



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**June 11, 2020**

**Department** Administration

**Director Approval** Kelly Passauer

**AGENDA ITEM** Consider a proposal from TreanorHL to develop concept design options for 1916 City Hall and a Public Safety Center.

**SUMMARY RECOMMENDATION** Staff recommends approval.

**BACKGROUND** This project has been on hold due to the COVID-19 Pandemic. Completion of the design concept options will be needed to move this project forward.

**BUDGET IMPACT** \$12,750 lump sum fee which includes two trips. Additional meetings and/or trips will result in additional charges as outlined in the proposal.

**SUGGESTED MOTION** I move to approve the proposal from TreanorHL to develop concept design options for 1916 City Hall and a Public Safety Center.

**SUPPORTING DOCUMENTS** Proposal

# TREANORHL

March 11, 2020

Kelly Passauer, Assistant City Manager  
City of Independence, Kansas  
811 W. Laurel  
Independence, KS 67301

Re: City of Independence, Kansas  
City Hall and Public Safety Center Concept Design  
Revised Proposal

Dear Kelly,

Per our prior discussions and feedback from the City Commission, we are presenting a proposal to develop concept design options for the 1916 City Hall and a Public Safety Center. The following options will be developed:

1. 1916 City Hall with police department: Provide all city departments and the police department at this facility. This option will include an addition to the existing building.
2. Fire and EMS Department at Apparatus Bay: Provide addition to the existing apparatus bay for the fire department.

For each of the above options the following deliverables will be provided:

1. Site Plan
2. Floor Plan
3. Narrative describing scope of work for architectural, structural, and mechanical, electrical, and plumbing systems.
4. Estimate of probable construction and project costs.

For the above scope of work, we would propose a lump sum fee of \$12,750.00, including two trips to present the preliminary plans to the City Commission. Additional meetings with the Commission, City Staff, or both, can be provided by conference call or a web-based meeting. This is estimated at \$1,500/meeting for a typical one hour meeting and preparation time based on the 2019 rates included in our contract amendment for additional CA services. Should additional trips be required or requested for meetings or presentations in person in Independence, an additional charge of \$750/person as outlined in our existing agreement with the City would be added.

Services will be billed monthly on the work completed the previous month. This scope would be an additional service to our existing agreement with the City for the renovation of the 1916 City Hall.

We look forward to working with you and assisting the City in the further development of the City Hall and Public Safety Building.



Sincerely,

A handwritten signature in black ink, appearing to read 'T. Andrew Pitts', with a long horizontal line extending to the left.

T. Andrew Pitts AIA, LEED AP bd+c  
**PRINCIPAL**

apitts@treanorhl.com

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