

Minutes of the Independence City Commission's April 11, 2019 Meeting

The Independence City Commission met for a regular meeting on April 11, 2019 at 5:30 P.M. in the Veterans Room at the Memorial Hall. Mayor Louis Ysusi, Commissioner Leonhard Caflisch, and Commissioner Gary Hogsett were present. Others present included:

City Staff

Craig Whitehead, City Manager
Jeff Chubb, City Attorney
Kelly Passauer, Assistant City Manager/Zoning Administrator
David Schwenker, City Clerk/City Treasurer
David Cowan, Director of Safety/ADA Coordinator
Shawn Wallis, Fire/EMS Chief
Terry Lybarger, Director of Utilities
Mike Passauer, Public Works Director
Brian McHugh, Memorial Hall Supervisor
April Nutt, Director of Housing Authority
Jerry Harrison, Police Chief
Lacey Lies, Director of Finance

Visitors

Ellie Davis
Mike Borovetz
Anita Howe
Kylie Wilhelm
Michelle Wilson
Ashlee Wilson
Trisha Purdon
Lindsey Seger
Meredith Campbell
Ken Brown
Tim Haynes
Dean Hayse
Chet Augustine
Shawn Turner

I. REGULAR SESSION

- A. Call to Order
Mayor Ysusi called the meeting to order at 5:30 P.M.
- B. Pledge of Allegiance to the United States of America
- C. Adoption of Agenda

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission adopted the agenda.

Minutes of the Independence City Commission's April 11, 2019 Meeting

Aye: Ysusi, Caflisch, Hogsett

Nay: None

II. COMMON CONSENT AGENDA Mayor Ysusi/Commissioner Caflisch

(*Consent* is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

A. Appropriations

1. A-1836
2. D-1903
3. P-1807

B. Consider approving the minutes of the January 31, 2019 City Commission Meeting.

C. Consider approving a request from the Kansas Children's Service League to proclaim April as Child Abuse Prevention Month.

D. Consider approving a request from the Independence Police Department to proclaim April 14-20, 2019 as Public Safety Telecommunicators Week in Independence.

E. Consider initiating a public hearing before the Planning Commission to consider text amendments to Appendix B-Zoning of the City Code.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission adopted the consent agenda.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

III. ITEMS FOR COMMISSION ACTION

A. Considering adopting ordinances to reduce residential trash collections to one time per week and reducing residential trash rates; and authorize City staff to purchase a used one-ton truck for the Sanitation Department to perform brush collections.

Mike Borovetz presented a report and slideshow presentation that are attached to these minutes.

Mayor Ysusi asked what the cost of a full-size sanitation truck is.

Director Passauer stated about \$180,000.

Commissioner Hogsett asked about the differences of back tilt or side tilt.

Minutes of the Independence City Commission's April 11, 2019 Meeting

Mr. Borovetz and Director Passauer noted that the side tilt is an automated one-man route with the poly carts set at curbside to allow the trucks arm to pick it up and back tilts would still require a two to three man crew to pull the poly carts to the back of the truck and operate a lever to lift the cart and dump the trash.

Commissioner Hogsett asked if there were more and more homes that don't have trash pickup for both days because of recycling?

Director Passauer replied yes.

Commissioner Hogsett and Commissioner Caflisch expressed their reservations of how reducing trash pickups would help beautify the City if the trash is sitting outside for one week instead of three days.

Commissioner Caflisch stated he would like to see all the plans laid out at once before deciding.

Discussion centered on levels of service for all options.

No action was taken.

- B. Consider a request from the Independence Historic Preservation and Resource Commission to approve placing buildings and structures located at Riverside Park and Ralph Mitchell Zoo on the local historic registry.

Director Cowan introduced Tim Haynes and Ken Brown of the Independence Historic Preservation and Resource Commission.

Mr. Haynes discussed the history of the Commission and their desire to add six structures at the park and zoo to the local historic registry.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Hogsett the Commission authorized the Independence Preservation and Resource Commission permission to begin the process of placing the following structures on the Independence Historical Registry:

- **Park Office**
- **Duck Pond**
- **Tennis Club House**
- **Sexton House**
- **Monkey Island**
- **Bandshell**

Minutes of the Independence City Commission's April 11, 2019 Meeting

- Cemetery Wall

Aye: Ysusi, Caflisch, Hogsett

Nay: None

- C. Consider an agreement between the City of Independence and USD 446 for ADA work on school property.

