

Minutes of the Independence City Commission's October 10, 2019 Meeting

The Independence City Commission met for a regular meeting on October 10, 2019 at 5:30 P.M. in the Veterans Room at the Memorial Hall. Mayor Louis Ysusi, Commissioner Leonhard Caflisch, and Commissioner Gary Hogsett were present. Others present included:

City Staff

Dan Reynolds, City Attorney
Kelly Passauer, Assistant City Manager/Zoning Administrator
David Schwenker, City Clerk/City Treasurer
Terry Lybarger, Director of Utilities
Mike Passauer, Public Works Director
Jerry Harrison, Police Chief
Shawn Wallis, Fire/EMS Chief
David Cowan, Director of Safety/ADA Coordinator
Brian McHugh, Memorial Hall Supervisor
April Nutt, Director of Housing Authority
Lacey Lies, Director of Finance

Visitors

Taina Copeland
Larry McHugh
Jerry Bright
Robert Meadows
Darian Montgomery
Lavender Simmons
Hayley Marshall
Tabatha Snodgrass
Dorcus Sutton
Dean Hayse
Lisa Wilson
Ned Stichman

I. REGULAR SESSION

A. Call to Order

Mayor Ysusi Called the meeting to order.

B. Pledge of Allegiance to the United States of America

C. Adoption of Agenda

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Hogsett the Commission adopted the agenda with the addition of item "D" under Items for Commission Action.

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Aye: Ysusi, Caflisch, Hogsett
Nay: None

II. APPOINTMENTS

- A. Economic Development Advisory Board – Appoint four members for terms expiring January 1, 2022 and three members for terms expiring January 1, 2021.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission approved the appointments of Charles Goad, Paul Yaroslaski, Wayne Stephany and Jim Correll for an expiring term ending January 1, 2022; and Lori Kelley, Jason Curtis and Tony Royse for an expiring term ending January 1, 2021 to the Economic Development Advisory Board.

Aye: Ysusi, Caflisch, Hogsett
Nay: None

III. CONSENT AGENDA

(*Consent* is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

- A. Appropriations
1. A-1848
 2. D-1908
 3. P-1820
- B. Consider minutes of the September 13, 2018 (corrected), July 17, July 25, August 8, August 14, August 15, and August 21, 2019 meetings.
- C. Consider adopting an ordinance amending Appendix D -- Fee Schedule to include new rates for replacing existing water meters with larger water meters.
- D. Consider waiving the City curfew the evening of Tuesday, October 22, 2019 for the Neewollah Queens Ball.
- E. Consider adopting the Uniform Public Offense Code (UPOC) for Kansas Cities 35th Edition, 2019; and Standard Traffic Ordinance (STO) for Kansas Cities, 47th Edition, 2019.
- F. Consider a request to block streets for Independence Chamber of Commerce Veterans' Day of Honor on November 9, 2019, from 10 am to 5 pm.
- G. Consider authorizing two fun runs at the park:
1. Day of Honor 5K Color Run/Walk – November 9, 2019

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2. Thanksgiving Day 1 Mile and 5K Turkey Run/Walk – November 28, 2019

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Hogsett the Commission adopted the consent agenda.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

IV. ITEMS FOR COMMISSION ACTION

- A. Consider an ordinance adding an Ex-Officio Member to the Economic Development Advisory Board.

Assistant City Manager Passauer noted that the original Ordinance did not have the Main Street Director listed as an Ex-Officio Member to the Economic Development Advisory Board.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission adopted an ordinance adding an Ex-Officio Member representing Main Street to the Economic Development Advisory Board.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

- B. Consider authorizing the sale of lots located on the south side of the 800-900 blocks of West Myrtle Street.

Assistant City Manager Passauer noted that requests have been received by the City from adjoining property owners wishing to purchase these lots.

Commissioner Caflisch suggested using the County Appraisers Office to see what value they have on the lots.

Assistant City Manager Passauer replied that she had used their office but found out that the bigger lot was valued at half the price of the smaller lot. It was suggested that a minimum bid be set for \$2,500 for the small lot and \$5,000 for the double lot.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Hogsett the Commission authorized the sale of lots located on the south side of the 800-900 blocks of West Myrtle Street. \$2,500 for small and \$5,000 for the large lot and receive sealed bids and publicly advertise.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

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- C. Consider authorizing a Risk and Operational Effectiveness Audit and Evidence/Property Room Improvement Project.

