOL MAINT AGREEMENT	R	2/07/2020		11,423.28CR	070588	
	I-CW154023	DOWN PAY FOR MAINT AGREE	R	2/07/2020		750.00CR	070588	12,173.28
1	IDVILLE							
	I-2750818	ID MAKER REPAIR	R	2/07/2020		34.95CR	070589	34.95
011211	INDEPENDENCE FIRE FIGHTER							
	I-09 202001103163	FIRE INSURANCE WITHHELD	R	2/07/2020		66.77CR	070590	
	I-09 202001103164	FIRE INSURANCE WITHHELD	R	2/07/2020		26.71CR	070590	93.48
011180	INDEPENDENCE COMMUNITY							
	I-06 202001103163	COMMUNITY CHEST WITHHELD	R	2/07/2020		30.70CR	070591	
	I-06 202001103164	COMMUNITY CHEST WITHHELD	R	2/07/2020		12.30CR	070591	43.00
033149	INDEPENDENCE FIREMEN'S							
	I-23 202001103163	FUNDING/FIREMEN'S ASSOCIATION	R	2/07/2020		150.00CR	070592	
	I-23 202001103164	FUNDING/FIREMEN'S ASSOCIATION	R	2/07/2020		60.00CR	070592	210.00
033777	INDEPENDENCE GUN CLUB							
	I-02/2020-FEE	MAINTENANCE FEE/RIFLE BERM	R	2/07/2020		69.71CR	070593	69.71
011212	INDEPENDENCE HEATING & AIR							
	I-25406	HEATER/HOOFSTOCK BLDG	R	2/07/2020		2,200.00CR	070594	2,200.00
032735	INDEPENDENCE HISTORICAL							
	I-02/2020-FUNDING	FUNDING	R	2/07/2020		1,416.67CR	070595	1,416.67
011215	INDEPENDENCE MAIN STREET							
	I-02/2020-STATEMENT	FUNDING FOR INDEP. MAIN STR.	R	2/07/2020		1,666.67CR	070596	1,666.67

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
035590	INDEPENDENCE RECREATION COMMISSION							
	I-202002033170	POOL 2019 LOSSES	R	2/07/2020		15,053.39CR	070597	15,053.39
011280	INDEPENDENCE USD 446							
	I-02/2020-STATEMENT	ASH ALLOTMENT	R	2/07/2020		2,000.00CR	070598	2,000.00
033016	INDEPENDENCE UPHOLSTERY							
	I-696653	RECOVE BENCH SEATING	R	2/07/2020		750.00CR	070599	750.00
037194	J GRAHAM CONSTRUCTION INC.							
	I-PH4ADA RSPK AP1	PH 4 ADA-RS PARK APP 1	R	2/07/2020		40,011.58CR	070600	
	I-PH4ADA10TH AP9	PH 4 ADA 10TH ST APP 9	R	2/07/2020		24,433.56CR	070600	
	I-PPAN 2ND EXT AP4	PPAN 2ND EXT - APP 4	R	2/07/2020		16,628.76CR	070600	
	I-PPAN 2ND EXT-APP3	PPAN 2ND EXT - APP 3	R	2/07/2020		18,050.18CR	070600	99,124.08
1	JAMES FITZHUGH							
	I-FITZHUGH OVERPMT	OVERPAYMENT ON	R	2/07/2020		2.24CR	070601	2.24
036703	JERRY HARRISON							
	I-01222020	EXP REPORT	R	2/07/2020		35.78CR	070602	35.78
036865	JONATHAN JOHNSON							
	I-1942271	MEAL EXPENSE J. JOHNSON	R	2/07/2020		8.00CR	070603	8.00
013440	K.E.I. KELLEY ELECTRIC, I							
	I-2406	PARK SIDEWALK ELECTR	R	2/07/2020		160.00CR	070604	160.00
036033	KANSAS ALCOHOLIC BEVERAGE CONTROL							
	I-CMB LIC - DEC 2019	CMB STAMPS - DEC 2019	R	2/07/2020		350.00CR	070605	350.00
032449	KANSAS PAYMENT CENTER							
	I-W16202001103163	MG3D*00095C/KEITH COPITHKE	R	2/07/2020		83.29CR	070606	
	I-W16202001103164	MG3D*00095C/KEITH COPITHKE	R	2/07/2020		33.32CR	070606	
	I-W61202001103163	MG04DM00185C/0000252462 LEMOS	R	2/07/2020		55.38CR	070606	
	I-W61202001103164	MG04DM00185C/0000252462 LEMOS	R	2/07/2020		22.16CR	070606	
	I-W66202001103163	CS# MG 18DM00183 I - K GINTHER	R	2/07/2020		75.16CR	070606	
	I-W66202001103164	CS# MG 18DM00183 I - K GINTHER	R	2/07/2020		30.07CR	070606	299.38
035618	KANSASLAND TIRE WHOLESALE							
	I-287920	TIRES TOWER 1	R	2/07/2020		2,443.98CR	070607	2,443.98
013351	KC 24 HOUR TRUCK REPAIR							
	I-INV1735	605 REPAIR	R	2/07/2020		2,229.52CR	070608	
	I-INV1736	602 REPAIR	R	2/07/2020		985.87CR	070608	3,215.39

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
032674	KEY EQUIPMENT & SUPPLY CO							
	I-258924	RADIATOR 507	R	2/07/2020		794.23CR	070609	794.23
036883	LABETTE HEALTH							
	I-13	MEDICAL SUPPLIES	R	2/07/2020		1,770.43CR	070610	1,770.43
032571	LACAL EQUIPMENT, INC.							
	I-0315258-IN	BLADES	R	2/07/2020		1,538.84CR	070611	1,538.84
036790	LIFE-ASSIST, INC							
	I-868369	MEDICAL SUPPLIES	R	2/07/2020		673.35CR	070612	
	I-964021	MEDICAL SUPPLIES	R	2/07/2020		962.29CR	070612	
	I-964733	MEDICAL SUPPLIES	R	2/07/2020		122.39CR	070612	
	I-964938	MEDICAL SUPPLIES	R	2/07/2020		556.74CR	070612	
	I-967645	MEDICAL SUPPLIES	R	2/07/2020		1,184.31CR	070612	
	I-967657	GLUCOSE GEL	R	2/07/2020		52.38CR	070612	
	I-969010	INSTA-GLUCOSE TUBE	R	2/07/2020		42.90CR	070612	3,594.36
035268	MEGA LLC							
	I-965	40 YD FEES	R	2/07/2020		750.00CR	070613	750.00
015680	MID CONTINENT BAND							
	I-02/2020-STATEMENT	FUNDING	R	2/07/2020		758.34CR	070614	758.34
032556	MIDWEST MINERALS, LLC							
	I-403304	ICE CONTROL	R	2/07/2020		1,230.27CR	070615	
	I-403405	ICE CONTROL	R	2/07/2020		286.81CR	070615	
	I-404361	ROCK	R	2/07/2020		1,016.00CR	070615	
	I-404436	ROCK	R	2/07/2020		513.63CR	070615	
	I-404601	ROCK	R	2/07/2020		506.41CR	070615	
	I-404781	ROCK	R	2/07/2020		271.90CR	070615	
	I-404953	ROCK	R	2/07/2020		1,026.35CR	070615	
	I-405087	ROCK	R	2/07/2020		720.00CR	070615	5,571.37
036981	MONTGOMERY COUNTY RWD #2							
	I-JAN 20 MTR READ	JAN METER READINGS	R	2/07/2020		48.00CR	070616	48.00
016230	MUNICIPAL CODE CORPORATIO							
	I-00338867	3 COPIES SUP #57	R	2/07/2020		2,069.53CR	070617	2,069.53
033867	N.E.O. FAB							
	I-5861	CASTERS	R	2/07/2020		875.00CR	070618	875.00

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
037078	NATIONAL INDUSTRIAL & SAFETY SUPPLY							
	I-15052	OIL PADS	R	2/07/2020		99.90CR	070619	99.90
1	NATIONAL RIFLE ASSOC							
	I-TRN032303272020	NRA instr	R	2/07/2020		685.00CR	070620	685.00
017100	NEWKIRK-DENNIS & BUCKLES, INC.							
	I-9303	ADD 19 DODGE RAM #1285	R	2/07/2020		354.00CR	070621	354.00
018120	O'REILLY AUTO PARTS							
	I-0154-316382	CODE ENFORCEMENT	R	2/07/2020		3.60CR	070622	
	I-0154-319693	HOSE	R	2/07/2020		93.32CR	070622	
	I-0154-319980	PARTS	R	2/07/2020		10.49CR	070622	
	I-0154-320302	LIGHT	R	2/07/2020		6.21CR	070622	
	I-0154-320748	STRAP	R	2/07/2020		3.99CR	070622	
	I-0154-321342	WIPERS	R	2/07/2020		13.05CR	070622	
	I-0154-322269	HYD HOSE	R	2/07/2020		78.03CR	070622	
	I-0154-322619	FILTER	R	2/07/2020		51.66CR	070622	
	I-0154-322867	INSULATORS	R	2/07/2020		10.22CR	070622	270.57
037174	PRAIRIELAND PARTNERS							
	I-10065387	SPINDLE	R	2/07/2020		245.86CR	070623	
	I-10079045	604 HOSE	R	2/07/2020		75.48CR	070623	
	I-10150102	TURF GARD/OIL FILTER	R	2/07/2020		22.77CR	070623	344.11
036753	PRO CARPET BUILDING SERVICES, LLC							
	I-02/2020-STATEMENT	JANITORIAL SERVICE - BLDG D	R	2/07/2020		1,360.00CR	070624	1,360.00
036900	QUADMED, INC.							
	I-160240	MEDICAL SUPPLIES	R	2/07/2020		333.50CR	070625	333.50
033404	QUALITY MOTORS							
	I-159014	504 REPAIR	R	2/07/2020		807.52CR	070626	807.52
037195	RYNAE RAMSEY							
	I-EXP011801202020	EXP REPORT	R	2/07/2020		28.29CR	070627	28.29
034341	JASON REDDY							
	I-EXP01212020	EXP REPORT 01212020	R	2/07/2020		16.36CR	070628	16.36
021300	RESOURCE RECOVERY DIV 4392							
	I-4392-000007549	LANDFILL	R	2/07/2020		10,096.12CR	070629	
	I-4392-000007561	LANDFILL	R	2/07/2020		9,330.71CR	070629	19,426.83

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
036150	RANELLE RICE							
	I-1942291	MEAL EXPENSE	R	2/07/2020		8.00CR	070630	8.00
036748	RLI SURETY							
	I-2020 BOND - LIES	BOND - LACEY LIES	R	2/07/2020		175.00CR	070631	175.00
022030	SAFETY-KLEEN CORP							
	I-81392767-2	RECLAIM	R	2/07/2020		132.78CR	070632	132.78
037117	SERVICE PRO OF INDEPENDENCE							
	I-91498	2018 FORD, FULL SERVICE	R	2/07/2020		49.98CR	070633	
	I-91796	2015 TOYOTA SERVICE	R	2/07/2020		70.99CR	070633	120.97
036563	SHRED-IT USA, LLC							
	I-8128965397	SHREDDING SERVICE	R	2/07/2020		170.52CR	070634	170.52
032677	SOUTHERN UNIFORM							
	I-97195	PANTS	R	2/07/2020		119.98CR	070635	
	I-97196	BOOTS - MAUERSBERGER	R	2/07/2020		139.99CR	070635	259.97
033178	DUSTIN STAFFORD							
	I-EXP01222020	EXP REPORT	R	2/07/2020		45.01CR	070636	45.01
032898	STERICYCLE, INC.							
	I-4009034279	CHARGES	R	2/07/2020		2,183.70CR	070637	2,183.70
036250	SUMMIT TRUCK GROUP							
	I-150161259	HARNES	R	2/07/2020		89.12CR	070638	
	I-H1299	150161259	R	2/07/2020		89.12CR	070638	178.24
037100	TBS ELECTRONICS, INC							
	I-102081	SURGE ARRESTER	R	2/07/2020		85.00CR	070639	85.00
036501	TELEFLEX							
	I-9502093544	MEDICAL SUPPLIES	R	2/07/2020		612.50CR	070640	612.50
026090	THE VICTOR L. PHILLIPS							
	I-PSO017892-1	STRAPS 510	R	2/07/2020		136.75CR	070641	136.75
1	TRACY LUMM							
	I-LUMM-CUPCAKES	CUPCAKES - RECEPTIO	R	2/07/2020		70.00CR	070642	70.00

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
035684	TYLER TECHNOLOGIES, INC							
	I-025-285313	GEN MAINT SUPPORT	R	2/07/2020		218.00	CR 070643	218.00
026091	MARK VINING							
	I-EXP012201232020	EXP REPORT	R	01/22-23/2020		29.29	CR 070644	29.29
026097	VOLZ WELDING AND MACHINE							
	I-12869	509 REPAIR	R	2/07/2020		1,189.32	CR 070645	1,189.32
027340	WHISTLER GLASS &							
	I-24890	3 BROKEN WINDOWS	R	2/07/2020		580.22	CR 070646	580.22
036568	WILDCAT STRIPING							
	I-230	10TH STREET	R	2/07/2020		1,066.00	CR 070647	1,066.00
029045	ZOLL MEDICAL CORPORATION							
	I-2991936	MEDICAL SUPPLIES	R	2/07/2020		534.70	CR 070648	
	I-90039884	PREVENTIVE MAIN	R	2/07/2020		1,530.00	CR 070648	2,064.70

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	110	0.00	305,548.31	305,548.31
HANDWRITTEN CHECKS:	1	0.00	30,451.38	30,451.38
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	113	0.00	335,999.69	335,999.69

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
070536	01-037194	J GRAHAM CONSTRUCTION INC.	1	CHECK DATE < ITEM DATE	TRAN NO#: I-PH4 ADA 01/2

TOTAL ERRORS: 0      TOTAL WARNINGS: 1

PACKET: 23419 Regular Payments - 02/07/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	2/2020	115,143.08CR
08	2/2020	2,675.28CR
17	1/2020	20,940.69CR
17	2/2020	84,534.37CR
31	2/2020	12,658.99CR
33	2/2020	1,027.69CR
37	2/2020	41,675.97CR
44	2/2020	2,000.00CR
46	2/2020	10,800.00CR
53	2/2020	18.22CR
79	2/2020	85.00CR
92	1/2020	9,510.69CR
92	2/2020	250.77CR
96	2/2020	34,678.94CR

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ALL		335,999.69CR
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ORDINANCE NO. D – 1912

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 6<sup>th</sup> day of February 2020.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