Director Cowan introduced Shawn Turner who discussed the contract with the School District.

Motion:

On the motion of Commissioner Hogsett, seconded by Mayor Ysusi the Commission authorized the Mayor to sign the agreement with USD 446 for ADA improvements on school property.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

IV. DISCUSSION

- A. Discussion on marketing Building D.

Commissioner Hogsett asked Trisha Purdon to speak on this topic and asked her if there was a way for her to list Building D.

Mrs. Purdon said that their software is integrated into Montgomery County Action Council's website and it is a national database for site selectors looking for commercial property.

Commissioner Hogsett mentioned listing all other unused City buildings as well.

Mayor Ysusi asked that a list of all City properties be available at the next Commission meeting.

V. REPORTS

- A. Montgomery County Action Council update.

Mrs. Purdon presented the First Quarter Update. She noted that MCAC received a grant from USDA and they used those funds to hire Ady Advantage to develop a strategic plan for recruitment of businesses to the county.

Minutes of the Independence City Commission's April 11, 2019 Meeting

B. Whiskey Creek Hydrology Study update.

Shawn Turner presented the update on the study. He noted that the preliminary analysis is complete, and they are fine-tuning some elements of that analysis.

Anita Howe requested to address the Commission on this matter. She expressed her concern about the City keeping Whiskey Creek clear of debris.

Mr. Turner said that the report had some recommendations for better flow within the creek.

C. City Board Minutes

1. January 14, 2019 Independence Historic Preservation and Resource Commission
2. February 4, 2019 Park Board Minutes
3. February 25, 2019 Independence Historic Preservation and Resource Commission
4. March 4, 2019 Park Board Minutes
5. March 5, 2019 Planning Commission/Board of Zoning Appeals

VI. CITY MANAGER'S COMMENTS

None

VII. COMMISSIONERS' COMMENTS

Commissioner Hogsett mentioned that he would be in Dallas for the month of May for barbeque training and will try to join the other Commissioners by phone for meetings.

VIII. PUBLIC CONCERNS

IX. ADJOURNMENT

Motion:

Mayor Ysusi moved to adjourn. Commissioner Hogsett seconded.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

Minutes of the Independence City Commission's April 11, 2019 Meeting

Louis Ysusi, Mayor

Leonhard Caflisch, Commissioner

Gary Hogsett, Commissioner

Attest:

