

From: [Jeri Hopkins](#)
To: [Kelly Passauer](#)
Subject: City Commission meeting July 11th.
Date: Monday, June 10, 2019 4:46:57 PM
Attachments: [2020 Budget Final.xlsx](#)

Kelly,

Would you please put us on the agenda for the July 11th City commission meeting to present our budget? I've attached it. We have not asked for anything special.

Best Regards,
Jeri Kay

Jeri Kay Hopkins, Director
Independence Public Library
620-331-3030

Proposed Budget for the Independence Public Library

Fiscal Year, January 1 - December 31

		2018	Estimate 2019	Year 2020
		Actual	Adopted	Proposed Budget
Ordinary Income/Expense				
Income				
	Carry Forward Balance	171,149	167,280	116,242
	City Funding - All			
	City - Other	25,000	85,000	25,000
	City Ad Valorem	210,679	228,969	227,130
	City Del Ad Valorem	11,601	7,000	10,000
	Motor Vehicle Tax	30,795	25,000	30,000
	Total City Funding - All	278,075	345,969	292,130
	Desk Collections	9,837	12,000	10,000
	District Funding	301,691	295,006	287,421
	Donations	8,333	10,000	25,000
	Friend's Contribution	20,000	20,000	20,000
	Grants	15,686	14,000	15,500
	Interest	893	600	1,000
	Refund	57		
	Reimbursed Expenses	576		
	State Library Operating Grant	3,615		3,500
	Total Income	809,911	864,855	770,793
	Gross Profit	809,911	864,855	770,793
Expense				
	Capital Outlay	175	10,000	15,000
	Library Materials Expense			
	Adult Books	27,135	24,000	19,000
	Audio-Visual	14,937	23,000	17,000
	Children's Books	12,810	11,000	10,000
	eContent	2,497	6,000	5,000
	Microfilm/Digital	1,130	2,000	2,000
	Periodicals	2,888	2,500	3,000
	Reference	158	600	200
	Young Adult Materials	1,734	5,000	3,000
	Library Materials Expense - Other	52		
	Total Library Materials Expense	63,340	74,100	59,200
	Children's Remodel & Repairs			
	Building Repairs		8,400	
	Wall, Electrical & Cabinets		21,800	
	Bookshelves & Furniture		29,800	
	Total Children's Remodel & Repairs		60,000	
	Operating Expense			
	Contingency Fund	0	4,142	0
	Dues and Education	3,541	2,900	1,100
	Furniture & Equipment			
	Computer Equipment	4,131	5,000	2,000
	Furniture	1,919	2,500	500
	Other Equipment	757		500
	Total Furniture & Equipment	6,807	7,500	3,000
	Grant Outlay		14,000	11,000
	Legal Publishing	104	300	300
	Liability Insurance	0	125	350

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	Professional Services			
	Accounting	4,250	1,800	4,500
	Consulting	0	300	300
	Legal Fees	150	0	150
	Total Professional Services	4,400	2,100	4,950
	Classes, Events and Outreach Expense	13,512	11,187	6,748
	Repair & Maintenance			
	Building Repairs	11,470	18,170	22,620
	Equipment Repairs	5,668	4,150	5,650
	Total Repair & Maintenance	17,138	22,320	28,270
	Shipping			
	Courier	4,900	5,000	5,500
	Postage	1,007	300	500
	Total Shipping	5,907	5,300	6,000
	Software, Operations	2,733	4,610	15,610
	Supplies			
	Building	708	1,000	800
	Operating	15,616	20,000	15,500
	Total Supplies	16,324	21,000	16,300
	Utilities			
	Electricity	23,241	25,000	25,000
	Gas	4,365	3,000	4,500
	Internet Connection	707	1,500	1,500
	Telephone	1,969	2,500	2,500
	Water & Sewer	2,898	2,500	3,000
	Total Utilities	33,181	34,500	36,500
	Total Operating Expense	103,647	129,984	130,128
	Personnel Expense			
	Employee Recruitment	50		
	Health and Dental	56,301	70,525	82,423
	Kansas Unemployment Insurance		400	
	Life Insurance	1,184	1,300	1,200
	Payroll Expenses	356,611	343,305	326,377
	Payroll Taxes	27,637	26,263	25,368
	Retirement Contribution	33,234	32,236	30,647
	Work Comp Insurance	450	500	450
	Total Personnel Expense	475,468	474,529	466,465
	Total Expense	642,631	748,613	670,793
	Net Income	167,280	116,242	100,000