Ordinance # D – 1912  
\$259,298.09

PACKET: 23457 12/31/19 DRAFT ORD D - 1912

VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	ITEM TYPE	ITEM DATE	DISCOUNT	ITEM AMOUNT	ITEM NO#	AMOUNT
002112	ADVANCE INSURANCE COMPANY							
	I-DEC 2019 LIFE INS	DEC 2019 LIFE INS		D 12/31/2019		530.88CR	000136	530.88
033052	ATMOS ENERGY							
	I-OCT/NOV 19 GAS	OCT/NOV 2019 GAS		D 12/31/2019		6,635.68CR	000137	6,635.68
003431	BLUE CROSS/BLUE SHIELD OF							
	I-6741644	WHITEHEAD COBRA 12/2019		D 12/31/2019		1,310.16CR	000138	
	I-DEC 19 HEALTH INS	DEC 2019 HEALTH INS		D 12/31/2019		73,850.63CR	000138	75,160.79
035825	COMMUNITY NATIONAL BANK							
	I-DEC 2019 VISA	DEC 2019 VISA CARD		D 12/31/2019		260.70CR	000139	
	I-NOV 2019 CC STMT	NOV 2019 CREDIT CARD		D 12/31/2019		1,285.00CR	000139	1,545.70
037198	ELAVON							
	I-NOV 2019 CC FEES	NOV 2019 CC FEES		D 12/31/2019		2,600.02CR	000140	2,600.02
037209	FIRST NATIONAL BANK OF OMAHA							
	I-DEC 19 CC PMTS	DEC. 2019 CC PAYMENTS		D 12/31/2019		39,279.42CR	000141	
	I-DEC 2019 CC PMT	DEC 2019 MC PAYMENT		D 12/31/2019		5,865.63CR	000141	45,145.05
036007	HEARTLAND ACQUISITION LLC							
	I-000117	NOV 2019 SUPPORT FEES		D 12/31/2019		16.00CR	000142	16.00
036763	KANSAS 911 COORDINATING COUNCIL							
	I-2020-35	2020 ANNUAL INVOICE - 911		D 12/31/2019		36,600.00CR	000143	36,600.00
013110	KANSAS DEPARTMENT OF							
	I-DEC 2019 SALES TX	DEC 2019 SALES TAX		D 12/31/2019		4,417.60CR	000144	
	I-NOV 2019 SALES TAX	NOV 2019 SALES TAX		D 12/31/2019		5,235.47CR	000144	9,653.07
013165	KANSAS EMPLOYMENT SECURIT							
	I-4TH QTR 2019	4TH QTR 2019 UNEMP. TX		D 12/31/2019		1,361.45CR	000145	1,361.45
037235	KICKBACK REWARDS SYSTEMS							
	I-CP120147A	DEC 19 WING POINTS		D 12/31/2019		8.34CR	000146	8.34
037182	SPARKLIGHT BUSINESS							
	I-NOV/DEC 19 CABLE	INTERNET - CABLE		D 12/31/2019		1,013.86CR	000147	1,013.86
032034	VALNET TELECOMMUNICATIONS							
	I-851068	INTERNET JAN 2020		D 12/31/2019		108.22CR	000148	108.22

PACKET: 23457 12/31/19 DRAFT ORD D - 1912

VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	ITEM	ITEM	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT
032855	WESTAR ENERGY									
	I-12/2019-035793626	WESTAR ENERGY			D	12/31/2019		31,471.12CR	000149	
	I-NOV/DEC GAS BILLS	NOV/DEC GAS BILLS			D	12/31/2019		47,447.91CR	000149	78,919.03

\*\*\* T O T A L S \*\*\*

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	0.00	259,298.09	259,298.09
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	14	0.00	259,298.09	259,298.09

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 23457 12/31/19 DRAFT ORD D - 1912

VENDOR SET: 01 \*\*\* DRAFT/OTHER LISTING \*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	ITEM	ITEM	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
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01	12/2019	105,213.36CR
08	12/2019	36,600.00CR
26	12/2019	2,611.30CR
31	12/2019	5,183.25CR
33	12/2019	47,915.45CR
37	12/2019	3,844.57CR
49	12/2019	330.42CR
51	12/2019	148.54CR
53	12/2019	11,020.19CR
56	12/2019	1,035.74CR
57	12/2019	32.48CR
64	12/2019	217.74CR
99	12/2019	45,145.05CR

=====

ALL		259,298.09CR
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ORDINANCE NO. P – 1828

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 6<sup>th</sup> day of February 2020.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

Ordinance # P – 1828

\$ 127,250.13



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Administration

**Director Approval** Kelly Passauer

**AGENDA ITEM** Consider adopting the 2020 Pay Plan Resolution as budgeted.

**SUMMARY RECOMMENDATION** City staff recommends approval of the 2020 Pay Plan Resolution.

**BACKGROUND** The City's pay plan is updated each year to keep pace with inflation and the labor market. The attached plan increases the pay ranges by two percent, which is the current rate of inflation per the latest Urban Wage Earners CPI index (2.1%).

**BUDGET IMPACT** 3% was included in the budget for salary increases in 2020. The 2% cost of living adjustment will leave budgeted funds available for additional increases for those employees who are promoted or recommended for merit increases for exceptional performance.

**SUGGESTED MOTION** I move to authorize the Mayor to sign the 2020 pay plan resolution.

**SUPPORTING DOCUMENTS**

1. 2020 Pay Plan Resolution
2. 2020 Pay Plan

**RESOLUTION NO. 2020-\_\_\_\_\_**

**WHEREAS**, Ordinance No. 3061 of the City of Independence, Kansas, provides that the Governing Body of said City shall determine compensation of City officers and employees by appropriate resolution;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF INDEPENDENCE, KANSAS;**

**SECTION 1** The attached pay grade and pay ranges are established for employees of the City of Independence, for the following:

1. Personnel who work 40 hours in a seven-day work period,
2. Personnel in the Fire/EMS Department who are assigned to fire suppression and emergency medical activities are assigned to a 21-day duty cycle, and
3. Sworn personnel in the Police Department who are assigned to a 14-day duty cycle which contains 86 scheduled hours of work.

**SECTION 2** The City Manager shall have the following salary range effective as of January 19, 2020: \$3,219 and \$4,667 per pay period.

**SECTION 3** All employees, upon initial employment, shall be placed at the minimum of their assigned pay grade. Starting rates above minimum must be approved by the City Manager.

**SECTION 4** Merit salary increases may be granted at the discretion of the City Manager and based on employee performance evaluations.

**SECTION 5** Part time employees, seasonal employees or employees hired under a training program shall have their rate of pay established by the City Manager.

**SECTION 6** The City Manager is authorized to establish new classifications and assign the new classification and pay grade provided in SECTION 1 as needed.

**SECTION 7** USE OF PERSONAL AUTOMOBILE: Any employee using his personal automobile for official City business shall be entitled to reimbursement at the rate paid for use of a personal vehicle by the IRS.

**RESOLUTION NO. 2020-\_\_\_\_\_**

**SECTION 8** This resolution shall take effect and be in force from and after January 19, 2020.

**SECTION 9** If there is a conflict between this resolution and any other resolution or any employment policy, this resolution shall prevail.

PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF FEBRUARY 2020.

THE CITY OF INDEPENDENCE

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Mayor Leonhard Caflisch

ATTEST:

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David Schwenker, City Clerk



# City of Independence

## 2020 Pay Plan



### Hourly Pay Rates

### Annual Pay Rates

Position	Grade	Pay Range			Grade	Pay Range		
		Minimum	Midpoint	Maximum		Minimum	Midpoint	Maximum
<b>1. 40 Hour/Seven-day Work Period</b>								
	36	\$40.23	\$49.28	\$58.34	36	\$83,683	\$102,512	\$121,341
	35	\$38.32	\$46.94	\$55.56	35	\$79,701	\$97,634	\$115,567
	34	\$36.72	\$44.98	\$53.24	34	\$76,369	\$93,552	\$110,735
	33	\$34.97	\$42.84	\$50.70	33	\$72,733	\$89,098	\$105,463
	32	\$33.31	\$40.81	\$48.30	32	\$69,292	\$84,883	\$100,474
	31	\$31.81	\$38.96	\$46.12	31	\$66,154	\$81,039	\$95,924
	30	\$30.39	\$37.23	\$44.07	30	\$63,211	\$77,434	\$91,656
Police Chief	29	\$28.96	\$35.48	\$42.00	29	\$60,247	\$73,802	\$87,358
Safety and Code Enforcement Director	29	\$28.96	\$35.48	\$42.00	29	\$60,247	\$73,802	\$87,358
Assistant City Mgr/Zoning Administrator	28	\$27.65	\$33.88	\$40.10	28	\$57,520	\$70,462	\$83,404
Finance Director	28	\$27.65	\$33.88	\$40.10	28	\$57,520	\$70,462	\$83,404
Fire/EMS Chief	28	\$27.65	\$33.88	\$40.10	28	\$57,520	\$70,462	\$83,404
Public Works Director	28	\$27.65	\$33.88	\$40.10	28	\$57,520	\$70,462	\$83,404
Water/Sewer Utilities Director	28	\$27.65	\$33.88	\$40.10	28	\$57,520	\$70,462	\$83,404
Park & Zoo Director	27	\$26.32	\$32.24	\$38.17	27	\$54,750	\$67,069	\$79,388
	26	\$25.06	\$30.70	\$36.34	26	\$52,132	\$63,861	\$75,591
	25	\$23.95	\$29.34	\$34.73	25	\$49,816	\$61,025	\$72,233
	24	\$22.86	\$28.00	\$33.14	24	\$47,544	\$58,241	\$68,938
	23	\$21.80	\$26.70	\$31.60	23	\$45,336	\$55,537	\$65,738
Assistant Director of Utilities	22	\$20.81	\$25.49	\$30.17	22	\$43,281	\$53,019	\$62,757
Assistant Public Works Director	22	\$20.81	\$25.49	\$30.17	22	\$43,281	\$53,019	\$62,757
Cemetery Sexton	22	\$20.81	\$25.49	\$30.17	22	\$43,281	\$53,019	\$62,757
Chief Water Plant Operator	22	\$20.81	\$25.49	\$30.17	22	\$43,281	\$53,019	\$62,757
Chief Wastewater Plant Operator	22	\$20.81	\$25.49	\$30.17	22	\$43,281	\$53,019	\$62,757
	21	\$19.79	\$24.24	\$28.69	21	\$41,159	\$50,420	\$59,681
Airport Supervisor	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
City Clerk/Treasurer	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
Dispatch/Records Supervisor	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
Sanitation Supervisor	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
Street Supervisor	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
Water/Sewer Supervisor	20	\$18.95	\$23.21	\$27.47	20	\$39,407	\$48,274	\$57,140
Building Inspector	19	\$18.21	\$22.30	\$26.40	19	\$37,871	\$46,391	\$54,912
Water Plant Operator II	19	\$18.21	\$22.30	\$26.40	19	\$37,871	\$46,391	\$54,912
Wastewater Plant Operator II	19	\$18.21	\$22.30	\$26.40	19	\$37,871	\$46,391	\$54,912
Administrative Aide	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Deputy City Clerk	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Events Coord/Memorial Hall Supervisor	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Lead Dispatcher	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Parks Supervisor	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Zoo Supervisor	18	\$17.36	\$21.27	\$25.18	18	\$36,118	\$44,244	\$52,371
Clerk III	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Code Enforcement Officer	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Court Clerk III	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Maintenance III	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Public Service Worker III	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Water Plant Operator I	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Wastewater Plant Operator I	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Zookeeper III	17	\$16.67	\$20.42	\$24.17	17	\$34,668	\$42,468	\$50,268
Dispatcher/Clerk II	16	\$16.04	\$19.65	\$23.26	16	\$33,373	\$40,882	\$48,391
	15	\$15.45	\$18.93	\$22.41	15	\$32,142	\$39,374	\$46,606



# City of Independence

## 2020 Pay Plan



### Hourly Pay Rates

### Annual Pay Rates

Position	Grade	Pay Range			Grade	Pay Range		
		Minimum	Midpoint	Maximum		Minimum	Midpoint	Maximum
Clerk II	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Court Clerk II	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Maintenance II	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Public Service Worker II	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Water Plant Operator Trainee	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Wastewater Plant Operator Trainee	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Zookeeper II	14	\$14.87	\$18.22	\$21.56	14	\$30,933	\$37,893	\$44,853
Animal Control Officer	13	\$14.31	\$17.53	\$20.75	13	\$29,766	\$36,463	\$43,161
Dispatcher/Clerk I	13	\$14.31	\$17.53	\$20.75	13	\$29,766	\$36,463	\$43,161
Secretary	13	\$14.31	\$17.53	\$20.75	13	\$29,766	\$36,463	\$43,161
	12	\$13.75	\$16.84	\$19.94	12	\$28,599	\$35,034	\$41,469
Clerk I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Court Clerk I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Guest Services Coordinator	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Maintenance I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Public Service Worker I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Records Clerk I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
Zookeeper I	11	\$13.23	\$16.21	\$19.18	11	\$27,517	\$33,709	\$39,900
	10	\$12.75	\$15.62	\$18.49	10	\$26,520	\$32,487	\$38,454
	9	\$12.40	\$15.19	\$17.98	9	\$25,799	\$31,603	\$37,408
Laborer	8	\$11.96	\$14.66	\$17.35	8	\$24,886	\$30,486	\$36,085
Office Worker	8	\$11.96	\$14.66	\$17.35	8	\$24,886	\$30,486	\$36,085
<b>2. Fire/EMS (21-day duty cycle)</b>								
Captain / MICT	18	\$17.36	\$21.27	\$25.18	18	\$50,565	\$61,942	\$73,319
FF II/MICT	15	\$15.45	\$18.93	\$22.40	15	\$44,990	\$55,113	\$65,236
FF I /MICT	14	\$14.87	\$18.21	\$21.56	14	\$43,294	\$53,035	\$62,776
Captain / EMT A	14	\$14.87	\$18.21	\$21.56	14	\$43,294	\$53,035	\$62,776
Captain / EMT	12	\$13.75	\$16.85	\$19.94	12	\$40,052	\$49,064	\$58,075
FF II/EMT A	11	\$13.23	\$16.21	\$19.19	11	\$38,537	\$47,208	\$55,879
FF I/EMT-A	10	\$12.74	\$15.61	\$18.48	10	\$37,113	\$45,464	\$53,814
FF II/EMT	9	\$12.40	\$15.19	\$17.98	9	\$36,113	\$44,239	\$52,364
FF I/EMT	8	\$11.96	\$14.66	\$17.35	8	\$34,841	\$42,680	\$50,519
<b>3. Police (14-day duty cycle)</b>								
Police Captain	23	\$21.80	\$26.70	\$31.60	23	\$45,336	\$55,537	\$65,738
Lead Detective	21	\$19.79	\$24.24	\$28.69	21	\$43,218	\$52,942	\$62,666
Police Sergeant	21	\$19.79	\$24.24	\$28.69	21	\$43,218	\$52,942	\$62,666
Police Detective	20	\$18.95	\$23.21	\$27.47	20	\$41,377	\$50,687	\$59,997
Police Officer II	19	\$18.21	\$22.30	\$26.40	19	\$39,764	\$48,711	\$57,658
Police Officer I	17	\$16.67	\$20.42	\$24.17	17	\$36,401	\$44,591	\$52,782

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee, \$ 75.00

No. 6244



# DEALER'S RETAIL LICENSE

From 01 23, 2020  
Month Day Year

To 12 31, 2020  
Month Day Year

*To All Whom It May Concern:*

*License is here by granted to Dollar General #3686 to sell at retail*

## CEREAL MALT BEVERAGES

(State if for consumption on the premises, or for sale in original and unopened containers and not for consumption on the premises.)

at 1210 E. Main  
*(Give exact location, with street number, if any.)*

*in the City of Independence in Montgomery County, Kansas,*

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This license will expire December 31, 2020 unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.



Given under our hands and the corporate seal of said City, this \_\_\_\_\_ day of \_\_\_\_\_,

Countersigned: \_\_\_\_\_ Mayor

\_\_\_\_\_  
City Treasurer City Clerk

Form B-379-82236



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Public Works-Airport

**Director Approval** *Mike Passauer*

**AGENDA ITEM** 2020 Tractor/Brush Hog Bids.

**SUMMARY RECOMMENDATION** Approve request to approve bid for the John Deere 6135E tractor and Bush Hog 2820 brush hog which both met or exceeded specs.

**BACKGROUND** While reviewing the bids received, the factors taken into consideration were meeting specs and ease of service. Prairieland partners can provide parts and service in Independence as well as Romans Outdoor Power will provide parts and service for the brush hog at their Independence location. The new tractor and brush hog will replace a 1987 tractor and brush hog in the airport department that are currently used for mowing areas around the runways and the apron.

**BUDGET IMPACT** The tractor and brush hog are in the 2020 Budget in the amount of \$100,000.

**SUGGESTED MOTION** I move to approve the bid from Prairieland Partners in the amount of \$72,242.54 for a new John Deere 6135E tractor and the bid from Romans Outdoor Power in the amount of \$18,045.00 for a Bush Hog 2820 brush hog.