City Clerk/Treasurer

City of



INDEPENDENCE

SANITATION SERVICE ANALYSIS



➤ Project Background

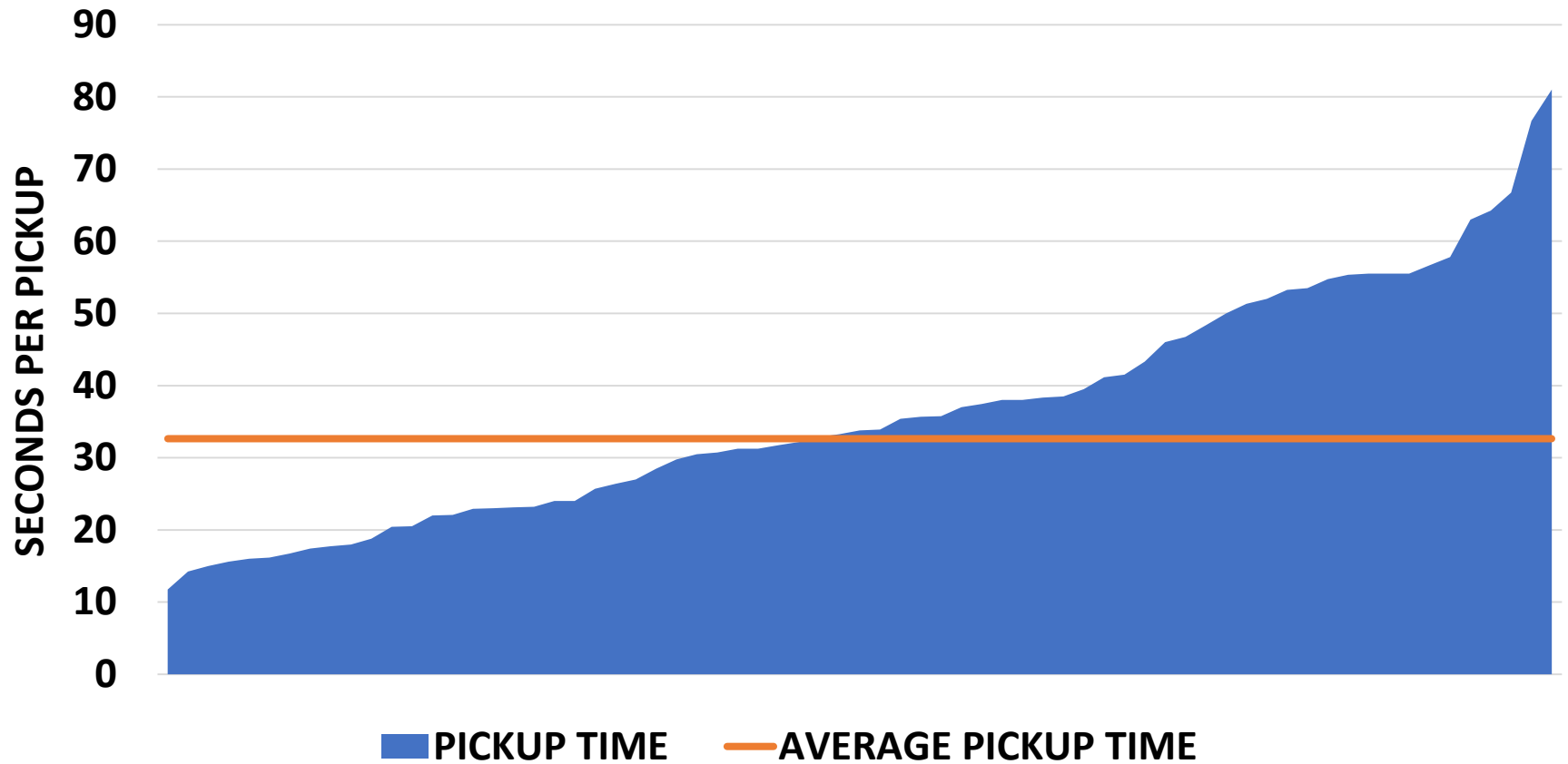
- **Currently twice a week residential pickup**
- **Discussions to reduce residential collections to one per week**
- **Community Based Strategic Plan**
 - **Beautification**
 - **Once a week residential collections**
 - **Clean up the City**

➤ Field Study

- **Collect data on residential collection times**
- **Sample size of 16.5% of residential customers**
- **Study findings on current service plan**
 - **Average collection time of 32.65 seconds**
 - **Approximately 110 stops per hour per truck**

SANITATION SERVICE ANALYSIS

Table 1 – Residential Collection Times per Stop



➤ Current Sanitation Customers

- **Residential – 3098**
- **Commercial (Cans) – 226**
- **Commercial (Dumpsters) - 216**
- **Route Collections**
 - **2 trucks handle majority of residential**
 - **1 truck handles majority of commercial**

- **Impact of Route Times @ Once per Week**
 - **Increased volume of trash per residential stop**
 - **Increased volume will increase time per stop**
 - **Assumes 1.5 times multiplier to study data**
 - **Projected average @ 49 seconds per stop**
 - **Projected 74 stops per hour per truck**
 - **Minimal impact to Commercial truck route**



SANITATION SERVICE ANALYSIS

Table 3 – Daily Route Hour Requirements – 1 Day per Week Service

RESIDENTIAL TRASH SERVICE - 1 DAY PER WEEK - ROUTE HOURS PER DAY

TRUCK 1 - RESIDENTIAL	CUSTOMERS/ WK	STOPS/ DAY	TIME/STOP (SECONDS)	STOPS/ HOURS	ROUTE HRS/DAY
RESIDENTIAL/COMM. CAN	1474	491	48.98	73.50	6.68
COMMERCIAL DUMPSTER	24	8	225.00	1.10	0.50
TOTAL	1498	499		74.60	7.18

TRUCK 2 - RESIDENTIAL	CUSTOMERS/ WK	STOPS/ DAY	TIME/STOP (SECONDS)	STOPS/ HOURS	ROUTE HRS/DAY
RESIDENTIAL/COMM. CAN	1474	491	48.98	73.50	6.68
COMMERCIAL DUMPSTER	24	8	225.00	1.10	0.50
TOTAL	1498	499		74.60	7.18

- **Current Schedule @ Twice per Week**
 - All routes operate 6 days per week
 - Residential two times per week collections
 - Commercial collects 6 days per week
 - Bulk Items collected as time allows after route
 - Street Department collects all brush
 - Total of 11 team members in Sanitation Dept

