

AGENDA

Independence City Commission

April 23, 2020

Civic Center Memorial Hall 5:30 PM

The Independence City Commission will meet in a regular session on Thursday, April 23, 2020, in the Civic Center of the Memorial Hall, commencing at 5:30 p.m. Due to the Governor's Executive Order limiting the number of participants, please watch the meeting on Facebook Live or you can call +1 785-289-4727 and enter Conference ID: 720 955 494#. The Agenda shall be as follows:

I. REGULAR SESSION

- A. Call To Order**
- B. Pledge Of Allegiance To The United States Of America**
- C. Adoption Of Agenda**

II. APPOINTMENTS

- A. Planning Commission/Board Of Zoning Appeals -- One Expired Term – Applications Due April 30, 2020**

III. PUBLIC HEARINGS

- A. Public Hearing For Amending The 2020 Budget To Include A New Budgeted Fund For Transient Guest Tax.**

Documents:

[RCA AMENDING THE 2020 BUDGET.PDF](#)

B. Public Hearings To Consider Condemnation Of The Following Structures As Dangerous And Unsafe:

1. 601 N. 8th Street
2. 1008 W. Laurel Street

Documents:

[RCA - 601 N 8TH AND 1008 W. LAUREL - P-H 04232020.PDF](#)

IV. CONSENT AGENDA

(Consent is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

A. Appropriations

1. A-1861
2. D-2003
3. P-1834

Documents:

[ORDINANCE NO A-1861.PDF](#)
[ORDINANCE NO D-2003.PDF](#)
[ORDINANCE NO P-1834.PDF](#)

V. ITEMS FOR COMMISSION ACTION

A. Consider Proclaiming April As Fair Housing Month.

Documents:

[FAIR HOUSING APRIL 2020 RCA.PDF](#)

B. Consider Change Orders 1, 2, 4, 6, And 7 Regarding The 1916 City Hall Project.

Documents:

[RCA -- 1916 CITY HALL CHANGE ORDERS-RED.PDF](#)

C. Consider A Parcel Split For City Owned Property Located North Of West Maple Street, West Of Auction Street And East Of South 22nd Street.

Documents:

[RCA - PARCEL SPLIT.PDF](#)

D. Consider Setting The Date Of June 25, 2020 For Public Hearings To Consider Condemnation As Dangerous And Unsafe Of The Following Fire Damaged Structures:

1. 1208 N. 6th Street
2. 816 E. Magnolia Street

Documents:

[RCA -SET THE DATE FOR PUBLIC HEARING - 1208 N. 6TH AND 816 E. MAGNOLIA.PDF](#)

E. Consider Awarding Demolition Bids Received On The Following Condemned Structures:

1. 325 N. 19th Street
2. 305 So. Burns Street
3. 713 E. Magnolia Street
4. 816 So. 17th Street
5. 317 S. 14th Street
6. 305 So. 18th Street
7. 208 N. 17th Street
8. 904 W. Main Street
9. 301 Cement Street
10. 613 W. Chestnut Street
11. 112 W. Chestnut Street

Documents:

[RCA - DEMO BID APPROVAL - 04232020.PDF](#)

F. Consider Authorizing A Grant Agreement In The Amount Of \$20,000 For The Independence Municipal Airport From The CARES Act.

Documents:

[RCA AIRPORT.PDF](#)

VI. DISCUSSION

A. Discuss The Process For Renewing The Special Use

Sales Tax.

Documents:

[SUMMARY SUST.PDF](#)

B. Discuss The Process For Adoption Of The 2021 Budget.

Documents:

[2021 BUDGET PREPARATION TIMELINE_REVISED.PDF](#)

VII. REPORTS

A. March Sales Tax Report

Documents:

[MARCH - 2020 SALES TAX REPORT.PDF](#)

B. 2020 Census Update

Documents:

[CENSUSCOMPETITION.PDF](#)

VIII. CITY MANAGER'S COMMENTS

IX. COMMISSIONERS' COMMENTS

X. PUBLIC CONCERNS

XI. EXECUTIVE SESSION

A. For The Purpose Of Reviewing And Considering City Manager Applications.

XII. ADJOURNMENT



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Administration/Finance

Director Approval Kelly Passaver/Lacey Lies

AGENDA ITEM Public hearing for amending the 2020 budget to include a new budgeted fund for Transient Guest Tax.

SUMMARY RECOMMENDATION City staff recommends approving the amended 2020 Budget to include a new budgeted fund for Transient Guest Tax. Funds are to be received from County and passed on to the Chamber of Commerce for Tourism.

BACKGROUND On April 9, 2020 the City Commission set the date of April 23, 2020 for a public hearing to consider amending the 2020 budget to include a new budgeted fund for Transient Guest Tax.

A check for the 1st quarter distribution of tourism funds was received by the County and the appropriations on April 9, 2020 included a check redistributing these funds to the Chamber in the amount of \$38,538.80 per the resolution adopted by the Commission on March 26, 2020. This distribution has been held back by the Finance Department pending approval of the amended 2020 budget.

BUDGET IMPACT There will be no anticipated net budget impact at this time, as funds are anticipated to be received and passed on to the Chamber of Commerce for Tourism.

SUGGESTED MOTION I move to approve the amended 2020 Budget to include a new budgeted fund for Transient Guest Tax as presented.

SUPPORTING DOCUMENTS

1. Notice of Budget Hearing for Amending the 2020 Budget.
2. March 12, 2020 RCA

**Notice of Budget Hearing for Amending the
2020 Budget**

The governing body of
CITY OF INDEPENDENCE

will meet on the day of 4/23/2020 at 5:30 PM at VETERANS ROOM, MEMORIAL HALL for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at WWW.INDEPENDENCEKS.GOV and will be available at this hearing.

Summary of Amendments

| Fund | 2020 Adopted Budget | | | 2020 Proposed Amended Expenditures |
|---------------------|------------------------|----------------------------------|--------------|--|
| | Actual Tax Rate | Amount of Tax that was Levied | Expenditures | |
| TRANSIENT GUEST TAX | | | 0 | 160,000 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |

LACEY LIES

Official Title: DIRECTOR OF FINANCE



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
March 12, 2020

Department Administration/Finance

Director Approval Kelly Passaver/Lacey Lies

AGENDA ITEM Consider a resolution to pass monies received from the Transient Guest Tax through to the Independence Chamber of Commerce and to set a budget hearing for amending the 2020 budget to include a new budgeted fund for Transient Guest Tax.

SUMMARY RECOMMENDATION Approve the resolution and set the Budget Hearing for Thursday, March 26th, 2020 at 5:30 PM.

BACKGROUND On February 10, 2020 the City Clerk was sent a copy of a resolution passed by the County on January 27, 2020 regarding a change in the Transient Tax Distribution which is currently set at 5% County-wide. Previously the distribution was based on the number of beds in each community that were subject to the transient guest tax, and on average over the last 5 years, Independence's portion has been 49.5%. The distribution has been modified by Montgomery County Resolution 20-021 based on the following percentage:

- Caney – 5%
- Cherryvale – 5%
- Coffeyville – 45%
- Independence – 45%

In addition to the above modification, the funds are also being distributed directly to the cities, rather than to the Chamber of Commerce in the respective cities. In order to expend the funds, a new budgeted fund for Transient Guest Tax must be approved after holding a public hearing. The public hearing notice must be published at least ten days prior to the hearing.

Since the Chamber of Commerce has done an excellent job in their tourism efforts, staff's recommendation has been to not modify the amount of proceeds they are currently receiving. In order to pass through the proceeds, the following needs to occur:

1. Adopt a resolution regarding proceeds from the transient guest tax levied by Montgomery County.
2. Approve amending the budget for the receipt and expenditure of the Transient Guest Tax.

It was discussed by the Commission and City staff at the strategic planning retreat to investigate increasing the transient guest tax above the current 5% rate. The City Attorney can advise what would need to occur for this to occur.

BUDGET IMPACT There will be no anticipated net budget impact at this time, as funds are anticipated to be received and passed on to the Chamber of Commerce for Tourism.

SUGGESTED MOTION I move set the 2020 Amended Budget Hearing date March 26th, 2020 at 5:30 PM, and to approve a resolution to pass the Transient Guest Tax on to the Independence Chamber of Commerce.

SUPPORTING DOCUMENTS

1. Letter from the County Clerk, which includes a Resolution passed by the Montgomery County Commission on January 27, 2020.
2. Resolution regarding proceeds from the transient guest tax levied by Montgomery County.
3. Notice of Budget Hearing for Amending the 2020 Budget.

CHARLOTTE A. SCOTT SCHMIDT

COUNTY CLERK
MONTGOMERY COUNTY
P. O. BOX 446
Independence, Kansas 67301

Phone (620) 330-1200 Fax (620) 330-1202
cassschmidt@mgcountvks.org

February 10, 2020

David Schwanker
City of Independence
811 W Laurel St
Independence, KS 67301

Dear David,

On the 27th day of January 2020 the Board of County Commissioners adopted a resolution to change the Transient Tax Distribution. The new resolution will include the city of Caney and will be by a percentage and not by a room count.

I have enclosed a copy of Resolution No. 20-021.

If you have any questions, please feel free to call the County Clerk's office at 620-330-1200.

Thank you,

Charlotte A. Schmidt



Montgomery County Clerk

RESOLUTION NO. 20 -021

DATED at Independence, Montgomery County, Kansas this 27th day of January, 2020.

WHEREAS: *A motion was made by Commissioner Bever to rescind Montgomery County Resolution 07-150 and to implement Resolution No. 20-021 to authorize the Transiet Tax to remain at five percent (5%). The distribution of dollars of that tax will be 45% to the City of Coffeyville, 45% to the City of Independence, 5% to the City of Caney and 5% to the City of Cherryvale effective with the publication of this resolution.*

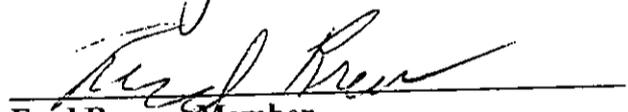
The Board of County Commissioners will serve as the Oversight Committee for Tourism with a yearly report being filed with the Commission by the Convention and Visitor Bureau no later than February 15th for the preceeding year.

Motion was seconded by Commissioner McManus.

*ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever– Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

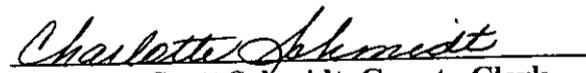

Larry McManus, Chairman


Fred Brown, Member


Robert Bever, Member



ATTEST:


Charlotte Scott Schmidt, County Clerk

RESOLUTION NO. _____

**A Resolution Regarding Proceeds From
the Transient Guest Tax Levied by Montgomery County**

BE IT RESOLVED by the Governing Body of the City of Independence, Kansas:

Section 1. On January 27, 2020, the Board of County Commissioners of Montgomery County, Kansas, adopted Resolution No. 20-021 wherein it is provided that transient guest taxes collected by Montgomery County shall be distributed in a certain manner including forty-five percent (45%) to the City of Independence.

Section 2. Prior to adoption of County Resolution No. 20-021, Montgomery County distributed a portion of the transient guest taxes collected to the Independence Convention and Visitors' Bureau which offices with, and is under the umbrella of, the Independence Chamber of Commerce.

Section 3. The Governing Body of the City of Independence desires the Independence Convention and Visitors' Bureau to continue to receive and disburse transient guest taxes distributed by Montgomery County for the benefit of the City of Independence.

Section 4. Upon receipt of its forty-five percent (45%) share of the transient guest taxes collected by Montgomery County pursuant to County Resolution No. 20-021, the City shall distribute said taxes to the Independence Convention and Visitors' Bureau. The Independence Convention and Visitors' Bureau shall then be responsible for compliance with all reporting requirements made by Montgomery County.

Adopted by the Governing Body of the City of Independence, Kansas, on the 12th day of March, 2020.

LEONHARD CAFLISCH, Mayor

ATTEST:

DAVID W. SCHWENKER, City Clerk

**Notice of Budget Hearing for Amending the
2020 Budget**

The governing body of
City of Independence

will meet on the day of 3/26/2020 at 5:30 PM at VETERAN'S ROOM, MEMORIAL HALL for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at CITY CLERK'S OFFICE and will be available at this hearing.

Summary of Amendments

| Fund | 2020 Adopted Budget | | | 2020 Proposed Amended Expenditures |
|---------------------|------------------------|----------------------------------|--------------|--|
| | Actual Tax Rate | Amount of Tax that was Levied | Expenditures | |
| Transient Guest Tax | | | 0 | 160,000 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |
| | | | 0 | 0 |

LACEY LIES

Official Title: DIRECTOR OF FINANCE



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Safety & Code Enforcement

Director Approval *David Cowan*

AGENDA ITEM Public hearings to consider condemnation of the following structures as dangerous and unsafe:

1. 601 N. 8th
2. 1008 W. Laurel

SUMMARY RECOMMENDATIONS

1. City staff recommends condemning the property at 601 N. 8th Street as dangerous and unsafe.
2. City staff recommends adjourning the hearing for 1008 W. Laurel until 5:30 PM, June 25, 2020.

BACKGROUND

601 N. 8th Street

The City of Independence has received multiple complaints about the condition of the structure located at 601 N. 8th street. The owners of the property no longer live in Independence and the house has been empty for approximately 10 months.

1008 W. Laurel Street

This structure was involved in a fire on January 31, 2020. The fire caused substantial damage to the structure and wiring of the house rendering it uninhabitable. The owner has been diligently pursuing repairs and we anticipate completion of those repairs by June 25, 2020.

BUDGET IMPACT The budget impact would consist of the cost of demolition if the owners do not diligently pursue repair or removal.

SUGGESTED MOTION

1. I move to adopt a resolution condemning 601 N 8th Street as dangerous and unsafe.
2. I move that the hearing for 1008 W. Laurel be adjourned until 5:30 PM, June 25, 2020.

SUPPORTING DOCUMENTS

1. Pictures
2. Owner Letters
3. Resolution for 601 N. 8th Street



601 N. 8th Street



February 20, 2020

Patrick & Christina Jewers
601 N. 8th St.
Independence, Kansas 67301

Dear Mr. Jewers:

I am writing to inform you that the City of Independence will be asking the Commission on February 27, 2020, to set a date of April 23, 2020, to consider condemnation of your residence at 601 N. 8th Street as dangerous and unsafe.

In order to avoid having your residence condemned as dangerous and unsafe on April 23, 2020, I am needing for you to communicate with me your intentions with the property.

1. Do you plan to make repairs to the structure?
 - a. If yes, the City will need a timeline of repairs.
 - i. On a piece of paper, please provide information on who will be making the repairs and a timeline of completion of those repairs.
 - b. If no, you do not plan on making repairs to the house.
 - i. The City of Independence will proceed with condemnation and will work with you to have the structure removed or sold within a timeframe set by City Code.
2. If possible, I would like to inform the City Commission of your intentions on the 27th of February at 5:30 p.m. at the Veteran's Room at Memorial Hall. You are welcome to attend the meeting and inform the commission of your intentions if you desire or you can communicate with me and I can inform them.
3. If I do not hear from you by the 27th of February, it will be **very important** that you communicate or attend the April 23, 2020 meeting to avoid condemnation of the property.

Please feel free to contact me at any time by calling 620-332-2528 or by email at davidc@independences.gov.

Thank You,

David Cowan

RESOLUTION NO. 2020-017

A RESOLUTION FINDING THAT THE STRUCTURE, OR STRUCTURES, LOCATED ON THE FOLLOWING TRACT/PARCEL IN THE CITY OF INDEPENDENCE, MONTGOMERY COUNTY, KANSAS, IS UNSAFE AND DANGEROUS AND ORDERED CONDEMNED AND DIRECTING SAID STRUCTURE, OR STRUCTURES, TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE. SAID REPAIR OR REMOVAL WILL COMMENCE WITHIN **30 DAYS** OF THE PUBLICATION OF THIS RESOLUTION.

Legal Description

Lot 38; Elmhurst Addition to the City of Independence, Montgomery County, Kansas

Common Address

601 N 8th Street

Mortgage

Peoples State Bank

WHEREAS, the Building Inspector of the City of Independence, Kansas, did on the 27th day of February, 2020, file with the Governing body of said City, a statement in writing that the structure, or structures, located on the above described tract/parcel is unsafe and/or dangerous; and

WHEREAS, the Governing body did by **Res. #2020—008**, dated **February 27, 2020**, fix a time and place of hearing at which time the owner, his or her agent, any lien holders of record and any occupant of such structure, or structures, could appear and show cause why such structure, or structures, should not be condemned and ordered repaired and/or demolished and further provided for the giving of notice thereof as provided by law; and

WHEREAS, such resolution was published in the official city newspaper on **March 11, 2020 and March 18, 2020**, a copy of such resolution and notice was mailed to the owner, his or her agent; any lien holders of record and any occupant of the structure, or structures, at his or her last known place of residence, at which hearing the governing body heard all persons and considered all evidence presented by interested parties, including the Building Inspector of the City of Independence, Kansas.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Independence, Kansas:

The said governing body hereby finds that the structure, or structures, located on the following described tract/parcel in the City of Independence, Montgomery County, Kansas:

RESOLUTION NO. 2020-017

Legal Description

Lot 38; Elmhurst Addition to the City of Independence, Montgomery County, Kansas

Common Address

601 N 8th Street

Mortgage

Peoples State Bank

Is unsafe and dangerous and constitutes a blight and therefore should be and is hereby condemned and it is hereby directed that such structure, or structures, be repaired or removed and the premises made safe and secure. The owner of the structure, or structures, is hereby given **30 days** from the publication of this resolution within which to commence such repair or removal and the premises made safe and secure. If the owner of such structure, or structures fails to diligently prosecute the same until the work is completed, said governing body will cause the structure, or structures, to be razed and removed, in order to make the premises safe and secure.

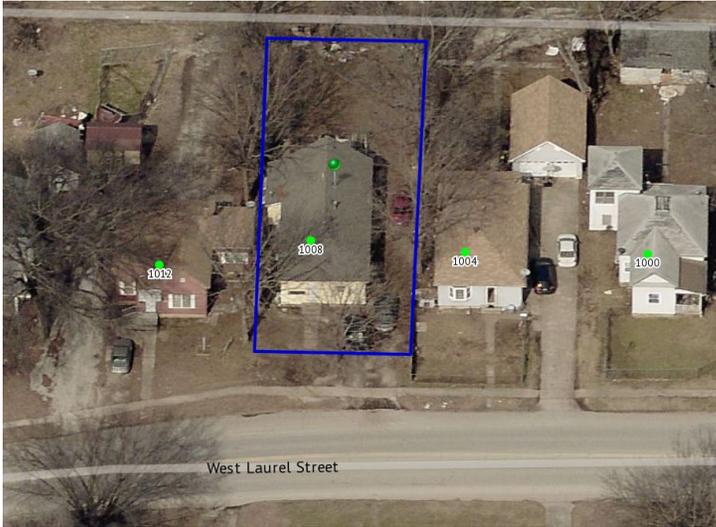
BE IT FURTHER RESOLVED, that the City Clerk shall cause this resolution to be published once in the official city newspaper and a copy mailed to the owner, his or her agent, lien holders and occupants as provided by law and a copy of said resolution shall be filed with the Montgomery County Register of Deeds.

Adopted this 23rd day of April, 2020.

(SEAL)

Mayor

City Clerk



1008 W. Laurel Street



February 18, 2020

Odessa Dunn
1008 W. Laurel Street
Independence, Kansas 67301

Dear Ms. Dunn:

I am writing to inform you that the City of Independence will be asking the Commission on February 27, 2020, to set a date of April 23, 2020, to consider condemnation of your residence at 1008 West Laurel Street as dangerous and unsafe.

In order to avoid having your residence condemned as dangerous and unsafe on April 23, 2020, I am needing for you to communicate with me your intentions with the property.

1. Do you plan to make repairs to the structure?
 - a. If yes, the City will need a timeline of repairs.
 - i. On a piece of paper, please provide information on who will be making the repairs and a timeline of completion of those repairs.
 - b. If no, you do not plan on making repairs to the house.
 - i. The City of Independence will proceed with condemnation and will work with you to have the structure removed or sold within a timeframe set by City Code.
2. If possible, I would like to inform the City Commission of your intentions on the 27th of February at 5:30 p.m. at the Veteran's Room at Memorial Hall. You are welcome to attend the meeting and inform the commission of your intentions if you desire or you can communicate with me and I can inform them.
3. If I do not hear from you by the 27th of February, it will be **very important** that you communicate or attend the April 23, 2020 meeting to avoid condemnation of the property.

Please feel free to contact me at any time by calling 620-332-2528 or by email at davidc@independencesks.gov.

Thank You,

David Cowan

ORDINANCE NO. A – 1861

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 23rd day of April 2020.

