Independence Public Library Board of Trustees

Special Meeting Minutes

Wednesday, November 6, 2019

I. Call the Meeting to Order: The special meeting of the library board was called to order by Chairman Carolyn Torrance at 5:15 p.m.

Trustees attending: Michelle Anderson, Megan House, Tom Sewell, Tom Richardson, Jana Shaver and Carolyn Torrance.

Also attending: Library Director Jeri Hopkins and Assistant Director John Long.

1. **Adoption of Agenda:** Richardson moved to accept the agenda. Sewell seconded. Motion carried.

II. Old Business:

1. Becky's Retirement Gift-Board members paid Torrance for their share of the retirement gift.
2. Camera Bids-Long reviewed the two bids for security cameras in the library. He reported that the library will require 35-40 cameras to provide 95-97% coverage**. New Visions Creations**, 116 W. Poplar, Independence submitted a bid in two parts-One for 9 cameras and the other for 23 cameras, both included security equipment, parts, materials and labor. **Total cost was $10,505.00. K-Tech Solutions**, Independence, submitted a bid with two options. **Option 1** included 37 security cameras, materials and labor. **Total cost was $9,100.00. Option 2** was for 37 cameras, materials and labor plus software for facial recognition to notify the main desk during the day and phone app users after hours of blacklisted persons when they enter the building. **Total Cost was $11,500.00**. The warrenty for option for Option 2 was for a year longer than the New Visions bid. After a review of both bids and much discussion Sewell moved to approve option 2 from K Tech. Anderson seconded. Motion carried

III. Comments from Members of Board-Members thanked Long for his thorough work on the bidding process.

IV. Adjournment

Meeting adjourned at 6:00 p.m. The next regular meeting will be on November 20 at 5:15 p.m..

Jana Shaver, Secretary **Date of Approval: _____**