

INDEPENDENCE USD #446 RECREATION COMMISSION

Monthly Meeting September 16, 2020

Ash Youth Center

1501 N. 10th

MEMBERS PRESENT:

Christy Mavers
Tony Holmes
Joe Cooley

OTHERS PRESENT:

Brent Julian
Lori Bromley
Nick McBride
Galen Palmer
Lacey Lies

Christy Mavers opened the commission meeting at 11:30 a.m.

ROUTINE

Agenda

The agenda was amended to change the New Sports Complex report to an action item. Joe Cooley moved to approve the agenda as amended. Tony Holmes seconded. Motion carried 3-0.

Minutes

Joe Cooley moved to approve the board minutes for the August 19, 2020 board meeting. Tony Holmes seconded. Motion carried 3-0.

Bills

Joe Cooley moved to approve the September 2020 bills and checks for payment in the amount of \$3,989.37 as well as the bills and employee benefits paid since the last meeting in the amount of \$16,956.33. Tony Holmes seconded. Motion carried 3-0.

Treasurer's Report

Galen Palmer reported the following bank balances as of August 31, 2020: First Oak Bank – Checking: \$96,676.47; First Oak Bank – Petty Cash: \$500.00; and Equity Bank – Savings: \$246,474.06. Joe Cooley moved to approve the treasurer's report as presented. Tony Holmes seconded. Motion carried 3-0.

PROGRAM/OPERATIONS

Maintenance Report

Jim Butts reviewed and answered any questions the board had on the maintenance report. Christy Mavers asked Jim about the pool maintenance at Riverside Beach and how the winterization process is going. Jim stated all is well and on schedule. Joe Cooley asked Jim about the mowing and Jim stated he is still at it several days per week, but hopefully it will slow down soon. Joe stated that he had noticed some of the lettering is broken on the Ash sign on the front of the youth center and Brent stated that he

would check on it again as it was fixed not long ago. Christy reminded Jim that they would like his winter maintenance checklist again soon.

Programs Report

Nick McBride reviewed and answered any questions the board had on the programs report. Christy Mavers asked Nick about the volleyball participation numbers and Nick stated they are down but not horribly, and reminded the board that school enrollment numbers are also down. Joe Cooley asked about the adult softball leagues for men and women, and Nick stated that he is still working on it and that he is up to three teams that are showing interest but nothing firm as of yet. A discussion was held on the flag football program and Nick stated they have three teams that just had their first game and all went well. Joe asked about the plans for city rec basketball and Nick stated that as of now IRC will continue as usual as well as implementing the mask wearing policy for spectators just as they are doing for volleyball and all indoor activities. Brent stated that as always IRC will consider what IMS and IHS are doing as we go forward into fall with Covid-19 concerns.

Director's Report

Brent Julian answered any questions the board had on the director/aquatics report. The commission asked Brent about the Ash Center gym floor and Brent stated the 4-State Maintenance completed the project last weekend and it is painted and re-finished and looks good. Christy asked about the possibility of putting cameras up at the ball fields and would like Brent to look into some options.

BUSINESS/FINANCE

RBFAC Financials 2020

Brent passed out the financial report to the commission members on Riverside Beach Family Aquatic Center from this past summer. Lacey Lies, City Financial Director, was present to offer any input and hear the boards take on the report as well. Brent informed the board that the total overall loss at the pool this summer was \$34,663.19. Christy Mavers and Tony Holmes both agreed considering the fact that originally the pool may not open at all they did not feel that number was terrible; Christy stated that it was definitely a bad year financially for the pool but the board figured it would be. Lacy stated that she understood that some big equipment items were purchased, however she is more concerned with some of the hourly decisions. Brent discussed some of the maintenance salary numbers and the fact a team was assembled quickly once the pool was to be opened in a short amount of time. Brent stated that pool management could probably do a better job of coding some of those positions and he is open to seeking improvements. Christy stated that she feels the city has been helpful with the pool and definitely wants to talk in more detail. Brent stated the new concrete picnic tables and the painting were two big purchases this summer. Brent and Lacey agreed to schedule a walk-thru at the pool as well as the year-end meeting with city staff regarding Riverside Beach.

