

Independence Public Library Board of Trustees Minutes

Wednesday, December 18, 2019

- I. **Call the Meeting to Order:** The regular meeting of the library board was called to order by Chairman Carolyn Torrance at 5:15 p.m.
Trustees attending: Michelle Anderson, Tom Richardson, Jana Shaver and Carolyn Torrance.
Also attending: Library Director Jeri Hopkins and John Long, Assistant Director.
1. **Adoption of Agenda-**Richardson moved and Anderson seconded the motion to approve the agenda as printed. Motion carried.
 2. Approval of Minutes-Minutes of the November 10, 2019 meeting were approved.
- II. **Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills and payroll for the month of November were \$53,523.32.
- III. **Old Business:** None
- IV. **New Business:**
1. Staff Pay Grades 2020 Hopkins presented the proposed pay scale with a 2% increase. Richardson moved and Anderson seconded the motion to approve. Motion carried.
- V. **Staff Reports:** Hopkins reported that Open Access instillation went smoothly. Cameras were not installed then but the lines are in. \$20,000 still needs to be raised for the project. She suggested making donors aware of the possibility to arrange for direct IRA contributions for tax purposes.
Hopkins will attend three training events funded by the Kansas Library Association Leadership Grant. On Staff Development Day, Long provided training for delivering customer service with kindness and empathy.
- VI. **Upcoming Events:**
Open Access Open House and Ribbon Cutting, January 30 at 5 p.m.
Masquerade Ball Fundraiser, February 8 at 6:30 p.m., Booth Hotel
- VII. **Comments from Members of the Board:**
Torrance said the Christmas Festival was a huge success.
- VIII. **Adjournment:** Meeting adjourned at 5:55 p.m. The next regular meeting is scheduled for Wednesday, January 15, 2020 at 5:15 p.m.

Jana Shaver, Secretary

Date of Approval: _____