**SUPPORTING DOCUMENTS**

1. Bid tab
2. Bid specifications

TABULATION - AIRPORT TRACTOR AND BRUSH HOG - JANUARY 30, 2020

VENDOR	DESCRIPTION	ITEM #1 TRACTOR		ITEM #2 BRUSH HOG	TOTAL	SPEC VIOLATIONS	COMMENTS
ROMANS OUTDOOR POWER	KUBOTA M6- 141DTC-F	74,941.00	BUSH HOG 2820	18,045.00	92,986.00	130 HP	
LANG DIESEL INC.	MASSEY FERGUSON 6713	68,613.84	RHINO 6200	22,532.00	91,145.84	130 HP	W/ LOADER, IN STOCK, 60 DAY LEAD TIME
LANG DIESEL INC.	MASSEY FERGUSON 6713	64,613.84	RHINO 6200	22,532.00	87,145.84	130 HP	SAME AS ABOVE W/O LOADER, IN STOCK, 60 DAY LEAD TIME
LANG DIESEL INC.	MASSEY FERGUSON 67145	85,626.16	RHINO 6200	22,532.00	108,158.16		LATE JUNE DELIVERY, 60 DAY LEAD TIME
LANG DIESEL INC.	MASSEY FERGUSON 67155	96,621.80	RHINO 6200	22,532.00	119,153.80		45 DAY LEAD TIME, 60 DAY LEAD TIME
PRAIRIELAND PARTNERS	JD 6130M	90,803.85	JDM20	22,631.13	113,434.98	130 HP	
PRAIRIELAND PARTNERS	JD6135E	72,242.54	JDM20	22,631.13	94,873.67		

LOW BID ALL  
 SPECS MET  
 LOW BID

# ADVERTISEMENT FOR BID

The City of Independence, Kansas, is accepting bids for a new Tractor and Brush Hog for the City's Municipal Airport meeting or exceeding the attached specifications.

Bids will be in the office of the City Clerk, 811 W. Laurel Street, Independence, Ks. 67301, on or before 2:00 p.m. Thursday, January 30<sup>th</sup>. Bids shall be enclosed in a sealed envelope plainly marked on the outside "Airport Tractor and Brush Hog". If bid is mailed, original envelope shall be enclosed in a separate envelope addressed to the City Clerk, also plainly marked on the outside as stated above. E-mail or fax bids will not be accepted. The apparent low bid will then be presented to the Independence City Commission at their next regular meeting for their formal action.

The city reserves the right to accept or reject any or all bids or to waive any irregularities should any occur as may best benefit the City. The City Manager may require that no bidder may withdraw a bid for a period of up to forty-five (45) days after the date and hour set for opening bids, but that a bid may be withdrawn up to twenty-four (24) hours prior to expiration of the deadline for submitted bids.



Lacey Lies, Director of Finance

1-17-2020

Date



# SPECIFICATIONS & BID SHEET

**TRACTOR:**

\$ \_\_\_\_\_

MINIMUM 135 ENGINE HORSEPOWER  
CAB WITH HEAT AND A/C  
MECHANICAL FOUR-WHEEL DRIVE  
12/12 TRANSMISSION WITH POWER REVERSER  
540/1000 RPM PTO  
BEACON LIGHT  
BACKUP ALARM  
AM/FM RADIO

**BRUSH HOG:**

\$ \_\_\_\_\_

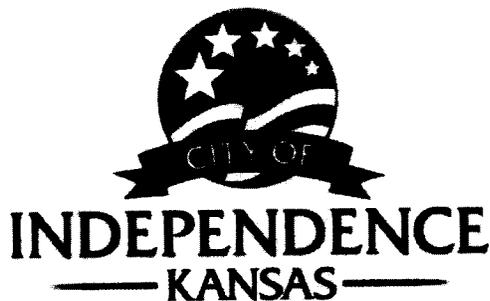
20 FT FLEX WING  
1000 RPM PTO  
CHAIN GUARDS, FRONT AND REAR  
ROUND STUMP JUMPER

**DELIVERY INCLUDED TO:**

INDEPENDENCE MUNICIPAL AIRPORT  
498 FREEDOM DRIVE  
INDEPENDENCE, KS 67301

**FOR ANY QUESTIONS OR FURTHER INFORMATION, PLEASE CONTACT:**

MIKE PASSAUER  
PUBLIC WORKS DIRECTOR  
[MIKEP@INDEPENDENCEKS.GOV](mailto:MIKEP@INDEPENDENCEKS.GOV)  
(620) 332-2534





**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Public Works

**Director Approval** Mike Passauer

**AGENDA ITEM** Consider a request to advertise the sale of two tractors with brush hogs on Purple Wave.

**SUMMARY RECOMMENDATION** Advertise tractors and brush hogs on Purple Wave

**BACKGROUND** Due to the age and condition of the equipment I believe the equipment will bring more money than it would have if traded in.

**BUDGET IMPACT** None

**SUGGESTED MOTION** I move to allow the Public Works Director to list the sale of two tractors and brush hogs on the Purple Wave web site.



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Administration

**Director Approval** Kelly Passauer

**AGENDA ITEM** Consider authorizing the Mayor to sign an option to purchase real estate with Lee's Cooling & Heating for a tract of land in the West Laurel Industrial Park.

**SUMMARY RECOMMENDATION** Authorize the Mayor to sign the agreement.

**BACKGROUND** City staff, MCAC and the Chair of the Economic Development Advisory Board have been working with Brian Beecham in regard to the planned expansion of Lee's Cooling & Heating which he recently acquired. The expansion would include construction of a new facility at the West Laurel Industrial Park that would provide the future space needed to retain this growing local business. The lot identified for this expansion consist of 2.2 acres. The agreement would provide an option to purchase the property within three years for \$22,000. The business would pay \$2,000 for the option to buy. If the option is not exercised within three years, the City retains the \$2,000 payment.

**BUDGET IMPACT** \$2,000 will be due to the City once the agreement is fully executed.

**SUGGESTED MOTION** I move to authorize the Mayor to sign an option to purchase real estate with Lee's Cooling & Heating for a tract of land in the West Laurel Industrial Park.

**SUPPORTING DOCUMENTS** Option to purchase real estate.

## OPTION TO PURCHASE REAL ESTATE

*This Agreement* is entered into by and between the **City of Independence, Kansas**, a municipal corporation, hereafter SELLER, and **Lee's Cooling & Heating Co., Inc.**, hereafter BUYER.

*Whereas*, SELLER owns the following described real estate:

Lot 10, West Laurel Street Industrial Park, City of Independence, Montgomery County, Kansas (hereafter "Lot 10").

*And Whereas*, BUYER wishes to acquire an option to purchase Lot 10 from SELLER, and SELLER is willing to give BUYER an option to purchase the same.

*Now Therefore*, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree to the following:

1. **Option to Purchase:** SELLER hereby grants BUYER an option to purchase Lot 10, subject to the terms and conditions of this agreement.
2. **Consideration:** BUYER shall pay SELLER the sum of \$2,000.00 for the option to purchase. Payment shall be made upon SELLER'S execution of this agreement.
3. **Term:** BUYER'S option to purchase shall be for a term beginning upon the date of execution of the last party signing this agreement, and shall extend for a period of three (3) years from that date.
4. **Exercising of Option to Purchase:** Should BUYER elect to exercise its option to purchase Lot 10 as provided herein, BUYER shall give SELLER written notice of its intent to do so prior to expiration of the term of this agreement. Once

BUYER has given SELLER notice of intent to exercise its option to purchase, this agreement shall convert to a standard real estate sales agreement, subject to additional terms and conditions set forth herein.

5. **Additional Terms and Conditions:** Once BUYER has exercised its option to purchase, the following terms and conditions shall apply:

a. The purchase price to be paid by BUYER is \$22,000.00. The \$2,000.00 paid by BUYER at time of execution of this agreement shall be applied toward the purchase price.

b. The parties shall obtain a policy of title insurance for the benefit of BUYER. SELLER shall have a reasonable time within which to comply with any title requirements made by the title insurance company.

c. Any taxes or assessments on the property shall be prorated through date of closing.

d. The closing date shall be a date mutually agreed upon between the parties, but not to exceed sixty (60) days from the date BUYER gives notice of intent to exercise its option. SELLER shall provide BUYER an appropriate warranty deed conveying merchantable title at time of closing.

e. All standard costs and fees, including the cost of title insurance, and any closing fee charged by the closing agent, shall be equally split between the parties.

6. **Failure to Exercise Option:** Should BUYER fail to exercise its option

to purchase within the term of this agreement, SELLER shall be entitled to retain the \$2,000.00 paid by BUYER in exchange for the grant of the option to purchase.

7. **Competing Offer:** In the event SELLER receives a written offer to purchase Lot 10 from a third party during the term of this agreement prior to the time BUYER has given written notice of its intent to exercise its option, SELLER shall give BUYER written notice of the new offer at which time BUYER shall have sixty (60) days from the date of the written notice within which to exercise its option to purchase. The failure of BUYER to exercise its option to purchase after being so notified shall result in the option to purchase being terminated. If the option to purchase is terminated in this manner, BUYER shall be entitled to a prorata refund of the initial consideration paid for the option to purchase.

8. **Binding Effect:** This agreement shall be binding upon the heirs, successors and assigns of the parties hereto.

**SELLER -  
CITY OF INDEPENDENCE, KANSAS**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
LEONHARD CAFLISCH, Mayor

ATTEST:

\_\_\_\_\_  
DAVID W. SCHWENKER, City Clerk

**BUYER -  
LEE'S COOLING & HEATING CO., INC.**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
BRIAN H. BEECHAM, President



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Safety & Code Enforcement

**Director Approval** *David Cowan*

**AGENDA ITEM** Amending Ordinance 18-197 and 18-198, Having to do with Qualifications for Licensure of Plumbers.

**SUMMARY RECOMMENDATION** City staff recommends amending the qualifications for plumber licensure

**BACKGROUND** The City of Independence Plumbing Board has been reviewing qualifications for licensure for a master, journeyman, and apprentice plumber in the City of Independence. The Plumbing Board voted to require plumbers to submit 6 hours of Kansas approved (CEU) starting in 2021 in order to obtain a City license. The request was submitted to City Attorney Jeff Chubb who researched the request and provided the attached ordinance that was approved by the Plumbing Board at their January 20, 2020, meeting.

**BUDGET IMPACT** There is no budget impact.

**SUGGESTED MOTION** I move that the City approve the amendment to the Licensure of Plumbers starting in 2021.

**SUPPORTING DOCUMENTS**

1. Ordinance
2. January 20, 2020 minutes

**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Amending City Code Sections 18-197 and 18-198  
Having to do with Qualifications for Licensure of Plumbers**

*BE IT ORDAINED* by the Governing Body of the City of Independence, Kansas:

**Section 1.** City Code Section 18-197 is amended to read as follows in its entirety:

Sec. 18-197. Classifications; Qualifications.

Plumbing licenses shall be of three types which shall restrict the licensee to performance of the kind of plumbing work for which the license is issued.

(1) Master Plumber: The master plumber license shall be the highest type of plumbing license issued and shall permit the holder to engage in any plumbing work without restriction. The licensee must have at least four (4) years' experience as a plumber. One (1) year of experience may be substituted by one (1) year of training completed at a plumbing trade school.

(2) Journeyman Plumber: A journeyman plumber must have at least two (2) years' experience as a plumber. One (1) year of experience may be substituted by one (1) year of training completed at a plumbing trade school. A journeyman plumber must work under the direct supervision of a master plumber.

(3) Apprentice Plumber: An apprentice plumber must work a minimum of one (1) year in the plumbing field and work under the supervision of a master or journeyman plumber. The one (1) year of experience may be substituted by one (1) year of training completed at a plumbing trade school.

**Section 2.** City Code Section 18-198 is amended to read as follows in its entirety:

Sec. 18-198. Application.

(a) All applicants for licensure as plumbers shall be subject to the following:

(1) The applicant must successfully pass a competency examination administered by an

approved entity designated by the State of Kansas with a minimum score of 75% for passage, provided however, applicants who successfully passed the competency examination prior to July 1, 1989, with a passing score of 70% or greater shall not be required to be re-examined for renewal of certification or licensure.

(2) So long as the applicant keeps his license current, there is no requirement that the competency examination be taken on an annual basis, only that it was taken and passed, and that the applicant has continuously maintained a current license within the State of Kansas.

(3) The current State approved entities for administration of the competency examination are the International Code Counsel, the International Association of Plumbing and Mechanical Officials, or Prometric (pursuant to K.S.A. 12-1508).

(4) All applicants shall pay the fee for taking the competency examination as established by the entity administering the competency examination.

(5) All applicants shall obtain no less than six (6) hours of continuing education on an annual basis relating to construction, maintenance and code update training. Not less than three (3) hours annually shall consist of code update education and training.

(6) Applicants for master plumber shall provide proof of a current bond in the amount of \$2,000.00 signed by a corporate surety authorized to do business in the State of Kansas guaranteeing the licensee's faithful performance of the various provisions of this Article.

(b) Applications for renewal of licensure shall be subject to the following:

(1) Proof of successful completion of the competency examination followed by continual licensure within the State of Kansas through date of application.

(2) Proof of compliance with the requirement of bond and continuing education hours as required for initial licensure.

**Section 3.** This Ordinance shall take effect upon its publication in the official City newspaper.

*Adopted by the Governing Body of the City of Independence, Kansas, on the \_\_\_\_\_ day of January, 2020.*

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
DAVID W. SCHWENKER, City Clerk



January 20, 2020

Plumbing Board Meeting  
Spanish Room – Memorial Hall

Call To Order: Paul Lemon

Present: Paul Lemon, Doug Rinck, Chris Fry  
Absent: Pat Howe & Wayne Sundquist

Minutes: Reviewed the December 16, 2019 minutes  
Motion to approve the minutes: Doug Rinck  
Second: Paul Lemon  
Aye: Rinck, Fry, Lemon  
Nay: None

Old Business: David reviewed the issue on Westminster and the resolution to the issue.  
Discussion about a proposed assistance with sewer rehab grants with the City increasing the assistance to 2,000.00 and 4,000.00 for those that qualify.

New Business:

Proposed Ordinance 1: Removing copper lines for use with natural gas piping.

Motion to approve and send to the commission for approval: Paul Lemon  
Second: Doug Rinck  
Aye: Rinck, Fry, Lemon  
Nay: None

Proposed Ordinance 2: Requiring 6 hrs of CEU starting in 2021 in order to obtain your city license.

Motion to approve and send to the commission for approval: Doug Rinck  
Second: Paul Lemon  
Aye: Rinck, Fry, Lemon  
Nay: None



Non-licenced Plumbers:

Discussion about individuals working inside the City limits without a City license. Several names were provided to David and he will visit with them and warn them about working without a license.

Atmos Gas Webpage:

Chris reported that Atmos Gas will be putting licensed Plumbers names on there website for people to reference when they need a plumber. Atmos is also looking at some assistance programs to help people with the cost of a plumber.

Issue with meters being stolen and people stealing gas. Chris reported about issues of on-going theft that is occurring and informed the plumbers what they need to be watching for.

Motion to adjourn the meeting: Paul Lemon Second: Doug Aye: All approved

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Paul Lemon

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Date

David Cowan 01212020



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

**Department** Safety & Code Enforcement

**Director Approval** *David Cowan*

**AGENDA ITEM** Amending Ordinance 18-217 in the Plumbing Code.

**SUMMARY RECOMMENDATION** City staff recommends amending the use of copper piping.

**BACKGROUND** The City of Independence Plumbing Board has been reviewing concerns about copper piping used for natural gas piping in residential and commercial property. Copper pipe can fail over time as a result of corrosion, flaking on the inside of the pipe and weakening. Atmos Energy is also supportive of the removal of copper piping for a natural gas line.

**BUDGET IMPACT** There is no budget impact.

**SUGGESTED MOTION** I move that the City approve the amendment to the plumbing code and not allow copper pipe to be used for natural gas piping in residential or commercial properties.

