

MINUTES
Independence Planning Commission
Independence Board of Zoning Appeals
Tuesday, August 4, 2020
Veterans Room Memorial Hall 5:30 p.m.

Call to Order

The Planning Commission meeting was called to order by Chair Andy McLenon.

Planning Commissioners Present

Andy McLenon (in person), Mary Jo Meier (in person), Michelle Anderson (via phone), Brent Littleton (via phone), Lisa Richard (via phone), Kendall Neill (via phone, then in person) and Rachel Lyon (via phone at 5:47 p.m.).

Planning Commissioners Absent

Tony Royse and Barb Emert

Staff Present

Kelly Passauer, Assistant City Manager/Zoning Administrator, and Jeff Chubb, City Attorney

Visitors

Minutes

Consider approving minutes of the May 5, 2020 meeting.

Mary Jo Meier will sign in lieu of Michelle Anderson since Michelle is not at the meeting in person.

Kendall Neill made a motion to approve the minutes of the May 5, 2020 meeting, Brent Littleton seconded the motion. The motion carried 7-0.

Planning Commission

- a. Welcome new member Rachel Lyon.
- b. Orientation by City Attorney Jeff Chubb.

Jeff Chubb reviewed the orientation outline and bylaws. See attached orientation packet.

- c. Consider joint letter with the City Commission thanking past members.
Staff recommends authorizing joint thank you letters for past members.

Dear _____:

This letter is to thank you for your many years of faithful service to the citizens of Independence as a member of the Planning Commission. You have spent countless hours reviewing materials and participating in meetings, and we want you to know that your contributions do not go unrecognized.

Thank you again for your leadership and efforts to make Independence a better place to live, work, and visit.

Sincerely,

Andy McLenon, Chair
Planning Commission

Leonhard Caflisch, Mayor
City Commission

Personalization will be added to each letter. Kelly Passauer will work with Andy McLenon to finalize.

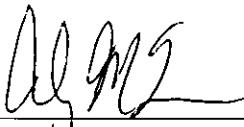
Mary Jo Meier made a motion to send a joint letter with the City Commission thanking past members, Steve McBride, Jim Hardy, Phillip Umlauf and Brian Beecham, Kendall Neill seconded the motion. The motion carried 7-0.

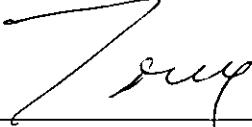
Board of Zoning Appeals (Does not include outside City appointments)

d. None.

Adjournment

Mary Jo Meier moved to adjourn the meeting, Kendall Neill seconded the motion. The motion carried 7-0.


Andy McLenon, Chair


Michelle Anderson, Secretary