_____ Mayor

Attest _____ City Clerk

Ordinance #A – 1861
\$ 886,506.75

| VENDOR I.D. | NAME | ITEM TYPE | DATE | DISCOUNT | AMOUNT | ITEM NO# | AMOUNT |
|-------------|--------------------------|-----------------------------|-------------|----------|-----------|----------|-----------|
| 032014 | INTERNAL REVENUE SERVICE | | | | | | |
| I-T1 | 202004033222 | FEDERAL INCOME TAX WITHHELD | D 4/06/2020 | | 15,931.54 | 000000 | |
| I-T3 | 202004033222 | FICA WITHHELD | D 4/06/2020 | | 23,894.88 | 000000 | |
| I-T4 | 202004033222 | MEDICARE WITHHELD | D 4/06/2020 | | 5,588.32 | 000000 | 45,414.74 |
| 032008 | KPERS | | | | | | |
| I-01 | 202004033222 | KPERS WITHHELD | D 4/07/2020 | | 10,545.76 | 000000 | |
| I-28 | 202004033222 | KPERS WITHHELD | D 4/07/2020 | | 19,697.93 | 000000 | 30,243.69 |
| 013350 | KANSAS WITHHOLDING TAX | | | | | | |
| I-T2 | 202004033222 | KANSAS STATE INCOME TAC | D 4/09/2020 | | 7,258.23 | 000000 | 7,258.23 |

| ** B A N K T O T A L S ** | NO# | DISCOUNTS | CHECK AMT | TOTAL APPLIED |
|---------------------------|----------|-------------|------------------|------------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HANDWRITTEN CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| PRE-WRITE CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 3 | 0.00 | 82,916.66 | 82,916.66 |
| VOID CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| CORRECTIONS: | 0 | 0.00 | 0.00 | 0.00 |
| BANK TOTALS: | 3 | 0.00 | 82,916.66 | 82,916.66 |

** REGISTER GRAND TOTALS *

| ** T O T A L S ** | NO# | DISCOUNTS | CHECK AMT | TOTAL APPLIED |
|---------------------|-----|-----------|-----------|---------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HANDWRITTEN CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| PRE-WRITE CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 3 | 0.00 | 82,916.66 | 82,916.66 |
| VOID CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| CORRECTIONS: | 0 | 0.00 | 0.00 | 0.00 |
| REGISTER TOTALS: | 3 | 0.00 | 82,916.66 | 82,916.66 |

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|-------|--------|-------------|
| 01 | 4/2020 | 58,362.80CR |
| 31 | 4/2020 | 1,879.59CR |
| 33 | 4/2020 | 13,332.89CR |
| 37 | 4/2020 | 4,222.91CR |
| 53 | 4/2020 | 5,118.47CR |
| ===== | | |
| ALL | | 82,916.66CR |

PACKET: 23807 Regular Payments - 04/24/2020

VENDOR SET: 01 ***** CHECK LISTING *****

BANK : AP Community National Bank

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|--------|---------------------------|---------------------------------|------------|-------------|----------|--------------|-----------|-----------|
| 1 | JEAN ROOT | | | | | | | |
| | I-312 S 15TH - ROOT | FIRE INSURANCE PROCE | | H 4/24/2020 | | 20,100.00 | CR 071373 | 20,100.00 |
| 035778 | 8TH & MAIN HISTORIC | | | | | | | |
| | I-04/2020-MCGREW | 123 W MAIN #201 - SALLY MCGREW | R | 4/24/2020 | | 250.00 | CR 071390 | 250.00 |
| 037107 | ACL PROPERTIES LLC | | | | | | | |
| | I-04/2020-TANNER | 109 S WALD - BETTY TANNER | R | 4/24/2020 | | 317.00 | CR 071391 | 317.00 |
| 019370 | AIRGAS USA LLC. | | | | | | | |
| | I-9099710010 | OXYGEN | R | 4/24/2020 | | 251.41 | CR 071392 | |
| | I-9969798132 | OXYGEN | R | 4/24/2020 | | 66.52 | CR 071392 | 317.93 |
| 034293 | ANDRITZ SEPARATION, INC. | | | | | | | |
| | I-8480097684 | SPLASH GUARDS | R | 4/24/2020 | | 2,725.75 | CR 071393 | 2,725.75 |
| 002510 | ASHCRAFT TIRE COMPANY INC | | | | | | | |
| | I-26497 | 606 TIRES/WHEEL | R | 4/24/2020 | | 538.00 | CR 071394 | |
| | I-26768 | 603 MOUNT | R | 4/24/2020 | | 15.45 | CR 071394 | |
| | I-26807 | 605 MOUNT | R | 4/24/2020 | | 41.20 | CR 071394 | |
| | I-26808 | 506 TIRE | R | 4/24/2020 | | 335.29 | CR 071394 | |
| | I-26838 | TIRES | R | 4/24/2020 | | 2,701.44 | CR 071394 | |
| | I-26839 | 603 MOUNTS | R | 4/24/2020 | | 164.80 | CR 071394 | |
| | I-26914 | 602 MOUNTS | R | 4/24/2020 | | 82.40 | CR 071394 | 3,878.58 |
| 035889 | AT&T | | | | | | | |
| | I-6203319009 | 03/20 AT&T BUSINESS | R | 4/24/2020 | | 77.13 | CR 071395 | |
| | I-ATT 911 | 911 ACCT 31614099638802 | R | 4/24/2020 | | 413.57 | CR 071395 | |
| | I-MAR/APR BUSINESS | AT&T BUSINESS | R | 4/24/2020 | | 51.46 | CR 071395 | |
| | I-STMT 03/29/20 | AT&T BUSINESS | R | 4/24/2020 | | 179.07 | CR 071395 | 721.23 |
| 036926 | AT&T LONG DISTANCE | | | | | | | |
| | I-861850574 | 04/01/20 MAR 20 LONG DIST. SERV | R | 4/24/2020 | | 38.72 | CR 071396 | 38.72 |
| 036281 | AT&T U-VERSE | | | | | | | |
| | I-MAR/APR UVERSE | MEMORIAL HALL | R | 4/24/2020 | | 193.09 | CR 071397 | 193.09 |
| 002570 | AUTO ZONE | | | | | | | |
| | I-1605758969 | TURNER SPINN | R | 4/24/2020 | | 14.62 | CR 071398 | |
| | I-1605761304 | ADAPTER SET | R | 4/24/2020 | | 35.97 | CR 071398 | 50.59 |
| 032299 | BARTA ANIMAL HOSPITAL | | | | | | | |
| | I-04012020 | ANIMAL SERVICES | R | 4/24/2020 | | 157.53 | CR 071399 | |
| | I-1943568 | ANIMAL MEDICAL | R | 4/24/2020 | | 5,594.00 | CR 071399 | 5,751.53 |

PACKET: 23807 Regular Payments - 04/24/2020

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Community National Bank

| VENDOR NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|---|--------------------------|------------|-------------|----------|--------------|-----------|----------|
| 003190 BEACHNER GRAIN INC. | | | | | | | |
| I-00109760 | WATER SOFT/KARMEX | | R 4/24/2020 | | 118.50CR | 071400 | 118.50 |
| 032090 BERRY TRACTOR AND EQUIPME | | | | | | | |
| I-01060023 | 506 BROOM | | R 4/24/2020 | | 492.63CR | 071401 | 492.63 |
| 036853 BLUBOOTHS | | | | | | | |
| I-ELLIS BOOTS | CRYSTAL ELLIS | | R 4/24/2020 | | 213.31CR | 071402 | |
| I-FELTON BOOTS | JOHN FELTON | | R 4/24/2020 | | 191.57CR | 071402 | 404.88 |
| 036029 BLUETARP FINANCIAL, INC | | | | | | | |
| I-1628575763 | NORTHERN TOOL | | R 4/24/2020 | | 39.99CR | 071403 | 39.99 |
| 003460 BOUND TREE MEDICAL LLC | | | | | | | |
| I-83580823 | MEDICAL SUPPLIES | | R 4/24/2020 | | 257.15CR | 071404 | 257.15 |
| 032902 CHANDLER OIL, LLC | | | | | | | |
| I-122791 | HYD FLUID | | R 4/24/2020 | | 577.50CR | 071405 | |
| I-59876DIESEL | DIESEL | | R 4/24/2020 | | 93.25CR | 071405 | |
| I-59876GAS | GASOLINE | | R 4/24/2020 | | 454.48CR | 071405 | 1,125.23 |
| 033027 CINTAS FIRST | | | | | | | |
| I-5016403156 | FIRST AID | | R 4/24/2020 | | 125.02CR | 071406 | |
| I-5016403157 | WIPER BOX, TWEEZER | | R 4/24/2020 | | 53.52CR | 071406 | |
| I-5016403161 | FIRST AID | | R 4/24/2020 | | 27.94CR | 071406 | 206.48 |
| 004611 CITY ATTORNEYS ASSOCIATION OF KANSAS | | | | | | | |
| I-ATTRNY MEM DUES | MEMBERSHIP DUES | | R 4/24/2020 | | 35.00CR | 071407 | 35.00 |
| 004640 CITY OF INDEP-PETTY CASH | | | | | | | |
| I-042020 | PT ACTIVITY | | R 4/24/2020 | | 500.00CR | 071408 | 500.00 |
| 004645 CITY OF INDEPENDENCE | | | | | | | |
| I-04152020 | WATER BILLS | | R 4/24/2020 | | 1,352.70CR | 071409 | 1,352.70 |
| 032159 CJ'S THREADS | | | | | | | |
| I-19008 | CHRIS FURR 5.11 TACTICAL | | R 4/24/2020 | | 108.00CR | 071410 | 108.00 |
| 1 CLYDE DURST | | | | | | | |
| I-DURST REFUND | CLYDE DURST REFUND | | R 4/24/2020 | | 262.80CR | 071411 | 262.80 |
| 033671 COFFEYVILLE FEED & FARM SUPPLY | | | | | | | |
| I-74758 | ANIMAL FOOD | | R 4/24/2020 | | 138.70CR | 071412 | |
| I-764390 | ANIMAL FOOD | | R 4/24/2020 | | 2,914.99CR | 071412 | 3,053.69 |

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BANK : AP Community National Bank

| VENDOR NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|--|------------------------------|------------|-------------|----------|--------------|-----------|-----------|
| 036283 COMMERCIAL BANK | | | | | | | |
| I-4015118 | SANITATION/BACKHOE LEASE | | R 4/24/2020 | | 17,872.68CR | 071413 | 17,872.68 |
| 034221 CORE & MAIN | | | | | | | |
| I-M090854 | 2 BALL CURB FIPT | | R 4/24/2020 | | 1,870.80CR | 071414 | 1,870.80 |
| 032905 CORNERSTONE REGIONAL SURVEYING, LLC | | | | | | | |
| I-24480 | SURVEY S 22ND ST | | R 4/24/2020 | | 1,800.00CR | 071415 | 1,800.00 |
| 030090 DAVID J. COWAN | | | | | | | |
| I-1943562 | LOJACK - COMPUTERS | | R 4/24/2020 | | 105.10CR | 071416 | 105.10 |
| 032078 CPR PEST MANAGEMENT, INC. | | | | | | | |
| I-104682/104640 | PEST CONTROL | | R 4/24/2020 | | 147.50CR | 071417 | 147.50 |
| 036099 FRANK CREBASE | | | | | | | |
| I-04/2020-HUNTER | 418 W WALNUT - RHONDA HUNTER | | R 4/24/2020 | | 268.00CR | 071418 | |
| I-04/2020-RAIDA | 1600 HALSEY AVE - TAMI RAIDA | | R 4/24/2020 | | 643.00CR | 071418 | 911.00 |
| 035070 D & F SERVICES, LLC | | | | | | | |
| I-4788 | DFLOC 3610 BULK | | R 4/24/2020 | | 15,808.70CR | 071419 | |
| I-4789 | CHLORINE SIOXIDE SYS | | R 4/24/2020 | | 745.00CR | 071419 | 16,553.70 |
| 036096 DATAPROSE LLC | | | | | | | |
| I-MAR 20 DATAPROSE | MAR 2020 WATER BILLING | | R 4/24/2020 | | 3,743.02CR | 071420 | 3,743.02 |
| 1 DEPT. OF MOTOR VEHICLES | | | | | | | |
| I-D/L CALLAHAN | DRIVIN | | R 4/24/2020 | | 5.00CR | 071421 | 5.00 |
| 036611 DESIGN MECHANICAL, INC. | | | | | | | |
| I-S32902 | QTLY SER AGREE INSP BLNG | | R 4/24/2020 | | 1,236.00CR | 071422 | 1,236.00 |
| 007200 ERIC'S PLUMBING | | | | | | | |
| I-4132 | DE-WINTERIZE FOUNDATION | | R 4/24/2020 | | 115.00CR | 071423 | 115.00 |
| 036966 ESO SOLUTIONS, INC | | | | | | | |
| I-ESO-321722 | ANNUAL SUPPORT FIREHOUSE | | R 4/24/2020 | | 123.60CR | 071424 | 123.60 |
| 035115 EXPRESS EMPLOYMENT | | | | | | | |
| I-19-43806 | EXPRESS PAYROLL | | R 4/24/2020 | | 366.72CR | 071425 | |
| I-23758308-1 | LABOR | | R 4/24/2020 | | 669.20CR | 071425 | |
| I-23758308-2 | LABOR | | R 4/24/2020 | | 1,222.40CR | 071425 | |
| I-23758308KP | EXPRESS PAYROLL | | R 4/24/2020 | | 804.27CR | 071425 | |
| I-23758308SAN-1 | LABOR | | R 4/24/2020 | | 681.75CR | 071425 | |
| I-23758308SAN-2 | LABOR | | R 4/24/2020 | | 122.24CR | 071425 | |
| I-23758308TL | EXPRESS PAYROLL | | R 4/24/2020 | | 2,803.88CR | 071425 | |
| I-23786742-1 | LABOR | | R 4/24/2020 | | 669.20CR | 071425 | |
| I-23786742-2 | LABOR | | R 4/24/2020 | | 1,222.40CR | 071425 | |
| I-23786742KP | EXPRESS PAYROLL | | R 4/24/2020 | | 775.20CR | 071425 | |
| I-23786742SAN | LABOR | | R 4/24/2020 | | 1,405.76CR | 071425 | |
| I-23786742TL | EXPRESS PAYROLL | | R 4/24/2020 | | 3,659.56CR | 071425 | |
| I-23814293-1 | LABOR | | R 4/24/2020 | | 706.85CR | 071425 | |

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| I-23814293-2 | LABOR | R | 4/24/2020 | | 366.72CR | 071425 | |
| I-23814293KP | EXPRESS PAYROLL | R | 4/24/2020 | | 765.51CR | 071425 | |
| I-23814293SAN-1 | LABOR | R | 4/24/2020 | | 1,612.04CR | 071425 | |
| I-23814293TL | EXPRESS PAYROLL | R | 4/24/2020 | | 2,567.04CR | 071425 | |
| I-23836868KP | EXPRESS PAYROLL | R | 4/24/2020 | | 649.23CR | 071425 | |
| I-23836868TL | EXPRESS PAYROLL | R | 4/24/2020 | | 2,391.32CR | 071425 | 23,461.29 |
| *VOID* VOID CHECK | | V | 4/24/2020 | | 071426 | **VOID** | |
| 033119 FASTENAL COMPANY | | | | | | | |
| I-KSIND41797 | FENDZ | R | 4/24/2020 | | 5.69CR | 071427 | |
| I-KSIND41813 | GLV | R | 4/24/2020 | | 22.89CR | 071427 | |
| I-KSIND41865 | SCREWS | R | 4/24/2020 | | 10.40CR | 071427 | 38.98 |
| 037139 FLEET FUELS, LLC | | | | | | | |
| I-34484 | FUEL | R | 4/24/2020 | | 886.67CR | 071428 | |
| I-56866 | FUEL | R | 4/24/2020 | | 533.37CR | 071428 | |
| I-56897 | FUEL INV | R | 4/24/2020 | | 264.48CR | 071428 | |
| I-56908DIESEL | DIESEL | R | 4/24/2020 | | 256.64CR | 071428 | |
| I-56908GAS | GASOLINE | R | 4/24/2020 | | 156.65CR | 071428 | |
| I-56913 | VEHICLE 408 | R | 4/24/2020 | | 57.73CR | 071428 | |
| I-56917DIESEL | DIESEL | R | 4/24/2020 | | 783.52CR | 071428 | |
| I-56917GAS | GASOLINE | R | 4/24/2020 | | 69.13CR | 071428 | |
| I-56921 | VEHICLE 403 | R | 4/24/2020 | | 76.95CR | 071428 | |
| I-56966 | FUEL | R | 4/24/2020 | | 23.64CR | 071428 | |
| I-56993 | FUEL | R | 4/24/2020 | | 254.45CR | 071428 | |
| I-56995 | FUEL INV | R | 4/24/2020 | | 232.57CR | 071428 | |
| I-57019DIESEL | DIESEL | R | 4/24/2020 | | 141.22CR | 071428 | |
| I-57019GAS | GASOLINE | R | 4/24/2020 | | 14.72CR | 071428 | |
| I-57033DIESEL | DIESEL | R | 4/24/2020 | | 449.18CR | 071428 | |
| I-57033GAS | GASOLINE | R | 4/24/2020 | | 45.40CR | 071428 | |
| I-57050 | VEHICLE 417 | R | 4/24/2020 | | 51.52CR | 071428 | |
| I-57056 | FUEL | R | 4/24/2020 | | 129.03CR | 071428 | |
| I-57062 | VEHICLE 401 | R | 4/24/2020 | | 26.40CR | 071428 | |
| I-57157DIESEL | DIESEL | R | 4/24/2020 | | 182.77CR | 071428 | |
| I-57157GAS | GASOLINE | R | 4/24/2020 | | 124.12CR | 071428 | |
| I-57158DIESEL | DIESEL | R | 4/24/2020 | | 637.37CR | 071428 | |
| I-57158GAS | GASOLINE | R | 4/24/2020 | | 26.64CR | 071428 | |
| I-57164 | VEHICLE 408 | R | 4/24/2020 | | 47.42CR | 071428 | |
| I-57167 | FLEET FUEL | R | 4/24/2020 | | 482.49CR | 071428 | |
| I-57168 | VEHICLE 403, 406, 410, 420 | R | 4/24/2020 | | 231.95CR | 071428 | |
| I-57170 | FUEL BLDG D TRUCK | R | 4/24/2020 | | 36.13CR | 071428 | |
| I-57188 | VEHICLE 442, 441 | R | 4/24/2020 | | 48.29CR | 071428 | |
| I-57197 | VEHICLE 402 | R | 4/24/2020 | | 31.21CR | 071428 | |
| I-57199 | FUEL | R | 4/24/2020 | | 14.40CR | 071428 | |
| I-PARK GAS | PARK DEPT GAS | R | 4/24/2020 | | 18.58CR | 071428 | 6,334.64 |

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| VENDOR NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
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| *VOID* | VOID CHECK | V | 4/24/2020 | | 071429 | **VOID** | |
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071430 | **VOID** | |
| 033568 GALAXIE BUSINESS | | | | | | | |
| I-115855 | ANTI VIRUS BUS ADD | R | 4/24/2020 | | 3,387.00CR | 071431 | |
| I-115856 | ESET ANTI VIR/BE DISP | R | 4/24/2020 | | 170.50CR | 071431 | |
| I-CW-9359 | LEMUEL PARKER | R | 4/24/2020 | | 135.00CR | 071431 | |
| I-CW-9360 | PD VIEWU PROBLEMS | R | 4/24/2020 | | 90.00CR | 071431 | |
| I-CW-9361 | PD TROUBLESHOOT | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9362 | CRITICAL SECURITY RISK | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9363 | TROUBLESHOOT FIRE/EMS | R | 4/24/2020 | | 157.50CR | 071431 | |
| I-CW-93646 | PD DISPATCH EQUATURE | R | 4/24/2020 | | 135.00CR | 071431 | |
| I-CW-9365 | IPD DISPATCH AQUA | R | 4/24/2020 | | 135.00CR | 071431 | |
| I-CW-9366 | CEMETERY PC CLEANUP | R | 4/24/2020 | | 292.50CR | 071431 | |
| I-CW-9367 | LASERFICHE TROUBLESHT | R | 4/24/2020 | | 67.50CR | 071431 | |
| I-CW-9368 | DISPATCH SCAN | R | 4/24/2020 | | 67.50CR | 071431 | |
| I-CW-9371 | PATROL SCANNER ISSUE | R | 4/24/2020 | | 45.00CR | 071431 | |
| I-CW-9376 | DISPATCH CASE TRACKING | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9377 | KELLY SCANNER | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9378 | HOUSING ISSUES | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9379 | MEMORIAL HALL - BRIAN | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9382 | TRAVEL CHARGE | R | 4/24/2020 | | 427.50CR | 071431 | |
| I-CW-9383 | IPD DETECTIVES | R | 4/24/2020 | | 315.00CR | 071431 | |
| I-CW-9384 | INDEP FW - JUDY | R | 4/24/2020 | | 90.00CR | 071431 | |
| I-CW-9385 | PENN TERRACE CAMERA | R | 4/24/2020 | | 90.00CR | 071431 | |
| I-CW-9402 | IPD WIPE WORKSTATION | R | 4/24/2020 | | 270.00CR | 071431 | |
| I-CW-9413 | ADM DEPT COWAN | R | 4/24/2020 | | 45.00CR | 071431 | |
| I-CW-9424 | INSTALL SENSUS APP | R | 4/24/2020 | | 450.00CR | 071431 | |
| I-CW-9425 | IPD - A SCOTT | R | 4/24/2020 | | 112.50CR | 071431 | |
| I-CW-9426 | IPD VIEWU | R | 4/24/2020 | | 45.00CR | 071431 | |
| I-CW-9427 | IPD LASERFICHE TROUBLE | R | 4/24/2020 | | 45.00CR | 071431 | |
| I-CW-9428 | LEADERHIP WIFI | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9429 | PUBLIC SAFETY - ADMIN | R | 4/24/2020 | | 67.50CR | 071431 | |
| I-CW-9432 | PUBLIC SAFETY FOLDERS | R | 4/24/2020 | | 25.00CR | 071431 | |
| I-CW-9435 | ADMINISTRATION | R | 4/24/2020 | | 427.50CR | 071431 | |
| I-CW-9438 | JESSICA | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9441 | IPD MELISSA LASERFICHE | R | 4/24/2020 | | 22.50CR | 071431 | |
| I-CW-9442 | COURT | R | 4/24/2020 | | 22.50CR | 071431 | 7,317.50 |
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071432 | **VOID** | |

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| *VOID* | VOID CHECK | V | 4/24/2020 | | 071433 | **VOID** | |
| 035466 | GOINS CONCRETE CONSTRUCTION | | | | | | |
| I-2017 | STREET REPAIRS | R | 4/24/2020 | | 16,278.00 | CR 071434 | |
| I-2018 | MYRTLE ALLEY DRAIN | R | 4/24/2020 | | 10,856.80 | CR 071434 | |
| I-2019 | PATCHES FOR THE CITY | R | 4/24/2020 | | 5,648.04 | CR 071434 | 32,782.84 |
| 009330 | GRAINGER | | | | | | |
| I-9482447928 | COAT HOOK, EXT | R | 4/24/2020 | | 84.30 | CR 071435 | |
| I-9485768403 | CHEMICAL HCK | R | 4/24/2020 | | 43.44 | CR 071435 | 127.74 |
| 1 | HALEY PROUD | | | | | | |
| I-REF FINES-H PROUD | OVERPMT ON FINES | R | 4/24/2020 | | 14.42 | CR 071436 | 14.42 |
| 036233 | HAWKINS INC. | | | | | | |
| I-4683573 | 2000 # CYL | R | 4/24/2020 | | 540.00 | CR 071437 | 540.00 |
| 032012 | HAYNES EQUIPMENT CO., INC | | | | | | |
| I-23544H | IMPELLER, WASHER | R | 4/24/2020 | | 669.86 | CR 071438 | 669.86 |
| 036474 | HOFER & HOFER & ASSOCIATES INC | | | | | | |
| I-1943805 | CITY HALL | R | 4/24/2020 | | 35,803.80 | CR 071439 | 35,803.80 |
| 010440 | HUGO'S INDUSTRIAL SUPPLY | | | | | | |
| I-18-43808 | KITCHEN ROLL TOWELS | R | 4/24/2020 | | 26.14 | CR 071440 | |
| I-233365 | TISSUE/BAGS/FILTER BAG | R | 4/24/2020 | | 161.67 | CR 071440 | |
| I-233497 | PRINTER INK | R | 4/24/2020 | | 119.96 | CR 071440 | |
| I-233734 | MISC OFFICE SUPPLIES | R | 4/24/2020 | | 964.31 | CR 071440 | |
| I-233800 | SAFETY GLASSES/BAGS | R | 4/24/2020 | | 122.75 | CR 071440 | |
| I-234294 | TOWELS/AIR SANITIZER | R | 4/24/2020 | | 93.07 | CR 071440 | |
| I-234299 | HAND SANI DISP/FOAM | R | 4/24/2020 | | 114.27 | CR 071440 | |
| I-234384 | TOWELS | R | 4/24/2020 | | 142.20 | CR 071440 | |
| I-234445 | TISSUE/TOWELS | R | 4/24/2020 | | 171.56 | CR 071440 | |
| I-234461 | BLEACH/TISSUE/DISINF | R | 4/24/2020 | | 194.28 | CR 071440 | |
| I-234474 | JUMBO ROLL TISSUE | R | 4/24/2020 | | 81.24 | CR 071440 | |
| I-234497 | TISSUE | R | 4/24/2020 | | 72.44 | CR 071440 | |
| I-234803 | GLOVES/TWLS/TISSUE/DISIN | R | 4/24/2020 | | 335.91 | CR 071440 | |
| I-234857 | CLEANING SUPPLIES | R | 4/24/2020 | | 69.54 | CR 071440 | |
| I-235002 | DISINFECT DEODORANT | R | 4/24/2020 | | 66.00 | CR 071440 | |
| I-235007 | VITAL OXIDE 4 X 1 | R | 4/24/2020 | | 119.84 | CR 071440 | |
| I-235419 | LIQUIDWASH DET | R | 4/24/2020 | | 45.56 | CR 071440 | |
| I-235618 | CLEANING SUPPLIES | R | 4/24/2020 | | 54.78 | CR 071440 | |
| I-235669 | BAGS/MOP | R | 4/24/2020 | | 88.66 | CR 071440 | |
| I-235729 | DISINFECT/TOWELS | R | 4/24/2020 | | 100.03 | CR 071440 | |
| I-235797 | FOAM DISINFECT | R | 4/24/2020 | | 11.00 | CR 071440 | |
| I-235828 | ANGEL SOFT | R | 4/24/2020 | | 75.97 | CR 071440 | |
| I-236057 | F404 DEGREASER | R | 4/24/2020 | | 53.00 | CR 071440 | |
| I-236080 | DISH DETERGENT | R | 4/24/2020 | | 21.83 | CR 071440 | |
| I-236334 | SURFACE DISINFECT | R | 4/24/2020 | | 59.88 | CR 071440 | |
| I-236707 | OFFICE SUPPLIES | R | 4/24/2020 | | 35.16 | CR 071440 | 3,401.05 |