Chief Harrison reported that the department received a 54% discount by partnering with the Parsons Police Department on a Risk and Operational Effectiveness Audit with Lexipol. Due to the Department receiving this discount the audit would need to be moved and billed to the current budget year as well as adding new evidence lockers for the department. The department would be able to do this without going over budget on the 2019 CIP by moving the records management system replacement to 2020.

Mayor Ysusi asked if this accreditation is new to the State.

Chief Harrison replied that CALEA is the main accrediting body for law enforcement in the United States and to use them is a very extensive and expensive process. He added that this process is a more manageable cost and accomplishes that at a reasonable level.

Commissioner Caflisch asked after the completion of the audit does the department plan to implement the changes.

Chief Harrison noted that the evidence lockers are a step in the right direction ahead of the audit and the audit will help guide the departments Capital Improvement Plan.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission authorized the police department to contract with Lexipol for a Risk and Operational Effectiveness Audit Overview of the Independence Police Department, and to purchase Tiffen Metal Products pass through lockers and two WireCrafters security cages, as quoted.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

- D. Consider authorizing the sanitation department to purchase a 2020 Ford F550 w/ Swaploader S1-145 Series Hooklift w/ 14,500 lb capacity from Elliott Equipment Co. for \$75,873.

This item was added to Items for Commission Action.

Director Michael Passauer presented the bids that were received.

Commissioner Caflisch asked if the purchase will be paid for out of the Sanitation Fund.

Director Lies replied that some of the purchase will be paid for using insurance

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proceeds received from the truck that was totaled and the rest would come out of the Sanitation budget.

Motion:

- E. **On the motion of Mayor Ysusi, seconded by Commissioner Hogsett the Commission authorized the Sanitation Department to purchase the 2020 Ford F550 w/ Swaploader for \$75,873 from Elliott Equipment Co.**

Aye: Ysusi, Caflisch, Hogsett

Nay: None

V. REPORTS

A. 223 W. Main Street Update.

Director Cowan gave an update on the building.

Commissioner Caflisch asked if there had been a response from Morrison Builders on the fire safety review.

Director Cowen reported that Mr. Morrison would not be doing anything until the brewery was opened.

B. City Board Minutes

1. September 3, 2019 Planning Commission/Board of Zoning Appeals.
2. September 18, 2019 City Recreation Commission.

VI. CITY MANAGER'S COMMENTS

Assistant City Manager Passauer reported the City had a successful clean up last weekend. 15 large roll offs were filled.

VII. COMMISSIONERS' COMMENTS

Commissioner Caflisch asked if the Treasurer's Report, Sales Tax report and Quarterly report be included in the Commissioners packet before the meetings. He also noted that until a year ago the Treasurer's Report was supplied monthly.

Director Lies replied that the report would not be accurate because staff is still working on August journal entries.

Commissioner Caflisch suggested having a worksession with the Economic Development Advisory Board.

Assistant City Manager Passauer noted that the City Attorney should be available for

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orientation to go over ethics and open meetings act with the Board.

VIII. PUBLIC CONCERNS

IX. EXECUTIVE SESSION

A. Personnel matters of non-elected personnel.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission moved to recess for an executive session for discussion of an employee's performance pursuant to the non-elected personnel exception (K.S.A. 75-4319(b)(1). In attendance will be the Commission, Assistant City Manager Passauer, Director Cowan and City Attorney Reynolds. The open meeting will resume at 6:28 P.M.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

The Commission came back into session at approximately 6:28 P.M.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission moved to recess for an executive session for discussion of an employee's performance pursuant to the non-elected personnel exception (K.S.A. 75-4319(b)(1). In attendance will be the Commission, Assistant City Manager Passauer, Director Cowan and City Attorney Reynolds. The open meeting will resume at 6:44 P.M.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

The Commission came back into session at approximately 6:44 P.M.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflisch the Commission moved to recess for an executive session for discussion of an employee's performance pursuant to the non-elected personnel exception (K.S.A. 75-4319(b)(1). In attendance will be the Commission, Assistant City Manager Passauer, Director Cowan and City Attorney Reynolds. The open meeting will resume at 7:00 P.M.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

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The Commission came back into session at approximately 7:00 P.M. No action was taken.

X. ADJOURNMENT

Motion:

Mayor Ysusi moved to adjourn. Commissioner Caflisch seconded.

Aye: Ysusi, Caflisch, Hogsett

Nay: None

Louis Ysusi, Mayor

Leonhard Caflisch, Commissioner

Gary Hogsett, Commissioner

Attest:

City Clerk/Treasurer