**SUPPORTING DOCUMENTS**

1. Ordinance
2. January 20, 2020 minutes

**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Amending the 2012 Edition of the  
Uniform Plumbing Code as Adopted by the City of Independence**

*BE IT ORDAINED* by the Governing Body of the City of Independence, Kansas:

**Section 1.** City Code Section 18-217 is hereby amended to add subsection (i) as follows:

(i) The 2012 Edition of the Uniform Plumbing Code is amended to include the following restriction:

Copper lines are not allowed to be used for natural gas piping lines in residences or commercial properties.

**Section 2.** This Ordinance shall take effect upon its publication in the official City newspaper.

*Adopted by the Governing Body of the City of Independence, Kansas, on the \_\_\_\_\_  
day of January, 2020.*

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
DAVID W. SCHWENKER, City Clerk



January 20, 2020

Plumbing Board Meeting  
Spanish Room – Memorial Hall

Call To Order: Paul Lemon

Present: Paul Lemon, Doug Rinck, Chris Fry  
Absent: Pat Howe & Wayne Sundquist

Minutes: Reviewed the December 16, 2019 minutes  
Motion to approve the minutes: Doug Rinck  
Second: Paul Lemon  
Aye: Rinck, Fry, Lemon  
Nay: None

Old Business: David reviewed the issue on Westminster and the resolution to the issue.  
Discussion about a proposed assistance with sewer rehab grants with the City increasing the assistance to 2,000.00 and 4,000.00 for those that qualify.

New Business:

Proposed Ordinance 1: Removing copper lines for use with natural gas piping.

Motion to approve and send to the commission for approval: Paul Lemon  
Second: Doug Rinck  
Aye: Rinck, Fry, Lemon  
Nay: None

Proposed Ordinance 2: Requiring 6 hrs of CEU starting in 2021 in order to obtain your city license.

Motion to approve and send to the commission for approval: Doug Rinck  
Second: Paul Lemon  
Aye: Rinck, Fry, Lemon  
Nay: None



Non-licenced Plumbers:

Discussion about individuals working inside the City limits without a City license. Several names were provided to David and he will visit with them and warn them about working without a license.

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Issue with meters being stolen and people stealing gas. Chris reported about issues of on-going theft that is occurring and informed the plumbers what they need to be watching for.

Motion to adjourn the meeting: Paul Lemon Second: Doug Aye: All approved

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Paul Lemon

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Date

David Cowan 01212020



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 6, 2020**

Department Police

Director Approval Harrison

**AGENDA ITEM** Consider the following traffic control proposals in the area surrounded by Pennsylvania Avenue, Oak Street, Park Boulevard, and Parkhurst:

1. Place no parking signs within 30 feet of the approach of all stop signs.
2. Place signs restricting parking to one side of the street on 2nd, 4th, 5th, and 6th from Parkhurst to Oak
3. Place a no parking sign on Oak east of Park Boulevard to restrict parking near the alley intersecting Oak
4. Place appropriately detailed low clearance signs near Oak and 6th on Oak; and near Park Boulevard and Myrtle on Park Boulevard
5. Place stop signs at the following intersections to stop east/west traffic:
  - a. Beech & 2<sup>nd</sup>
  - b. Beech & 4<sup>th</sup>
  - c. Beech & 5<sup>th</sup>
  - d. Beech & 6<sup>th</sup>
  - e. Pecan & 5<sup>th</sup>
  - f. Pecan & 6<sup>th</sup>
6. Place stop signs at the following intersections to stop southbound traffic:
  - a. Parkhurst & 4<sup>th</sup>
  - b. Parkhurst & 5<sup>th</sup>
  - c. Parkhurst & 6th

**SUMMARY RECOMMENDATION** Police department staff reviewed the area then met with residents and the Traffic Safety Committee to discuss this proposal. Residents expressed concerns about parking, low clearance warning signs, and dangerous intersections. These are the resulting recommendations:

**No Parking Signs**

- Restricting parking to one side of the street
- Placing no parking signs at intersections
- Place a “no parking” sign at the intersection of Oak and the alley east of Park Blvd.

**Low Clearance Signs**

- Place low clearance signs farther in advance of current signage to prevent tractor-trailer traffic from entering the neighborhood and creating traffic safety issues

**Stop Signs**

- Establish the north/south streets as through streets
- Place stop signs for east/west traffic at the intersections on Beech and Pecan streets
  - Stop the southbound traffic at Parkhurst street (see diagram)

## **BACKGROUND**

### **No Parking Signs**

Riverside Park hosts several events throughout the year that draw large crowds. About eight times a year the park streets are closed for running events. Anytime these runs or large events occur the neighbors report extensive parking issues that jeopardize the safety of motorists because driver views are obstructed by parked cars near alleys and intersections. Even when there are not major events some residents park in a manner that obstructs drivers' views at intersections. Because of this residents in the neighborhood requested curbs be painted yellow and/or no parking signs be added to increase visibility at intersections and one alleyway.

This neighborhood currently has very few controlled intersections located only on the main thoroughfares, not on the side streets in the neighborhood. KSA 8-1571 prohibits parking within 30' of a stop sign, once stop signs are placed in the uncontrolled intersections officers will have the authority to enforce parking restrictions. If stop signs are not placed then "NO PARKING" signs can be posted upon commission authorization allowing officers to enforce parking restrictions (KSA 8-1571).

"NO PARKING" signs will be required at two intersections on Oak because there is no curb or the curb is level with the roadway. A "NO PARKING" sign will be required at the intersection of Oak and the alley east of Park Blvd. because this is not intended to be a controlled intersection. This project will require the posting of about 21 "NO PARKING HERE TO CORNER" signs, one "NO PARKING" sign, and at least 18 "NO PARKING THIS SIDE OF STREET" signs.

If stop signs are authorized by the commission KSA 8-1571 does not require yellow paint or no parking signs. IPD staff recommend investing in some form of visual indicators of parking restrictions. Clear communication is key to ensuring positive relationships between drivers and police.

Residents also requested that parking be restricted to one side of the street due to street width. As measured on pictometry 2<sup>nd</sup> Street is 22 feet wide and 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup> Streets are all 25.8 to 26 feet wide. Oak from Park Blvd. to 2<sup>nd</sup> is 25.9 feet wide. City Ordinance Section 102-116 gives commissioners authority to restrict parking to one side of the street on streets 26 feet or less in width.

NACTO reports that 10 foot travel lanes for each direction are generally safe while discouraging speeding. NACTO also recommends a seven foot minimum for parking lanes. Based on NACTO recommendations most of these streets are eight to 12 feet too narrow to accommodate parking on both sides and one to five feet too narrow for parking on one side. IPD staff believe that with the limited amount of traffic and the limited amount of parking for residents parking on one side is a reasonable compromise.

### **Low Clearance Signs**

The railroad underpass located at Park Boulevard and Parkhurst has a clearance of 12 feet six inches. The underpass has a history of significant impacts as evidenced by severe damage to the concrete. In the summer of 2019 the underpass suffered two impacts. Currently the warning sign for southbound traffic is near Beech on Park Boulevard only 711 feet prior to the underpass. Once a truck has traveled far enough to see the warning sign the underpass is visible. A resident reported that there is nowhere for trucks to safely turn around. The resident reported that tractor-trailers usually back up Park onto Oak then go back to Pennsylvania Avenue (US 75). IPD staff concur with the resident's observation.

The warning sign for northbound traffic is located just south of Cottonwood on Park Boulevard, approximately 1,351 feet prior to the underpass. Once a truck has traveled far enough to see a warning sign the underpass is visible. There are several parking lots that truckers probably use to turn around just south of the underpass.

IPD staff recommend leaving the current warning signs in place and placing some type of warning sign that is visible from Main (US 160) for northbound traffic and Pennsylvania Avenue (US 75) for southbound traffic. Staff believe that more advance notice may prevent truck traffic from venturing off federal routes and those that continue will have more opportunity to turn around.

To prevent southbound trucks from exiting US 75 staff recommend placing a warning sign that communicates “no trucks, low clearance 12’ 6”, .4 miles ahead” on Oak between Pennsylvania Avenue and 6<sup>th</sup> Street, positioned to be seen by eastbound traffic.

To prevent northbound trucks from exiting US 160 staff recommend placing a warning sign that communicates “no trucks, low clearance 12’ 6”, .7 miles ahead” on Park Boulevard between Main and Myrtle, positioned to be seen by northbound traffic.

### **Stop Signs**

There are currently eleven uncontrolled intersections, including three intersections at Parkhurst Street. Some of those intersections are blind due to geographical features in the area.

We are not requesting stop signs be placed at 2<sup>nd</sup> and Oak or Parkhurst and Oak because they are “L” intersections that do not pose the same traffic conflicts as “T” and four-way intersections. This request affects nine intersections and involves the placement of 13 stop signs and posts.

The following intersections in the area are uncontrolled:

- Beech & 2<sup>nd</sup>
- Beech & 4<sup>th</sup>
- Beech & 5<sup>th</sup>
- Beech & 6<sup>th</sup>
  - Obstructed View Southbound
- Pecan & 5<sup>th</sup>
  - Obstructed View
    - Northbound
    - Eastbound
- Pecan & 6<sup>th</sup>
- 2nd & Oak
- Parkhurst & 2<sup>nd</sup>
- Parkhurst & 4<sup>th</sup>
- Parkhurst & 5<sup>th</sup>
  - Obstructed View Southbound
- Parkhurst & 6<sup>th</sup>
  - Obstructed View Southbound

<b>BUDGET IMPACT</b>	No Parking Signs	\$4,000
	Low Clearance Signs	\$ 500
	Stop Signs	\$1,500
	<b>Total Project Estimate</b>	<b>\$6,000</b>

## **SUGGESTED MOTION**

### **No Parking Signs**

I move that city staff be authorized to do the following in the area surrounded by Pennsylvania Avenue, Oak Street, Park Boulevard, and Parkhurst:

1. Place no parking signs within 30 feet of the approach of all stop signs in the area
2. Place signs restricting parking to one side of the street on 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> from Parkhurst to Oak
3. Place a no parking sign on Oak east of Park Boulevard to restrict parking near the alley intersecting Oak at that location.

### **Low Clearance Signs**

I move that city staff be authorized to place appropriately detailed low clearance signs near Oak and 6<sup>th</sup> on Oak and near Park Boulevard and Myrtle on Park Boulevard.

### **Stop Signs**

I move that stop signs be placed at the following intersections to stop east/west traffic:

- Beech & 2<sup>nd</sup>
- Beech & 4<sup>th</sup>
- Beech & 5<sup>th</sup>
- Beech & 6<sup>th</sup>
- Pecan & 5<sup>th</sup>
- Pecan & 6<sup>th</sup>

And that stop signs be placed at the following intersections to stop southbound traffic:

- Parkhurst & 4<sup>th</sup>
- Parkhurst & 5<sup>th</sup>
- Parkhurst & 6<sup>th</sup>

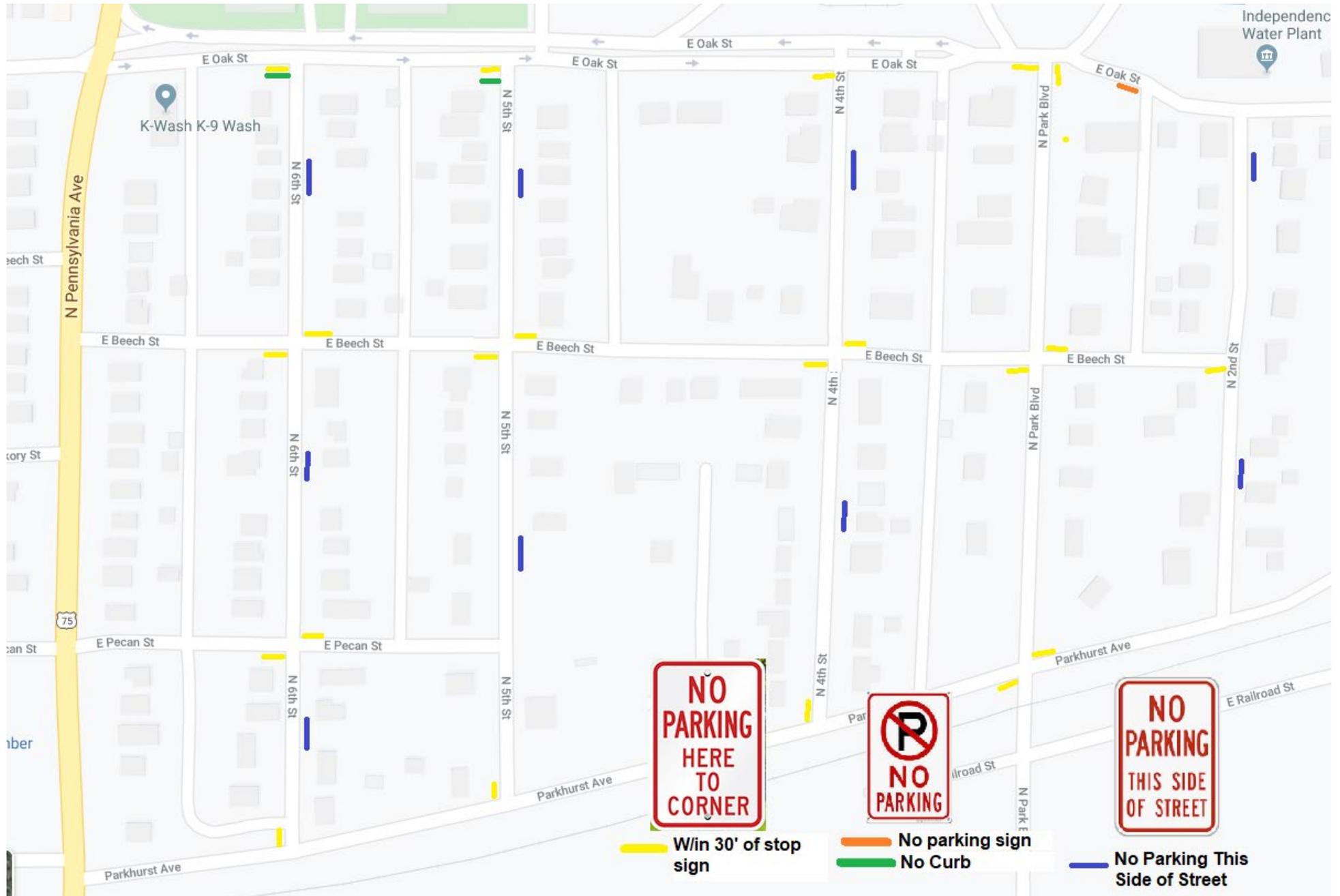
## **SUPPORTING DOCUMENTS**

1. **No Parking Signs**
  - a. Powerpoint attachment
  - b. City Ordinance 102-116
  - c. KSA 8-1571
  - d. NACTO Design Guide
2. **Low Clearance signs**
  - a. PowerPoint attachment
3. **Stop Signs**
  - a. Power Point Attachment

# Parkhurst to Oak Neighborhood

Traffic Safety Proposal

# No Parking Signs Proposal



# Driver-View Obstructions

**Oak at alley east of Park**



**Driver looking left**



Sec. 102-116. - Parking restrictions on narrow streets.

In order to ensure that all city streets and highways will have a minimum of 12 feet of clearance which is required for emergency vehicle use for public safety reasons, the governing body of the city shall have authority to restrict parking on streets and highways in the city pursuant to the guidelines set forth:

- (1) On streets or highways that are 26 feet in width or less, measured curb to curb, the governing body may impose a parking restriction designating no parking on one side of the road or highway.
- (2) On streets or highways that are less than 24 feet in width or less, measured curb to curb, the governing body may impose a parking restriction designating no parking on one side of the road or highway, or no parking on both sides of the street or highway.

The governing body of the city shall have authority to adopt parking restrictions on a case-by-case basis consistent with this ordinance.