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| *VOID* | VOID CHECK | V | 4/24/2020 | | 071441 | **VOID** | |
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071442 | **VOID** | |
| 034798 | MARGARET HUTCHINSON I-04/2020-BARKER 1200 W LOCUST - GARY BARKER | R | 4/24/2020 | | 317.00CR | 071443 | 317.00 |
| 011211 | INDEPENDENCE FIRE FIGHTER I-09 202004033222 FIRE INSURANCE WITHHELD | R | 4/24/2020 | | 93.48CR | 071444 | 93.48 |
| 030107 | INDEPENDENCE PUBLIC LIBRA I-IND LIBR AD VALOR APR 2020 AD VALOREM TAX | R | 4/24/2020 | | 11,397.81CR | 071445 | 11,397.81 |
| 011120 | INDEPENDENCE CHAMBER I-14376/14336/14782 ANNUAL DUES | R | 4/24/2020 | | 167.25CR | 071446 | 167.25 |
| 011180 | INDEPENDENCE COMMUNITY I-06 202004033222 COMMUNITY CHEST WITHHELD | R | 4/24/2020 | | 43.00CR | 071447 | 43.00 |
| 036975 | INDEPENDENCE COUNTRY CLUB I-158 19TH HOLE MEAL | R | 4/24/2020 | | 222.25CR | 071448 | 222.25 |
| 011200 | INDEPENDENCE DAILY I-51016/51126/51442 CLASSIFIED ADS I-STMT 03/31/20 LEGAL NOTICES | R | 4/24/2020 | | 569.78CR 426.60CR | 071449 | 996.38 |
| 033149 | INDEPENDENCE FIREMEN'S I-23 202004033222 FUNDING/FIREMEN'S ASSOCIATION | R | 4/24/2020 | | 210.00CR | 071450 | 210.00 |
| 030108 | INDEPENDENCE HOUSING I-04/2020-COLLINS 920 E CEDAR #3BR - J COLLINS I-04/2020-GOODMAN 1009 E CEDAR (A) - D GOODMAN I-04/2020-GRIER 702 N 13TH - DENA GRIER I-04/2020-JACKSON 1002 E C-VILLE AVE - J JACKSON I-04/2020-KRAUSE 923 E CEDAR (C) ROLLAND KRAUSE | R | 4/24/2020 | | 132.00CR 231.00CR 254.00CR 340.00CR 165.00CR | 071451 | 1,122.00 |
| 011215 | INDEPENDENCE MAIN STREET I-04082020 PT PRIZES I-042020 ANNUAL | R | 4/24/2020 | | 130.00CR 175.00CR | 071452 | 305.00 |
| 035353 | INDEPENDENCE OPTIMIST CLUB I-2598 DUES APR - JUNE I-2629 DUES | R | 4/24/2020 | | 140.00CR 140.00CR | 071453 | 280.00 |

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|--------------------|--|------------|------------|----------|--------------|-----------|----------|
| 037321 | INTERNAL REVENUE SERVICE | | | | | | |
| I-TL1202004033222 | TAX LEVY | R | 4/24/2020 | | 342.03 | CR 071454 | 342.03 |
| 1 | JANNA POWELL | | | | | | |
| I-POWELL REF 20 | PARK BLDG REFUND | R | 4/24/2020 | | 80.00 | CR 071455 | 80.00 |
| 1 | JOSHUA PROUD | | | | | | |
| I-REF FINES-PROUD | OVERPMT - FINES | R | 4/24/2020 | | 3.68 | CR 071456 | 3.68 |
| 037272 | KANSAS 811 | | | | | | |
| I-0030300 | REG LOCATE FEE | R | 4/24/2020 | | 151.20 | CR 071457 | 151.20 |
| 036544 | KANSAS COMMUNICATION SERVICES INC. | | | | | | |
| I-coI2004 | PT PHONE | R | 4/24/2020 | | 160.84 | CR 071458 | 160.84 |
| 013110 | KANSAS DEPARTMENT OF | | | | | | |
| I-1943659 | CLEAN DRINKING WATER FEE | R | 4/24/2020 | | 4,256.92 | CR 071459 | 4,256.92 |
| 036340 | KANSAS HEALTH & ENVIRONMENTAL LABORATORIES | | | | | | |
| I-1943673 | COLILERT DRINKING WATER | R | 4/24/2020 | | 870.00 | CR 071460 | 870.00 |
| 034517 | KANSAS MAYORS ASSOCIATION | | | | | | |
| I-MAYOR MEM DUES | MEMBERSHIP DUES | R | 4/24/2020 | | 50.00 | CR 071461 | 50.00 |
| 032449 | KANSAS PAYMENT CENTER | | | | | | |
| I-W16202004033222 | MG3D*00095C/KEITH COPITHKE | R | 4/24/2020 | | 116.61 | CR 071462 | |
| I-W61202004033222 | MG04DM00185C/0000252462 LEMOS | R | 4/24/2020 | | 77.54 | CR 071462 | |
| I-W66202004033222 | CS# MG 18DM00183 I - K GINTHER | R | 4/24/2020 | | 105.23 | CR 071462 | |
| I-W67202004033222 | MG19DM0075I-CHRIS FURR | R | 4/24/2020 | | 282.46 | CR 071462 | 581.84 |
| 013351 | KC 24 HOUR TRUCK REPAIR | | | | | | |
| I-INNV1850 | 609 REPAIR | R | 4/24/2020 | | 2,316.28 | CR 071463 | 2,316.28 |
| 037197 | KYLE ANDERSON | | | | | | |
| I-1943688 | PERSONAL EXPENSE | R | 4/24/2020 | | 8.00 | CR 071464 | 8.00 |
| 036657 | LABORATORY SALES & SERVICE LLC | | | | | | |
| I-19269 | SULFRUIC ACID | R | 4/24/2020 | | 35.79 | CR 071465 | 35.79 |
| 033182 | LAKELAND OFFICE SYSTEMS, | | | | | | |
| I-IN311879 | MONTHLY SERVICE | R | 4/24/2020 | | 58.27 | CR 071466 | 58.27 |

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VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP Community National Bank

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|--------|------------------------------------|--------------------------------|------------|------------|----------|--------------|-----------|-----------|
| 034910 | MARSHA LEROY | | | | | | | |
| | I-04/2020-CEFARELLI | 912 W MAPLE - K CEFARELLI | R | 4/24/2020 | | 508.00CR | 071467 | 508.00 |
| 036790 | LIFE-ASSIST, INC | | | | | | | |
| | I-988653 | SAFETEC HAND SANITZER | R | 4/24/2020 | | 63.90CR | 071468 | |
| | I-989381 | EYEWEAR | R | 4/24/2020 | | 30.50CR | 071468 | |
| | I-992405 | HAND WIPES | R | 4/24/2020 | | 49.50CR | 071468 | 143.90 |
| 014400 | LINNS AIR COOLED ENGINES LLC | | | | | | | |
| | I-1187 | STIHL REPAIR | R | 4/24/2020 | | 32.85CR | 071469 | 32.85 |
| 035478 | LOCHNER, H.W. INC. | | | | | | | |
| | I-000016373-6 | KDOT KAIP # AV-2020-20 | R | 4/24/2020 | | 5,314.00CR | 071470 | 5,314.00 |
| 036008 | JOHN LOWRANCE | | | | | | | |
| | I-04/2020-BRECKENRD | 712 S 6TH - R BRECKENRIDGE | R | 4/24/2020 | | 334.00CR | 071471 | 334.00 |
| 036460 | MCHUGH VIDEO PRODUCTIONS | | | | | | | |
| | I-1268 | CITY METTINGS VIDEO | R | 4/24/2020 | | 1,000.00CR | 071472 | 1,000.00 |
| 037025 | MICHAEL MAYER | | | | | | | |
| | I-1943565 | SPRAY & TAPE | R | 4/24/2020 | | 59.83CR | 071473 | 59.83 |
| 037332 | MICHAEL W. HASSENPLUG #10748 | | | | | | | |
| | I-G82202004033222 | CASE NO 2019-LM-000587-1/MAUER | R | 4/24/2020 | | 434.91CR | 071474 | 434.91 |
| 015700 | MID-AMERICA PUMP, L.L.C. | | | | | | | |
| | I-6729 | PULL AND INSPECT PUMP | R | 4/24/2020 | | 5,310.00CR | 071475 | 5,310.00 |
| 035457 | MIDWEST HOUSING EQUITY GROUP, INC. | | | | | | | |
| | I-1968 | AUDIT | R | 4/24/2020 | | 2,910.00CR | 071476 | 2,910.00 |
| 015980 | MONTGOMERY COUNTY | | | | | | | |
| | I-9395 | CHEMSURF 90 | R | 4/24/2020 | | 60.00CR | 071477 | 60.00 |
| 016021 | MONTGOMERY COUNTY | | | | | | | |
| | I-2020 1st half | TAXES | R | 4/24/2020 | | 9,552.45CR | 071478 | |
| | I-2020 1st half 1 | TAXES | R | 4/24/2020 | | 2,977.75CR | 071478 | |
| | I-2020 1st half 2 | TAXES | R | 4/24/2020 | | 2,844.05CR | 071478 | |
| | I-2020 1st half 3 | TAXES | R | 4/24/2020 | | 1,269.01CR | 071478 | |
| | I-2020 1st half 4 | TAXES | R | 4/24/2020 | | 517.17CR | 071478 | |
| | I-2020 1st half 5 | TAXES | R | 4/24/2020 | | 503.46CR | 071478 | |
| | I-2ND 1/2 2019 RE | 2ND 1/2 RE TAXES 2019 | R | 4/24/2020 | | 10,081.01CR | 071478 | 27,744.90 |

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| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|--------|--------------------|------------------------|------------|------------|----------|--------------|-----------|----------|
| 016030 | MONTGOMERY COUNTY | | | | | | | |
| | I-30104012020 | INMATE HOUSING | R | 4/24/2020 | | 70.00CR | 071479 | 70.00 |
| 036978 | MUNICIPAL H2O | | | | | | | |
| | I-9708 | SETUP FEE PARTIAL | R | 4/24/2020 | | 2,500.00CR | 071480 | 2,500.00 |
| 037027 | NEON GROVE NURSERY | | | | | | | |
| | I-7 | RABBIT FOOD | R | 4/24/2020 | | 106.56CR | 071481 | 106.56 |
| 034577 | NEWARK ELEMENT 14 | | | | | | | |
| | I-32582197 | TRANSDUCER | R | 4/24/2020 | | 112.99CR | 071482 | 112.99 |
| 035913 | NEWTONS TRUE VALUE | | | | | | | |
| | C-D150687 | RETURNS | R | 4/24/2020 | | 128.01 | 071483 | |
| | C-D151449 | TRADE SPRAYERS | R | 4/24/2020 | | 8.00 | 071483 | |
| | I-C91117 | TRAIN TRESSEL | R | 4/24/2020 | | 24.95CR | 071483 | |
| | I-C91122 | 4" DWV 90 DEG ELBOW | R | 4/24/2020 | | 5.19CR | 071483 | |
| | I-C91199 | FAUCET-ZOO RESTROOM | R | 4/24/2020 | | 31.99CR | 071483 | |
| | I-C91220 | TOILET HANDLE PLAYGRND | R | 4/24/2020 | | 28.98CR | 071483 | |
| | I-C91367 | BOLTS/NUTS/WASHERS | R | 4/24/2020 | | 18.44CR | 071483 | |
| | I-C91384 | TRAIN | R | 4/24/2020 | | 44.41CR | 071483 | |
| | I-C91389 | BOLT/NT/WASH/NYL PLATE | R | 4/24/2020 | | 2.18CR | 071483 | |
| | I-C91413 | TRAIN | R | 4/24/2020 | | 9.16CR | 071483 | |
| | I-C91414 | WEEDEATER MAINT | R | 4/24/2020 | | 41.97CR | 071483 | |
| | I-C91416 | TRAIN | R | 4/24/2020 | | 8.95CR | 071483 | |
| | I-C91521 | CONCESSION FLOOR/TRAIN | R | 4/24/2020 | | 41.97CR | 071483 | |
| | I-C91582 | RUBBING ALCOHOL | R | 4/24/2020 | | 33.48CR | 071483 | |
| | I-C91583 | SOAP/CITRUS AP CLEANER | R | 4/24/2020 | | 8.57CR | 071483 | |
| | I-C91755 | PLUMB PUTTY/DRAIN TRAP | R | 4/24/2020 | | 10.28CR | 071483 | |
| | I-C91774 | ADAPTER | R | 4/24/2020 | | 9.98CR | 071483 | |
| | I-C91837 | TANK SPRAYER | R | 4/24/2020 | | 23.99CR | 071483 | |
| | I-D149883 | WEEDEATER MAINT/SHOP | R | 4/24/2020 | | 34.98CR | 071483 | |
| | I-D149900 | TRACTOR REPAIR | R | 4/24/2020 | | 19.00CR | 071483 | |
| | I-D149995 | TRAIN TRESSEL | R | 4/24/2020 | | 15.90CR | 071483 | |
| | I-D150161 | DOWNTOWN TREES | R | 4/24/2020 | | 84.99CR | 071483 | |
| | I-D150348 | MISC SUPPLIES FOR PARK | R | 4/24/2020 | | 56.18CR | 071483 | |
| | I-D150539 | CARBURETOR RB-K84 | R | 4/24/2020 | | 57.99CR | 071483 | |
| | I-D150549 | BATTERY/CLOROX WIPES | R | 4/24/2020 | | 22.15CR | 071483 | |
| | I-D150568 | WALPLATE/BOLT | R | 4/24/2020 | | 0.80CR | 071483 | |
| | I-D150607 | TRAIN | R | 4/24/2020 | | 13.74CR | 071483 | |
| | I-D150657 | BATHROOM SECURITY | R | 4/24/2020 | | 184.55CR | 071483 | |
| | I-D150814 | CLEANING SUPPLIES | R | 4/24/2020 | | 72.88CR | 071483 | |
| | I-D150826 | KEYS/KEY RINGS/TAGS | R | 4/24/2020 | | 18.82CR | 071483 | |
| | I-D151043 | FAUCET REP/ZOO RR | R | 4/24/2020 | | 29.99CR | 071483 | |
| | I-D151153 | MARKING PAINT | R | 4/24/2020 | | 18.87CR | 071483 | |
| | I-D151156 | LOCKSET/CLOROX | R | 4/24/2020 | | 36.57CR | 071483 | |
| | I-D151283 | ZOO SB/SHOP | R | 4/24/2020 | | 3.98CR | 071483 | |
| | I-D151348 | CLAMP/HOSE CLAMP/SPRAY | R | 4/24/2020 | | 20.57CR | 071483 | |
| | I-D151405 | CLOROX/CLEANERS | R | 4/24/2020 | | 31.23CR | 071483 | |
| | I-D151448 | 2GAL HD PUMP SPRAYER | R | 4/24/2020 | | 31.99CR | 071483 | |
| | I-stmt 04172020 | SUPPLIES | R | 4/24/2020 | | 873.93CR | 071483 | 1,837.59 |

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|--------------------|--|------------|------------|----------|--------------|-----------|-----------|
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071484 | **VOID** | |
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071485 | **VOID** | |
| *VOID* | VOID CHECK | V | 4/24/2020 | | 071486 | **VOID** | |
| 017170 | NORTHERN TOOL & EQUIP. CO | | | | | | |
| I-159869046 | RENEWED 1 YEAR ADVANT | R | 4/24/2020 | | 39.99CR | 071487 | 39.99 |
| 018120 | O'REILLY AUTO PARTS | | | | | | |
| C-0154-333099 | CREDIT - CORE CHARGE | R | 4/24/2020 | | 32.00 | 071488 | |
| I-0154-331483 | HEADLIGHT | R | 4/24/2020 | | 6.21CR | 071488 | |
| I-0154-333035 | PATCH KIT , CEMENT | R | 4/24/2020 | | 3.68CR | 071488 | |
| I-0154-333056 | BATTERY, CORE CHARGE | R | 4/24/2020 | | 180.56CR | 071488 | |
| I-0154-333655 | POWER SERVICE | R | 4/24/2020 | | 163.63CR | 071488 | |
| I-0154-333728 | FILTER | R | 4/24/2020 | | 18.69CR | 071488 | |
| I-0154-333854 | TOOLS | R | 4/24/2020 | | 49.96CR | 071488 | |
| I-0154-334127 | MOTOR OIL | R | 4/24/2020 | | 59.97CR | 071488 | |
| I-0154-334202 | PARK SHOP GENERAL | R | 4/24/2020 | | 15.98CR | 071488 | |
| I-0154-334387 | CONDUIT - MOWER REPAIR | R | 4/24/2020 | | 6.49CR | 071488 | 473.17 |
| 027225 | OIL PATCH PUMP & SUPPLY INC. | | | | | | |
| I-206597 | VALVE CHECK | R | 4/24/2020 | | 41.44CR | 071489 | 41.44 |
| 035799 | OMNI BILLING | | | | | | |
| I-33120 | MAR 20 AMB PMTS | R | 4/24/2020 | | 4,977.04CR | 071490 | 4,977.04 |
| 034739 | BOB PASTERNAK | | | | | | |
| I-04/2020-EGBERT | 209 W LOCUST - DARWIN EGBERT | R | 4/24/2020 | | 301.00CR | 071491 | 301.00 |
| 019290 | PHEASANT POINT APARTMENTS | | | | | | |
| I-04/2020-GREER | 2350 N 20TH #2 - NICOLE GREER | R | 4/24/2020 | | 96.00CR | 071492 | |
| I-04/2020-ORR | 2325 N 20TH PL #9-DALENE ORR | R | 4/24/2020 | | 389.00CR | 071492 | 485.00 |
| 032321 | PITNEY BOWES | | | | | | |
| I-POSTAGE APR | POSTAGE | R | 4/24/2020 | | 1,000.00CR | 071493 | 1,000.00 |
| 019360 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | | | | | | |
| I-3310966386 | POSTAGE MTR LEASE | R | 4/24/2020 | | 853.65CR | 071494 | 853.65 |
| 037174 | PRAIRIELAND PARTNERS | | | | | | |
| I-06953061 | MOWER | R | 4/24/2020 | | 12,310.55CR | 071495 | |
| I-10180666 | FILTERS | R | 4/24/2020 | | 84.53CR | 071495 | 12,395.08 |

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|-----------------------------------|------------------------------|------------|------------|----------|--------------|-----------|-----------|
| 035731 PRIORITY DISPATCH | | | | | | | |
| I-SIN253804 | EMD TRAINING - ANGELA | R | 4/24/2020 | | 365.00CR | 071496 | 365.00 |
| 032887 PROFESSIONAL ENGINEERING | | | | | | | |
| I-521970 | CIVIL INSPECTION - DESIGN | R | 4/24/2020 | | 1,390.00CR | 071497 | 1,390.00 |
| 036900 QUADMED, INC. | | | | | | | |
| I-166174 | GOWNS | R | 4/24/2020 | | 175.50CR | 071498 | |
| I-166468 | PROCEDURE MASK | R | 4/24/2020 | | 445.00CR | 071498 | |
| I-166787 | BLEACH WIPES | R | 4/24/2020 | | 864.00CR | 071498 | 1,484.50 |
| 033404 QUALITY MOTORS | | | | | | | |
| I-160325 | 504 REPAIR | R | 4/24/2020 | | 1,919.04CR | 071499 | |
| I-160851 | 501 REPAIR | R | 4/24/2020 | | 519.87CR | 071499 | |
| I-223466 | FUEL CAP | R | 4/24/2020 | | 24.33CR | 071499 | |
| I-223557 | OIL CAP | R | 4/24/2020 | | 34.93CR | 071499 | 2,498.17 |
| 033732 QUEST DIAGNOSTICS | | | | | | | |
| I-9186714625 | PRE EMP DRUG TESTS | R | 4/24/2020 | | 158.22CR | 071500 | 158.22 |
| 035848 RANDALL ROMANS | | | | | | | |
| I-04/2020-BRYANT | 312 WESTMINSTER - PAM BRYANT | R | 4/24/2020 | | 311.00CR | 071501 | 311.00 |
| 021300 RESOURCE RECOVERY DIV 4392 | | | | | | | |
| I-4392-000007602 | LANDFILL | R | 4/24/2020 | | 9,855.32CR | 071502 | 9,855.32 |
| 036150 RANELLE RICE | | | | | | | |
| I-1943566 | PERSONAL EXPENSE | R | 4/24/2020 | | 32.84CR | 071503 | 32.84 |
| 033333 RINCK'S PLUMBING | | | | | | | |
| I-805 S PARK | TYLER COUTZ 805 S PARK | R | 4/24/2020 | | 2,000.00CR | 071504 | 2,000.00 |
| 036137 ROMANS OUTDOOR POWER | | | | | | | |
| I-94118 | UTILITY VEHICLE XG850RL-A | R | 4/24/2020 | | 13,371.23CR | 071505 | 13,371.23 |
| 037113 RON & FRAN HAMILTON | | | | | | | |
| I-04/2020-SOLIS | 117 W OAK - LOUISE SOLIS | R | 4/24/2020 | | 139.00CR | 071506 | 139.00 |
| 033464 SAFELITE AUTOGLASS | | | | | | | |
| I-00586-568220 | MED 4 WINDSHIELD | R | 4/24/2020 | | 417.97CR | 071507 | 417.97 |
| 033605 SANDBAGGER GOLF CARS | | | | | | | |
| I-15234 | PARTS | R | 4/24/2020 | | 58.00CR | 071508 | |
| I-15238 | KNOB | R | 4/24/2020 | | 21.85CR | 071508 | 79.85 |

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|------------------------------------|-------------------|-------------------------------|------------|------------|----------|--------------|-----------|------------|
| 032080 SANDIFER ENGINEERING | | | | | | | | |
| | I-38279 | PT SERVICE CALL ALARM | R | 4/24/2020 | | 599.60CR | 071509 | 599.60 |
| 036202 SECURITY 1ST TITLE LLC | | | | | | | | |
| | I-1910 N 10 | TITLE SEARCH 1910 N 10TH | R | 4/24/2020 | | 100.00CR | 071510 | |
| | I-801 E BIRCH | TITLE SEARCH 801 E BIRCH | R | 4/24/2020 | | 100.00CR | 071510 | |
| | I-818 E EDISON | TITLE SEARCH 818 E EDISON | R | 4/24/2020 | | 100.00CR | 071510 | 300.00 |
| 036180 SEK GARAGE DOORS | | | | | | | | |
| | I-888236 | OVER HEAD DOOR | R | 4/24/2020 | | 4,300.00CR | 071511 | 4,300.00 |
| 037117 SERVICE PRO OF INDEPENDENCE | | | | | | | | |
| | I-92833 | 2019 CHEVY COLORADO | R | 4/24/2020 | | 78.47CR | 071512 | 78.47 |
| 036223 SHARPER IMAGES | | | | | | | | |
| | I-18345 | RAVINE RAILING-BEARS/EAGL | R | 4/24/2020 | | 1,960.20CR | 071513 | |
| | I-18352 | FENCING-DONKEY, TORTOISE | R | 4/24/2020 | | 6,550.00CR | 071513 | 8,510.20 |
| 034842 DAVID SHATNEY | | | | | | | | |
| | I-04/2020-GOODSON | 607 1/2 N 8TH - CAROL GOODSON | R | 4/24/2020 | | 145.00CR | 071514 | 145.00 |
| 022400 SHERWIN WILLIAMS | | | | | | | | |
| | I-6138-8 | PAINT | R | 4/24/2020 | | 250.17CR | 071515 | 250.17 |
| 037182 SPARKLIGHT BUSINESS | | | | | | | | |
| | I-04152020 | PT CABLE | R | 4/24/2020 | | 12.00CR | 071516 | 12.00 |
| 036652 ST JOHN PHYSICIANS INC | | | | | | | | |
| | I-248153C7661 | EMP DRUG TESTS | R | 4/24/2020 | | 151.00CR | 071517 | 151.00 |
| 037109 THE PET SHOP | | | | | | | | |
| | I-1943569 | ANIMAL SUPPLIES | R | 4/24/2020 | | 92.89CR | 071518 | 92.89 |
| 026090 THE VICTOR L. PHILLIPS | | | | | | | | |
| | I-PSO021454-1 | BULBS | R | 4/24/2020 | | 80.00CR | 071519 | 80.00 |
| 024490 TRANSYSTEMS CORPORATION | | | | | | | | |
| | I-INV-0003543531 | GEN ENG SERV 01/24/2020 | R | 4/24/2020 | | 34,041.66CR | 071520 | |
| | I-INV-0003556711 | US75/160 MILL & OVERLAY | R | 4/24/2020 | | 20,456.13CR | 071520 | |
| | I-INV-0003558347 | GEN ENG SERV 02/28/2020 | R | 4/24/2020 | | 30,147.86CR | 071520 | |
| | I-INV-00035658328 | GEN ENG SERV 03/27/2020 | R | 4/24/2020 | | 19,896.13CR | 071520 | |
| | I-INV-0003566803 | US 75/160 MILL & OVERLAY | R | 4/24/2020 | | 3,058.88CR | 071520 | 107,600.66 |

