

Minutes of the Independence City Commission's May 5, 2020 Special Meeting

The Independence City Commission met for a special meeting on May 5, 2020 at 3:30 P.M. at the Civic Center of the Memorial Hall. Mayor Leonhard Caflisch, Commissioner Louis Ysusi and Commissioner Dean Hayse were present. Others present included:

City Staff

Kelly Passauer, Assistant City Manager/Zoning Administrator
David Schwenker, City Clerk/City Treasurer
David Cowan, Director of Safety/ADA Coordinator
Brian McHugh, Memorial Hall Supervisor
Lacey Lies, Director of Finance
Jerry Harrison, Police Chief
April Nutt, Director of Housing Authority

Visitors

Larry McHugh
Chuck Goad
Wayne Stephany
Tony Royse
Jim Correll
Lori Kelley
Jason Curtis
Tabatha Snodgrass
Lisa Wilson
Paul Yaroslaski by phone
Trisha Purdon by phone

I. SPECIAL SESSION

A. Call to Order

Mayor Caflisch called the meeting to order.

II. WORKSESSION

A. Worksession with the Economic Development Advisory Board to redefine and clarify future grant criteria.

1. Economic Development Advisory Board Call to Order

Chairmen Goad called the Economic Development Advisory Board to order.

2. Review recent grant and identify opportunities to redefine and clarify criteria in preparation for future grants if funds are available.

Minutes of the Independence City Commission's May 5, 2020 Special Meeting

Discussion ensued on how successful the program was and discussed ways to make it better

3. Goals

- a. Ensure money is reinvested locally.
- b. Ensure funds are distributed to those with the greatest need.

4. Steps

- a. Determine funding source and amount of future grants, i.e. one size fits all, or varied grant amounts based on need.
- b. Subdivide and determine targeted sectors, i.e. retail, restaurants, hotels/motels, general services, professional services, manufacturing, non-profits, service clubs, etc.

Discussion

- c. Review application guidelines and documentation required to ensure targets and goals are met; i.e. limit eligibility to targeted sectors, brick and mortar (own and/or lease), local ownership (define local), current City license, hours of operation (define minimum), number of employees and/or total payroll (define minimums), provide previous year and current year sales information by quarters to validate level of negative impact, etc.
- d. Determine application timeline.
- e. Determine communication plan to ensure targeted sectors are reached. Ensure those making personal contacts understand the grant guidelines and are not reaching out to ineligible businesses.
- f. Determine application review process that verifies need and local reinvestment.
- g. Determine final approval process to release funds.

5. Economic Development Advisory Board Adjournment

Chairman Goad asked for a motion to adjourn the Economic Development Advisory Board.

On the motion of Wayne Stephany, seconded by Lori Kelley the Economic Development Advisory Board adjourned the meeting.

Mayor Caflich asked for a recess to give the Economic Development Advisory Board time to leave the room.

Minutes of the Independence City Commission's May 5, 2020 Special Meeting

Mayor Caflisch called the meeting back to order.

III. ITEMS FOR COMMISSION ACTION

- A. Consider relocating the Farmer's Market to the parking lot at the southeast corner of Chestnut and 8th Street.

On February 27, 2020, the Commission approved blocking the 100 block of West Myrtle Street every Saturday from 7 AM to 11 AM from May through August of 2020 for the Independence Farmers Market. With the guidance from the Governor regarding social distancing, we would like to relocate the Farmer's Market to the parking lot behind Ane Mae's located at the Southeast corner of Chestnut and 8th Street. The area for staging the Farmers Market would also include the vacant lot on 8th Street adjoining the parking lot. The anticipated starting date is Saturday, May 16, 2020.

Motion:

On the motion of Commissioner Hayse, seconded by Commissioner Ysusi the Commission approved to relocate the Farmer's Market to the parking lot at the southeast corner of Chestnut and 8th Street.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- B. Consider reopening plan for City services and facilities that were disrupted during the COVID-19 Pandemic.

Acting City Manager Passauer reviewed the City's reopening plan.

Acting City Manager Passauer reported that she forgot to add an item to the agenda that would allow signs for the Farmer's Market to be placed in the right of way.

Motion:

On the motion of Mayor Caflisch, seconded by Commissioner Ysusi the Commission authorized the Farmer's Market to place informational and directional signs in the right of way for the weekly Farmer's Market.

Aye: Ysusi, Caflisch, Hayse

Nay: None

IV. ADJOURNMENT

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Motion:
Mayor Caflisch moved to adjourn. Commissioner Ysusi seconded.

Aye: Ysusi, Caflisch, Hayse
Nay: None

Leonhard Caflisch, Mayor

Louis Ysusi, Commissioner

Dean Hayse, Commissioner

Attest:

City Clerk/Treasurer