To the extent that there may be provisions contained in the standard traffic ordinance published by the League of Kansas Municipalities and adopted by the city for use in municipal court prosecutions which are in conflict with this ordinance, (such as current sections 90 and 91), whether now in existence or as may be adopted in the future, then the provisions of this ordinance shall prevail and control.

(Ord. No. 4131, §§ 1—5, 9-13-12)

## 2017 Kansas Statutes

**8-1571. Stopping, standing or parking prohibited in specified places.** (a) Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic-control device, no person shall:

(1) **Stop, stand or park a vehicle:**

- (i) On the roadway side of any vehicle stopped or parked at the edge or curb of a street;
- (ii) On a sidewalk;
- (iii) Within an intersection;
- (iv) On a crosswalk;
- (v) Between a safety zone and the adjacent curb or within thirty (30) feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by signs or markings;
- (vi) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
- (vii) Upon any bridge or other elevated structure upon a highway or within a highway tunnel;
- (viii) On any railroad tracks;
- (ix) On any controlled-access highway;
- (x) In the area between roadways of a divided highway, including crossovers; or
- (xi) **At any place where official signs prohibit stopping.**

(2) Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

- (i) In front of a public or private driveway;
  - (ii) Within fifteen (15) feet of a fire hydrant;
  - (iii) **Within twenty (20) feet of a crosswalk at an intersection;**
  - (iv) **Within thirty (30) feet upon the approach to any flashing signal, stop sign, yield sign or traffic-control signal located at the side of a roadway;**
  - (v) Within twenty (20) feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within seventy-five (75) feet of said entrance, when properly signposted; or
  - (vi) **At any place where official signs prohibit standing.**
- (3) Park a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers:
- (i) Within fifty (50) feet of the nearest rail of a railroad crossing; or
  - (ii) At any place where official signs prohibit parking.
  - (b) No person shall move a vehicle not lawfully under his or her control into any such prohibited area or away from a curb such a distance as is unlawful.

**History:** L. 1974, ch. 33, § 8-1571; July 1.

(<https://nacto.org/>)



# National Association of City Transportation Officials (<https://nacto.org/>)



## Urban Street Design Guide

GUIDE NAVIGATION ▾

(<https://nacto.org/publication/urban-street-design-guide/>)

PURCHASE GUIDE ([HTTP://ISLANDPRESS.ORG/URBAN-STREET-DESIGN-GUIDE](http://islandpress.org/urban-street-design-guide))



## Lane Width

The width allocated to lanes for motorists, buses, trucks, bikes, and parked cars is a sensitive and crucial aspect of street design. Lane widths should be considered within the assemblage of a given street delineating space to serve all needs, including travel lanes, safety islands, bike lanes, and sidewalks.

Each lane width discussion should be informed by an understanding of the goals for traffic calming as well as making adequate space for larger vehicles, such as trucks and buses.



([https://nacto.org/wp-content/themes/sink\\_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/lane-width-existing.png](https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/lane-width-existing.png))

**Existing**



**Existing**



**Redesign**

Lane widths of 10 feet are appropriate in urban areas and have a positive impact on a street's safety without impacting traffic operations.



([https://nacto.org/wp-content/themes/sink\\_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel//SFCTA.jpg](https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel//SFCTA.jpg))

## Discussion

Travel lanes are striped to define the intended path of travel for vehicles along a corridor. Historically, wider travel lanes (11–13 feet) have been favored to create a more forgiving buffer to drivers, especially in high-speed environments where narrow lanes may feel uncomfortable or increase potential for side-swipe collisions.

Lane widths less than 12 feet have also historically been assumed to decrease traffic flow and capacity, a claim new research refutes.<sup>1</sup>

+ More Info

*The measured saturation flow rates are similar for lane widths between 10 feet and 12 feet...Thus, so long as all other geometric and traffic signalization conditions remain constant, there is no measurable decrease in urban street capacity when through lane widths are narrowed from 12 feet to 10 feet.*

Appendix A-P, p. A152, Florida Department of Transportation (2007). Appendix A-P and Appendix Q

(/docs/usdg/conserved\_by\_bicycle\_fl\_dot.pdf). Conserve By Bicycle Program Study Final Report. Tallahassee, FL: FDOT.

The relationships between lane widths and vehicle speed is complicated by many factors, including time of day, the amount of traffic present, and even the age of the driver. Narrower streets help promote slower driving speeds which, in turn, reduce the severity of crashes. Narrower streets have other benefits as well, including reduced crossing distances, shorter signal cycles (./signal-cycle-lengths), less stormwater, and less construction material to build.

#### Wider travel lanes are correlated with higher vehicle speeds.

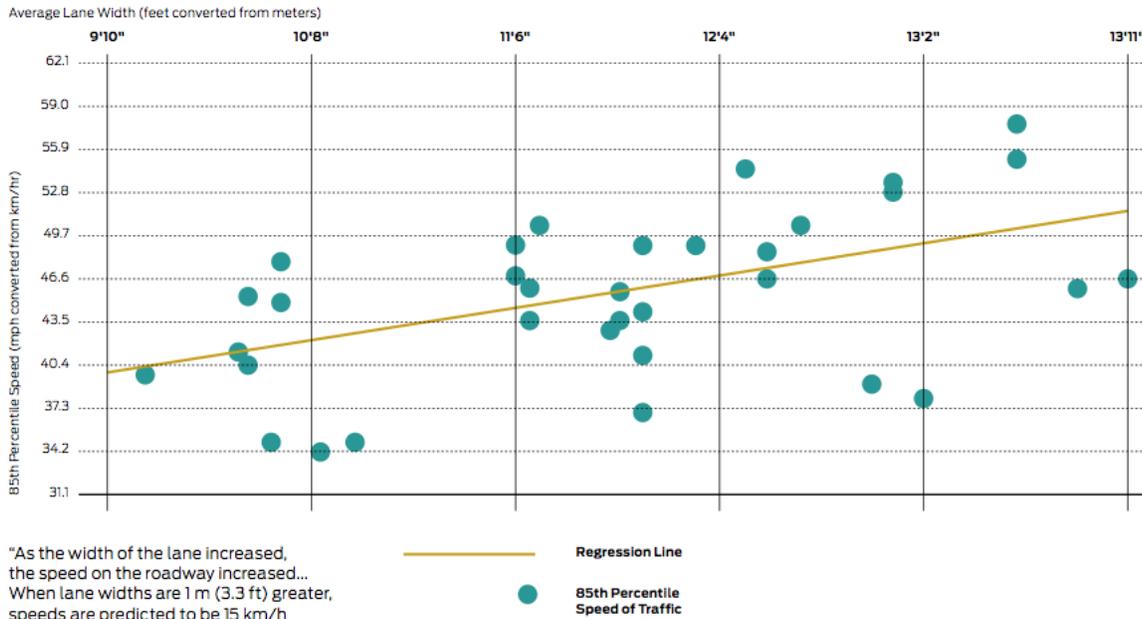


Chart source: Fitzpatrick, Kay, Paul Carlson, Marcus Brewer, and Mark Wooldridge. 2000. "Design Factors That Affect Driver Speed on Suburban Streets." *Transportation Research Record* 1751: 18–25.

([https://nacto.org/wp-content/themes/sink\\_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/wider-travel-lanes-graph.png](https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/wider-travel-lanes-graph.png)) Wider travel lanes are correlated with higher vehicle speeds.

For multi-lane roadways where transit or freight vehicles are present and require a wider travel lane, the wider lane should be the outside lane (curbside or next to parking). Inside lanes should continue to be designed at the minimum possible width. Major truck or transit routes through urban areas may require the use of wider lane widths.

Lane widths of 10 feet are appropriate in urban areas and have a positive impact on a street's safety without impacting traffic operations. For designated truck or transit routes, one travel lane of 11 feet may be used in each direction. In select cases, narrower travel lanes (9–9.5 feet) can be effective as through lanes in conjunction with a turn lane.<sup>2</sup>

### Optional

2 Parking lane widths of 7–9 feet are generally recommended. Cities are encouraged to demarcate the parking lane to indicate to drivers how close they are to parked cars. In certain cases, especially where loading and double parking are present, wide parking lanes (up to 15 feet) may be used. Wide parking lanes can serve multiple functions, including as industrial loading zones or as an interim space for bicyclists.

3 For multi-lane roadways where transit or freight vehicles are present and require a wider travel lane, the wider lane should be the outside lane (curbside or next to parking). Inside lanes should continue to be designed at the minimum possible width. Major truck or transit routes through urban areas may require the use of wider lane widths.

2-way streets with low or medium volumes of traffic may benefit from the use of a dashed center line with narrow lane widths or no center line at all. In such instances, a city may be able to allocate additional right-of-way to bicyclists or pedestrians, while permitting motorists to cross the center of the roadway when passing.

+ More Info



([https://nacto.org/wp-content/themes/sink\\_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel/driver\\_over\\_ctr\\_line.jpg](https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel/driver_over_ctr_line.jpg)) Location: Elmore, OH

### Recommended

Lanes greater than 11 feet should not be used as they may cause unintended speeding and assume valuable right of way at the expense of other modes.

+ More Info

This includes the use of wide outside lanes for bicyclist accommodation. Wide outside lanes are not an effective means of accommodating bicyclists in urban areas.

Restrictive policies that favor the use of wider travel lanes have no place in constrained urban settings, where every foot counts. Research has shown that narrower lane widths can effectively manage speeds without decreasing safety, and that wider lanes do not correlate to safer streets.<sup>3</sup> Moreover, wider travel lanes also increase exposure and crossing distance for pedestrians at intersections and midblock crossings.<sup>4</sup>

See Crosswalks (../crosswalks-and-crossings/)

+ More Info

Many transit agencies require that jurisdictions stripe lanes of 12-14 feet for safe operation. These policies are counter to the municipality's larger safety goals and may result in speeding by when these lanes are not in use by transit vehicles.

Use striping to channelize traffic and demarcate the road for vulnerable users.

+ More Info



([https://nacto.org/wp-content/themes/sink\\_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel/SFCTA.jpg](https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/lane-width/carousel/SFCTA.jpg)) Location: San Francisco, CA: Striping should be used to delineate parking and curbside uses from the travel lane.

1 Lane width should be considered within the overall assemblage of the street. Travel lane widths of 10 feet generally provide adequate safety in urban settings while discouraging speeding. Cities may choose to use 11-foot lanes on designated truck and bus routes (one 11-foot lane per direction) or adjacent to lanes in the opposing direction.

Additional lane width may also be necessary for receiving lanes at turning locations with tight curves, as vehicles take up more horizontal space at a curve than a straightaway.

See Corner Radii (../corner-radii)

Wide lanes and offsets to medians are not required, but may be beneficial and necessary from a safety point of view.

### Footnotes

#### + More Info

1. Theo Petrisch, "The Truth about Lane Widths," The Pedestrian and Bicycle Information Center, accessed April 12, 2013, <http://www.bicyclinginfo.org/library/details.cfm?id=4348> (<http://www.bicyclinginfo.org/library/details.cfm?id=4348>).
2. Research suggests that lane widths less than 12 feet on urban and suburban arterials do not increase crash frequencies.  
Ingrid Potts, Douglas W. Harwood, and Karen R. Richard, "Relationship of Lane Width to Safety on Urban and Suburban Arterials (/docs/usdg/lane\_width\_potts.pdf)," (paper presented at the TRB 86th Annual Meeting, Washington, D.C., January 21–25, 2007).

Relationship Between Lane Width and Speed, (Washington, D.C.: Parsons Transportation Group, 2003), 1–6.

3. Eric Dumbaugh and Wenhao Li, "Designing for the Safety of Pedestrians, Cyclists, and Motorists in Urban Environments (/docs/usdg/designing\_safety\_of\_ped\_cyclists\_and\_motorists\_dumbaugh.pdf)." Journal of the

American Planning Association 77 (2011): 70.

Previous research has shown various estimates of relationship between lane width and travel speed. One account estimated that each additional foot of lane width related to a 2.9 mph increase in driver speed.

Kay Fitzpatrick, Paul Carlson, Marcus Brewer, and Mark Wooldridge, "Design Factors That Affect Driver Speed on Suburban Arterials (/docs/usdg/design\_factors\_that\_affect\_driver\_speed\_fitzpatrick.pdf)": Transportation Research Record 1751 (2000):18–25.

Other references include:

Potts, Ingrid B., John F. Ringert, Douglas W. Harwood and Karin M. Bauer. Operational and Safety Effects of Right-Turn Deceleration Lanes on Urban and Suburban Arterials. Transportation Research Record: No 2023, 2007.

Macdonald, Elizabeth, Rebecca Sanders and Paul Supawanich. The Effects of Transportation Corridors' Roadside Design Features on User Behavior and Safety, and Their Contributions to Health, Environmental Quality, and Community Economic Vitality: a Literature Review (/docs/usdg/effects\_transportation\_corridors\_macdonald.pdf). UCTC Research Paper No. 878. 2008.

- 4. Longer crossing distances not only pose as a pedestrian barrier but also require longer traffic signal cycle times which may have an impact on general traffic circulation.

Street Design Elements

(<https://nacto.org/publication/urban-street-design-guide/street-design-elements/>) (<https://nacto.org/publication/urban-street-design-guide/street-design-elements/sidewalks/>)

Sidewalks

design-guide/street-design-elements/sidewalks/

Adapted from the Urban Street Design Guide, published by Island Press.

## References

Urban Street Design Guide

• Lane Width

•

•

Keyword

SEARCH REFERENCES

## About NACTO

(<https://nacto.org/about/>)

## **Designing Cities 2017: Chicago**

(<https://nacto.org/conference/designing-cities-conference-chicago-2017/>)

### **Training and Workshops**

(<https://nacto.org/training-and-workshops/>)

## **Urban Street Design Guide**

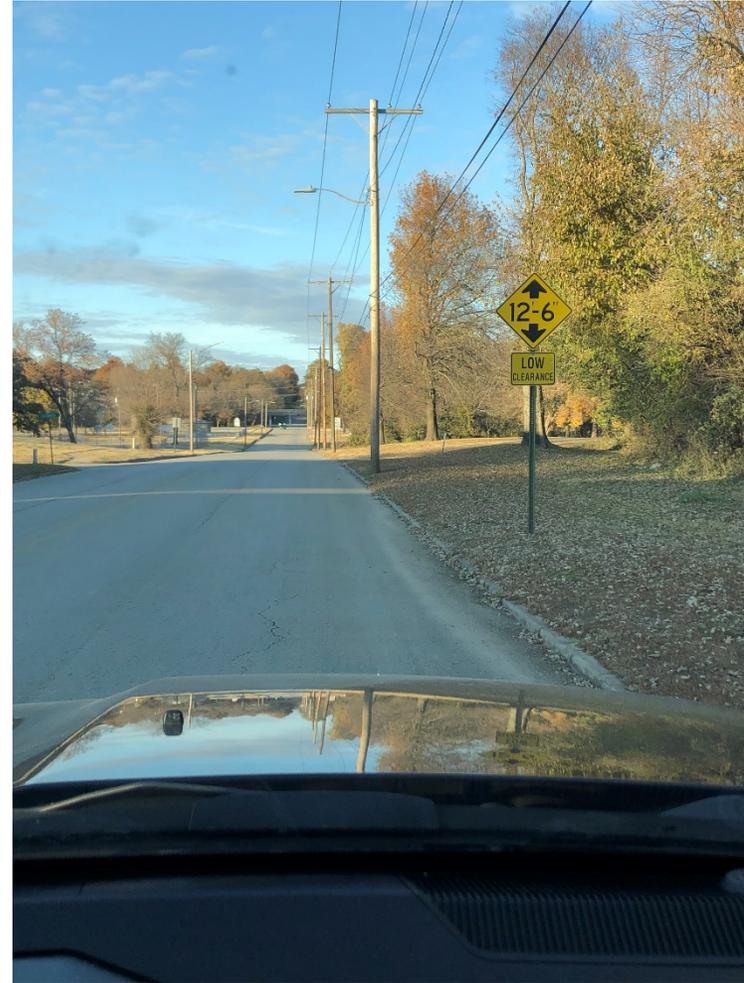
(<https://nacto.org/publication/urban-street-design-guide/>)