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|--|--------------------------------|------------|------------|----------|--------------|-----------|------------|
| 036818 TREANOR HL | | | | | | | |
| I-1943725 | BILLING PHASE | R | 4/24/2020 | | 1,931.88CR | 071521 | 1,931.88 |
| 035684 TYLER TECHNOLOGIES, INC | | | | | | | |
| I-025-291682 | UTILITY BILLING - IVR | R | 4/24/2020 | | 211.65CR | 071522 | 211.65 |
| 035459 USD # 446 | | | | | | | |
| I-EDU SALES TAX APR | APR EDUCATIONAL SALES TAX | R | 4/24/2020 | | 349,659.11CR | 071523 | 349,659.11 |
| 026097 VOLZ WELDING AND MACHINE | | | | | | | |
| I-12905 | 512 REPAIR | R | 4/24/2020 | | 60.00CR | 071524 | |
| I-12916 | DUMPSTER REPAIR | R | 4/24/2020 | | 517.30CR | 071524 | |
| I-12918 | MOWER REPAIR | R | 4/24/2020 | | 70.00CR | 071524 | |
| I-12919 | 516 REPAIR | R | 4/24/2020 | | 70.00CR | 071524 | 717.30 |
| 037258 WASHINGTON HISTORIC RESIDENCES, LLC | | | | | | | |
| I-04/2020-FRANKLIN | 300 E MYRTLE #209 - D FRANKLIN | R | 4/24/2020 | | 212.00CR | 071525 | |
| I-04/2020-HANKS | 300 E MYRTLE #101-SHARON HANKS | R | 4/24/2020 | | 283.00CR | 071525 | |
| I-04/2020-HENKE | 300 E MYRTLE #106 - JODY HENKE | R | 4/24/2020 | | 77.00CR | 071525 | |
| I-04/2020-KEITH | 300 E MYRTLE #102 - C KEITH | R | 4/24/2020 | | 138.00CR | 071525 | |
| I-04/2020-PAYNE III | 300 E MYRTLE #105-C PAYNE III | R | 4/24/2020 | | 93.00CR | 071525 | 803.00 |
| 035673 XYLEM WATER SOLUTIONS USA INC. | | | | | | | |
| I-2020-WED-0280 | UV BULBS | R | 4/24/2020 | | 2,460.00CR | 071526 | |
| I-3556B15752 | LAMP, WIPER HOLDER | R | 4/24/2020 | | 2,470.11CR | 071526 | 4,930.11 |
| 035857 YP | | | | | | | |
| I-POWELL 21 REFND | SEK DIRECTORY APRIL 2020 | R | 4/24/2020 | | 15.00CR | 071527 | 15.00 |
| 1 ZACHARY WOOTEN | | | | | | | |
| I-REF FINES-WOOTEN | OVERPMT ON FINE | R | 4/24/2020 | | 4.38CR | 071528 | 4.38 |
| 029045 ZOLL MEDICAL CORPORATION | | | | | | | |
| I-3053954 | LIFEBAND 3 PACK | R | 4/24/2020 | | 402.66CR | 071529 | 402.66 |
| 036435 ZOOLOGICAL SOCIETY OF SAN DIEGO | | | | | | | |
| I-62055 | ACADCMY SUBSCRIPTION | R | 4/24/2020 | | 300.00CR | 071530 | 300.00 |

| ** T O T A L S ** | NO# | DISCOUNTS | CHECK AMT | TOTAL APPLIED |
|---------------------|-----|-----------|------------|---------------|
| REGULAR CHECKS: | 131 | 0.00 | 783,490.09 | 783,490.09 |
| HANDWRITTEN CHECKS: | 1 | 0.00 | 20,100.00 | 20,100.00 |
| PRE-WRITE CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 10 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| CORRECTIONS: | 0 | 0.00 | 0.00 | 0.00 |
| REGISTER TOTALS: | 142 | 0.00 | 803,590.09 | 803,590.09 |

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 23807 Regular Payments - 04/24/2020

VENDOR SET: 01 ***** CHECK LISTING *****

BANK : AP Community National Bank

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | CHECK AMOUNT | CHECK NO# | AMOUNT |
|--------|-------------|------|------------|------------|----------|--------------|-----------|--------|
|--------|-------------|------|------------|------------|----------|--------------|-----------|--------|

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|------|--------|--------------|
| 01 | 4/2020 | 101,753.59CR |
| 03 | 4/2020 | 20,100.00CR |
| 08 | 4/2020 | 949.07CR |
| 10 | 4/2020 | 3,195.00CR |
| 11 | 4/2020 | 349,659.11CR |
| 17 | 4/2020 | 75,084.48CR |
| 21 | 4/2020 | 5,314.00CR |
| 22 | 4/2020 | 25,911.51CR |
| 31 | 4/2020 | 8,882.35CR |
| 33 | 4/2020 | 86,560.08CR |
| 37 | 4/2020 | 36,400.63CR |
| 42 | 4/2020 | 11,397.81CR |
| 43 | 4/2020 | 84.99CR |
| 46 | 4/2020 | 300.00CR |
| 49 | 4/2020 | 19,576.32CR |
| 51 | 4/2020 | 2,350.27CR |
| 53 | 4/2020 | 15,230.83CR |
| 58 | 4/2020 | 5,943.00CR |
| 96 | 4/2020 | 34,897.05CR |

=====
 ALL 803,590.09CR

ORDINANCE NO. D – 2003

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 23rd day of April 2020.

_____ Mayor

Attest: _____ City Clerk

Ordinance # D – 2003

\$288,609.74

ORDINANCE NO. P – 1834

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 23rd day of April 2020.

_____ Mayor

Attest: _____ City Clerk

Ordinance # P – 1834

\$ 131,905.89



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Housing Authority

Director Approval April Nutt

AGENDA ITEM Consider a request authorizing the Mayor to sign a proclamation declaring April 2019 as Fair Housing Month.

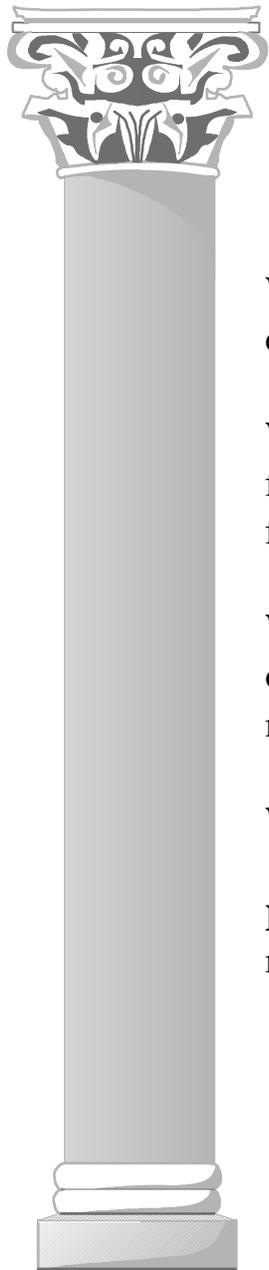
SUMMARY RECOMMENDATION City Staff recommends approval.

BACKGROUND During April 2020, the Independence Housing Authority joins in the national celebration in recognizing April 2020 as Fair Housing Month. During this month of celebration, the City of Independence, Kansas along with the Independence Housing Authority reaffirms its commitment to ending housing discrimination within the City limits of Independence, Kansas.

BUDGET IMPACT There is no anticipated budget impact.

SUGGESTED MOTION I move to authorize the Mayor to sign the attached proclamation declaring April 2020 as Fair Housing Month.

SUPPORTING DOCUMENT Proclamation



City of Independence, Kansas

Proclamation

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Independence is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved,

NOW, THEREFORE, BE IT RESOLVED the Mayor of the City of Independence, hereby declares the month of April as:

Fair Housing Month

Mayor



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Administration

Director Approval Kelly Passauer

AGENDA ITEM Consider Change Orders 1, 2, 4, 6, and 7 regarding the 1916 City Hall project.

SUMMARY RECOMMENDATION Staff recommends approval.

BACKGROUND On January 9, 2020 the City Commission approved Change Order #3 for \$20,610.70 for the 1916 City Hall Phase I project regarding additional needed roof repairs. Recently City staff received Change Orders 1, 2, 4, 6, and 7 which are summarized as follows:

| # | Description | Add/Deduct |
|---|---|--------------|
| 1 | Add for windows not identified on plans. Material Only. | \$24,829.00 |
| 2 | Credit for demo work in basement completed by remediation subcontractor. | -\$12,000.00 |
| 4 | Time & Material estimate for all labor, material and equipment to: (1) Demo damaged wood window frames; and (2) Repair or replace wood window frames with blocking for installation of replacement windows. | \$43,297.50 |
| 6 | Lintel repairs for basement windows. Includes all labor, material and equipment. | \$24,702.00 |
| 7 | Deletion of east roof. | -\$2,750.00 |

The change orders recommended for approval by TreanorHL are described in more detail in the attached documentation.

BUDGET IMPACT \$92,828.50 in additional expenses less \$14,750.00 in deducts for a total of \$78,078.50 from Special Use Sales Tax for Buildings and Facilities.

SUGGESTED MOTION I move to approve Change Orders 1, 2, 4, 6, and 7 for a total of \$78,078.50 for the 1916 City Hall Phase I project.

SUPPORTING DOCUMENTS

1. Change Orders
2. Recommendations from TreanorHL

April 16, 2020

Kelly Passauer, Assistant City Manager
City of Independence
811 West Laurel Street
Independence, KS 67301

Re: Independence City Hall – Phase 1 – Change Order No. 1

Dear Ms. Passauer,

As discussed at the monthly OAC meeting on 2/27/2020, there are nine windows on the first floor south elevation, as well as two windows at the third floor east elevation that were not listed in the window schedule in the construction documents and the window subcontractor is requesting a change order to include both material costs and installation costs.

TreanorHL challenged the subcontractor's request to include both material costs and installation labor as an additional charge. These windows are clearly shown on plan and elevation drawings and it is clear all windows are to be replaced as part of the project. No questions were asked during bidding by any of the bidders about the discrepancy in the window schedule. During the bidding process, the window subcontractor claims to have provided the window manufacturer only the window schedule to assemble their bid. As a result, the window subcontractor has determined these windows were not included by the window manufacturer.

Per the contract, the Architect is responsible for interpreting discrepancies in the bid documents and to determine if any claim is valid. Based on the justification given by the window manufacturer, we are supporting the request to include the additional charge for only the windows, without the window subcontractor's overhead and profit. We are not supporting the additional charge for the installation labor because the window subcontractor had access to the complete bid documents and to the existing building when assembling their bid to replace all the windows on the building.

The total Change Order No. 1 amount for this work is \$24,829.00.

The photos below of the south and east elevations highlight the windows that are a part of this change order.

TreanorHL recommends approval of this revised change order.





Photo 1: 1st Floor East Elevation – Window Types F & G.



Photo 2: 3rd Floor East Elevation – Window Type C.



Photo 3: 3rd Floor East Elevation – Window Type C.

Sincerely,

Ian Pitts ASSOCIATE AIA

719 SW Van Buren Street, Suite 200
Topeka, KS 66603

ipitts@treanorhl.com

o 785.235.0012

d 785.350.6509

Cc: file



April 16, 2020

TO: Ian Pitts
TreasorHL
719 SW Van Buren St., Suite 200
Topeka, KS 66603

RE: Independence City Hall

CHANGE ORDER NO. 1 Revised

DESCRIPTION: We hereby agree to make the changes as specified below:

Add for window not identified on plans (6) F windows, (3) G windows, (2) C windows (3rd floor). Material only

Total Add: \$24,829.00

To accept Change Order No. 1, please sign and date where indicated below and return the document to our office for execution. We will execute the changes and return a signed copy of the document to you for your records.

OWNER/OWNER'S REPRESENTATIVE

Hofer & Hofer & Associates, Inc.

By: _____

By: _____

Dated: _____

Dated: _____

TREANORHL

April 16, 2020

Kelly Passauer, Assistant City Manager
City of Independence
811 West Laurel Street
Independence, KS 67301

Re: Independence City Hall – Phase 1 – Change Order No. 2

Dear Ms. Passauer,

As we had discussed at previous OAC meetings in 2019, the demolition contractor discovered conditions in the basement they deemed hazardous, and mold remediation in the basement was added to PSI's abatement contract via their Change Order No. 1, dated 7/18/2019. As a result, an extensive amount of demolition and waste removal in the basement was removed from the scope of Hofer & Hofer's contract for renovation.

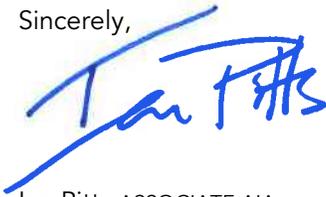
Therefore, a credit for demolition of mold-contaminated non-historic gypsum wall partitions, ceiling tiles, and delaminated plaster has been provided, as well as the dumpster, waste disposal, and supplies fees.

The total Change Order No. 2 amount for this removed scope is a credit of \$12,000.00. See Change Order No. 2 for the contractor's breakout of the total costs associated with the work that was removed from their scope.

Please reference PSI's Change Order No. 1 for additional information on the mold remediation that was performed, separate from this contract for renovation with TreanorHL and Hofer & Hofer.

TreanorHL recommends approval of this change order.

Sincerely,



Ian Pitts ASSOCIATE AIA

719 SW Van Buren Street, Suite 200
Topeka, KS 66603

ipitts@treanorhl.com

o 785.235.0012

d 785.350.6509

Cc: file



January 28, 2020

TO: Ian Pitts
TreanorHL
719 SW Van Buren St., Suite 200
Topeka, KS 66603

RE: Independence City Hall

CHANGE ORDER NO. 2

DESCRIPTION: We hereby agree to make the changes as specified below:

| | | |
|--|-------------------------|-------------------------|
| Credit for demo work in basement completed by remediation subcontractor. | | |
| Labor..... | | \$8,400.00 |
| Dumpsters and haul off..... | | \$2,600.00 |
| Supplies..... | | \$1,000.00 |
| Total deduct: \$12,000.00 | | |
| Items and quantities included in deduct: | | |
| 3 – doors | 1392 sf – Ceiling Tiles | 164 sf – Wood/Plywood |
| 987 sf – plaster | 813 sf – Carpet | 548 sf – Failed Plaster |
| 66 sf – brick | 3016 sf – Drywall | |
| 269 sf – floor tiles | 465 cf -- Cabinets | |

To accept Change Order No. 2, please sign and date where indicated below and return the document to our office for execution. We will execute the changes and return a signed copy of the document to you for your records.

OWNER/OWNER’S RESPRESENTATIVE

Hofer & Hofer & Associates, Inc.

By: _____

By: _____

Dated: _____

Dated: _____

April 16, 2020

Kelly Passauer, Assistant City Manager
City of Independence
811 West Laurel Street
Independence, KS 67301

Re: Independence City Hall – Phase 1 – Change Order No. 4

Dear Ms. Passauer,

As discussed at the monthly OAC meeting on 2/27/2020, the contractor discovered unforeseen conditions at the window frames during the removal of the existing windows for development of shop drawings. It was discovered that the historic wood window jambs and weight pockets were not fully intact as had been presumed. Based on limited investigation, the contractor has found that many of the wood jambs had previously been roughly cut and or removed in order to utilize metal clips to mount the existing windows to the remaining wood frame components. On these windows there is insufficient wood remaining to provide mounting of the new replacement windows. In addition to this, a number of basement windows, where the historic wood frames remain in place, have extensive deterioration due to moisture or termite damage.

Therefore, we have worked with the contractor to develop a process for completing the required work to provide adequate blocking for the installation of the new windows on a Time & Material basis. This will allow the investigation, blocking repair and window installation work to move forward while ensuring both the City and the Contractor are treated fairly.

As the contractor removes a set of existing windows, the City will be notified so that they can verify and document the conditions uncovered. Once new blocking installation work is completed on a set of windows, the City will be notified again so that the completed work and time can be documented. The contractor will also maintain their own set of photos for documentation of the conditions at each window. The total material and labor expenditures will be documented by the contractor and provided with the project's pay application each month.

The total Change Order No. 4 amount for this work is an estimated total of \$43,297.50. See Change Order No. 4 for the contractor's breakout of the estimated total costs associated with the additional work, which is to be documented as Time & Material per direction from the City.

The photos below show in general the conditions that were uncovered during demolition at the Basement, First Floor, and Second Floor windows.

TreanorHL recommends approval of this change order.





Photo 1: 2nd Floor Window, demonstrating typical condition at 1st & 2nd Floor rough/incomplete previous removal of wood jamb.



Photo 2: 2nd Floor Window, demonstrating typical condition at 1st & 2nd Floor windows with previously removed wood jamb components.



Photo 2: Basement Window, demonstrating typical condition of basement windows with extensive termite deterioration at the upper portion of the wood jamb.

Sincerely,

Ian Pitts ASSOCIATE AIA

719 SW Van Buren Street, Suite 200
Topeka, KS 66603

ipitts@treanorhl.com

o 785.235.0012

d 785.350.6509

Cc: file



April 15, 2020

TO: Ian Pitts
TreanorHL
719 SW Van Buren St., Suite 200
Topeka, KS 66603

RE: Independence City Hall

CHANGE ORDER NO. 4 (T&M Estimate)

DESCRIPTION: We hereby agree to make the changes as specified below:

Wood Window Jamb Repairs

Time & material estimate for all labor, material and equipment to:

- Demo damaged wood window frames.
- Repair or replace wood window frames with blocking for installation of replacement windows

| | | | |
|---------------|-------------|-----------------------|---------------|
| Single window | (90) | Triple/arched windows | (17) |
| Labor | \$180.00 | Labor | \$720.00 |
| Material | \$32.00 | Material | \$96.00 |
| Equipment | \$25.00 | Equipment | \$144.00 |
| 15% P&O | \$35.55 | 15% P&O | \$144.00 |
| | \$272.55 ea | | \$1,104.00 ea |

If all windows replaced price not to exceed \$24,529.50 & \$18,768.00 = \$43,297.50

To accept Change Order No. 4, please sign and date where indicated below and return the document to our office for execution. We will execute the changes and return a signed copy of the document to you for your records.

OWNER/OWNER'S REPRESENTATIVE

Hofer & Hofer & Associates, Inc.

By: _____

By: _____

Dated: _____

Dated: _____

April 16, 2020

Kelly Passauer, Assistant City Manager
City of Independence
811 West Laurel Street
Independence, KS 67301

Re: Independence City Hall – Phase 1 – Change Order No. 6

Dear Ms. Passauer,

As we had discussed at the monthly OAC meeting on 2/27/2020, the masons discovered unforeseen conditions at the basement window steel lintels during the removal of the stone lintels for repair work. The work outlined in the construction documents is to remove the stone lintels, allowing the visibly deteriorated steel plate underneath to be removed back flush with the existing steel channel, and a new stainless steel angle inserted to replace the deteriorated plates. The existing historic channels were found on the North and South elevations to be deteriorated, in some cases almost entirely missing, due to past water infiltration into the wall and resulting corrosion. Lintels at the west elevation were found to be in good condition.

The structural engineer has concluded that these historic steel channels with attached steel plates are not fully loadbearing, but if not replaced the possibility remains of inadvertently changing load paths in the wall. This could lead to future maintenance issues with cracking of the stone lintels or displacement/damage to the basement windows.

Therefore, the mason has proposed removing the deteriorated steel C-channel, removing as much of the corroded steel material as possible from the surrounding masonry joints, and utilizing stainless steel profiles to replace the historic steel channel lintels in kind. The stainless steel angles will then be installed and the stone lintels reset, as originally included in the scope. TreanorHL and the structural engineer have worked with the masons to reduce the proposed cost of this change order from \$62,159.80 to \$24,702.00, via alternative temporary shoring methods during the work.

While the City does have the option to not replace the deteriorated steel C-channel lintels, as it is not a life safety issue, we are recommending approval of this Change Order for the reasons noted above. If the City chooses this alternative, there will still be additional costs associated with the additional labor of removing as much of the deteriorated steel, as described above, in order to prevent future masonry damage due to expansion of the corroding steel. The design team, contractor, and masonry subcontractor understand the City's budgetary concerns and can provide a revised change order if so directed.

Please reference the attached letter from structural engineer Richard Crabtree for his guidance and recommendations.

The total Change Order No. 6 amount for this work is \$24,702.00. See Change Order No. 6 for the contractor's breakout of the costs associated with the additional work.

The photos below show the condition that was uncovered during demo at the north and south elevation lintels, and the west elevation lintels.

TreanorHL recommends approval of this change order.





Photo 1: South Elevation – Area of 4 basement window lintels exposed at SW corner.



Photo 2: South Elevation Basement Window Lintel – showing severe deterioration in the steel C-channel and deformation of the steel plate at the base due to expansion of the corroding steel.



Photo 3: South Elevation Basement Window Lintel – Showing near total loss of the steel C-channel to corrosion, with brick masonry behind clearly visible.



Photo 4: Closeup of adjacent lintel with similar condition to that in Photo 3 above.



Photo 5: West Elevation Basement Window Lintel – Showing existing historic steel lintel in good condition, typical of all exposed lintels on the west elevation.

Sincerely,

Ian Pitts ASSOCIATE AIA

719 SW Van Buren Street, Suite 200
Topeka, KS 66603

ipitts@treanorhl.com

o 785.235.0012

d 785.350.6509

Cc: file





PRINCIPALS

President

Michael J. Falbe, P.E.

Richard C. Crabtree, P.E.

Wayne E. Davis, P.E.

Jeffrey L. Wright, P.E.

Christopher W. Boos, P.E.

Clark A. Basinger, P.E.

Brandon M. Ford, P.E.

Christopher A. Beverlin, P.E.

Administrative Manager

Paul M. Spena

April 14, 2020

Ian Pitts
TreanorHL
719 SW Van Buren Street
Topeka, KS 66603

Re: Independence City Hall
Lintel Replacement

Dear Ian,

We understand that the owner would like to ensure that we have explored all options regarding lintel replacement at the above referenced project to ensure they are being good stewards of both the public facility and public funds. To assist in that discussion, we wanted to provide some background on our methodology and recommendations.