Policy Handbook

Brent informed the commission that the auditor's suggested some updates to IRC's policy handbook as there is nothing in the handbook to hold commission members accountable for their board positions such as conflicts of interest, fraud, missing consecutive meetings etc... giving the board more power over the expectations and accountability of each board member. Brent proposed the addition of Policy #1034 under Memberships and Appointment of the Recreation Commission stating that a board member can be removed at any time for "good cause" by a majority vote by the other four commissioners. Joe Cooley moved to approve that Policy #1034 be included in the IRC Policy Handbook. Tony Holmes seconded. Motion carried 3-0.

Arco Sports Complex

Brent informed the board that ICC just signed another contract to use Arco Complex facility for girl's softball in the amount of \$5,000.00. Brent stated that the two big items this year that he would like to purchase for the complex is the green padding for the backstop of the girls softball field in the amount of \$1,781.00 from BSN Sports, since the boy's side was done previously it would be nice to do the girl's side. Christy asked about using a color other than green, but Brent stated they have all been green with the IRC logo and he doesn't want to use the high school or college colors but to keep it neutral. Brent stated the second purchase would be for a new steel concessions door for \$1,500.00, as it is in terrible shape and needs replaced. Brent stated that the girl's restroom could use some drainage work as well. Tony Holmes moved to approve the purchase of both the back-stop padding for \$1,781 and the concession stand door for \$1,500. Joe Cooley seconded. Motion carried 3-0.

Texting Programs

Brent reminded the board members that IRC lost their text messaging service "Rained Out" several months ago and is having a hard time finding one to replace it. Brent stated that the best option he has found costs anywhere between \$2,500 and \$5,000 per year depending on what package one chooses. Brent stated he is working with the text company that the Coffeyville Recreation uses and they have been happy so far. Christy Mavers asked Brent if he has checked into any apps and Brent stated they cost as well especially after the initial free phase they sometimes give. Brent stated that if he could get one for approximately \$2,500 per year he would take it. Lacey Lies stated that the City of Independence is about to get a new text service called "My Civic" and she could look into that for IRC's use as well. Joe Cooley moved to allow Brent to make a final decision on what text service IRC will use to notify customers and participants on updates from the Independence Recreation Commission. Tony Holmes seconded. Motion carried 3-0.

New Sports Complex

Brent stated that IRC needs to consider moving forward with the topographical and boundary survey at the site of the new Sports Complex on Park St. Brent stated that he attended a meeting with city officials to discuss lighting and electrical issues at the fields and a plan was purposed that the City do a Master Plan at the complex and encompass everything together as long as IRC went ahead with the required surveys. Brent recommended hiring Cornerstone to do the surveys at the cost of \$7,800 for the topographical survey and \$4,300 for the boundaries survey for a total of \$12,300; however, Brent informed the board if we had both surveys completed at once they will do it for \$11,500. Christy Mavers stated that the plan moving forward would be to get a written agreement with the city for the overall process. Joe Cooley moved to approve the topographical and boundaries survey by Cornerstone in the amount of \$11,500. Tony Holmes seconded. Motion carried 3-0.

Ash Center Lights

Brent informed the board members that he put bids out for new LED lighting in the Ash Youth Center as they requested. Brent stated that the lowest bid received was from D & A Electrical Systems for \$6,000; the other bids were from Kelley Electric for \$8,050 and Blankinship Electric for \$9,200. Tony Holmes moved to approve the hiring of D & A Electrical Systems to put in new LED lights throughout the Ash Center as well as safety lights in the amount of \$6,000.00. Joe Cooley seconded. Motion carried 3-0.

New Basketball Goals

Brent informed the commission that upon further investigation into new portable basketball goals he feels it will be very difficult to find the room for storage and close to a \$30,000.00 project. Brent stated that the existing goals in the Ash Center gym are the same crank goals put in when the gym was built.

Brent recommended getting new electrical goals with a key remote for easy versatility for supervisors that raise and lower the goals several times per shift on game days as well as practices. Brent contacted Alco Sports that the school district has used in the past and they quoted the cost of \$12,040.00 each as long as they are purchased before the end of this year. Joe asked about options if the motor goes out can one raise them manually. Brent stated that he would find out before purchasing. Joe Cooley moved to approve the purchase of the new electrical goals from Alco Sports in the amount \$12,040.00. Tony Holmes seconded. Motion carried 3-0.

Tony Holmes served as acting secretary in Tony Turner's absence.

Executive Session

There was no Executive Session.

Items from the Commission

There were no items from the Commission.

Agreement for Action on Items from the Commission

There was no agreement for action on items.

Adjournment

The meeting adjourned at 12:32 p.m.

Respectfully Submitted,

Tony Holmes
Acting Secretary