

CULTIVATE IPL

INDEPENDENCE PUBLIC LIBRARY'S 2020 ACTIVITY REPORT

- ❖ **OPEN ACCESS:** launched the new after-hours service in January. This increased the number of hours materials for self-checkout, computers, newspapers, and magazines are available to the patrons from 42 to 98 hours. The service is open from 8 am to 10 pm, seven days per week. The library fundraised for the start-up costs of the service. The City of Independence contributed over \$17,000 to finish the project.
- ❖ **DECREASED STAFFING:** 1.5 FTE by not hiring after staff departures. They will still need to be replaced once the pandemic is over.
- ❖ **GRANTS AWARDED:** Total of **\$87,576.98**
 - ALA's Libraries Build Business grant: Included a zoom account, which we used on behalf of area organizations. Developed an entrepreneurial curriculum for learning, added databases and a Business Center in the library.
 - Americans and the Holocaust Exhibit: N. Kishpaugh attended the workshop for this grant in Washington DC in February. The exhibit will arrive in 2022.
 - KLA's Summer Reading Marketing Covid grant.
 - Community Chest grant: After school snack program funding. Staff had been funding this program through their own personal donations and donations from patrons. The grant will allow us to provide more snacks for the children.
 - Humanities Kansas grant for a virtual program.
 - Humanities Kansas Covid-19 CARES grant.
 - SEKLS Furnishings grant: bench with solar-powered charging station.
 - Resilient Community stipend: expand pollinator gardens and rights to show movies on the environment.
 - ALA's Crossroads grant: national traveling exhibit from the Smithsonian with stipend for programming.
- ❖ **THIRD-FLOOR REMODEL:** flipped the children and teen sides and consolidated all books for both sides. Added a storage room and shorter mobile shelving so the younger children can pick out their own books. The funding for the remodel was a grant received last year from CVR Foundation.
- ❖ **NEW PUBLIC COPIER:** Friends of IPL leased a new public copier. They added a color option.
- ❖ **SUPPORT OF LOCAL ORGANIZATIONS:** continued
 - Grant writers of Montgomery County: brought in outside speakers.
 - Toastmasters: Speak Up Independence: Hosted virtual meetings. Three staff served as officers.
 - Chamber of Commerce Diversity Taskforce: Hosted virtual meetings. Applied for library grant on behalf of the taskforce to raise up BIPOC voices in the community. Two staff served as officers.
 - Soroptimists: Hosted virtual meetings. One staff served as officer.
 - Montgomery Place: arranged for Talking Books devices for their visually impaired residents and delivered materials from the library.
 - Penn Terrace and Gran Villas: readers advisory and materials delivery.

- Indy 150: One staff member served on the committee.
- Independence Historical Museum and Art Center: wrote a grant for a national Smithsonian traveling display and programming to be provided at the museum. One staff member served on the board.
- Elk City Library: Supplied with materials.
- Imagination Library: entered applications for families.
- City: participated on the Pandemic committee and provided laminating.
- Homeschool Stem Club: provided monthly activities.

❖ **LIBRARY CLOSED:** The Library Board closed the Library March 16 to May 31 due to the pandemic. Staff continued to work from home during this period. This was the only time the library building was completely closed during the whole year. Many other area libraries were forced to shut down operations periodically after staff contracted the virus. Some of IPL's staff occasionally had to quarantine for outside library exposures but no staff contracted the virus.

- Increased funding to our already existing digital services, which allowed patrons access to electronic movies, books, and music from home.
- Remodeled circulation desks on first and third floor to add glass.
- Continued telephone and Facebook Messenger reference services.

❖ **LIBRARY REOPENED:** After the Governor allowed libraries to reopen, we continued to work from home but staff came into the building as needed to provide these limited services.

- Curbside: started a new service where patrons call, email, message or place on hold materials that we then deliver to the patron's trunk when they come to the library.
- Homebound delivery: increased this already existing service for people who are unable to come to the library for materials.
- Reopened Open Access from Fridays at 6 pm to Mondays at 10 pm. This allowed patrons 46 hours of access to the library building, computers, copiers and self-checkout.
- Switched story time, summer reading challenge, children's activities, holiday festival and all book discussion groups and clubs to virtual. Activity bags were provided to families throughout the year that were available to be picked up from the library and the school.

❖ **NEEWOLLAH PROGRAMS:** Completed adding the Neewollah program collection to the website. This was funded by a grant received last year from the Kansas Historical Society.

❖ **NATIONAL PODCAST:** N. Kishpaugh, along with Jim Correll from the Fab Lab, participated in a national podcast by Ebsco on its Entrepreneurial Mindset initiative.

❖ **INTERNATIONAL WEBINAR:** J. Hopkins participated in an international webinar by Biblioteca on the use of our Open Access service during the pandemic.

❖ **CLEANED UP BOOK COLLECTION AND CATALOG DATABASE:** Library materials were inventoried, weeded and the whole collection shifted. Replaced all signage. After the inventory of books and movies was completed, the catalog database was updated to reflect the changes.

❖ **REPAIRED MAIN BEAM IN CARNEGIE LIBRARY:** the roof beam was cracked and had to be repaired. The city of Independence covered the cost of this repair.

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Cash Basis

Independence Public Library
Income & Expense Budget vs. Actual
January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Carry Forward Balance	165,159.46	116,242.00	48,917.46
City Funding - All	307,095.29	292,130.00	14,965.29
Desk Collections	3,149.29	10,000.00	-6,850.71
District Funding	305,264.63	287,421.00	17,843.63
Donations	15,856.31	25,000.00	-9,143.69
Friend's Contribution	20,000.00	20,000.00	0.00
Grants	52,684.23	15,500.00	37,184.23
Interest	373.50	1,000.00	-626.50
State Library Operating Gr...	3,556.85	3,500.00	56.85
Total Income	873,139.56	770,793.00	102,346.56
Gross Profit	873,139.56	770,793.00	102,346.56
Expense			
Capital Outlay	30,091.04	15,000.00	15,091.04
Library Materials Expense	59,498.48	59,200.00	298.48
Operating Expense	114,558.07	130,128.00	-15,569.93
Personnel Expense	410,623.47	466,465.00	-55,841.53
Remodel	26,939.28		
Total Expense	641,710.34	670,793.00	-29,082.66
Net Ordinary Income	231,429.22	100,000.00	131,429.22
Net Income	231,429.22	100,000.00	131,429.22