As professionals, it is our responsibility to inform our clients as to the latitude they have regarding the extent and nature of repairs that they make to public buildings. The extent to which we can endorse a range of repair options is directly related to the extent to which those repairs will have an impact on life safety. When a repair is needed to ensure public safety, our options are limited and we must endorse only those options that protect life safety. When, on the other hand, the scope of repairs impacts maintenance, longevity, long versus short term costs, etc, we have the freedom to provide multiple options and the responsibility to recommend a course of action that we believe is best practice.

In the case of the lintel replacement at the City Hall building, these repairs can be considered non-life safety related. Accordingly, the owner has the option of reducing the scope of repair or delaying the repair altogether. It should be noted however, that we believe best practice is to restore a structure back to its original design intent to the extent possible and to minimize the disruption to the original load path as much as possible. Therefore, we recommend that the owner move forward with the lintel repair/replacement detailed in the original construction documents and updated per my site visit report of January 30, 2020.

If you have any questions regarding this matter or if we can be of further assistance, please let us know.

Sincerely,

BOB D. CAMPBELL & CO.
Structural Engineers

Richard Crabtree, P.E., Principal

RCC/mb

TRN1812



PRINCIPALS

President

Michael J. Falbe, P.E.

Steven R. Carroll, P.E.

Richard C. Crabtree, P.E.

Wayne E. Davis, P.E.

Jeffrey L. Wright, P.E.

Christopher W. Boos, P.E.

Clark A. Basinger, P.E.

Brandon M. Ford, P.E.

Christopher A. Beverlin, P.E.

Administrative Manager

Paul M. Spena

January 30, 2020

Ian Pitts
TreasorHL
719 SW Van Buren Street
Topeka, KS 66603

Re: Independence City Hall
Site Visit of January 29, 2020

Dear Ian,

I met with you at the above referenced site on January 29, 2020. The purpose of our visit was to observe the condition of the exposed basement window lintels and to observe the condition of the roof over the east addition.

The four lintels exposed on the west side of the south elevation were found to be badly corroded. The existing steel channel that was initially intended to be left in place displayed full depth corrosion along nearly its entire length. The project mason indicated that he could remove this channel in its entirety except for possibly the very ends on the channel. In that way, a replacement stainless steel lintel of the same size and configuration as the original channel and plate lintel could be installed. Therefore, it was agreed that all of the horizontal steel plate and channel will be removed where practical and where it is not some remnants may remain provided the following conditions are met;

- 1) The existing steel channel is removed to the extent necessary to maintain at least 6" of bearing on the jambs each end.
- 2) No portion of the steel plate that is proud of the channel will be left in place so as to eliminate the potential for future rust jacking of the plate and associated damage to the stone at the bed joints.

The two lintels exposed on the south side of the west elevation were found to be in much better condition. Here the original detail per the contract documents is applicable. That is, all of the steel plate proud of the channel will be removed, the remaining steel channel cleaned and corrosion protected, and a new stainless steel angle installed.

It is anticipated that as the remaining existing lintels are exposed, they will fall into one of the two categories described above and the appropriate repair will be implemented as applicable.

The roof over the east addition consists of 12" deep bar joists spanning east-west at 4'-8" on center with galvanized corrugated roof deck spanning over the joists. The joists are in good condition. The bottom side of the roof deck that was visible was found to be in fair to good condition, with small random areas of damage. While the top side of the roof was not visible during our visit, the contractor reported that the existing lightweight concrete/gypcrete is in very bad condition and the roofer has indicated that it is not suitable to roof to. Therefore, I suggested that the following options exist;

Option 1) Remove all of the existing roofing down to the metal deck. I would then return to the site to inspect the condition of the roof deck and verify its attachment to the bar joists below. I would provide deck repair details if needed. An appropriate lightweight concrete topping would then be applied to the roof deck to match the original construction and then the roofing materials that have already been purchased and are on site would be applied.

Option 2) Remove the existing roofing and inspect and repair the existing deck as per Option 1. The deck could then be roofed with appropriate materials to be applied to the metal deck and the lightweight concrete would not be replaced. This would require purchasing new roofing materials appropriate to this application.

Option 3) Maintain temporary waterproofing on the existing roof deck until such time as the east addition was demolished to make room for a new addition.

Each of the options listed above have cost and schedule impacts that should be identified as a part of the decision making process.

If you have any questions regarding this summary of our visit, please don't hesitate to let me know.

Sincerely,

BOB D. CAMPBELL & CO.

Structural Engineers

A handwritten signature in blue ink, appearing to read 'R. Crabtree', with a long horizontal line extending to the right.

Richard Crabtree, P.E., Principal

RCC/mb
TRN1812

April 15, 2020

TO: Ian Pitts
TreanorHL
719 SW Van Buren St., Suite 200
Topeka, KS 66603

RE: Independence City Hall

CHANGE ORDER NO. 6

DESCRIPTION: We hereby agree to make the changes as specified below:

Lintel Repairs @ Basement Windows

All labor, material & equipment to complete the following:

- Install Stainless Steel clips & anchors (44 ea)
- Remove stone.
- Remove deteriorated "C" channel (16 ea)
- Provide & install new 3' x 1 1/2" x 1/4" stainless steel "C" channel @ 16 locations.
- Reinstall lintels (price in ALT #3, no additional cost).
- Reset stones & patch as needed.

| | |
|--------------------------------------|--------------------|
| Labor 192 hrs @ \$91.50/hr | \$17,568.00 |
| 44 clips and anchors x \$25.00 | \$1,100.00 |
| Material "C" channel | \$2,812.00 |
| 15% P&O | \$3,222.00 |
| | <u>\$24,702.00</u> |

To accept Change Order No. 6, please sign and date where indicated below and return the document to our office for execution. We will execute the changes and return a signed copy of the document to you for your records.

OWNER/OWNER'S REPRESENTATIVE

Hofer & Hofer & Associates, Inc.

By: _____

By: _____

Dated: _____

Dated: _____

April 16, 2020

Kelly Passauer, Assistant City Manager
City of Independence
811 West Laurel Street
Independence, KS 67301

Re: Independence City Hall – Phase 1 – Change Order No. 7

Dear Ms. Passauer,

As we had discussed at the monthly OAC meeting on 2/27/2020, the roofer discovered unforeseen conditions at the East apparatus bay addition during the tear-off of the existing roof. The existing roof deck was found to be a poured lightweight concrete or gypsum product over corrugated steel decking. The poured product was found to be brittle, with large areas coming up with the existing roofing. Also present were areas of corrosion and holes at the SW corner, where the addition roof drains into an existing gutter. This prompted a halt to the roofer's work and a site visit from the structural engineer for investigation. Due to the potential additional costs of repairing the roof deck, and the unknown specifics of the future layout of the required addition in the Phase 2 design work, it was decided in consultation with the City that this reroofing work be eliminated from the current scope.

Therefore, the contractor has proposed a credit for the reroofing work that will not be performed, minus the cost of the temporary TPO roof that was installed over the area that was removed when the issues were discovered. The roofing materials already purchased for this area of the roof will be retained by the City for use on the Phase 2 addition roof, with the intent that the eventual addition roof is a white modified bitumen system to match the main roof.

Please reference the attached letter from structural engineer Richard Crabtree dated 1/30/2020, for his guidance and recommendations on the condition and potential repair options for the roof.

The total Change Order No. 7 amount for this removed scope is a credit of \$2,750. See Change Order No. 7 for the contractor's breakout of the values associated with the credited and temporary roofing work, and the value of the roofing materials on-site that will be transferred to the City for use on the Phase 2 work.

The two photos below show the condition that was uncovered during demo at the central roof and at the east roof.

TreanorHL recommends approval of this change order.





Photo 1: Apparatus Bay Addition Roof – Area of demolition at south, revealing deteriorated gypsum product.



Photo 2: Apparatus Bay Addition Roof – Close up of deteriorated poured deck product.



Photo 3: Apparatus Bay Addition Roof – Area of temporary TPO roofing, looking NE.



Photo 4: Apparatus Bay Addition Roof – Area of temporary TPO roofing, looking SE.

Sincerely,



Ian Pitts ASSOCIATE AIA

719 SW Van Buren Street, Suite 200
Topeka, KS 66603

ipitts@treanorhl.com

c 785.221.3748

o 785.235.0012

d 785.350.6504

Cc: file





PRINCIPALS

President

Michael J. Falbe, P.E.

Steven R. Carroll, P.E.

Richard C. Crabtree, P.E.

Wayne E. Davis, P.E.

Jeffrey L. Wright, P.E.

Christopher W. Boos, P.E.

Clark A. Basinger, P.E.

Brandon M. Ford, P.E.

Christopher A. Beverlin, P.E.

Administrative Manager

Paul M. Spena

January 30, 2020

Ian Pitts
TreasorHL
719 SW Van Buren Street
Topeka, KS 66603

Re: Independence City Hall
Site Visit of January 29, 2020

Dear Ian,

I met with you at the above referenced site on January 29, 2020. The purpose of our visit was to observe the condition of the exposed basement window lintels and to observe the condition of the roof over the east addition.

The four lintels exposed on the west side of the south elevation were found to be badly corroded. The existing steel channel that was initially intended to be left in place displayed full depth corrosion along nearly its entire length. The project mason indicated that he could remove this channel in its entirety except for possibly the very ends on the channel. In that way, a replacement stainless steel lintel of the same size and configuration as the original channel and plate lintel could be installed. Therefore, it was agreed that all of the horizontal steel plate and channel will be removed where practical and where it is not some remnants may remain provided the following conditions are met;

- 1) The existing steel channel is removed to the extent necessary to maintain at least 6" of bearing on the jambs each end.
- 2) No portion of the steel plate that is proud of the channel will be left in place so as to eliminate the potential for future rust jacking of the plate and associated damage to the stone at the bed joints.

The two lintels exposed on the south side of the west elevation were found to be in much better condition. Here the original detail per the contract documents is applicable. That is, all of the steel plate proud of the channel will be removed, the remaining steel channel cleaned and corrosion protected, and a new stainless steel angle installed.

It is anticipated that as the remaining existing lintels are exposed, they will fall into one of the two categories described above and the appropriate repair will be implemented as applicable.

The roof over the east addition consists of 12" deep bar joists spanning east-west at 4'-8" on center with galvanized corrugated roof deck spanning over the joists. The joists are in good condition. The bottom side of the roof deck that was visible was found to be in fair to good condition, with small random areas of damage. While the top side of the roof was not visible during our visit, the contractor reported that the existing lightweight concrete/gypcrete is in very bad condition and the roofer has indicated that it is not suitable to roof to. Therefore, I suggested that the following options exist;

Option 1) Remove all of the existing roofing down to the metal deck. I would then return to the site to inspect the condition of the roof deck and verify its attachment to the bar joists below. I would provide deck repair details if needed. An appropriate lightweight concrete topping would then be applied to the roof deck to match the original construction and then the roofing materials that have already been purchased and are on site would be applied.

Option 2) Remove the existing roofing and inspect and repair the existing deck as per Option 1. The deck could then be roofed with appropriate materials to be applied to the metal deck and the lightweight concrete would not be replaced. This would require purchasing new roofing materials appropriate to this application.

Option 3) Maintain temporary waterproofing on the existing roof deck until such time as the east addition was demolished to make room for a new addition.

Each of the options listed above have cost and schedule impacts that should be identified as a part of the decision making process.

If you have any questions regarding this summary of our visit, please don't hesitate to let me know.

Sincerely,

BOB D. CAMPBELL & CO.
Structural Engineers

A handwritten signature in blue ink, appearing to read 'R. Crabtree', with a long horizontal line extending to the right.

Richard Crabtree, P.E., Principal

RCC/mb
TRN1812

April 16, 2020

TO: Ian Pitts
TreasorHL
719 SW Van Buren St., Suite 200
Topeka, KS 66603

RE: Independence City Hall

CHANGE ORDER NO. 7

DESCRIPTION: We hereby agree to make the changes as specified below:

East roof deletion

- Leave existing roof and TPO patched area. \$5,250.00 Credit
- Patched area has already been completed at a cost of \$2,500.00
- Owner to retain roofing material that has been paid for and is on site.
\$7,200.00 Value

Credit - \$2,750.00

To accept Change Order No. 7, please sign and date where indicated below and return the document to our office for execution. We will execute the changes and return a signed copy of the document to you for your records.

OWNER/OWNER'S REPRESENTATIVE

Hofer & Hofer & Associates, Inc.

By: _____

By: _____

Dated: _____

Dated: _____



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Administration

Director Approval Kelly Passauer

AGENDA ITEM Consider a parcel split for City owned property located north of West Maple Street, west of Auction Street and east of South 22nd Street.

SUMMARY RECOMMENDATION City staff recommends authorizing the parcel split.

BACKGROUND On January 23, 2020 the Commission authorized a letter of intent to participate in the Community Rating System (CRS) so that Independence residents would qualify for discounted flood insurance premiums. The CRS program includes enforcement of the floodplain ordinance, which requirements are triggered by encroachment of the floodplain on any parcel of land.

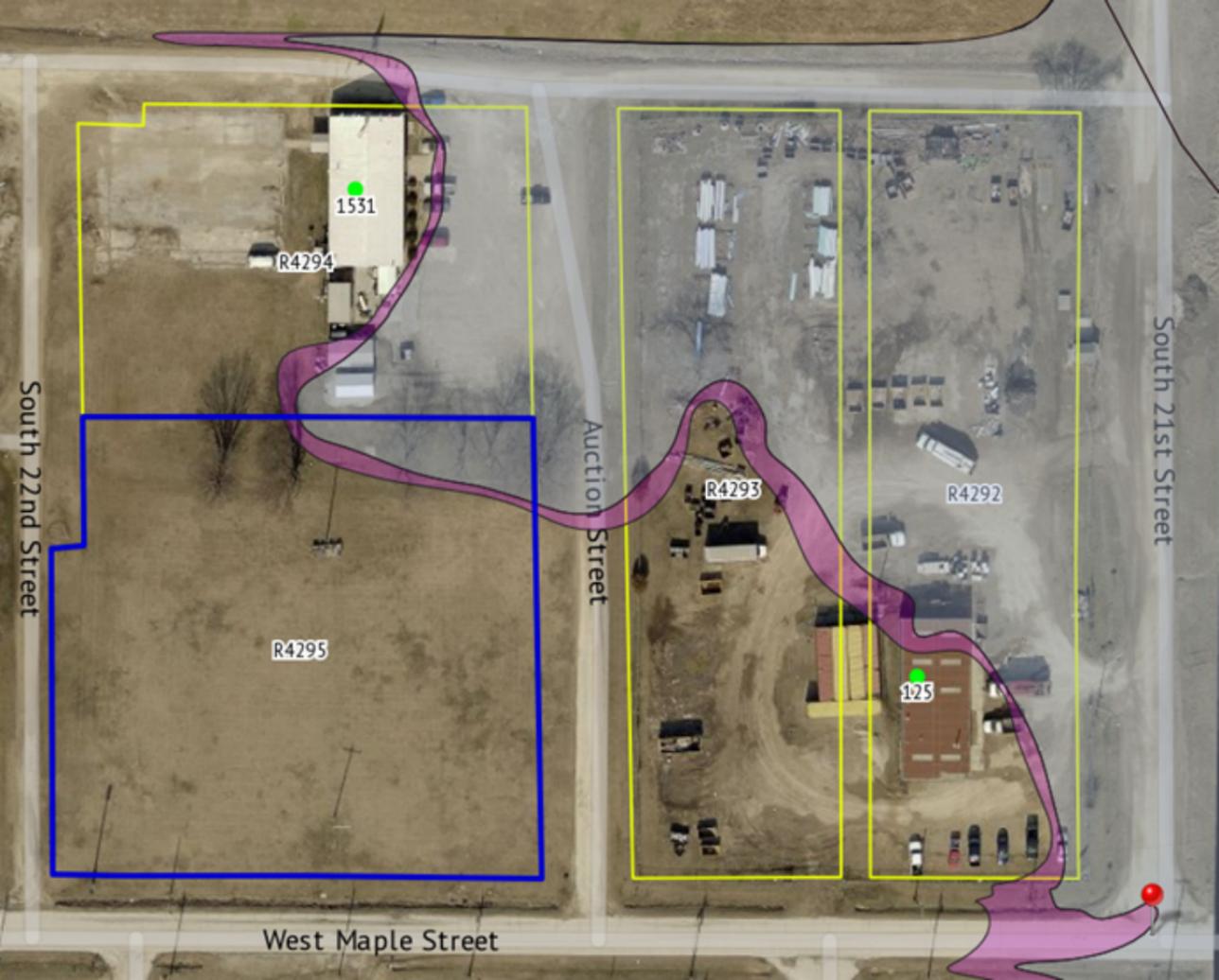
The City currently owns a 1.47 acre tract located directly west of the sanitation yard that is encroached in the northeast corner by the floodzone. In order to not restrict development of the majority of the parcel due to this encroachment of the floodzone, City staff requested a boundary & topographic survey which included a proposed parcel split which was prepared by Cornerstone Surveying. Cornerstone Surveying also provided new legal descriptions for splitting the parcel into two sections, a .258 acre section that is encroached upon by the floodplain, and a 1.207 acre section that is not encroached upon by the floodplain. Once the Commission approves the parcel split, it will be filed with the County.

BUDGET IMPACT The budget impact was \$1,800 for the boundary & topographic survey, which also included the new legal addresses of the proposed two new parcels. This does not include any filing fees that may be assessed by Montgomery County.

SUGGESTED MOTION I move that the parcel split as prepared by Cornerstone Surveying for City owned property located north of West Maple Street, west of Auction Street and east of South 22nd Street be filed with Montgomery County.

SUPPORTING DOCUMENTS

1. Aerial with floodplain overlay
2. Boundary & topographic survey
3. Proposed legal descriptions



South 22nd Street

Auction Street

South 21st Street

West Maple Street

1531

R4294

R4295

R4293

R4292

125



BOUNDARY DESCRIPTION

Written by William A. Booe, LS 1046, April 8, 2020

PARCEL 1

A tract of land located in a portion of Block 1, Dossville Addition, City of Independence, Montgomery County, Kansas more particularly described as follows: Commencing at the NE corner of Lot 12, said Block 1; thence S 01°51'34" E along the East line of said Block 1 a distance of 75.00 feet to the point of beginning; thence S 01°51'34" E along said East line a distance of 175.00 feet to the SE corner of said Block 1; thence S 88°44'28" W along the South line of said Block 1 a distance of 131.13 to the SE corner of Lot 8, said Block 1; thence S 88°36'09" W along the South line of said Lot 8 a distance of 128.56 feet to the SW corner of said Block 1; thence N 01°53'17" W along the West line of said Block 1 a distance of 174.86 feet; thence N 88°06'43" E a distance of 15.00 feet; thence N 01°53'17" W a distance of 75.08 feet to the North line of Lot 4, said Block 1; thence N 88°41'36" E along the North line of said Lot 4 a distance of 60.00 feet; thence S 44°30'30" E a distance of 102.88 feet; thence N 88°41'36" E a distance of 115.12 feet to the point of beginning, containing 1.207 acres.

Written by William A. Booe, LS 1046, April 8, 2020

PARCEL 2

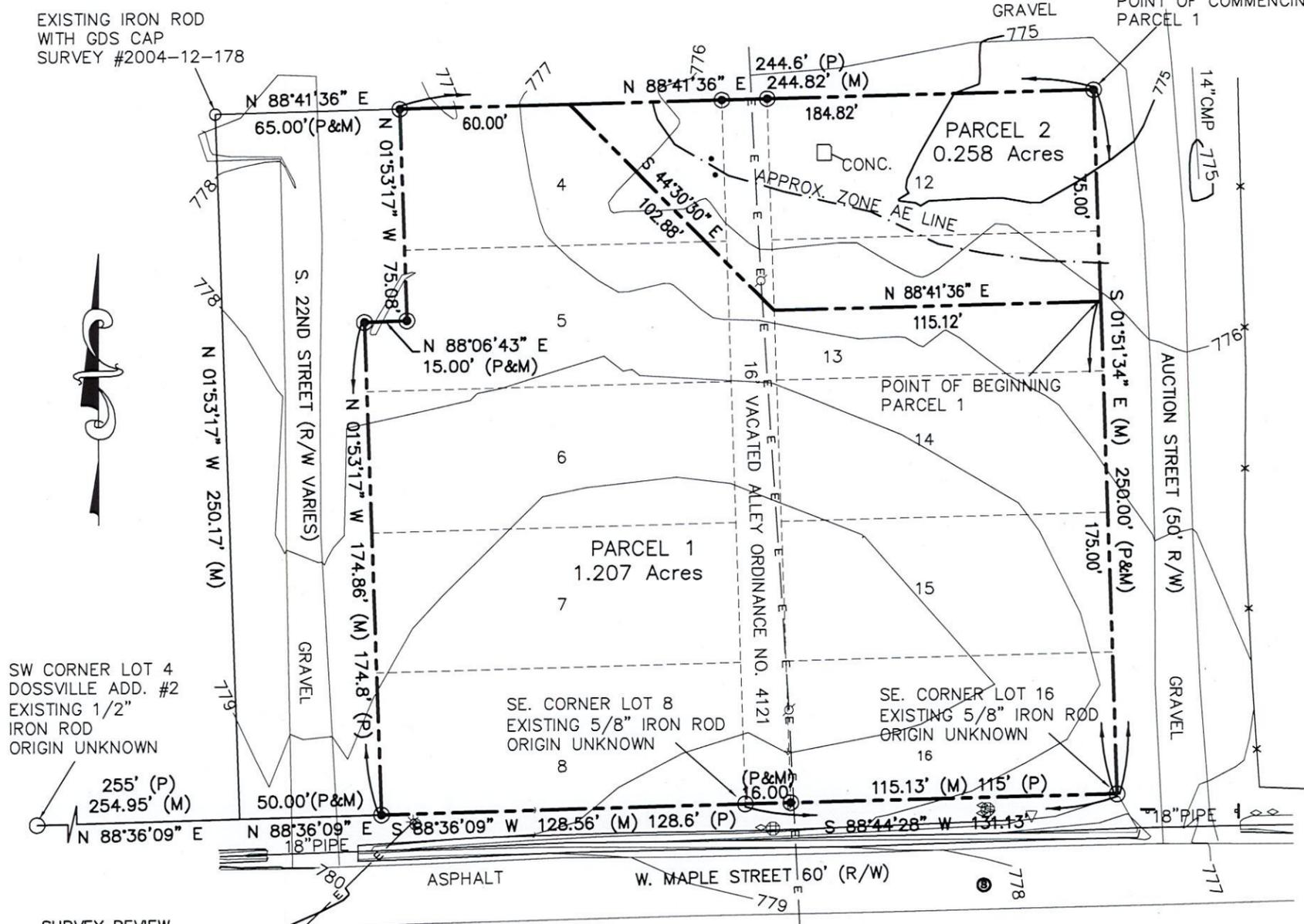
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LEGEND

- Existing Iron Rod
Origin Unknown (unless noted)
- Set 1/2"x24" Iron Rod/Cap
(unless otherwise noted)
- Boundary Line
- x- Fence line
- (M) Measured Dimension
- (P) Plat Dimension
- R/W Right of Way
- ⊕ Telephone Manhole
- ◇ Fiber Optic Marker
- ▽ Gas Line Marker
- ⊥ Sign
- ⊗ Power Pole
- ⊙ Electric Meter
- ⊛ Siren Pole
- ⊕ Guy Wire
- ⊙ Sewer Manhole
- Brace Post

NE CORNER LOT 12
DOSSVILLE ADD.
SET 1/2" IRON ROD/CAP
POINT OF BEGINNING
PARCEL 2
POINT OF COMMENCING
PARCEL 1

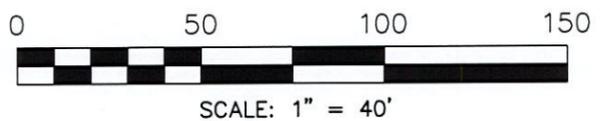
EXISTING IRON ROD
WITH GDS CAP
SURVEY #2004-12-178



SW CORNER LOT 4
DOSSVILLE ADD. #2
EXISTING 1/2"
IRON ROD
ORIGIN UNKNOWN

SURVEY REVIEW

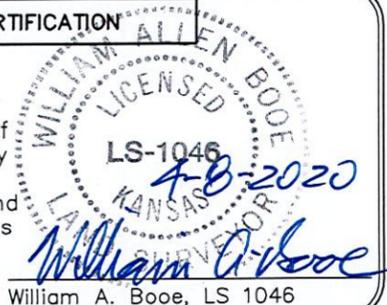
This survey has been reviewed and approved for filing, pursuant to K.S.A. 58-2005 for content only and is in compliance with this Act. No other warranties are extended or implied.