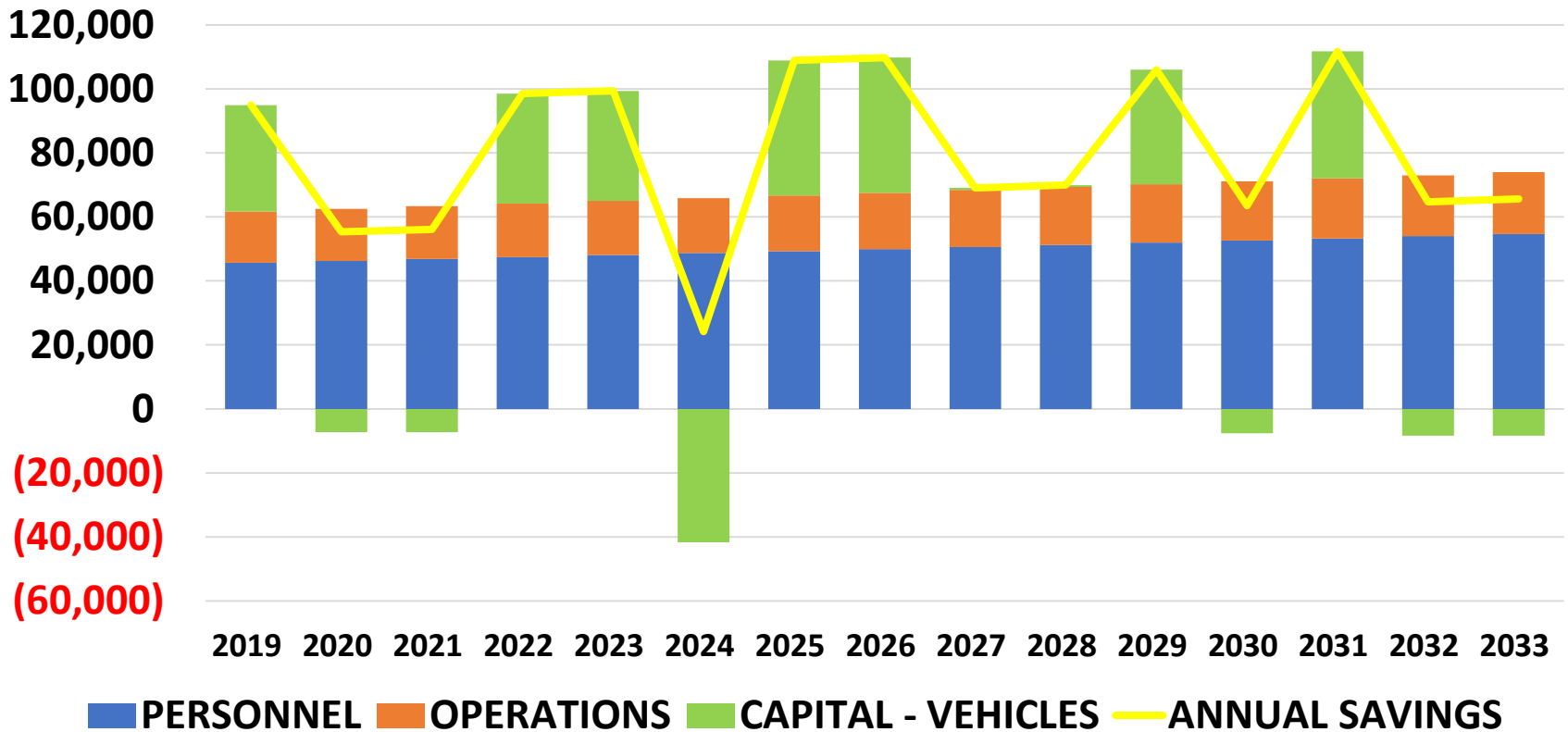
- **New Service Schedule @ Once per Week**
 - **Residential collections Monday - Wednesday**
 - **Commercial collections 6 days a week**
 - **Scheduled days for brush and bulky item collections and recycling Thursday-Friday**
 - **2 team members transferred to open positions in Street Department**

➤ Projected Savings @ Once per Week

- Reduction in personnel costs
 - 2 team members transferred
- Reduction in operating costs
 - Fuel
 - Maintenance & Repair costs
- Defer capital truck replacement schedule
- Reduction in Residential trash rates