# Low Clearance Signs Proposal

## Beech & Park



## Cottonwood & Park



# Current State

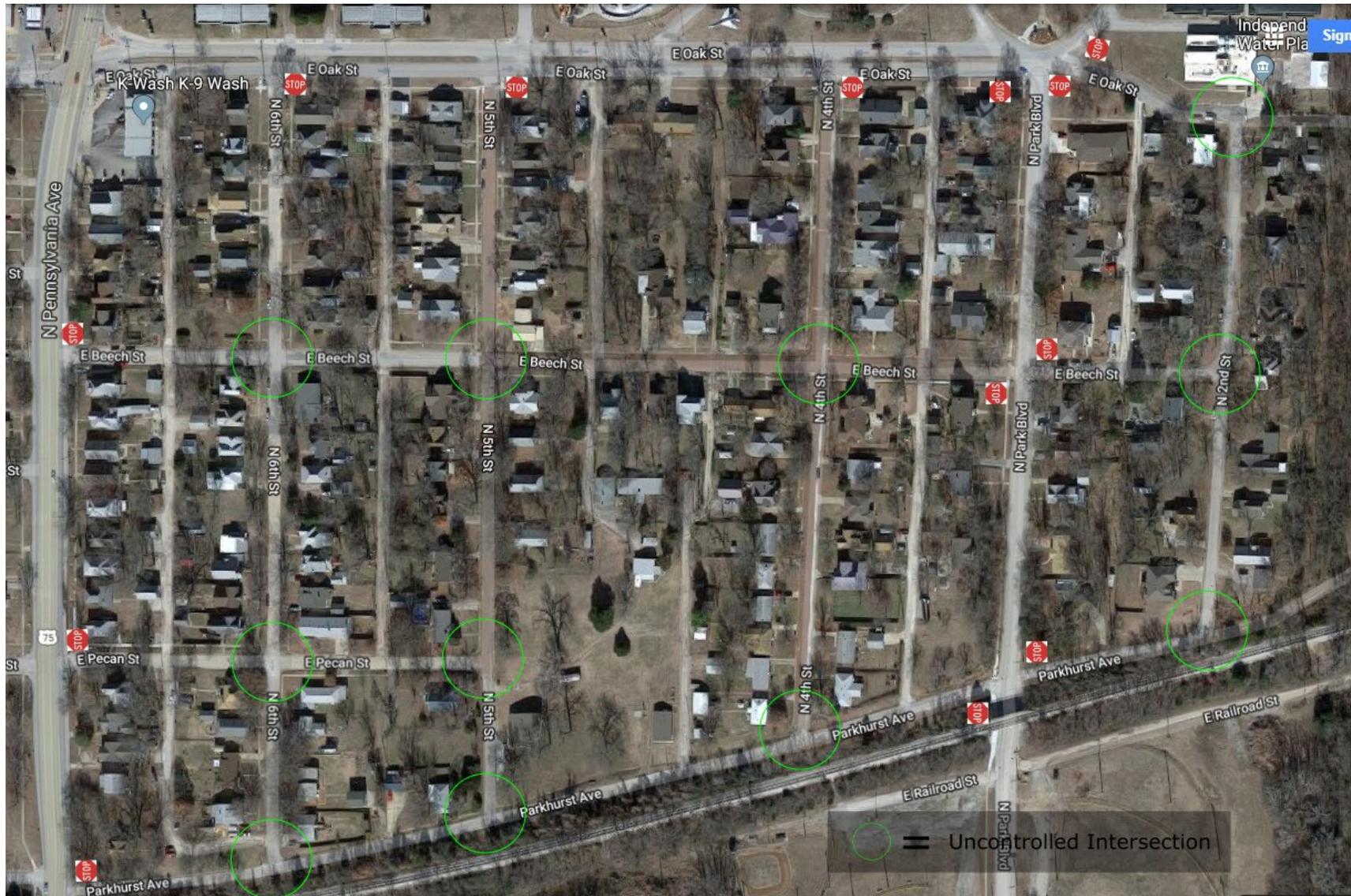


# Proposed State

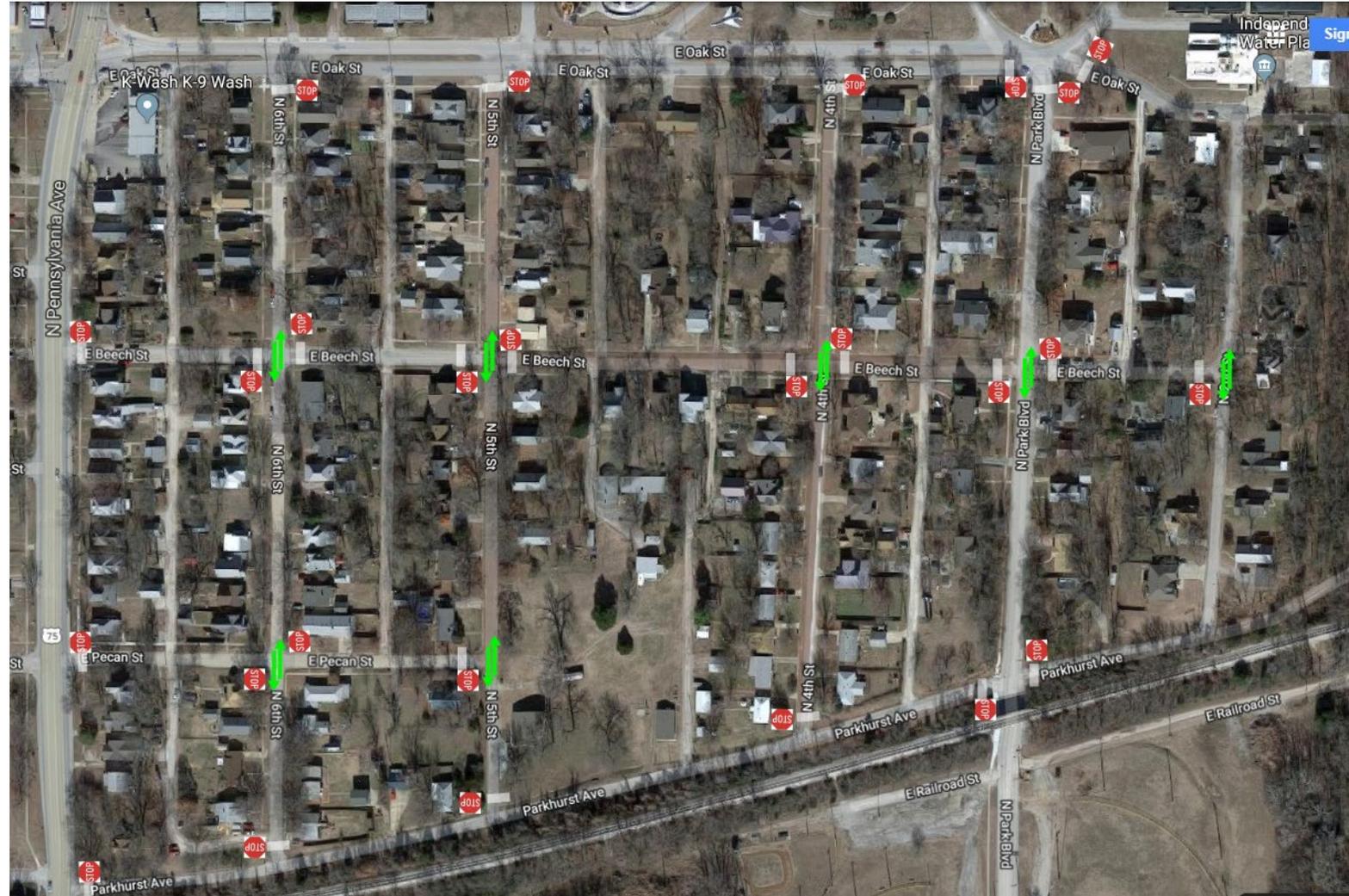


# Stop Signs Proposal

# Current State



# Proposed State



# Driver-view Obstructions

## 6th & Beech

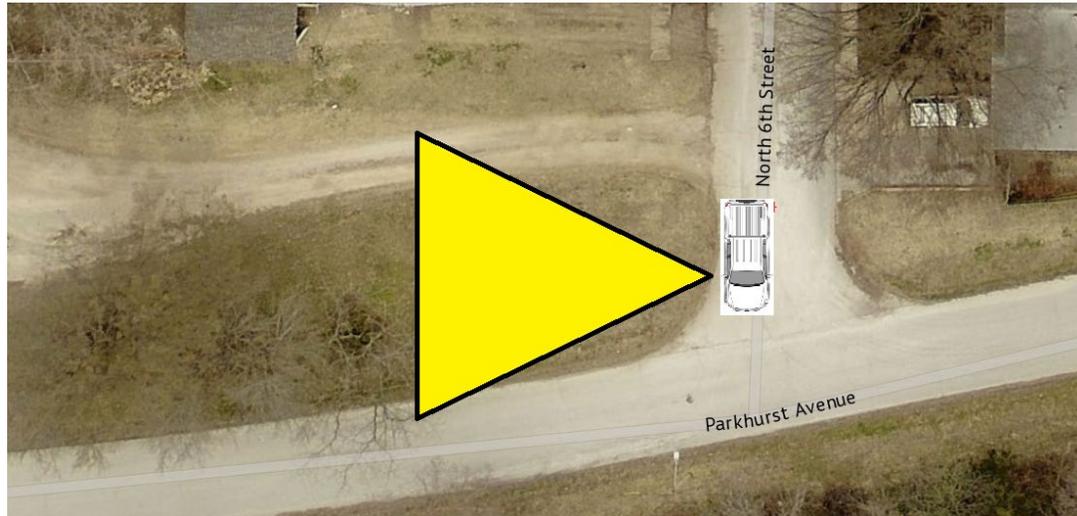


## Southbound Driver Looking Right



# Driver-view Obstructions

**Parkhurst and 6th**

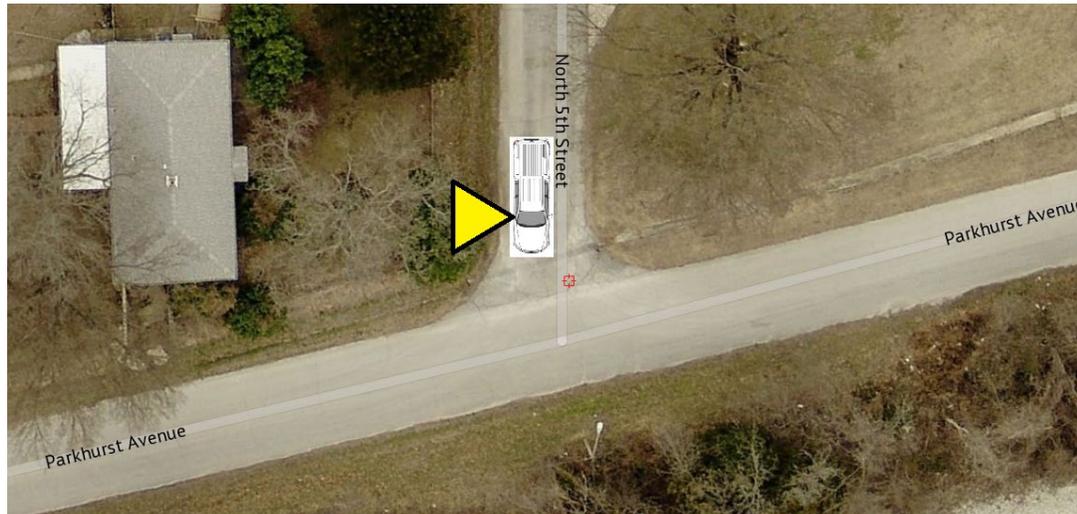


**Southbound Driver Looking Right**



# Driver-view Obstructions

**Parkhurst & 5th**



**Southbound Driver Looking Right**



# Driver-view Obstructions

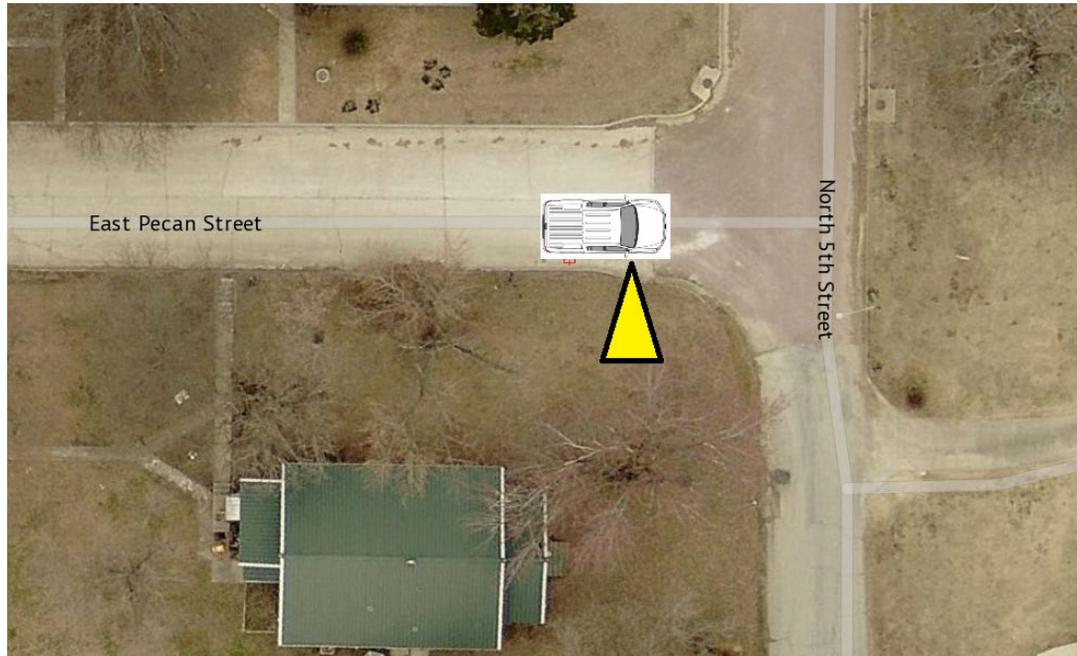
## Driver Looking Left

### 5th & Pecan



# Driver-view Obstructions

## 5th & Pecan



## Driver Looking Right





# January 2020 Sales Tax Report

City of Independence Kansas

Office of the Finance Director

February 3, 2020



## Sales Tax Report for January 2020

### One Percent Sales Tax – General Fund

The attached spreadsheet and graphs provide comparisons by fiscal year of the **one (1) percent** sales tax levied for City purposes; another one percent is levied for the Special Use Sales Tax Allocation, and another one percent for Education.

NOTE: the “receipts” reported from the State of Kansas to the City for any given month are from sales generated two months prior. For example, the January receipts shown in this report were from sales in November 2019.

### **January 2020 is the first month in the FY2020 Sales Tax Revenue account.**

- **January** receipts totaled **\$169,033**, which is a **DECREASE of \$3,344** from January 2019, or **down 1.9%** (see Graph 2, “January 1% Sales Tax 10 Year History”).
- On a straight-line projection, sales tax budgeted for FY2020, with one month reported, **would project total 2020 receipts at \$2,028,399 or \$4,548 over our FY2019 actual** amount of \$2,023,851.
- Also, on a straight-line projection sales tax budgeted for FY2020, with one month reported, **would project \$93,399 over** our **budgeted** amount of \$1,935,000; this would be **4.8 percent higher** than the budget.
- After one month, we have **collected 8.7%** of our budgeted amount.
- January 2020 collections were the **3<sup>rd</sup> highest January collections in the ten-year history**, with 2019 coming in first and 2014 coming in 2<sup>nd</sup>. Only a \$44 difference separates 2<sup>nd</sup> and 3<sup>rd</sup> place (see Graph 2, “January 1% Sales Tax 10 Year History”).
- The **Compensating Use** sales tax portion made up **9.5 percent** of the \$169,033 total (\$16,010) (see Graph 5 “2019 1% Sales Tax – Monthly/Compensating Use Sales Tax and Sales Tax.”).





