

Independence Public Library Board of Trustees Minutes

Wednesday, October 16, 2019

- I. Call the Meeting to Order:** The regular meeting of the library board was called to order by Chairman Carolyn Torrance at 5:15 p.m.
Trustees attending: Michelle Anderson, Tom Sewell, Jana Shaver and Carolyn Torrance.
Also attending: Library Director Jeri Hopkins and John Long
- 1. Adoption of Agenda:** Sewell moved to accept the agenda. Anderson seconded. Motion carried.
 - 2. Approval of the Minutes:** Minutes of the September 18, 2019 regular meeting were approved as distributed.
- II. Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills and payroll for the month of June were \$46,452.34.
- III. Old Business:**
- 1. KPERS 457- Plan-Hopkins** explained the benefits of the retirement plan. KPERS will keep all records and provide investment management services. There will be no cost to the library. Shaver moved to adopt Resolution 2019-4 authorizing the plan. Sewell seconded. Motion carried.
 - 2. Job Description for Assistant Director-**The board reviewed the description provided by Hopkins. Sewell moved to approve. Anderson seconded. Motion carried.
- IV. New Business:**
- 1. Neewollah Thursday Closing-**Sewell moved and Anderson seconded a motion to approve library being closed on October 14 for Neewollah. Motion carried.
 - 2. Holiday Festival Closing-**Shaver moved to permit the closing of the library early at 5:00 on December 6. This will allow time for staff to prepare for the Holiday Festival. Sewell seconded. Motion carried.
- V. Staff Reports:** Hopkins provided a update on the following grant applications: \$48,000 for _____, Holocaust Grant, Kansas Leadership Grant. She reported that the renovation project for the children's library has begun. Hofer Construction of Humboldt is the contractor. Strategic Planning for 2018-19 was completed at Staff Development Day. John Long is spearheading the strategic planning project which focuses on positivity.
- VI. Comments from Members of the Board-** Shaver asked about progress on the Open Access project.
- VII. Adjournment**
- Meeting adjourned a 6:15 p.m. The next regular meeting will be on November 20 at 5:15.

Jana Shaver, Secretary

Date of Approval: _____