James D. Schmitz, PLS No. 727

SURVEYOR'S CERTIFICATION

I, William A. Booe, a duly licensed Land Surveyor in the State of Kansas, do hereby certify that this plat was prepared from the notes of an actual on the ground field survey done by me or under my direct supervision on February 28, 2020 and that the information shown hereon is true and correct and meets or exceeds current Kansas Minimum Standards for Boundary Surveys.



William A. Booe, LS 1046

SURVEYOR'S NOTES

1. The bearings shown hereon are based upon the Kansas State Plane Coordinate System, South Zone.
2. This survey does not reflect any easements, rights-of-way, or other instruments of record which may encumber this property per agreement with client.
3. Not all of underground, above ground utilities, nor improvements were located or shown on this survey.
4. All distances are measured unless otherwise noted.
5. Vertical Datum: NGS Monument HE0843, in SW/4 Sec. 18, T32S, R16E. In city cemetery. NAVD88 Adjusted Elev: 830.24

CORNERSTONE
Regional Surveying, LLC
Serving Kansas, Missouri & Oklahoma
1921 North Penn, Independence, KS 67301 Ph:620-331-6767

| | | |
|---------------------------------------|----------------------------|------------------------|
| DRAWN BY: DLB | DATE: 3-2-2020 | JOB NO. 1-2002053-K |
| CHECKED BY: WAB | REVISION DATE: 4-8-2020 | REF. JOB NO. N/A |
| PREPARED FOR: CITY OF INDEPENDENCE | | |

**BOUNDARY & TOPOGRAPHIC SURVEY of
LOTS 4-18 & 12-16, BLOCK 1
DOSSVILLE ADDITION TO INDEPENDENCE
MONTGOMERY COUNTY, KANSAS**

Written by William A. Booe, LS 1046, April 8, 2020

PARCEL 1

A tract of land located in a portion of Block 1, Dossville Addition, City of Independence, Montgomery County, Kansas more particularly described as follows: Commencing at the NE corner of Lot 12, said Block 1; thence S 01°51'34" E along the East line of said Block 1 a distance of 75.00 feet to the point of beginning; thence S 01°51'34" E along said East line a distance of 175.00 feet to the SE corner of said Block 1; thence S 88°44'28" W along the South line of said Block 1 a distance of 131.13 to the SE corner of Lot 8, said Block 1; thence S 88°36'09" W along the South line of said Lot 8 a distance of 128.56 feet to the SW corner of said Block 1; thence N 01°53'17" W along the West line of said Block 1 a distance of 174.86 feet; thence N 88°06'43" E a distance of 15.00 feet; thence N 01°53'17" W a distance of 75.08 feet to the North line of Lot 4, said Block 1; thence N 88°41'36" E along the North line of said Lot 4 a distance of 60.00 feet; thence S 44°30'30" E a distance of 102.88 feet; thence N 88°41'36" E a distance of 115.12 feet to the point of beginning, containing 1.207 acres.

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PARCEL 2

A tract of land located in a portion of Block 1, Dossville Addition, City of Independence, Montgomery County, Kansas more particularly described as follows: Beginning at the NE corner of Lot 12, said Block 1; thence S 01°51'34" E along the East line of said Block 1 a distance of 75.00 feet; thence S 88°41'36" W a distance of 115.12 feet; thence N 44°30'30" W a distance of 102.88 feet to the North line of said Block 1; thence N 88°41'36" E along said North line a distance of 184.82 feet to the point of beginning, containing 0.258 acres.



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Safety & Code Enforcement

Director Approval *David Cowan*

AGENDA ITEM Consider setting the date of June 25, 2020 for public hearings to consider condemnation as dangerous and unsafe of the following fire damaged structures:

1. 1208 N 6th
2. 816 E. Magnolia

SUMMARY RECOMMENDATION City staff recommends setting public hearings on June 25, 2020 to consider condemning 1208 N. 6th Street and 816 E. Magnolia as dangerous and unsafe.

BACKGROUND

1208 N. 6th Street

The structure was involved in a fire on April 10, 2020, that destroyed the house which is uninhabitable. The owner of the house is working with a private contractor to remove the structure, and the City anticipates the lot will be cleared by June 25, 2020.

816 E. Magnolia Street

The structure was involved in a fire on April 19, 2020, which destroyed the house which is uninhabitable.

BUDGET IMPACT The budget impact would consist of the cost of demolition if the owners do not diligently pursue repair or removal.

SUGGESTED MOTION I move to adopt resolutions setting the date of June 25, 2020, at 5:30 p.m. for public hearings to consider condemnation of 1208 N. 6th Street and 816 E. Magnolia Street.

SUPPORTING DOCUMENTS

1. Pictures
2. Resolutions



1208 N 6th

RESOLUTION NO. 2020-018

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF HEARING BEFORE THE GOVERNING BODY OF THE CITY OF INDEPENDENCE, KANSAS, OF WHICH OWNERS, OWNERS AGENTS, LIEN HOLDERS OF RECORD AND ANY OCCUPANTS, IF ANY, OF THE STRUCTURE OR STRUCTURES IDENTIFIED BELOW, IN SAID CITY MAY APPEAR AND SHOW CAUSE WHY SAID STRUCTURE OR STRUCTURES SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED PURSUANT TO K.S.A. 12-1751 ET. SEQ.

WHEREAS, the enforcing officer of the City of Independence, Kansas, did on the 23rd day of April 2020, file with the Governing body of said City, statements and reports in writing that the structure or structures located on said properties hereinafter described are unsafe and/or dangerous:

Legal: Block 2, Lot 9; Corwins Addition to the City of Independence, Montgomery County, Kansas

Common Address: 1208 N 6th Street

Mortgage:

NOW, THEREFORE, be it resolved by the Governing Body of the City of Independence, Kansas:

That a public hearing will be held on Thursday, **June 25, 2020** before the Governing Body of the City of Independence, Kansas, at **5:30 p.m.**, in the Veterans Room, Memorial Hall, Penn Ave. and Locust Streets, Independence, Kansas, at which time the owner, the owners agent, any lien holders of record and any occupant of the structure or structures located on the properties described herein, may appear and show cause why such structure or structures should not be condemned as unsafe and/or dangerous and ordered repaired or removed.

Be it further resolved that the City Clerk shall cause this Resolution to be published one time each week for two consecutive weeks on the same day of each week, that at least thirty (30) days shall elapse between the last publication and the date set for hearing and the City Clerk shall give notice of the aforesaid hearing in the manner provided by Ordinance and by law.

Be it further resolved by the Governing Body of the City of Independence that its authority for the actions set forth herein is established pursuant to K.S.A. 12-1751 ET. SEQ.

Adopted this 23rd day of April 2020.

(SEAL)

Mayor

City Clerk



816 E. Magnolia

RESOLUTION NO. 2020-019

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF HEARING BEFORE THE GOVERNING BODY OF THE CITY OF INDEPENDENCE, KANSAS, OF WHICH OWNERS, OWNERS AGENTS, LIEN HOLDERS OF RECORD AND ANY OCCUPANTS, IF ANY, OF THE STRUCTURE OR STRUCTURES IDENTIFIED BELOW, IN SAID CITY MAY APPEAR AND SHOW CAUSE WHY SAID STRUCTURE OR STRUCTURES SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED PURSUANT TO K.S.A. 12-1751 ET. SEQ.

WHEREAS, the enforcing officer of the City of Independence, Kansas, did on the 23rd day of April 2020, file with the Governing body of said City, statements and reports in writing that the structure or structures located on said properties hereinafter described are unsafe and/or dangerous:

Legal: Lot 12; Nauts Addition to the City of Independence, Montgomery County, Kansas

Common Address: 816 E Magnolia Street

Mortgage:

NOW, THEREFORE, be it resolved by the Governing Body of the City of Independence, Kansas:

That a public hearing will be held on Thursday, **June 25, 2020** before the Governing Body of the City of Independence, Kansas, at **5:30 p.m.**, in the Veterans Room, Memorial Hall, Penn Ave. and Locust Streets, Independence, Kansas, at which time the owner, the owners agent, any lien holders of record and any occupant of the structure or structures located on the properties described herein, may appear and show cause why such structure or structures should not be condemned as unsafe and/or dangerous and ordered repaired or removed.

Be it further resolved that the City Clerk shall cause this Resolution to be published one time each week for two consecutive weeks on the same day of each week, that at least thirty (30) days shall elapse between the last publication and the date set for hearing and the City Clerk shall give notice of the aforesaid hearing in the manner provided by Ordinance and by law.

Be it further resolved by the Governing Body of the City of Independence that its authority for the actions set forth herein is established pursuant to K.S.A. 12-1751 ET. SEQ.

Adopted this 23rd day of April 2020.

(SEAL)

Mayor

City Clerk



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Safety & Code Enforcement

Director Approval David Cowan

AGENDA ITEM Consider awarding demolition bids received on the following condemned structures:

1. 325 N. 19th Street
2. 305 So. Burns Street
3. 713 E. Magnolia Street
4. 816 So. 17th Street
5. 317 S. 14th Street
6. 305 So. 18th Street
7. 208 N. 17th Street
8. 904 W. Main Street
9. 301 Cement Street
10. 613 W. Chestnut Street
11. 112 W. Chestnut Street

SUMMARY RECOMMENDATION City Staff recommends awarding demolition bids to JRB Industries Inc. for the above-listed structures.

BACKGROUND The following bids were received from JRB Industries, Inc. and G & G Dozer. The City of Independence was also contacted by a new owner of 325 N. 19th Street and has received a timeline of repairs for the structure.

| | JRB INDUSTRIES, INC | G & G DOZER |
|---------------------------|----------------------------|------------------------|
| 325 N. 19 th * | n/a | n/a |
| 305 S. Burns | 5,000 | 4,000 |
| 713 E. Magnolia | 4,000 | 6,100 |
| 816 S. 17th | 3,500 | 4,200 |
| 317 S. 14th | 5,500 | 9,000 |
| 305 S. 18th | 4,500 | 6,800 |
| 208 N. 17th | 3,500 | 5,800 |
| 904 W. Main | 9,500 | 7,000 |
| 301 Cement | 5,000 | 7,000 |
| 613 W. Chestnut | 4,000 | 5,800 |
| 112 W. Chestnut | 7,000 | 8,000 |
| Total: | 51,500 | 63,700 |

***New Owner submitted timeline of repairs**

BUDGET IMPACT The City has budgeted funds in the demolition fund to cover the cost of these demolitions.

SUGGESTED MOTION I move to award the demolition bid to JRB Industries for a total of \$51,500.00 for the removal of ten structures as listed, excluding 325 N. 19th Street.

SUPPORTING DOCUMENTS Bid Documents

DEMOLITION BIDS
3/26/2020

JRB
INDUSTRIES,
INC G & G DOZER

| | | |
|--------------|-----------|-----------|
| COMBINED BID | 52,250.00 | 67,700.00 |
|--------------|-----------|-----------|

7. BID SCHEDULE

Alternative Bids Permitted: A bidder may submit a bid on each individual property or may submit one bid for all the properties combined, or do both. When submitting a bid on all properties combined, the bidder must itemize the cost of demolition as to each property so the City can pass the cost on to the property owner as allowed by law.

A. Individual Bids:

B. Combined Bid:

| | |
|-----------------------------------|--------------------------------|
| 325 North 19 th Street | \$ 3,500 ⁰⁰ / |
| 305 South Burns Street | \$ 5,000 ⁰⁰ / |
| 713 East Magnolia Street | \$ 4,000 ⁰⁰ / |
| 816 South 17 th Street | \$ 3,500 ⁰⁰ / |
| 317 South 14 th Street | \$ 5,500 ⁰⁰ / |
| 305 South 18 th Street | \$ 4,500 ⁰⁰ / |
| 208 North 17 th Street | \$ 3,500 ⁰⁰ / |
| 904 West Main Street | \$ 9,500 ⁰⁰ / |
| 301 Cement Street | \$ 5,000 ⁰⁰ / |
| 613 West Chestnut Street | \$ 4,000 ⁰⁰ / |
| 112 West Chestnut Street | \$ 7,000 ⁰⁰ / |
| | <u>\$ 55,000⁰⁰/</u> |

Deduct 5%
 From total
 amount bid on
 each individual
 property if
 awarded all
 11 demo sites
 Net bid =
 \$ 52,250⁰⁰

If a bidder improperly withdraws a bid or refuses to honor a bid that has been awarded by the City, the bidder shall not be eligible to bid on any City projects for a period of one (1) year thereafter.

JRB Industries Inc
 Name of Bidder (Printed)

P.O. Box 603 Parsons KS.
 Address
67357

James R. Beachner
 Signature

3-26-20
 Date

President
 Title

620 423 1070
 Contact Phone Number

7. BID SCHEDULE

Alternative Bids Permitted: A bidder may submit a bid on each individual property or may submit one bid for all the properties combined, or do both. When submitting a bid on all properties combined, the bidder must itemize the cost of demolition as to each property so the City can pass the cost on to the property owner as allowed by law.

A. Individual Bids:

325 North 19th Street \$ 4,000.00
 305 South Burns Street \$ 4,000.00
 713 East Magnolia Street \$ 6,100.00
 816 South 17th Street \$ 4,200.00
 317 South 14th Street \$ 9,000.00
 305 South 18th Street \$ 6,800.00
 208 North 17th Street \$ 5,800.00
 904 West Main Street \$ 7,000.00
 301 Cement Street \$ 7,000.00
 613 West Chestnut Street \$ 5,800.00
 112 West Chestnut Street \$ 8,000.00

B. Combined Bid:

\$ 67,700.00

If a bidder improperly withdraws a bid or refuses to honor a bid that has been awarded by the City, the bidder shall not be eligible to bid on any City projects for a period of one (1) year thereafter.

G+G Dozer
 Name of Bidder (Printed)

1875 Hwy 75 N P.O. Box 6
 Address Cawey, KS 67333

Gary Harley
 Signature

3/23/2020
 Date

Owner
 Title

620-879-5243
 Contact Phone Number



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
April 23, 2020

Department Administration

Director Approval Kelly Passauer

AGENDA ITEM Consider authorizing a grant agreement in the amount of \$20,000 for Independence Municipal Airport from the CARES Act.

SUMMARY RECOMMENDATION Authorize the Grant

BACKGROUND On April 14, 2020 the U.S. Transportation Secretary Elaine L. Chao announced \$10 billion in relief for America’s airports as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act Airport Grant Program. The purpose of the grant funding is to help fund the continued operations of airports during this crisis and save workers’ jobs.

BUDGET IMPACT Independence has been allocated \$20,000 which will be used to support continuing operations, including payroll and utilities.

SUGGESTED MOTIONS I move to authorize the Acting City Manager to sign a CARES Act grant agreement in the amount of \$20,000 for the continued operations of the Independence Municipal Airport.

SUPPORTING DOCUMENTS

1. Grant FAQ’s
2. Grant Application



Federal Aviation Administration

CARES Act Airport Grants – Frequently Asked Questions

This document answers frequently asked questions (FAQs) stakeholders may have related to the approximately \$10 billion in grants for airports under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

The FAA has additional information unrelated to CARES Act grants for airport sponsors considering COVID-19 restrictions or accommodations. That information is available at www.faa.gov/airports.

The guidance here is not legally binding in its own right and will not be relied upon by the Federal Aviation Administration (FAA) as a separate basis for affirmative enforcement action or other administrative penalty. Conformity with this guidance, as distinct from existing statutes, regulations, and grant assurances, is voluntary only, and nonconformity will not affect existing rights and obligations.

These FAQs will be updated periodically.

General Questions

- Q1: How does the Coronavirus Aid, Relief, and Economic Security (CARES) Act benefit airports?**
A: Title XII of Division B of the CARES Act provides approximately \$10 billion to support U.S. airports experiencing severe economic disruption caused by the COVID-19 public health emergency. This funding will be distributed to airports to prevent, prepare for, and respond to the impacts of the COVID-19 public health emergency.
- Q2: Who is eligible to receive funding?**
A: These funds are available only to sponsors as defined in section 47102 of title 49, United States Code (U.S.C.); that is, airport sponsors meeting statutory and policy requirements under this section and identified in the FAA's current National Plan of Integrated Airport Systems (NPIAS).
- Q3: Where is this funding coming from?**
A: The funds are coming directly from the U.S. Treasury's General Fund to prevent, prepare for, and respond to the impacts of the COVID-19 public health

emergency. The FAA's Office of Airports will administer these grant funds to airport sponsors.

Q4: What is the period of availability to obligate or spend CARES Act funding?

A: Funds are available until expended. There is no deadline for the FAA to obligate funds available under the CARES Act. Nevertheless, the FAA intends to award grants and obligate these funds on an expedited basis. The FAA encourages airport sponsors to spend funds expeditiously to reduce the adverse impacts of the current public health emergency.

Q5: Is there a deadline by which funds for operating expenses must be used?

A: Yes, the period of performance for the CARES Act grants is four years. Pursuant to 2 C.F.R. section 200.309, a sponsor may charge to the grant only allowable costs incurred during the period of performance. Funds not expended within the four-year period of performance are subject to recovery by the FAA. In addition, grants for operating expenses may not include activities prior to January 20, 2020.

Q6: How will this funding be allocated to airport sponsors?

A: The \$10 billion in funding is divided into four groups. The CARES Act establishes formulas for each group to allocate the funds to specific airports. Because the CARES Act allocates all funds by formula or to increase the Federal share for grants funded under fiscal year (FY) 2020 appropriations, none of these funds are discretionary. These four groups are:

- (1) 100% Federal share for 2020 Airport Improvement Program (AIP) Grants. At least \$500 million is available to increase the Federal share to 100% for grants awarded under the fiscal year (FY) 2020 appropriations cycle for FY 2020 AIP and FY 2020 Supplemental Discretionary grants. The Federal share for FY 2018 and 2019 Supplemental Discretionary grants will not increase.
- (2) Commercial Service Airports. At least \$7.4 billion is available to Commercial Service Airports for any purpose for which airport revenues may lawfully be used. The total allocation to an airport is determined by the following formula:
 - a. 50% of the total allocation is based on the number of enplanements the airport had during calendar year 2018 as a percentage of total 2018 enplanements for all commercial service airports.
 - b. 25% of the total allocation is based on the sponsor's fiscal year 2018 debt service as a percentage of the combined debt service for all commercial service airports; and
 - c. 25% of the total allocation is based on the sponsor's fiscal year 2018 ratio of unrestricted reserves to its respective debt service.

- (3) Primary Airports. Up to \$2 billion is available to large, medium, and small hub airports and non-hub primary airports for any purpose for which airport revenues may be lawfully used. These funds are allocated based upon statutory AIP primary entitlement formulas. However, the \$26 million limit under 49 U.S.C. 47114(c)(1)(C)(iii) and reduction for imposing passenger facility charges under 49 U.S.C. 47114(f) do not apply to these allocations.
- (4) General Aviation Airports. At least \$100 million is available to general aviation airports for any purpose for which airport revenues may be lawfully used. These funds are allocated based on the categories published in the most current NPIAS, reflecting the percentage of the aggregate published eligible development costs for each such category, and then dividing the allocated funds evenly among the eligible airports in each category, rounded up to the nearest thousand dollars.

Consistent with the four-year period of performance, all airport sponsors will be subject to a capped initial grant amount equal to four times their annual operating expenses, unless the remaining amount available to grant to the airport would be less than \$1 million. This limitation advances Congress's intent to address the cost needs of airports and promotes the effective management of CARES Act funds. The FAA has determined an airport's annual operating expenses based on the data reported to the FAA for fiscal year 2018. For most airport sponsors, this cap results in no practical effect on the initial grant amount available to them.

Q7: How is the 100% Federal share determined?

A: When a grant is awarded, the Federal share is determined by the category of airport and the airport development goal. This Federal share is specific to each grant. To implement the CARES Act requirement and award AIP and Supplemental Discretionary grants appropriated for FY 2020 at a 100% Federal share, the FAA will calculate the increased Federal share for each AIP grant. The FAA will amend FY 2020 grants that already have been executed to adjust to the 100% Federal share. The FAA will award and execute the remaining FY 2020 grants with a 100% Federal share.

Q8: Do CARES grants have a local match?

A: No. Funds under the CARES Act are available at a 100% Federal share.

Q9: How can an airport sponsor use CARES grant funds?

A: An airport owner/sponsor may use these funds for any purpose for which airport revenues may be lawfully used. CARES grant recipients should follow the FAA's [Policy and Procedures Concerning the Use of Airport Revenues \("Revenue Use Policy"\)](#), 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330). The Revenue Use Policy document defines permitted and prohibited uses of airport revenue. In addition to the detailed guidance in the Revenue Use Policy, the CARES Act makes clear that the funds may not be used for any purpose not related to the airport.

- Q10: Can I use CARES grant funds for new airport development on the airport?**
A: Yes. However, additional requirements apply. To make these critical CARES funds available as quickly as possible, the FAA is issuing non-construction grants that permit expenditure for airport operating expenses (such as payroll) and to pay airport debt service. A recipient of a CARES grant that wishes to use the funds for new airport development or construction (i.e., to award a contract after March 27, 2020, for airport development) should contact its local Airports District Office or Airports Regional Office to make arrangements to do so. That office will ensure that such development is consistent with all of the recipient's prior Federal obligations, meets safety and security standards, meets National Environmental Policy Act (NEPA), prevailing wage, Buy American, Veterans' Preference, and Disadvantaged Business Enterprise Program requirements, and meets other specific requirements for new airport development under the CARES Act.
- Q11: Are there any other specific requirements for accepting CARES grant funds?**
A: Yes. The airport sponsor must continue to employ, through December 31, 2020, at least 90% of the number of individuals employed (after making adjustments for retirements or voluntary employee separations) as of March 27, 2020. The Secretary of Transportation may waive this workforce retention requirement if the Secretary determines that the sponsor is experiencing economic hardship as a direct result of the requirement, or that the requirement reduces aviation safety or security. The workforce retention requirement does not apply to non-hub or non-primary airports.
- Q12: How do small, medium and large hub airport sponsors report their respective compliance with the employee retention requirement?**
A: Airport sponsors must certify compliance with the CARES Act employment requirements (outlined in Q11) at the time of grant execution and report employment totals quarterly on June 30, September 30, and December 31, 2020. That report and certification should include the number of full-time equivalent (FTE) employees working at the airport as of March 27, 2020, as the baseline comparison. Airport sponsors may make adjustments for employees who perform duties at both the airport and other facilities operated by the airport sponsor. Airport sponsors also may make adjustments for retirements or voluntary employee separations when calculating the workforce retention percentage. If an airport sponsor intends to request a waiver from the employment requirements, it should do so no less than 30 days prior to a quarterly report date and provide documentation supporting its request.
- Q13: Are multi-year grants eligible for a 100% Federal share under the CARES Act?**
A: The FAA will provide a 100% Federal share for multi-year grants issued in FY 2020 under FY 2020 appropriations (Pub. L. 116-94). Future year funding for FY 2020 multi-year grants will continue to provide a 100% Federal share as long as CARES matching funds remain. Once matching funds are exhausted, FY 2020

multi-year grants will revert to the normal sponsor share. Multi-year grants issued in FY 2019 or earlier are not eligible for a 100% Federal share because they were issued under different appropriations laws. These grants will continue to be funded under the terms of the Grant Agreement.