## City of Independence Sales Tax - 1% City

### Comparison and History January - January 2020

Month	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	% Change FY 19-20	% Change YTD
<b>January</b>	<b>165,466</b>	<b>155,458</b>	<b>150,653</b>	<b>163,240</b>	<b>172,377</b>	<b>169,033</b>	<b>-1.9%</b>	<b>-1.9%</b>
February	179,589	178,180	179,791	165,834	178,399			-51.8%
March	150,704	150,239	139,664	146,833	167,292			-67.4%
April	147,971	155,915	160,947	155,702	139,790			-74.3%
May	161,560	175,729	166,595	183,899	187,854			-80.0%
June	164,169	156,021	145,881	147,180	158,263			-83.2%
July	175,434	167,882	164,178	167,392	169,308			-85.6%
August	176,702	155,386	164,255	174,341	180,142			-87.5%
September	176,049	160,338	146,156	159,813	186,618			-89.0%
October	162,530	164,757	155,995	163,360	164,463			-90.1%
November	160,200	158,752	158,730	160,797	159,872			-90.9%
December	175,816	150,228	166,874	166,699	159,474			-91.6%



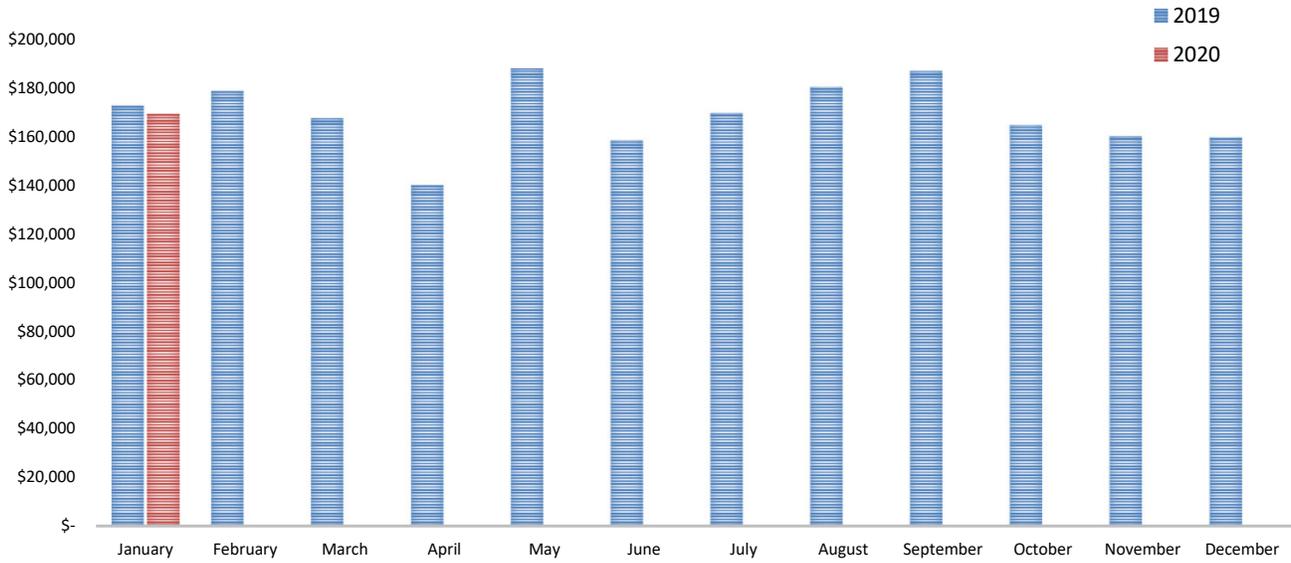
<b>Total:</b>	<b>\$ 1,996,191</b>	<b>\$ 1,928,886</b>	<b>\$ 1,899,720</b>	<b>\$ 1,955,089</b>	<b>\$ 2,023,851</b>	<b>\$ 169,033</b>	
% change		-3%	-2%	3%	4%		

<b>Annualized</b>	\$ 2,023,851	\$ 2,028,399	\$ 4,548
<b>Budget</b>	\$ 1,931,100	\$ 1,935,000	\$ 3,900

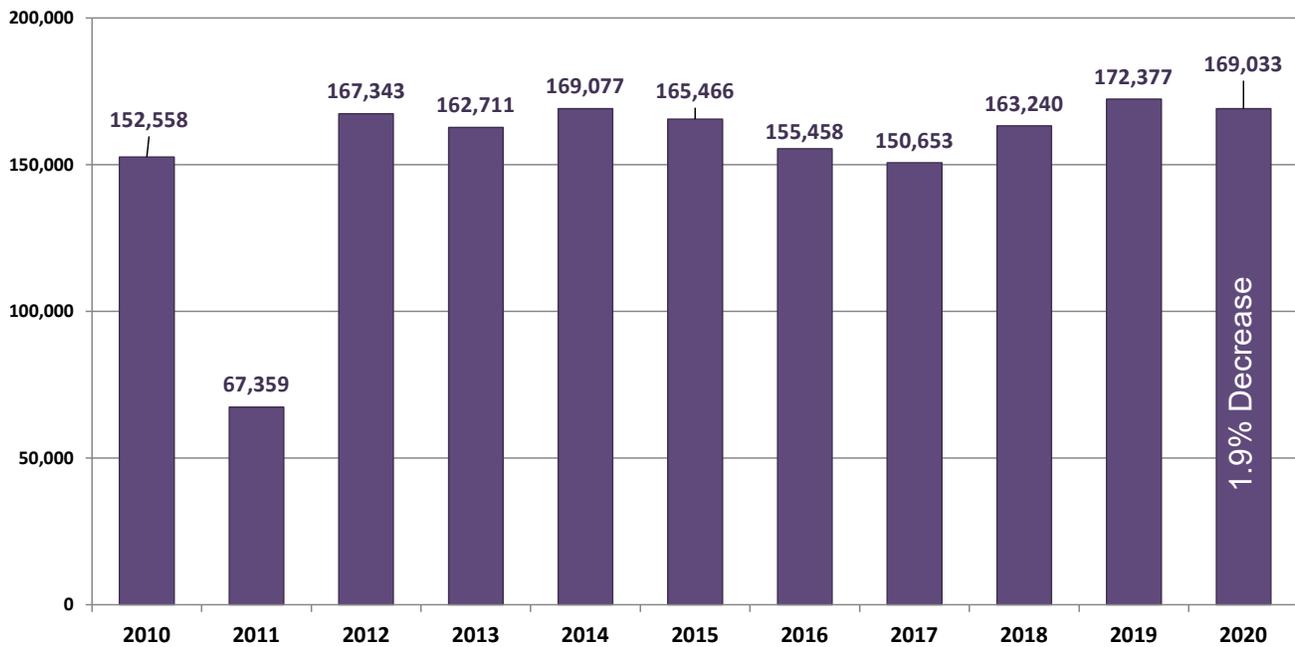
**Projected Over (under) Budget    \$    92,751    \$    93,399**

Projected % Over PY Actual	<b>0.2%</b>
YTD % of Budget Collected	<b>8.7%</b>
Projected % Over Budget	<b>4.8%</b>

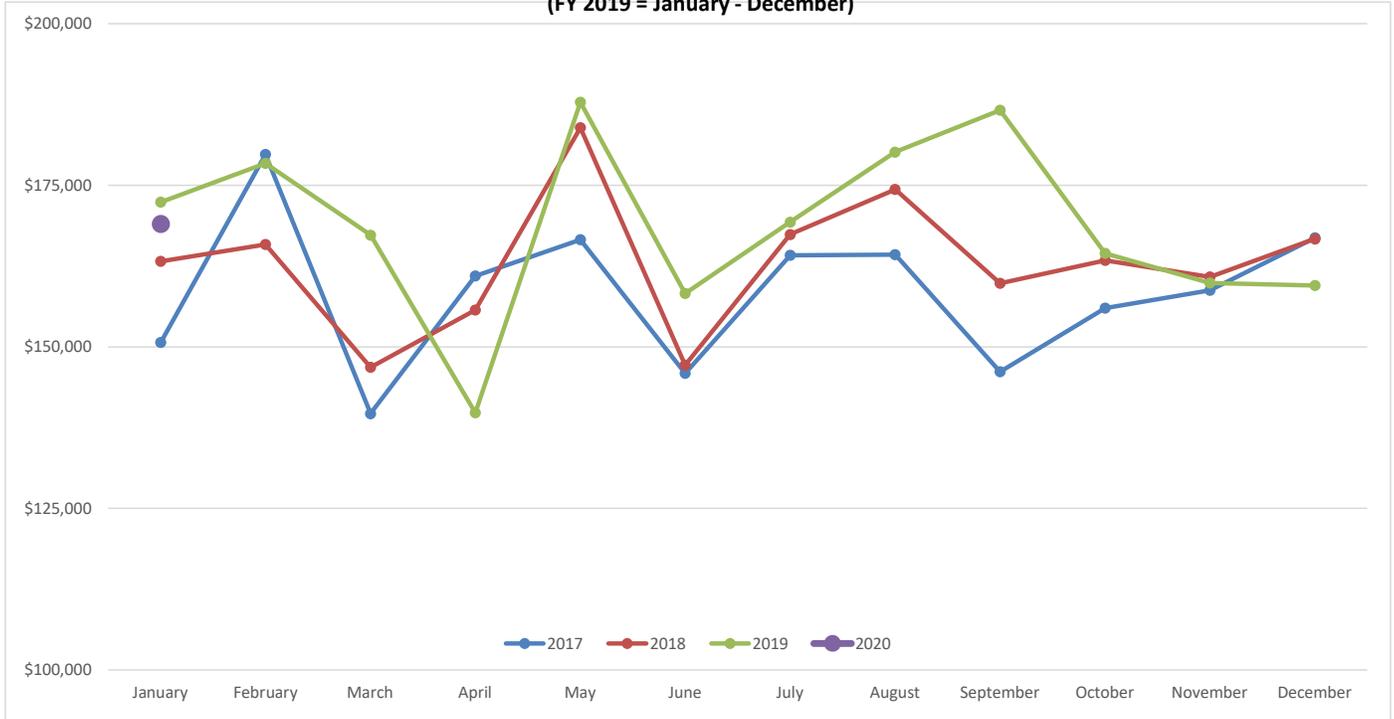
### Sales Tax FY 2019 - FY2020 Comparison



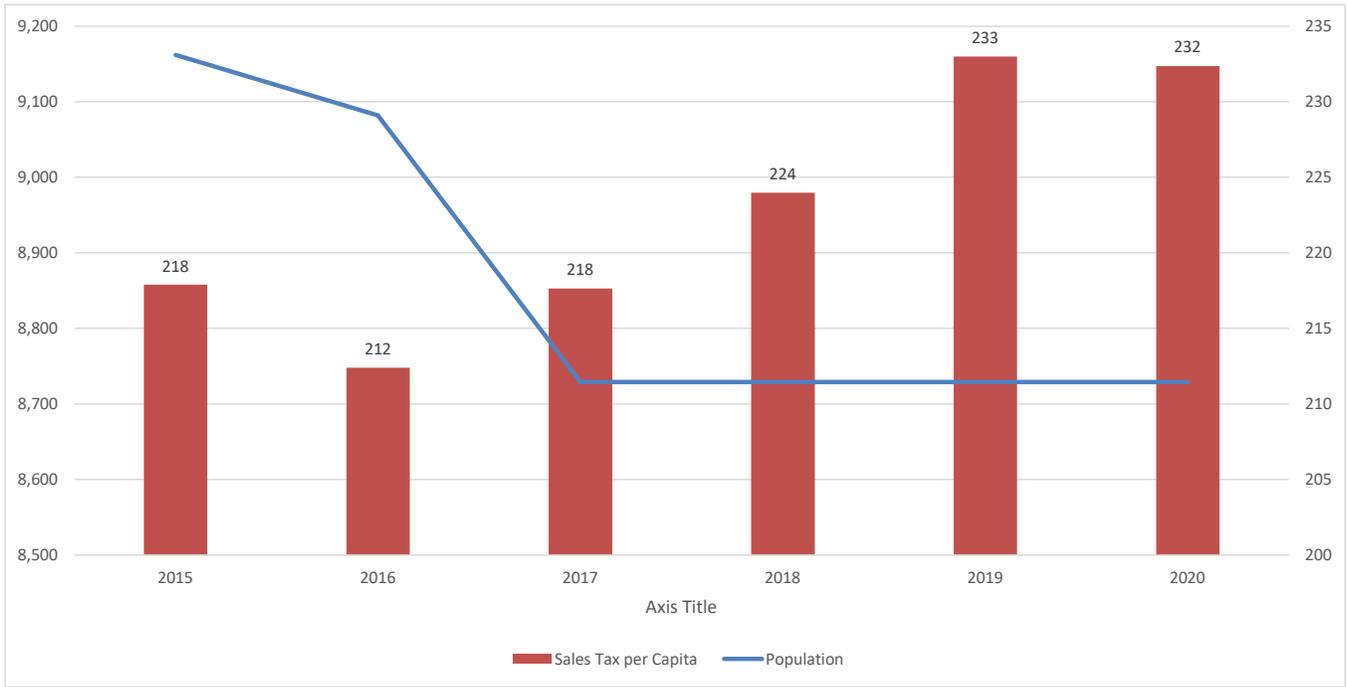
### January 1% Sales Tax 10 Year History FY 2010 - FY2020



**Sales Tax History Comparison - FY 2017 - FY2020**  
(FY 2019 = January - December)



**Sales Tax per Capita and Population Trend**



## 2020 Sales Tax - One Percent General Fund

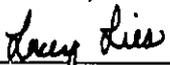
Compensating Use Sales Tax and Sales Tax



