

Independence Public Library Board of Trustees Minutes
Wednesday, August 19, 2020

- I. **Call the Meeting to Order: The regular meeting of the library board was called Order by Chairman Carolyn Torrance at 5:34 p.m.**
Trustees Attending: Michelle Anderson, Tom Richardson, Ron Schwatken and Carolyn Torrance. **Absent:** James Reed and Tom Sewell
Also Attending: Library Director Jeri Hopkins, and Recording Secretary Maddison Cochran
 - a. **Adoption of Agenda:** Tom R. moved and Michelle A. seconded a motion to approve the agenda as printed. Motion carried.
 - b. **Approval of Minutes:** Minutes of the July 15th meeting were approved as well as the minutes for the July 15 Public Hearing meeting.
- II. **Consent Agenda:** The consent agenda was adopted as presented. Total expenses for bills for the month of July were \$56,665.16.
- III. **Old Business:**
 - A. Development Coordinator Job description update
Tom R. moved and Ron S. seconded the motion to approve the updated Development Coordinator job description. Motion carried.
 - B. City Rep. Board Member - deadline for applications is Sep. 18th
- IV. **New Business:**
 - A. Floating holiday
Tom R. moved and Michelle A. seconded the motion to consult the staff about the preferred floating holiday. Motion carried.
 - B. End of Year Break
Ron S. moved and Tom. R seconded the motion to approve the 5 days of Christmas Vacation to be awarded to the staff. Motion carried.
- V. **Staff Reports:**
 - A. Brandon has actively been applying for grants and many have been awarded to the library.
 - B. Charlene has continued to do storytimes online.
 - C. Remodel project has been approved by the City Commissioners.
- VI. **Adjournment: Meeting adjourned at 6:04 p.m. The next regular meeting is scheduled for Wednesday, September 16 at 5:15 p.m.**

Michelle Anderson, Secretary

Date of Approval 09/16/2020