Q14: If an airport sponsor owns or operates multiple airports, may CARES Act Airport Grant funds be pooled?

A: Yes. An airport sponsor may use funds at any airport under its control.

Q15: Are airport sponsors in the Republic of the Marshall Islands, Federated States of Micronesia, Republic of Palau, and Wake Island eligible for CARES Act Airport Grants?

A: No. The CARES Act states sponsors of airports defined in 49 U.S.C. 47102 are eligible. Eligible airports are included in the NPIAS. Airports in the Republic of the Marshall Islands, Federated States of Micronesia, Republic of Palau, and Wake Island are not included in the NPIAS. While these airport sponsors may be eligible for some AIP discretionary funding, they are not eligible under the CARES Act.

Q16: Are airports in U.S. territories eligible for CARES Act Airport Grants?

A: Yes. The CARES Act states sponsors of airports defined in 49 U.S.C. 47102 are eligible. Eligible airports are included in the NPIAS. Airports in U.S. territories (American Samoa, Northern Mariana Islands, Puerto Rico, the U.S. Virgin Islands, and Guam) are included in the NPIAS.

Q17: Can an airport sponsor use CARES Act Airport Grants and funding from other Federal programs to pay for expenses related to the COVID-19 public health emergency?

A: A sponsor may use CARES Act Airport Grants for airport operating expenses that arise due to the COVID-19 public health emergency. The FAA recognizes that several sources of COVID-19 relief funds may be available to airport sponsors. Airport sponsors may use other sources of funding consistent with the terms of those programs. However, an airport sponsor may not invoice under its CARES Act Airport Grant for expenses that have been reimbursed under another program.

Questions on Allocation Formulas

Q-F1: What financial information is the FAA using to determine distribution of the 50% of the \$7.4 billion available under the CARES Act for commercial service airports that pertains to an airport's debt ratio?

A: This information is taken from each commercial service airport sponsor's annual financial report. By law, since 1994, each commercial service airport must submit an annual financial report to the FAA. [FAA Advisory Circular \(AC\) 150/5100-19D, "Guide for Airport Financial Reports Filed by Airport Sponsors,"](#) provides detailed instructions on the use of the Certification Activity Tracking System

(CATS), including how the system relates to government accounting requirements. Each airport must submit and certify its annual financial report within 120 days of the end of its fiscal year.

The FAA used the FY 2018 CATS data for all airports, reported as of March 14, 2020, to calculate allocations under the CARES Act formulas. The FAA is not accepting sponsor-requested amendments to certified CATS data for purposes of calculating CARES Act Airport Grants allocations. Where the FAA's preliminary review identified airports whose submissions raised technical issues, the FAA worked closely with those airports to address and correct those issues.

Q-F2: What is the CARES Act phrase “each sponsor’s ratio of unrestricted reserves to their respective debt service” intended to accomplish?

A: In general, the higher an airport's reserves are, or the lower its debt service is, the more it may be allocated under this ratio.

Questions on Grant Application, Agreement, and Invoicing

Q-GA1: Is a grant application required to receive CARES Act Airport Grants?

A: Yes, with one exception. After the Secretary of Transportation announces awards under the CARES Act, each airport sponsor must submit a grant application. However, airport sponsors do not need to apply for the increased Federal share of FY 2020 AIP or FY 2020 Supplemental Discretionary grants. An airport sponsor may contact its Airport District Office or Region if it seeks specific guidance on its grant application.

Q-GA2: Will the FAA use a standard grant application form or one specifically designed for this program?

A: The FAA will use the Office of Management and Budget (OMB) SF-424, *Application for Federal Assistance*.

Q-GA3: When will CARES Act Airport Grant applications be available and how long after filing a complete application should an airport sponsor expect to receive a grant?

A: The FAA will provide this application to airport sponsors through the local Airports District Office or Airports Regional Office shortly after the Secretary announces CARES Act Airport Grants awards. The FAA anticipates providing a grant agreement for execution within days of receiving a complete application.

Q-GA4: Will the FAA use a standard AIP grant agreement or one specifically designed for this program?

A: The FAA will provide a simplified Grant Agreement shortly after it receives an application. This simplified agreement includes the requirements under the CARES Act and makes funds immediately available for expenses, other than

airport development, including payroll, debt service, utility expenses, service contracts, and supplies.

Q-GA5: Does a CARES Act Airport Grant require an airport sponsor to obligate itself to the standard set of FAA Airport Sponsor Grant Assurances?

A: Generally, no. If an airport sponsor uses its CARES Act Airport Grant for operational expenses, the standard FAA Airport Sponsor Grant Assurances do not apply. The CARES Act Airport Grants for operational expenses remain subject to audit, reporting, records retention, and other requirements under 2 CFR part 200 like other Federal grant funding. Some laws outside of 49 U.S.C. chapter 471 also apply, such as 49 U.S.C. 40103(e), which prohibits the grant of an exclusive right to conduct any type of aeronautical activity at an airport, and Title VI of the Civil Rights Act, which prohibits discrimination on the basis of race, color, or national original. If an airport sponsor uses its CARES Act Airport Grant for new airport development, additional requirements apply (see Q10). Additionally, CARES Act Airport Grant funds may be used only for the capital and operating expense of the airport. Examples of expenditures that FAA has found to be allowable are provided in the [FAA Revenue Use Policy](#). The CARES Act does not, however, void assurances made in prior grant agreements; therefore, a sponsor's pre-existing grant assurances and Federal obligations continue to apply.

Q-GA6: How will an airport sponsor submit payment requests for CARES Act Airport Grants?

A: The FAA will use the existing U.S. Department of Transportation Delphi eInvoicing system for payment requests. Airport sponsors will continue the current practice of submitting underlying payment request documentation. Examples of documentation include payroll receipts, janitorial contract invoices, and debt service payments. The FAA will review invoices manually to ensure adequate oversight, but it will process payments quickly.

Questions on Use of Funds

Q-U1: Can CARES Act Airport Grants funds be used to purchase an aviation or aviation easement?

A: Yes, provided the purchase is consistent with 49 U.S.C. 47107(b) and (k)(2) (i.e., the expenditure is an airport operating cost that reflects the value received). Examples of expenditures that FAA has found allowable are provided in [the FAA Revenue Use Policy](#). The airport sponsor should consult with its local Airports District Office or Airports Regional Office because this purchase could be considered "airport development" and subject to additional requirements. See Q10.

Q-U2: Can CARES Act Airport Grants funds be used to accelerate structured settlement agreements or pay the penalty for early defeasement of debt?

A: Yes, provided the use of funds is consistent with 49 U.S.C. 47107(b) and (k)(2) (i.e., the expenditure is an airport operating cost that reflects the value received). Examples of expenditures that FAA has found allowable are provided in [the FAA Revenue Use Policy](#). If any part of the debt had been approved for Passenger Facility Charge (PFC) collections, the airport sponsor may have to amend its PFC approval to reflect the change.

Q-U3: Can CARES Act Airport Grants funds be used for a surface access project (roads or rail/transit)?

A: Yes. This use is airport development and, therefore, additional requirements apply. See Q10.

Q-U4: Can CARES Act Airport Grants funds be used to prepay long-term contracts (for example, shuttle-bus operators, janitorial services, security services, fire and police services)?

A: Yes, provided the prepayment is a *bona fide* transaction where the sponsor receives the benefit of the prepaid services and receives some value in exchange for committing in advance.

Q-U5: Can CARES Act Airport Grants funds be deposited in the airport sponsor's reserve account (or invest them for future use)?

A: No. The FAA would not be able to ensure a potential future use is a use consistent with the CARES Act requirements. Airports should submit invoices and underlying documentation for airport expenditures. See Q-GA6.

Q-U6: Can CARES Act Airport Grants funds be used to help bolster the local government's pension fund?

A: Generally, no. However, if the fund has historically been supported by the airport and the support is proportional to the share paid to airport retirees, then the airport should consult with its local Airports District Office or Airports Regional Office, to determine if such a use is appropriate.

Questions on Environmental Review

Q-E1: Are there any environmental requirements associated with increases to 100% Federal share for FY 2020 AIP grants?

A: All projects funded for AIP and Supplemental Discretionary grants under FY 2020 appropriations continue to be subject to environmental requirements. However, no additional environmental analysis is required for the Federal share increase.

Q-E2: Are there any environmental review requirements associated with non-construction grants for airport operating expenses and debt service?

A: No. These types of grants have no potential to impact the environment, and therefore are not major federal actions subject to National Environmental Policy Act (NEPA) review.

Questions on Administration under the State Block Grant Program

Q-SB1: What is the State Block Grant Program (SBGP)?

A: In 1987, Congress authorized the FAA to use State block grants to provide AIP funds to airport sponsors. Through the State Block Grant Program (SBGP), the FAA provides funds directly to States that participate in the program. In turn, SBGP participants fund and oversee AIP projects to non-primary commercial service, reliever, and general aviation airports. The program currently includes the following 10 States: Georgia, Illinois, Michigan, Missouri, New Hampshire, North Carolina, Pennsylvania, Tennessee, Texas, and Wisconsin.

Q-SB2: How will the FAA Administer CARES Act funding for States participating in the SBGP?

A: The FAA Airport Improvement Program Branch (APP-520) will utilize its existing relationships with the States participating in the SBGP for administration of CARES Act Airport Grants. These participants have relationships with airport sponsors within their States and currently provide grant management and internal controls. Leveraging this infrastructure will facilitate efficient and expedient distribution of funds.

Q-SB3: Will FAA Regional and Airport District Offices remain the points-of-contact for CARES Act Airport Grants?

A: Yes. States participating in the SBGP should continue to work with their local Airports District Office or Airports Regional Office throughout CARES Act Airport Grants implementation and administration.

Q-SB4: Do CARES Act Airport Grants funding allocations work differently for the SBGP?

A: No. The FAA will calculate each airport sponsor's allocation based on formulas in the CARES Act. The Secretary of Transportation will announce these award amounts along with all awards under the CARES Act Airport Grants program.

Q-SB5: How much CARES Act funding may States participating in the SBGP distribute?

A: The CARES Act provides for specific allocations to each airport sponsor. The FAA will aggregate the amounts announced for each airport sponsor into one State award.

Q-SB6: How may States participating in the SBGP allocate CARES Act Airport Grants?

A: States participating the SBGP must make sub-awards to each airport sponsor based on that sponsor's allocation under the CARES Act. The FAA expects States to make these sub-awards on an expedited basis, for airport sponsors to spend funds quickly, to reduce the adverse impacts of the current public health emergency. States must follow 2 CFR part 200 requirements for CARES Act Airport Grants and sub-awards. Funds not expended within the four-year period of performance are subject to recovery by the FAA.

Q-SB7: What application and grant agreement will be used for sub-grants?

A: States participating in the SBGP will use a streamlined application and grant agreement process similar to what the FAA is using for all CARES Act Airports Grants. The FAA will provide States with template documents after these grants are announced.

Q-SB8: Can States participating in the SBGP mix FY 2020 AIP funds and additional funds to increase the Federal share under the CARES Act?

A: No. The (1) FY 2020 AIP and Supplemental Discretionary funds are separate from the (2) CARES Act funds to increase the Federal share. States must separately account for the two different funding sources as they are drawn down to ensure each appropriation is spent as intended.

Q-SB9: What if my State legislature needs to approve the acceptance of CARES Act funding?

A: The FAA recommends that States participating in the SBGP use their usual State processes to approve, accept, and administer Federal funds.

Q-SB10: Can CARES Act Airport Grants be sub-awarded to airport sponsors that had previously opted out of the SBGP?

A: No. States participating in the SBGP do not have to make sub-awards to airport sponsors that opted-out in FY 2020 or do not participate in the SBGP. The FAA will administer grants for those airport sponsors.

Q-SB11: What are the reporting requirements for CARES Act Airport Grants?

A: States participating in the SBGP will continue the current practice of providing sub-award reporting information on CARES Act Airport Grants to the FAA upon request.

Q-SB12: Will CARES Act Airport Grants require end-of-fiscal-year reporting like other AIP funding?

A: Yes. CARES Act Airport Grants funds will be included in the Annual Report of Federal Funding at the end of FY 2020.

Q-SB13: How will payment requests be submitted for CARES Act Airport Grants?

A: The FAA will use the existing U.S. Department of Transportation Delphi eInvoicing system for payment requests. States participating in the SBGP will continue the current practice of retaining all underlying payment request documentation and complete records.

Q-SB14: Will the FAA audit CARES Act Airport Grants administered by States participating in the SBGP?

A: Yes. The FAA will include audits of CARES Act Airport Grants in its annual audit process.

| Application for Federal Assistance SF-424 | |
|--|--|
| *1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | |
| *2. Type of Application * If Revision, select appropriate letter(s): <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____ | |
| *3. Date Received: NA | 4. Applicant Identifier: IDP (Independence Municipal) Independence, KS |
| *5b. Federal Entity Identifier: 200036 | *5b. Federal Award Identifier: |
| State Use Only: | |
| 6. Date Received by State: | 7. State Application Identifier: |
| 8. APPLICANT INFORMATION: | |
| *a. Legal Name: City of Independence | |
| *b. Employer/Taxpayer Identification Number (EIN/TIN): 48-6042582 | *c. Organizational DUNS: 07-303-1411 |
| d. Address: | |
| *Street 1: 811 W. Laurel Street | _____ |
| Street 2: | _____ |
| *City: Independence | _____ |
| County: | _____ |
| *State: KS | _____ |
| Province: | _____ |
| *Country: USA: United States | _____ |
| *Zip / Postal Code 67301 | _____ |
| e. Organizational Unit: | |
| Department Name: | Division Name: |
| f. Name and contact information of person to be contacted on matters involving this application: | |
| Prefix: Mrs. _____ | *First Name: Kelly _____ |
| Middle Name: | _____ |
| *Last Name: Passauer | _____ |
| Suffix: , CPM | _____ |
| Title: Assistant City Manager | |
| Organizational Affiliation: | |
| *Telephone Number: (620) 332-2506 | Fax Number: |
| *Email: kellyp@independencesks.gov | |

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Program

***12. Funding Opportunity Number:**

NA

*Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

Any purpose for which airport funds may be lawfully used, as found in the Office of Airports Revenue Use Policy, except airport development or land acquisition.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 4

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: NA

*b. End Date: NA

18. Estimated Funding (\$):

| | | |
|--------------------|-------|-----------|
| *a. Federal | _____ | \$20,000. |
| *b. Applicant | _____ | \$0 |
| *c. State | _____ | \$0 |
| *d. Local | _____ | \$0 |
| *e. Other | _____ | \$0 |
| *f. Program Income | _____ | \$0 |
| *g. TOTAL | _____ | \$20,000. |

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on ____.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mrs. _____ *First Name: Kelly _____

Middle Name: _____

*Last Name: Passauer _____

Suffix: , CPM _____

*Title: Assistant City Manager

*Telephone Number: (620) 332-2506

Fax Number: (620) 332-2511

* Email: kellyp@independenceks.gov

*Signature of Authorized Representative:

*Date Signed:

Discuss the process for renewing the special use sales tax.



- Background

- On April 3, 2012 a 1% sales tax was approved 891 (79%) to 231 (21%) with the following ballot language:
 - Shall the City of Independence, Kansas, be authorized, pursuant to the authority of K.S.A. 12-187 et seq., to impose a special purpose one percent (1%) Citywide retailers' sales tax, the revenues to be derived therefrom to be used for the purpose of financing the costs of the following: (a) 0.25% for debt repayment and mill levy support; (b) 0.25% for building and facility improvements, including Riverside Park and Ralph Mitchell Zoo; (c) 0.25% for improvements to streets and sidewalks; and (d) 0.25% for improvements required for compliance with the requirements of the Americans with Disabilities Act of 1990 (including repayment of general obligation bonds of the City issued to pay the costs of such improvements); the collection of the special sales tax to commence on the expiration date of an existing 0.75% special Citywide retailers' sales tax approved at an election held on November 7, 2000, in the City for the purpose of financing all or a portion of the costs of certain quality of life improvements in the City (which is expected to be October 1, 2012); with the special sales tax to expire ten (10) years after its commencement?
- The special purpose sales tax will expire on October 1, 2022.

Discuss the process for renewing the special use sales tax.



- Process for renewing the special use sales tax
 - The Commission determines the language that will be included on the ballot.
 - Bond council will prepare a resolution setting the election date and specific question, a notice of election, and ballot.
 - The resolution will need to be adopted by the City Commission within 90 days of the election date.
 - 90 days prior to November 3, 2020 is August 5, 2020.
 - Bond counsel suggests adopting the resolution at either the August 13, 2020 or August 27, 2020 City Commission meeting.
 - Bond council will coordinate publication of the notice of election with the County Clerk.
 - The special use sales tax ballot question will appear on the November 3, 2020 election.



Special Use Sales Tax Summary

One Percent Sales Tax – Special Use Sales Tax

In April of 2012, voters approved a 1% Citywide retailers’ sales tax, (the “Special Use Sales Tax”, for which the revenues derived be used for the following purposes:

1. .25% for debt repayment and mill levy support
2. .25% for building and facility improvements
3. .25% for improvements to streets and sidewalks
4. .25% for ADA improvements

This sales tax took effect October 1, 2012 and will expire in October 2022.

December 2012 to March 2020 collections total \$14,575,917.

| Month | Fiscal Year 2012 | Fiscal Year 2013 | Fiscal Year 2014 | Fiscal Year 2015 | Fiscal Year 2016 | Fiscal Year 2017 | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 |
|--------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------|
| January | | 162,711 | 169,077 | 165,466 | 155,458 | 150,653 | 163,240 | 172,377 | 169,033 |
| February | | 176,956 | 199,950 | 179,589 | 178,180 | 179,791 | 165,834 | 178,399 | 200,053 |
| March | | 143,602 | 169,021 | 150,704 | 150,239 | 139,664 | 146,833 | 167,292 | 149,607 |
| April | | 146,406 | 182,580 | 147,971 | 155,915 | 160,947 | 155,702 | 139,790 | |
| May | | 164,579 | 191,956 | 161,560 | 175,729 | 166,595 | 183,899 | 187,854 | |
| June | | 151,693 | 177,528 | 164,169 | 156,021 | 145,881 | 147,180 | 158,263 | |
| July | | 196,523 | 175,552 | 175,434 | 167,882 | 164,178 | 167,392 | 169,308 | |
| August | | 159,740 | 188,894 | 176,702 | 155,386 | 164,255 | 174,341 | 180,142 | |
| September | | 157,313 | 173,515 | 176,049 | 160,338 | 146,156 | 159,813 | 186,618 | |
| October | | 170,125 | 165,823 | 162,530 | 164,757 | 155,995 | 163,360 | 164,463 | |
| November | | 158,817 | 173,901 | 160,200 | 158,752 | 158,730 | 160,797 | 159,872 | |
| December | 145,454 | 192,767 | 159,004 | 175,816 | 150,228 | 166,874 | 166,699 | 159,474 | |
| TOTAL | \$145,454 | \$1,981,232 | \$2,126,801 | \$1,996,191 | \$1,928,886 | \$1,899,720 | \$1,955,089 | \$2,023,851 | \$518,692 |
| | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |

This means...

1. \$3,643,979.25 for debt repayment and mill levy support
2. \$3,643,979.25 for building and facility improvements
3. \$3,643,979.25 for improvements to streets and sidewalks
4. \$3,643,979.25 for ADA improvements



1% SPECIAL USE SALES TAX BOND PAYMENTS

| YEAR PAID | BOND | PROJECT | PRINCIPLE | INTEREST | TOTAL |
|-----------|-------------|---------|---------------------|-------------------|---------------------|
| 2014 | SERIES 2013 | STREETS | 265,000.00 | 56,362.00 | 321,362.00 |
| 2015 | SERIES 2013 | STREETS | 275,000.00 | 59,200.00 | 334,200.00 |
| 2016 | SERIES 2013 | STREETS | 280,000.00 | 53,700.00 | 333,700.00 |
| 2016 | SERIES 2015 | STREETS | 54,861.51 | 23,388.49 * | 78,250.00 |
| 2017 | SERIES 2012 | ADA | 228,369.28 | 42,689.72 | 271,059.00 |
| 2017 | SERIES 2013 | STREETS | 191,944.94 | 32,395.06 | 224,340.00 |
| 2017 | SERIES 2015 | STREETS | 55,132.11 | 23,117.89 * | 78,250.00 |
| 2018 | SERIES 2012 | ADA | 240,000.00 | 53,418.76 | 293,418.76 |
| 2018 | SERIES 2013 | STREETS | 290,000.00 | 42,400.00 | 332,400.00 |
| 2018 | SERIES 2015 | STREETS | 59,444.65 | 22,705.35 * | 82,150.00 |
| 2019 | SERIES 2012 | ADA | 240,000.00 | 48,618.00 | 288,618.00 |
| 2019 | SERIES 2013 | STREETS | 295,000.00 | 36,600.00 | 331,600.00 |
| 2019 | SERIES 2015 | STREETS | 60,000.00 | 20,813.00 * | 80,813.00 |
| 2020 | SERIES 2012 | ADA | | 5,050.00 | 5,050.00 |
| 2020 | SERIES 2013 | STREETS | | 15,350.00 | 15,350.00 |
| 2020 | SERIES 2015 | STREETS | | 9,806.25 * | 9,806.25 |
| 2020 | SERIES 2019 | ADA | | 21,330.83 | 21,330.83 |
| | | | 2,534,752.49 | 566,945.35 | 3,101,697.84 |

| FUNDED TO DATE: | |
|-----------------|---------------------|
| STREETS | 2,222,221.25 |
| ADA | 879,476.59 |
| | <u>3,101,697.84</u> |

FUTURE BOND PAYMENTS - FROM SUST

| YEAR DUE | BOND | PROJECT | PRINCIPLE | INTEREST | TOTAL |
|----------|-------------|---------|---------------------|-------------------|---------------------|
| 2020 | SERIES 2012 | ADA | 250,000.00 | 5,050.00 | 255,050.00 |
| 2020 | SERIES 2013 | STREETS | 300,000.00 | 15,350.00 | 315,350.00 |
| 2020 | SERIES 2015 | STREETS | 60,000.00 | 9,806.25 * | 69,806.25 |
| 2020 | SERIES 2019 | ADA | 25,000.00 | 21,450.00 | 46,450.00 |
| 2021 | SERIES 2012 | ADA | 255,000.00 | 5,100.00 | 260,100.00 |
| 2021 | SERIES 2013 | STREETS | 310,000.00 | 24,250.00 | 334,250.00 |
| 2021 | SERIES 2015 | STREETS | 60,000.00 | 17,212.50 * | 77,212.50 |
| 2021 | SERIES 2019 | ADA | 20,000.00 | 42,150.00 | 62,150.00 |
| 2022 | SERIES 2013 | STREETS | 315,000.00 | 16,965.00 | 331,965.00 |
| 2022 | SERIES 2015 | STREETS | 60,000.00 | 17,212.50 * | 77,212.50 |
| 2022 | SERIES 2019 | ADA | 275,000.00 | 41,550.00 | 316,550.00 |
| | | | 1,930,000.00 | 216,096.25 | 2,146,096.25 |

| FUTURE - SUST | |
|---------------|---------------------|
| STREETS | 1,205,796.25 |
| ADA | 940,300.00 |
| | <u>2,146,096.25</u> |

| TOTAL - SUST | |
|--------------|---------------------|
| STREETS | 3,428,017.50 |
| ADA | 1,819,776.59 |
| | <u>5,247,794.09</u> |