Treasurer's Quarterly Financial Statement for Quarter Ending December 31, 2019

Name of Fund		Beginning Balance	Receipts	Disbursements	Ending Balance
General	1	\$ 1,538,952.41	\$ 1,720,452.91	\$ 2,196,984.85	\$ 1,062,420.47
Fire Insurance Proceeds	3	75,736.95	50.00	0.00	75,786.95
Industrial	4	45,714.05	239.80	27,500.00	18,453.85
Crime Prevention Program	5	2,396.59	303.55	1,120.59	1,579.55
Economic Development/Transportation	6	961,449.40	75,696.88	184,300.00	852,846.28
Alcohol Assessment	7	3,820.00	0.00	0.00	3,820.00
E-911 - New	8	180,004.37	36,355.39	51,231.75	145,128.01
Incubator Building	9	350,095.08	6,190.00	0.00	356,285.08
Water Treatment Plant Upgrade	10	(23,788.00)	348,636.88	645,354.53	(320,505.65)
Education Sales Tax	11	293,692.95	483,792.05	458,139.26	319,345.74
Capital Project Reserve	12	4,580.00	0.00	0.00	4,580.00
City Skate Park	15	1,694.64	0.00	0.00	1,694.64
Special Use Sales Tax	17	3,156,294.06	650,502.30	1,415,137.41	2,391,658.95
Logan Fountain	19	2,283.21	0.00	0.00	2,283.21
Airport Capital Projects Reserve	21	0.00	218,240.70	42,648.79	175,591.91
Street Capital Projects Reserve	22	0.00	0.00	3,417.50	(3,417.50)
AIP 3-20-0036-22-2016 - T Hangar Tax	23	201,983.10	0.00	201,983.10	0.00
Community Chest	24	1,676.00	0.00	0.00	1,676.00
G. F. Employee Benefits	26	277,680.38	193,029.96	256,725.68	213,984.66
Airport	31	76,269.42	198,604.76	182,245.38	92,628.80
Airport - AIP # 3-20-00369-021	32	15,717.60	0.00	15,717.60	0.00
Water and Sewer	33	3,739,201.99	1,405,556.46	1,273,166.06	3,871,592.39
Grinder Pump Replacement	34	245,260.94	3,489.11	0.00	248,750.05
Cap Infrastructure - W/S	35	501,024.00	148,990.42	0.00	650,014.42
Sanitation	37	880,993.89	318,384.60	310,494.34	888,884.15
Special Park	40	20,232.11	6,214.45	3,062.31	23,384.25
Library	42	136,716.03	5,607.99	136,323.08	6,000.94
Downtown Tree Replacement	43	17,214.86	87.59	2,098.50	15,203.95
Special Park & Recreation	44	35,936.49	8,667.54	14,628.00	29,976.03
Special Alcohol Programs	45	65,979.62	8,667.54	30,000.00	44,647.16
Demolition	46	95,399.38	101,100.00	31,344.00	165,155.38
Liability Insurance	47	30,913.10	2,151.77	0.00	33,064.87
Housing Authority Funds **	48-64	4,663,091.69	476,222.08	352,105.42	4,787,208.35
E-911 - Old	65	4,838.07	26.70	168.25	4,696.52
Memorial Hall Tax Credits	66	165,337.95	912.59	1,250.51	165,000.03
Quality of Life Sales Tax	67	152,347.32	840.89	0.00	153,188.21
First Aid Training	72	1,661.40	850.90	1,598.39	913.91
ADA DJ # 204-29-144	74	259,664.12	0.00	0.00	259,664.12
KLINK, Penn/Chestnut-Oak	76	38,722.19	0.00	0.00	38,722.19
K-9	78	11,990.76	15,119.31	0.00	27,110.07
Law Enforcement Trust	79	34,873.46	20,076.04	13,020.55	41,928.95
Airport - Upgrade Restrooms	81	2,500.00	0.00	0.00	2,500.00
Grant - Walmart - Fire/EMS	84	3,029.47	16.71	0.00	3,046.18
Airport Fuel System Upgrade - Phillips 66	88	(75,851.02)	75,851.02	0.00	0.00
Bond and Interest	91	352,496.04	858,711.04	23,000.00	1,188,207.08
2015-2016 KLINK Projects	92	568,879.31	0.00	220,106.65	348,772.66
Peter Pan Geometric	96	(4,595.70)	0.00	84,122.23	(88,717.93)
<b>TOTAL</b>		<b>\$ 19,094,109.68</b>	<b>\$ 7,389,639.93</b>	<b>\$ 8,178,994.73</b>	<b>\$ 18,304,754.88</b>

Treasurer's Quarterly Financial Statement for Quarter Ending December 31, 2019

Name of Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
<b>Reconciled Items</b>				
<b>TOTAL</b>				<b>\$ 18,304,754.88</b>
<b>Summary</b>				
Community Nat'l. Bank	Checking	\$ 13,275,677.10		
Community Nat'l. Bank	C/D's	2,745,229.24		
Equity Bank	MM Account	1,774,640.78		
FirstOak Bank	C/D's	509,207.76		
	<b>TOTAL</b>	<b>\$ 18,304,754.88</b>		
<b>Liabilities</b>				
Series 2012A				505,000.00
Series 2013A				1,250,000.00
Series 2015A				1,470,000.00
Series 2016A				1,615,000.00
Series 2019A				1,430,000.00
Bonds & T-Notes Payable - September 30, 2019				<b>\$ 6,270,000.00</b>
<b>Capital Leases</b>				
Community National Bank - 2015 Osage Ambulance				31,066.17
Community National Bank - 2015 Phone System				5,839.67
Commercial Bank - 2015 Traumahawk Ambulance				47,004.69
Commercial Bank - Backhoe/Sanitation Truck				52,587.39
Independence Action Partnership - Industrial Park Land				150,000.00
Community National Bank - 2019 Rosenbauer Fire Truck				597,896.00
<b>Kansas Public Water Supply/Pollution Control Loan Funds</b>				
Loan # C20-1915-01, Southeast Lift Station				2,370,790.53
Loan #2933 Water Treatment Plant Upgrades				985,821.28
			<b>TOTAL</b>	<b>\$ 10,511,006.73</b>
I, David Schwenker, Treasurer, do hereby certify that the above statement is correct to the best of my knowledge and belief.				
				
David Schwenker, Treasurer				
Attested by:				
				
Lacey H. Lies, Director of Finance				



"Delivering Excellence"

December 16, 2019

Plumbing Board Meeting  
Memorial Hall

Call to Order: Pat Howe

Present: Pat Howe, Paul Lemon, Doug Rinck, Wayne Sundquist, and David Cowan  
Absent: Chris Fry

Minutes: Motion to Approve November 12, 2019 minutes Doug Rinck  
Aye: Howe, Lemon, Rinck, Sundquist  
Nay: None

New Business:

Wayne Sundquist: Was called to 400 Westminister Street and she has sewage water leaking into her basement. I placed this sewer line on the new sewer line in the alley and placed several bags of concrete on the private line but it is so broken up sewage continues to enter into this house.

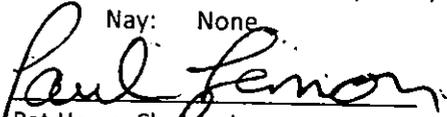
General Discussion: The old sewer line runs East and West directly behind the houses and under most of the back porches. The line is broken up and has been in bad shape for a long time and the City has been aware of the issues. The board felt it was the city responsibility to provide adequate sewer main lines as the citizens continue to pay for support of the sewer system monthly on their bills and they should have connected them when they installed the new line.

Motion: City of Independence needs to condemn the private sewer line and connect the houses to the new sewer main in the alley at the City Cost. Doug Rinck

Aye: Howe, Lemon, Rinck, Sundquist  
Nay: None

Next Meeting Date: January 13, 2019 at 6:00 p.m.

Motion to adjourn: Pat Howe  
Aye: Howe, Lemon, Rinck, Sundquist  
Nay: None

  
Pat Howe, Chairman

12/16/2019

David Cowan

**STRATEGIC VISION:** *Customer Service Excellence – Continuous Improvement – Teamwork*

## Independence Public Library Board of Trustees Minutes

Wednesday, December 18, 2019

- I. **Call the Meeting to Order:** The regular meeting of the library board was called to order by Chairman Carolyn Torrance at 5:15 p.m.  
**Trustees attending:** Michelle Anderson, Tom Richardson, Jana Shaver and Carolyn Torrance.  
**Also attending:** Library Director Jeri Hopkins and John Long, Assistant Director.
1. **Adoption of Agenda**-Richardson moved and Anderson seconded the motion to approve the agenda as printed. Motion carried.
  2. Approval of Minutes-Minutes of the November 10, 2019 meeting were approved.
- II. **Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills and payroll for the month of November were \$53,523.32.
- III. **Old Business:** None
- IV. **New Business:**
1. Staff Pay Grades 2020 Hopkins presented the proposed pay scale with a 2% increase. Richardson moved and Anderson seconded the motion to approve. Motion carried.
- V. **Staff Reports:** Hopkins reported that Open Access instillation went smoothly. Cameras were not installed then but the lines are in. \$20,000 still needs to be raised for the project. She suggested making donors aware of the possibility to arrange for direct IRA contributions for tax purposes.  
Hopkins will attend three training events funded by the Kansas Library Association Leadership Grant. On Staff Development Day, Long provided training for delivering customer service with kindness and empathy.
- VI. **Upcoming Events:**  
Open Access Open House and Ribbon Cutting, January 30 at 5 p.m.  
Masquerade Ball Fundraiser, February 8 at 6:30 p.m., Booth Hotel
- VII. **Comments from Members of the Board:**  
Torrance said the Christmas Festival was a huge success.
- VIII. **Adjournment:** Meeting adjourned at 5:55 p.m. The next regular meeting is scheduled for Wednesday, January 15, 2020 at 5:15 p.m.

Jana Shaver, Secretary

Date of Approval: \_\_\_\_\_

# INDEPENDENCE USD #446 RECREATION COMMISSION

*Monthly Meeting January 15, 2020*

*Ash Youth Center*

*1501 N. 10<sup>th</sup> Street*

## **MEMBERS PRESENT:**

Christy Mavers  
Tony Turner  
Tony Holmes  
Joe Cooley

## **OTHERS PRESENT:**

Brent Julian  
Lori Bromley  
Nick McBride  
Jim Butts  
Galen Palmer  
Paul (Leadership of Indy)

Christy Mavers opened the commission meeting at 11:31 a.m.

## **ROUTINE**

### **Agenda**

Tony Turner moved to approve the agenda as printed. Tony Holmes seconded. Motion carried 4-0.

### **Minutes**

Tony Holmes moved to approve the board minutes for the December 18, 2019 board meeting. Joe Cooley seconded. Motion carried 4-0.

### **Bills**

Joe Cooley moved to approve the January 2020 bills and checks for payment in the amount of \$11,691.25 as well as the bills and employee benefits paid since the last meeting in the amount of \$14,199.97. Tony Turner seconded. Motion carried 4-0.

### **Treasurer's Report**

Galen Palmer reported the following bank balances as of December 31, 2019: First Oak Bank – Checking: \$31,549.78; First Oak Bank – Petty Cash: \$500.00; and Equity Bank – Savings: \$138,699.74. Galen also informed the board that the account at Equity Bank earned a total of \$323 in interest last year. Tony Turner moved to approve the treasurer's report as presented. Tony Holmes seconded. Motion carried 4-0.

## **PROGRAM/OPERATIONS**

### **Maintenance Report**

Jim Butts answered any questions the board had on the maintenance report. Christy Mavers asked Jim if there was a way to make the back row of bleachers in the Ash Center Gym more comfortable, stating

that if you sit there you have to lean forward due to the wall at your back. Brent and Jim thought he could do some 2 X 4 boards so the bleachers would not sit flush against the wall. Christy asked about maintenance issues Jim could work on through the winter months and if he could take down the press box on Jaycee t-ball field; Jim stated the electrical box for all the ball field lights are in that press box therefore that would all have to be changed out before taking it down. Brent stated that maybe it could be cleaned up and painted so it wouldn't look as bad and Christy suggested a fence around it to keep the little kids from always climbing it. Joe Cooley asked about sun shades being installed over the bleachers on Park St., Brent stated they run approximately \$10,000.00 but maybe IRC could install one per year. Brent stated he will get a more definite cost before the February meeting. Brent informed the board members that he did get a quote from BSN on the retractable goals for the north side of the Ash Center gymnasium in the amount of \$7,000 each. Brent stated that he would only be interested in doing two and it would be of the most benefit during open gym hours. Tony Turner asked if portable goals would be cheaper, but Brent stated that it would be an issue for storage getting them in and out on game days.

### **Programs Report**

Nick McBride answered any questions the board had on the programs report. A discussion was held on extra goals for open gym and full court practices vs. half-court practices. Joe Cooley asked about the referee situation for second session basketball and Nick stated that he has hired four new officials. Brent reminded the board members that Nick is planning to hold preseason clinics for participants as well as coaches and that his tentative schedule is included in his board report. Brent stated these clinics would also allow the coaches to observe players abilities which has been requested so hopefully coaches as well as players will attend.

### **Director's Report**

Brent Julian answered any questions the board had on the director/aquatics report. Brent informed the board members that it's that time of year to start the hiring process at Riverside Beach. Christy Mavers asked about the pool manager's hours and whether or not they are salaried positions. Brent stated that there is one manager and two assistants, and they try not to overlap hours with only one of them on duty at a time; they are all hourly employees.

## **BUSINESS/FINANCE**

### **MOU with City on New Soccer Complex**

Brent gave the commission an update on the Memorandum of Understanding on the new soccer complex between IRC and the City of Independence. Brent stated that after speaking to Attorney, Jeff Chubb, it was decided not to sign the MOU at this time due to a clause the City included in the MOU stating that IRC would be responsible for any and all ADA compliance issues. Brent is concerned this will include the pre-existing ADA which could amount to several hundred thousand dollars. Brent informed the board that he and Nick will attend the city commission meeting on Jan 23<sup>rd</sup> at 5:00 to further discuss with city staff. Brent invited any of the IRC board members that would like to attend as well.

### **Indoor Pool Issues**

Brent informed the board members that there are several pool issues going on right now at the Ash Center and the indoor pool has been down for a few weeks now. Brent explained the five major components of the pool which include the HVAC system that heats and circulates the air surrounding the pool area; as well as the main pump, the circulatory pump, the circulatory motor and the HVAC control panel. Brent explained to the board that when a pump goes out it has to be built; they are not

just in the store on a shelf, therefore it takes a lot more time. Brent stated that Jim had to order a new impeller kit for the pump last week that is in the process of being built in Aurora, Illinois. Jim plans to have OK Electric out of Coffeyville install the impeller once it is finished, but it most likely will not be in until around January 23<sup>rd</sup>-24<sup>th</sup>. Brent stated the impeller kit will cost \$1,400.00 and was replaced just three years ago.

### **Outdoor Pool Meeting with City**

Brent informed the commission that he still has not received a date for the pool meeting regarding RBFAC from the city and there are several pertinent items that need to be discussed. Christy recommended sending an email and putting everything in writing that needs to be accomplished prior to opening in May. Brent stated that he would suggest going ahead and scheduling a meeting and inviting city officials, IRC can hold the meeting at the Ash Center the first part of February. Christy stated she would set a date and invite the city and let the IRC board members know when it is. Tony Turner moved to approve setting the date for the annual Riverside Beach pool meeting with city officials. Joe Cooley seconded. Motion carried 4-0.

### **New HVAC Control Panel**

Brent informed the commission that IRC is in need of a new control panel for the pool's HVAC system. Brent explained this is the unit that is outside and controls the air in the pool area. IRC had a control panel that was installed and maintained by Thermal Components out of Kansas City, however they went out of business almost a year ago and it's been almost impossible to find anyone to replace the work they did. Jim finally found Johnson Controls out of Wichita and they will install a new control panel for \$8,400.00 that can be set up on Wi-Fi and therefore controlled remotely. Brent stated that Thermal Components charged \$2,800 per year to come down and switch the unit from summer mode to the winter mode; however Johnson Control is not interested in doing that, they will only do the newer system that can be maintained online. Brent stated that if Johnson Controls has an issue and they must travel to Independence it will be \$250 round trip plus any parts and labor costs. Christy Mavers stated that having the remote access will be nice and it is something that the pool has to have. Tony Turner moved to approve the purchase of a new HVAC control panel from Johnson Controls in the amount of \$8,400.00. Tony Holmes seconded. Motion carried 4-0.

### **New Circulatory Motor**

Brent stated that the pool pump is in the process of being re-built as previously indicated, and therefore the pool will be down for approximately three weeks. Brent asked the board members if they would consider going ahead and having a pump built as a back-up so there's one available and ready to go when necessary. Brent stated having a new pump built by Thomas Pump, in Aurora, IL would run approximately \$3,000.00, but the pool wouldn't have to be down for three weeks unless something unforeseeable happens. Brent stated that it has been a hardship for the high school swim team when they cannot hold practice here as well as the water aerobics class and the morning swimmers. Joe Cooley asked if they hold swim meets at the Ash Center and Brent stated no they do not, only practice. Joe stated that he would be concerned about the warranty on the pump expiring before it was ever used. Christy Mavers recommended installing the new pump once it is ready and saving the re-built pump as the back-up due to warranty issues. Brent stated that he wants to be pro-active and lessen the amount of time the pool is down for maintenance if at all possible. Tony Turner moved to approve a new pool pump from Thomas Pump in the amount of \$3,000.00. Joe Cooley seconded. Motion carried 4-0.

**Executive Session**

There was no need for an executive session.

**Items from the Commission**

No items from the commission.

**Agreement for Action on Items from the Commission**

No agreement for action on items.

**Adjournment**

The meeting adjourned at 12:21 p.m.

Respectfully Submitted,

Tony Turner  
Secretary