

Minutes of the Independence City Commission's June 11, 2020 Meeting

The Independence City Commission met for a regular meeting on June 11, 2020 at 5:30 P.M. at the Memorial Hall. Mayor Leonhard Caflisch, Commissioner Louis Ysusi and Commissioner Dean Hayse were present. Others present included:

City Staff

Jeff Chubb, City Attorney
Kelly Passauer, Assistant City Manager/Zoning Administrator
David Schwenker, City Clerk/City Treasurer
David Cowan, Director of Safety/ADA Coordinator
Shawn Wallis, Fire/EMS Chief
Terry Lybarger, Director of Utilities
Jerry Harrison, Police Chief
Barb Beurskens, Park and Zoo Director
Lacey Lies, Director of Finance
April Nutt, Director of Housing Authority
Brian McHugh, Memorial Hall Supervisor

Visitors

Larry McHugh
Tabatha Snodgrass
Jennette Terry-Smith
Karen Ferrell
Michael Mayer Jr.
Jordan Brewer
Alex Martin
Kyle Anderson
Jerry Bright
Dorcus Sutton
Gayle Hollum
Shiela Goodwin
Shawn Turner
Ned Stichman

I. REGULAR SESSION

A. Call to Order

Mayor Caflisch called the meeting to order.

B. Pledge of Allegiance to the United States of America

C. Adoption of Agenda

Mayor Caflisch proposed additions to the agenda, under presentations would be Item B - Main Street grant presentation, Item C - would be the AWOL budget

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presentation and move the 2019 Year End report to Item D. Mayor Caflisch proposed a change to the agenda, under Reports he would like to move Item G – Update on Transystems to Items For Commission Action, Item G. Mayor Caflisch proposed an addition to the Items For Commission Action, Item J - Consider authorizing a FORPAZ Fun Day on July 11, 2020.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission adopted the agenda.

Aye: Ysusi, Caflisch, Hayse

Nay: None

II. PRESENTATIONS

A. Awards ceremony for Fire/EMS.

Recognize employees who responded to a structure fire on April 10, 2020 with trapped victims and performed their jobs exceptionally. The following awards will be presented:

Unit Citation- Keith Copithke, Ryan Mauersberger, Alex Martin, Jonathan Johnson, Kyle Anderson, and Paul Terry

EMS Outstanding Achievement Award Chris Furr, Kayla Baugher, Ranelle Rice, and Annie Belden

Award of Courage Michael Mayer and Johnny Boles

Award of Gallantry David Rolland

B. Main Street Presentation

This item was added to Presentations.

Tabatha Snodgrass gave an update on the Indy Gives Back Incentive.

C. A. W. O. L. Budget Presentation.

This item was added to Presentations.

Karen Ferrell presented the A. W. O. L. budget and requested an increase in funding.

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D. 2019 Year End Report

Assistant City Manager Passauer reviewed the prior year activity.

III. CONSENT AGENDA

(*Consent* is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

A. Appropriations

1. A-1863A
2. A-1864
3. P-1837

B. Consider minutes of the March 3, 6, and 12, 2020 meetings.

C. Consider authorizing the sale of property located at 1901 Bradley Court.

D. Consider authorizing the abatement of nuisance taxes for 812 S. 4th.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission adopted the Consent Agenda.

Aye: Ysusi, Caflisch, Hayse

Nay: None

IV. ITEMS FOR COMMISSION ACTION

A. Consider scheduling a special meeting on June 23, 2020 at 9 AM to further refine proposed projects for the Special Use Sales Tax renewal.

On June 3, 2020 the City Commission, along with the City Leadership Team, participated in a special meeting to discuss the Special Use Sales Tax ballot question. The meeting was facilitated by Chuck Goad. During that meeting several potential projects were discussed. At this point it is time to further refine the proposed projects to be considered. City staff has verified that Chuck Goad is available to facilitate the second part of this process on Tuesday, June 23, 2020 at 9 AM. If this date does not work, Chuck Goad indicated he will be available at the meeting to discuss alternate dates and times.