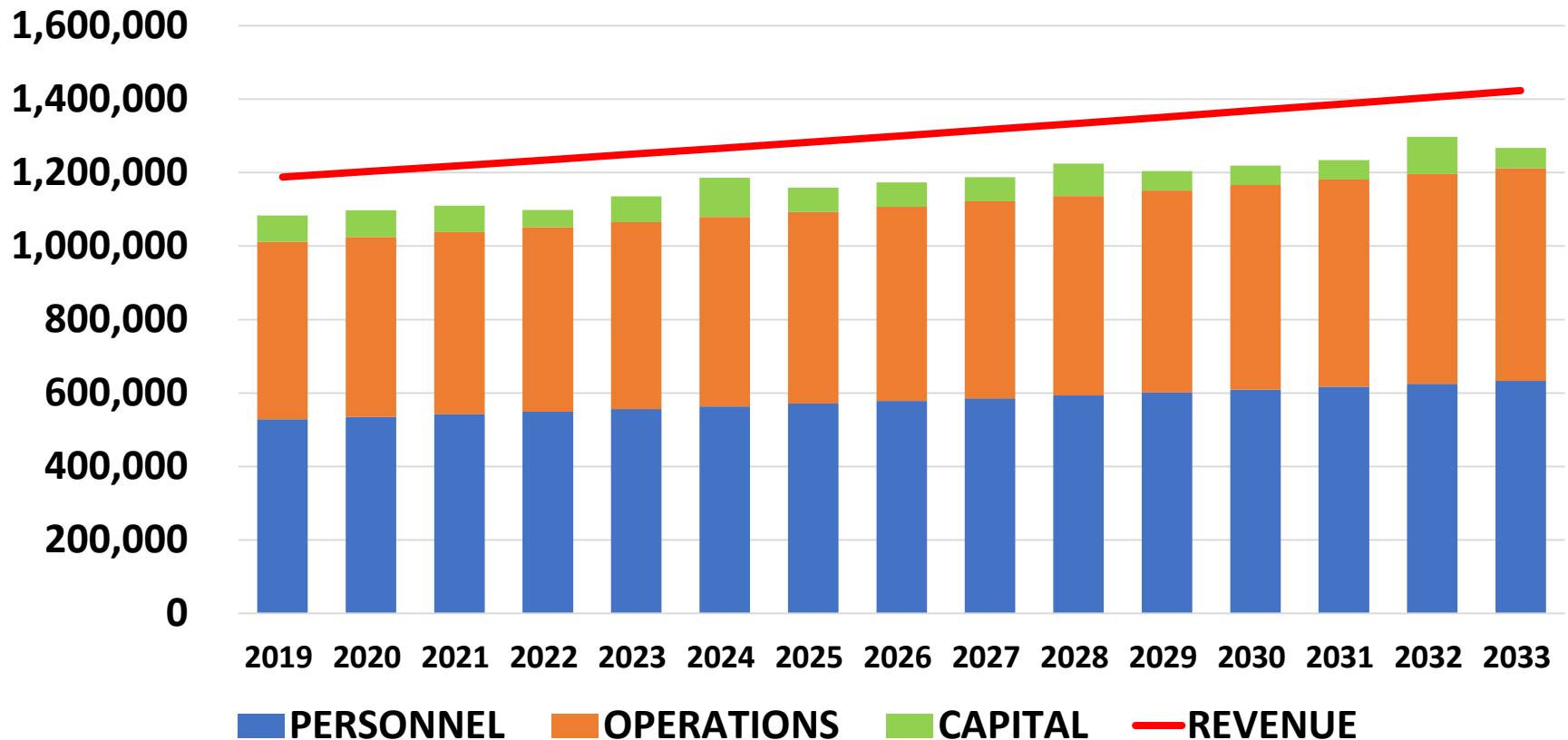
SANITATION SERVICE ANALYSIS

Table 6 – Projected Annual Cost and Capital Cashflow Savings



SANITATION SERVICE ANALYSIS

Table 7 – Projected Annual Financial Performance



➤ Use of Cash Balances

- **Cash capital purchases instead of financing**
- **Reserve of cash for Future Service Initiatives**
 - **Poly Carts**
 - **Equipment upgrades to existing trucks**
 - **New Trucks with automated collections**
- **New Sanitation facility**

➤ Future Initiatives

- **Evaluate other collection service plans**
 - **Poly carts with back-tilt collections**
 - **Poly carts with automated side-tilt collections**
 - **Contracting all trash collections**
 - **Contracting Commercial collections**



QUESTIONS