FUTURE BOND PAYMENTS - UNFUNDED

| YEAR DUE | BOND | PROJECT | PRINCIPLE | INTEREST | TOTAL |
|----------|-------------|---------|---------------------|-------------------|---------------------|
| 2023 | SERIES 2013 | STREETS | 325,000.00 | 8,775.00 | 333,775.00 |
| 2023 | SERIES 2015 | STREETS | 62,500.00 | 16,012.50 * | 78,512.50 |
| 2023 | SERIES 2019 | ADA | 265,000.00 | 33,300.00 | 298,300.00 |
| 2024 | SERIES 2015 | STREETS | 65,000.00 | 14,450.00 * | 79,450.00 |
| 2024 | SERIES 2019 | ADA | 275,000.00 | 25,350.00 | 300,350.00 |
| 2025 | SERIES 2015 | STREETS | 65,000.00 | 12,825.00 * | 77,825.00 |
| 2025 | SERIES 2019 | ADA | 275,000.00 | 17,100.00 | 292,100.00 |
| 2026 | SERIES 2015 | STREETS | 70,000.00 | 21,750.00 * | 91,750.00 |
| 2026 | SERIES 2019 | ADA | 290,000.00 | 8,700.00 | 298,700.00 |
| 2027 | SERIES 2015 | STREETS | 70,000.00 | 8,775.00 * | 78,775.00 |
| 2028 | SERIES 2015 | STREETS | 72,500.00 | 6,675.00 * | 79,175.00 |
| 2029 | SERIES 2015 | STREETS | 75,000.00 | 4,500.00 * | 79,500.00 |
| 2030 | SERIES 2015 | STREETS | 75,000.00 | 2,250.00 * | 77,250.00 |
| | | | 1,985,000.00 | 180,462.50 | 2,165,462.50 |

| UNFUNDED | |
|----------|---------------------|
| STREETS | 976,012.50 |
| ADA | <u>1,189,450.00</u> |
| | 2,165,462.50 |

2021 BUDGET PREPARATION TIMELINE

| DATES | DESCRIPTION | ACTION ITEMS |
|-----------------------|--|---|
| JANUARY 15 | GOAL PLANNING RETREAT | COMMISSION AND CITY STAFF ESTABLISHED STRATEGIC GOALS |
| MAY 1 | OPERATIONAL BUDGETS | OPERATIONAL BUDGET WORKSHEETS DISTRIBUTED TO DEPARTMENT HEADS |
| MAY 1 | 6 YEAR CAPITAL IMPROVEMENT PLAN | 2021 - 2026 CAPITAL BUDGET REQUESTS DUE TO FINANCE |
| MAY 20 | SPECIAL SESSION - CAPITAL BUDGETS | CAPITAL BUDGET WORKSHOP WITH COMMISSION |
| JUNE 1 | OPERATIONAL BUDGETS | OPERATIONAL BUDGET WORKSHEETS DUE TO FINANCE |
| JUNE 1 - 15 | OPERATIONAL BUDGETS | OPERATIONAL BUDGET MEETINGS WITH DEPARTMENT HEADS |
| JUNE 15 | ESTIMATED ASSESSED VALUATIONS | BY THIS DATE, COUNTY CLERKS MUST PROVIDE THE ESTIMATED ASSESSED VALUATIONS TO TAXING DISTRICTS |
| JUNE 15 - JUNE 30 | BUDGET REVIEW | FINANCE REVIEWS AND PREPARES BUDGETS |
| JUNE 17 | SPECIAL COMMISSION BUDGET WORK SESSION | COMMISSION REVIEWS PROPOSED 6 YEAR CAPITAL IMPROVEMENT PROGRAM |
| JULY 1 | BUDGET REVIEW | CITY MANAGER & FINANCE DIRECTOR REVIEW PROPOSED BUDGET |
| JULY 3 | PROPOSED BUDGET | 2021 PROPOSED BUDGET SENT TO COMMISSION |
| JULY 13 - JULY 23 | SPECIAL COMMISSION BUDGET WORK SESSIONS | COMMISSION & STAFF REVIEW 2021 PROPOSED BUDGET - ADDITIONAL BUDGET WORK SESSIONS AS NEEDED |
| JULY 23 | REGULAR COMMISSION MEETING | COMMISSION SETS DATE FOR BUDGET PUBLIC HEARING - AUGUST 13, 2019; PROPOSED BUDGET POSTED ONLINE FOR PUBLIC REVIEW |
| JULY 24 - JULY 30 | SPECIAL COMMISSION BUDGET WORK SESSIONS | ADDITIONAL DATES FOR BUDGET WORK SESSIONS AS NEEDED |
| JULY 30 | NOTICE SENT TO INDEPENDENCE DAILY REPORTER | Notice of Budget Public Hearing - Send to Independence Reporter Newspaper |
| AUGUST 3 | NOTICE OF BUDGET PUBLIC HEARING | NOTICE OF BUDGET PUBLIC HEARING MUST BE PUBLISHED (10 Days Prior to Public Hearing) |
| AUGUST 13 | PUBLIC HEARING - REGULAR MEETING | PROPOSED PUBLIC HEARING ON BUDGET |
| AUGUST 14 | PUBLIC HEARING | LAST DAY FOR PUBLIC HEARING ON BUDGET |
| AUGUST 15 - AUGUST 20 | SPECIAL COMMISSION BUDGET MEETINGS | ADDITIONAL DATES FOR BUDGET MEETINGS, AS NEEDED |
| AUGUST 21 | LAST DAY TO ADOPT 2021 BUDGET | SUBMIT ADOPTED 2021 BUDGET TO COUNTY CLERK |



March 2020 Sales Tax Report

City of Independence Kansas

Office of the Finance Director

April 16, 2020



Sales Tax Report for March 2020

One Percent Sales Tax – General Fund

The attached spreadsheet and graphs provide comparisons by fiscal year of the **one (1) percent** sales tax levied for City purposes; another one percent is levied for the Special Use Sales Tax Allocation, and another one percent for Education.

NOTE: the “receipts” reported from the State of Kansas to the City for any given month are from sales generated two months prior. For example, the March receipts shown in this report were from sales in January 2020.

March 2020 is the third month in the FY2020 Sales Tax Revenue account.

- **March** receipts totaled **\$149,607**, which is a **DECREASE of \$17,685** from March 2019, or **down 10.6%** (see Graph 2, “March 1% Sales Tax 10 Year History”).
- On a straight-line projection, sales tax budgeted for FY2020, with three months reported, **would project total 2020 receipts at \$2,214,515 or \$190,664** over our **FY2019 actual** amount of \$2,023,851.
- Also, on a straight-line projection sales tax budgeted for FY2020, with three months reported, **would project \$139,769 over** our **budgeted** amount of \$1,935,000; this would be **7.2 percent higher** than the budget.
- After three months, we have **collected 26.8%** of our budgeted amount.
- FY20 collections through March are **UP 0.1%** or \$625 **over FY19** collections through March and **UP 9.0%** or \$42,786 **over FY18** collections through March.
- The **Compensating Use** sales tax portion made up **12.3 percent** of the \$149,607 total (\$18,465) (see Graph 5 “2019 1% Sales Tax – Monthly/Compensating Use Sales Tax and Sales Tax.”).

THANK YOU
For Shopping Local!





City of Independence Sales Tax - 1% City

Comparison and History January - March 2020

| Month | Fiscal Year 2015 | Fiscal Year 2016 | Fiscal Year 2017 | Fiscal Year 2018 | Fiscal Year 2019 | Fiscal Year 2020 | % Change FY 19-20 | % Change YTD |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------|--------------------|
| January | 165,466 | 155,458 | 150,653 | 163,240 | 172,377 | 169,033 | -1.9% | -1.9% |
| February | 179,589 | 178,180 | 179,791 | 165,834 | 178,399 | 200,053 | 12.1% | 5.2% |
| March | 150,704 | 150,239 | 139,664 | 146,833 | 167,292 | 149,607 | -10.6% | 0.1% |
| April | 147,971 | 155,915 | 160,947 | 155,702 | 139,790 | | | -21.2% |
| May | 161,560 | 175,729 | 166,595 | 183,899 | 187,854 | | | -38.7% |
| June | 164,169 | 156,021 | 145,881 | 147,180 | 158,263 | | | -48.3% |
| July | 175,434 | 167,882 | 164,178 | 167,392 | 169,308 | | | -55.8% |
| August | 176,702 | 155,386 | 164,255 | 174,341 | 180,142 | | | -61.7% |
| September | 176,049 | 160,338 | 146,156 | 159,813 | 186,618 | | | -66.3% |
| October | 162,530 | 164,757 | 155,995 | 163,360 | 164,463 | | | -69.6% |
| November | 160,200 | 158,752 | 158,730 | 160,797 | 159,872 | | | -72.2% |
| December | 175,816 | 150,228 | 166,874 | 166,699 | 159,474 | | | -74.4% |



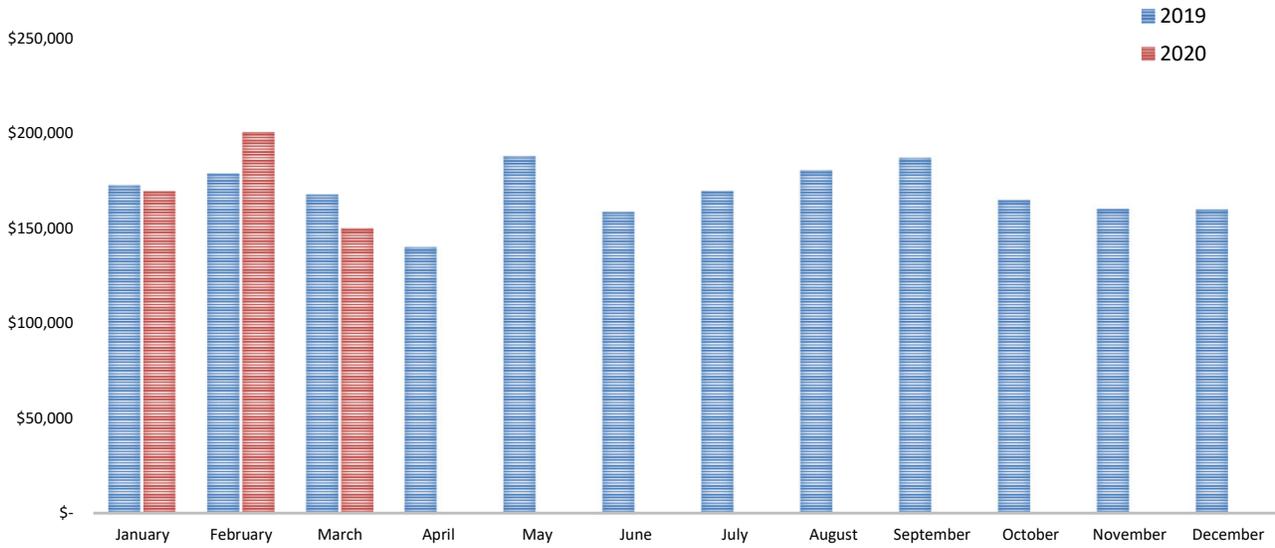
| | | | | | | | |
|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|--|
| Total: | \$ 1,996,191 | \$ 1,928,886 | \$ 1,899,720 | \$ 1,955,089 | \$ 2,023,851 | \$ 518,692 | |
| % change | | -3% | -2% | 3% | 4% | | |

| | | | |
|-------------------|--------------|--------------|-----------|
| Annualized | \$ 2,023,851 | \$ 2,074,769 | \$ 50,919 |
| Budget | \$ 1,931,100 | \$ 1,935,000 | \$ 3,900 |

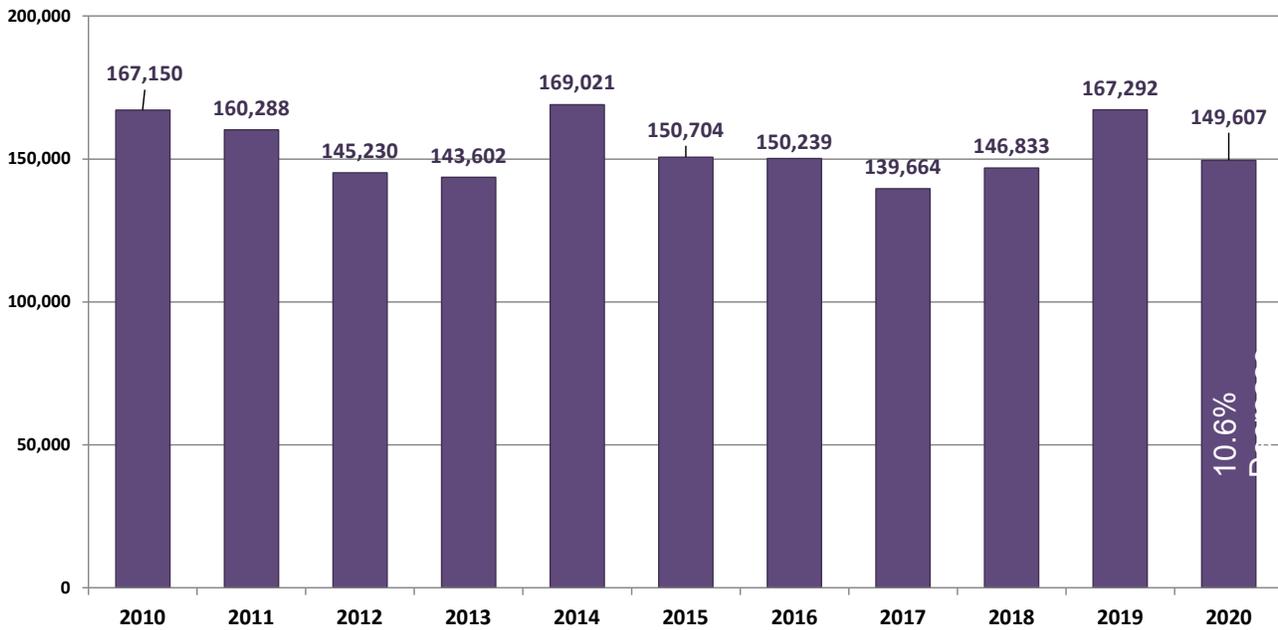
Projected Over (under) Budget \$ 92,751 \$ 139,769

| | |
|----------------------------|--------------|
| Projected % Over PY Actual | 2.5% |
| YTD % of Budget Collected | 26.8% |
| Projected % Over Budget | 7.2% |

Sales Tax FY 2019 - FY2020 Comparison

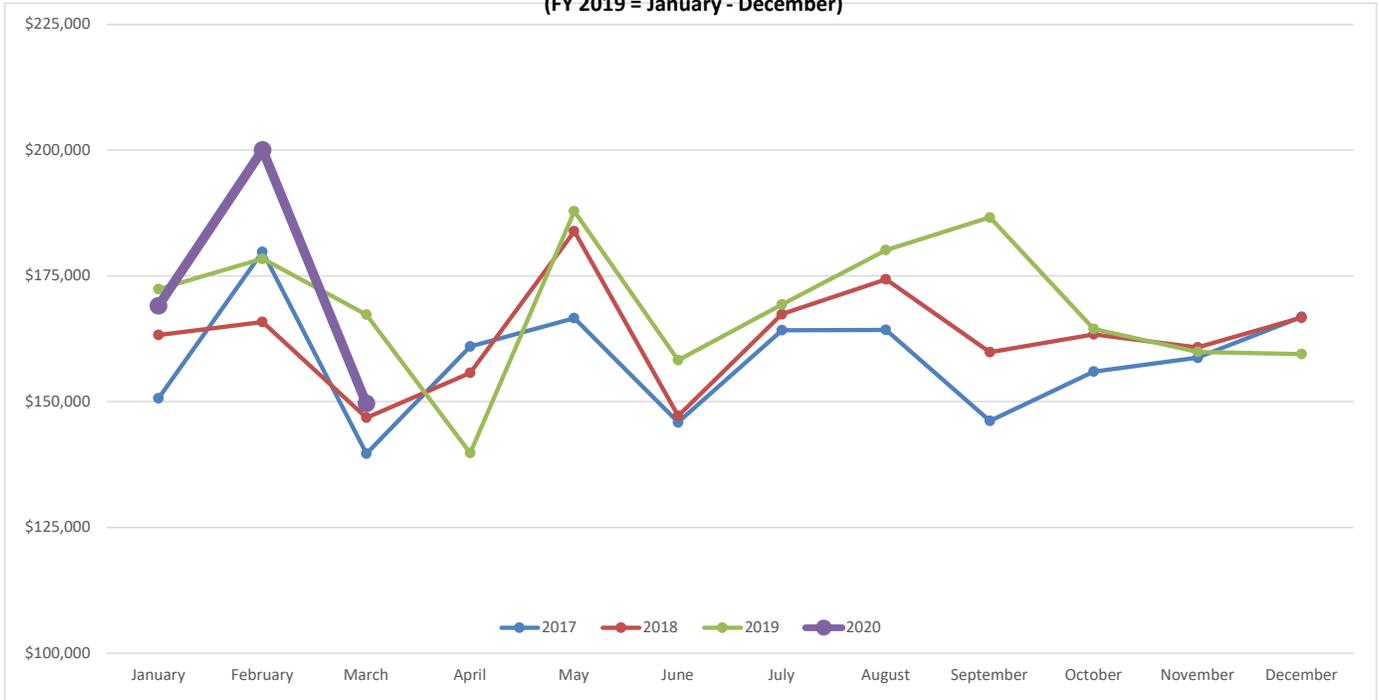


March 1% Sales Tax 10 Year History FY 2010 - FY2020

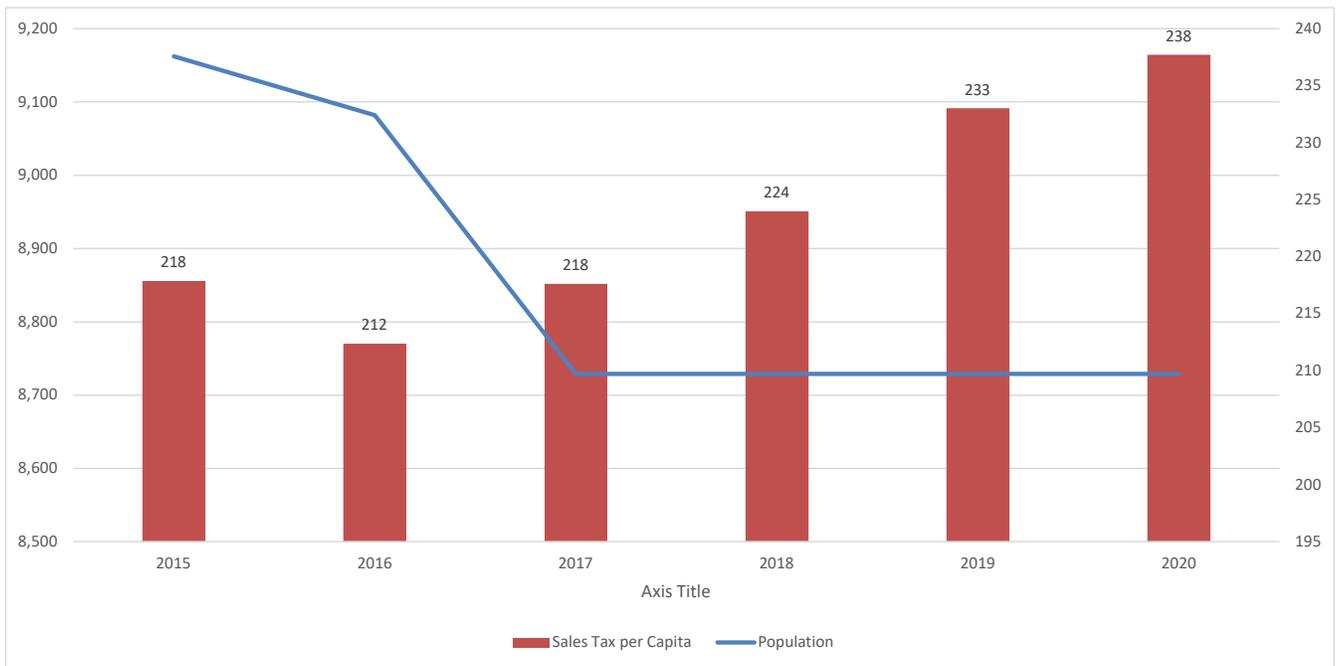


Sales Tax History Comparison - FY 2017 - FY2020

(FY 2019 = January - December)

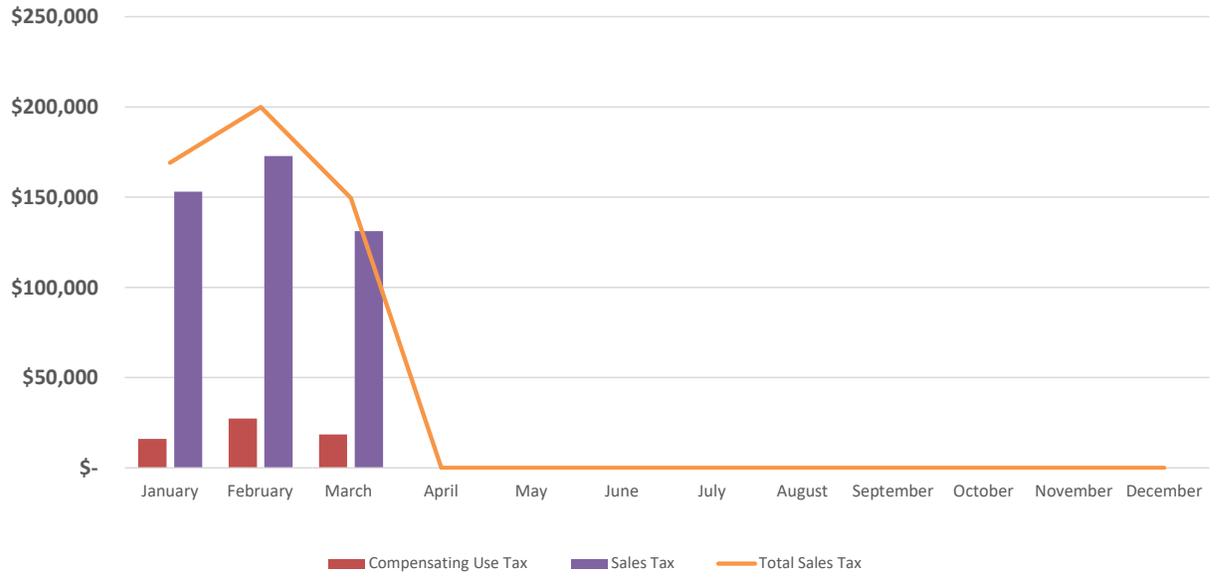


Sales Tax per Capita and Population Trend



2020 Sales Tax - One Percent General Fund

Compensating Use Sales Tax and Sales Tax





April 20, 2020

Dear Mayor and Commissioners,

One unexpected consequence of the COVID-19 pandemic is an unprecedented delay in the 2020 U.S. Census count process. The silver lining in the situation is it means we have more time as a community and a county to get our resident counts completed. Currently (as of April 20), Independence has a completion rate of 51.4%, which is behind the Kansas state average of 55.4%. We are, however, slightly ahead of our neighboring Montgomery County communities (Coffeyville, 46.1%; Caney, 47.9% and Cherryvale, 42.3%). Since we all need to do better, it's the perfect time to issue a challenge to our neighbors. We would like to wage a friendly competition to see which community can achieve the highest percentage of Census responses by the new deadline date of October 31, 2020. With the added incentive of competition, I hope collectively we can perform as a leading county within the state.

Census responses are vitally important for every community, county and state because our resident counts can impact how much federal funding we receive in the future for important infrastructure and social service projects. Since the Census is conducted only once every 10 years, we will be locked into our counts for the next decade. Now, as we face the monumental economic challenges created by the current crisis, this process has never been more important.

Sincerely,

Kelly Passauer

Kelly Passauer
Acting City Manager
City of Independence