Motion:

On the motion of Commissioner Hayse, seconded by Commissioner Ysusi the Commission scheduled a special meeting on Tuesday, June 23, 2020 at 9 AM to further refine proposed projects for the Special Use Sales Tax renewal.

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Aye: Ysusi, Caflisch, Hayse

Nay: None

- B. Consider change orders 8 and 9 for the City Hall project.

The Commission tabled this item to a later date.

- C. Consider a proposal from TreanorHL to develop concept design options for 1916 City Hall and a Public Safety Center.

This project has been on hold due to the COVID-19 Pandemic. Completion of the design concept options will be needed to move this project forward.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission approved the proposal from TreanorHL to develop concept design options for 1916 City Hall and a Public Safety Center.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- D. Consider scheduling a special meeting on June 30, 2020 at 9 AM to discuss Phase II for 1916 City Hall.

Discussion regarding Phase II of the 1916 City Hall project has been on hold due to the COVID-19 Pandemic. Further discussion is needed to move this project forward. Representatives of TreanorHL are available on June 30, 2020 at 9 AM to participate in this discussion.

Motion:

On the motion of Commissioner Hayse, seconded by Commissioner Ysusi the Commission scheduled a special meeting on Tuesday, June 30, 2020 at 9 AM to discuss Phase II for 1916 City Hall and any other related discussion.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- E. Consider awarding bids for construction of project 75-63-U-2356-01, Mill and Overlay of US 75/160 near the Peter Pan Intersection.

The low bid received on the West Main project was from Heckert Construction Company, Inc of Pittsburg Ks. in the amount of \$375,773.00.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission authorized the Mayor to award the bid to Heckert Construction Company, Inc. in the amount of \$375,773.00 for the Mill and Overlay of US 75/160 near the Peter Pan intersection contingent on KDOT approval.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- F. Consider contract for engineering services for a pavement restoration project on West Main from 8th to 10th.

On March 28, 2019 the City Commission authorized applying for a project under two KDOT grant programs that would consist of pavement restoration on West Main from 8th Street to 10th Street with a sweeping right turn lane. The sweeping right turn lane was applied for through the Access Management grant program, while the remainder of the project was applied for through the GI grant program.

At the November 14, 2019 meeting the Commission approved an agreement with KDOT for the GI portion which included pavement replacement, curb and gutter, sidewalk, and pavement markings on US-160 (West Main) from 200 feet east of US-75 (10th Street) to the 8th Street intersection at a total cost of \$1,394,234 with KDOT paying a maximum of \$1,000,000.

The Access Management grant for the sweeping right turn lane and the improvements on West Main starting at 10th and ending 200' east was not approved. However, the Commission determined to move forward with this portion of the project that was not funded by a KDOT grant with the modification that the sweeping right turn lane would not be included in the scope of work. It was discussed that the City portion of this project would be engineered and bid with the KDOT GI grant that was awarded. Combining the projects would result in an estimated KDOT share of \$1,000,000 and an estimated City share of \$764,234 for a total estimated combined project cost of \$1,764,234. This represents an increase in the City's share of \$370,000 (\$394,234 to \$764,234).

At the May 28, 2020 Commission meeting the Commission directed staff to request a contract for engineering services from TranSystems.

Motion:

On the motion of Commissioner Hayse, seconded by Commissioner Ysusi the Commission authorized the Mayor to sign the agreement with TranSystems for engineering services for a pavement restoration project on West Main from 8th to 10th.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- G. Extra Item: Update on TranSystems Projects.

This item was moved from Reports.

Shawn Turner gave an update on various projects.

- H. Consider an ordinance authorizing a parcel split in Block 1 of Dossville Addition due to Flood Plain Restrictions.

On April 23, 2020 the Commission authorized a parcel split as prepared by Cornerstone Surveying for City owned property located north of West Maple Street, west of Auction Street and east of South 22nd Street be filed with Montgomery County. The City Attorney has determined that to properly file this split that an ordinance needs to be adopted.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission adopted an ordinance authorizing a parcel split in Block 1 of Dossville Addition Due to Flood Plain Restrictions.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- I. Consider authorizing the Mayor to sign a grant agreement with Kansas Department of Commerce to receive CDBG-CV funds made available through the Coronavirus Aid, Relief and Economic Securities Act (CARES Act) for grants to prevent, prepare for, and respond to coronavirus.

Economic Development grants provide communities with funding to help local businesses retain jobs for low-to-moderate income people by covering working capital expenses such as inventory, wages and utilities. Meal Program grants can be directed toward organizations such as Meals on Wheels, local food banks or to support organizations providing meals for children affected by the loss of school meal programs. To be eligible to receive a CDBG-CV Economic Development grant, the recipient business must be an existing business and retain jobs for low-to-moderate-income people. To be eligible for the grant, at least 51% of all employees must be from Low-to-Moderate income family households, based on their Adjusted Gross Income of the total household.

Motion:

On the motion of Commissioner Hayse, seconded by Commissioner Ysusi the Commission authorized the Mayor to sign Grant Agreement No. 20-CV-033 and

any related documents and for City Staff to administer the grant program, working in conjunction with MCAC and the Economic Development Advisory Board.

Aye: Ysusi, Caflisch, Hayse

Nay: None

- J. Extra Item: Consider authorizing a FORPAZ Fun Day on July 11, 2020.

This item was added to Items For Commission Action.

Every year FORPAZ plans a Park Opening the 2nd Saturday in April. Due to the COVID-19 Pandemic they were unable to proceed with the activity. At the last FORPAZ meeting it was decided to have a smaller version of Park Opening. FORPAZ would pay for the Train and Carousel Rides and Miniature Golf for the day. They are also planning on a movie night at the oval. They are requesting closing a portion of the oval (North of Wells Drive on the east side and South of the Playground Restrooms on the West side) for the safety of the children. As with Park Opening FORPAZ would like to have food vendors set up at the oval.

Motion:

On the motion of Commissioner Ysusi, seconded by Commissioner Hayse the Commission approve the request for a FORPAZ Fun Day on July 11th.

Aye: Ysusi, Caflisch, Hayse

Nay: None

V. REPORTS

- A. Report on Central Business District Commercial Building Grant.

Director Nutt gave an update on the grant applications and the remaining funds that are available.

- B. Update on the budget process.

Director Lies gave an update on the status of the budget.

- C. 223 West Main Street Update.

Director Cowan noted that there was nothing new to report.

- D. Neighborhood Revitalization Plan Update.

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Acting City Manager Passauer reported that the Attorney General has approved the plans.

E. 2020 Census Update

Acting City Manager Passauer gave an update on this item.

F. City Board Minutes

1. May 20, 2020 Recreation Commission
2. March 18, April 15 and May 20, 2020 Library Board Minutes
3. March 3, 2020 Economic Development Advisory Board Minutes

G. Extra Item: Update on TranSystems Projects.

This item was moved to Items For Commission Action.

VI. CITY MANAGER'S COMMENTS

Director Lybarger gave an update on the pool.

Acting City Manager Passauer reported on bids and quotes that are coming due.

Director Cowan gave an update on the City's safety program.

Director Lies reported on ad valorem tax collections to date and informed the Commission that late charges and penalties will be assessed beginning in July.

Director Beurskens reported that the concession stand at the zoo would be opening on June 12th.

VII. COMMISSIONERS' COMMENTS

VIII. PUBLIC CONCERNS

Jennette Terry-Smith voiced her concerns over public safety.

IX. EXECUTIVE SESSION

- A. For the purpose of reviewing and considering City Manager applications.

Motion:

On the motion of Mayor Cafilisch, seconded by Commissioner Ysusi the

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Commission moved to recess for an executive session for review and discussion of City Manager applications pursuant to the non-elected personnel exception (K.S.A. 75-4319(b)(1)). The open meeting will resume at 8:00 P.M.

Aye: Ysusi, Caflisch, Hayse

Nay: None

The meeting resumed at 8:00 P.M. with no action taken.

X. ADJOURNMENT

Motion:

Mayor Caflisch moved to adjourn. Commissioner Ysusi seconded.

Aye: Ysusi, Caflisch, Hayse

Nay: None

Leonhard Caflisch, Mayor

Louis Ysusi, Commissioner

Dean Hayse, Commissioner

Attest:

City Clerk/Treasurer