



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
February 25, 2021

Department Code Enforcement – Animal Control

Director Approval David Cowan

AGENDA ITEM Consider authorizing the receipt of bids for the replacement of the animal control vehicle and box.

SUMMARY RECOMMENDATION City Staff is recommending seeking bids for the replacement of the animal control vehicle

BACKGROUND City of Independence is seeking bids for the replacement of the animal control vehicle. The current vehicle is undersized and not equipped for the current standards required for animal control. The city is seeking a ¾ pickup with a custom-built animal control box installed on the truck. The animal control box will include up to six animal compartments, storage for equipment, floor drainage for cleaning and disinfection, heat/AC with cab monitoring, and safety doors. The animal control box will be re-mountable and can be remounted on future vehicles.

SUGGESTED MOTION I move to authorize City staff to seek bids for the replacement of the animal control vehicle and box.

SUPPORTING DOCUMENTS

1. Vehicle Specifications
2. Box Specifications



Bid Specification Requirements

Bids will be sent on February 26, 2021 to prospective bidders.

Bids must be returned to the City of Independence by:

March 18, 2021, at 2:00 p.m.

Mail to:

**City of Independence
Attn: Animal Control Vehicle
811 W. Laurel Street
Independence, Ks. 67301**

Bid packages must be a submitted proposal, including all requested information in this bid, as outlined in the next couple of pages (Bid Requirements). The City of Independence will reject any bids received after 2:00 p.m. on March 18, 2021. For confirmation of receipt, please contact David Schwenker, City Clerk at davids@independenceks.gov or 620.332.2500 option 3.

THIS BID IS GOOD FOR 30 DAYS FROM **March 18, 2021**. THE BID OPENING DATE. CITY OF INDEPENDENCE RESERVES THE RIGHT TO ADD OR DELETE OPTIONS AFTER THE BID IS AWARDED, AND EXPECTS APPROPRIATE CREDIT OR DEBIT FOR SAID OPTIONS. CITY OF INDEPENDENCE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR TO WAVE ANY IRREGULARITIES SHOULD ANY OCCUR AS MAY BEST BENEFIT THE CITY OF INDEPENDENCE.

SPECIFICATIONS & BID SHEET

2021 ¾ TON 4X4 CLUB CAB PICKUP TRUCK-

REQUIRED: **56" CAB TO AXLE MEASUREMENT**

NO BED INCLUDED- WILL HAVE A MANUFACTURED BOX INSTALLED

CLOTH 40/20/40 FRONT SEATS

WHITE EXTERIOR

GREY CLOTH INTERIOR

PREFERRED EQUIPMENT PACKAGE, XL TRIM, TRAILER TOW PACKAGE

AMFM/MPS/CLOCK/PHONE/GPS

6.2 EFI V8/ 6.4 HEAVY-DUTY V8

AUTOMATIC TRANSMISSION

AUTO LOCK/ WINDOWS

PLAT RUNNING BOARDS

110V/400W OUTLET

SPARE TIRE

XTRA HEAVY DUTY ALTERNATOR

BUMPER WILL BE INCLUDED WITH THE VEHICLE

DELIVERY INCLUDED TO DESIGNATED LOCATION



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FOR QUESTIONS, PLEASE CONTACT: DAVID COWAN, ASSIST. CITY MANAGER

david@independencesks.gov (620)332-2528

(1)	Base Bid for Specified Unit:	\$	_____
(2)	Delivery Charge:	\$	_____
	Total:	\$	_____

Exceptions / Variances to bid Specifications {must be identified}

1. _____
2. _____
3. _____
4. _____
5. _____

If further space is needed, please attach additional pages.

Delivery Date: _____

I hereby certify that the bid submitted by this company is for an $\frac{3}{4}$ truck that will meet all of the requirements set forth in these specifications, including all equipment specified, except where exceptions are indicated on a separate piece of paper. Enclosed with our bid is an explanation of what we propose to furnish in lieu of the specified requirements where we have indicated any exceptions. This copy of the specifications and our list of exceptions, if any, shall be considered to be the accurate contract vehicle description upon our award.

Company Name

Address

City

State

Zip

Phone

(Alt) Phone

Sales Representative Signature

Printed Name

Date



Bid Specification Requirements

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Bids must be returned to the City of Independence by:

March 18, 2021, at 2:00 p.m.

Mail to:

**City of Independence
Attn: Animal Control Vehicle
811 W. Laurel Street
Independence, Ks. 67301**

Bid packages must be a submitted proposal, including all requested information in this bid, as outlined in the next couple of pages (Bid Requirements). The City of Independence will reject any bids received after 2:00 p.m. on March 18, 2021. For confirmation of receipt, please contact David Schwenker, City Clerk at davids@independenceks.gov or 620.332.2500 option 3.

BID SUBMISSION REQUIREMENTS

1. This unit shall be a steel framed molded fiberglass construction to fit a 56" cab to axle new pickup truck. Vehicle will be supplied to the bid winner.
2. This unit shall be built and available for delivery within 45-working days of delivery of the pickup.
3. Each bidder is required, before submitting the proposal, to be thoroughly familiar with the specifications contained herein.
4. The following definitions shall apply to the specifications:
 - a. The first stage manufacturer is the vehicle the City will supply.
 - b. The second stage manufacturer is the company that will produce the animal transport unit.
5. The bid process shall be valid for a minimum of 30 days from the date of the bid opening or as otherwise specified on the bid proposal form.
6. Full payment will be made when the unit is received, inspected, found to comply with the procurement specifications, found to be free of damage, and properly invoiced.
7. Bids received shall be evaluated by the purchaser. This evaluation will be based on the following criteria:
 - a. Completeness of the proposal;
 - i. The degree to which it responds to all requirements, and requests for information contained herein
 - ii. Exceptions will be judged by the purchaser.
 - b. Bid proposals that do not comply with the prescribed specifications will not be accepted.
8. The purchaser reserves the right to waive any irregularities, informalities, and technicalities in the procedure.
9. Warranty: Printed warranty statements for the animal transport unit body structure, the electrical system, the paint finish, the heating and Air conditioning unit and the general conversion must be submitted with the bid proposal.
10. All warranties shall begin at the acceptance of the vehicle by this agency.

11. Each bidder must be able to provide an efficient response to service needs. Within one business day after the receipt of a verbal, or written notification that warranty service is required, the supplier shall respond with a verbal statement of the plan to accomplish the repair.

12. The bidder shall state below the location of the manufacturer's parts, and service facility nearest the purchaser location:

TELEPHONE: _____ FAX: _____
EMAIL: _____

13. The bidder shall state below any additional repair and logistical support that would be available above the requirements of these specifications. These services maybe used as an additional basis for a contract award.

14. Delivery: Delivery for this truck is within ____ working days of delivery of the pickup and will weigh heavily in the determination of the bid award, the delivery schedules that are submitted by the bidder and agreed upon by this agency shall automatically become binding upon the successful bidder.

15. By signing this bid, the bidder agrees that his bid is made without any understanding, agreement, or connection with any other person, firm, or corporation making a bid for the same purpose and that his bid is in all respects fair and without collusion or fraud.

16. Each bidder must furnish all information requested in this bid specifications. In addition, the bidders shall supply at least one complete set of drawings, descriptive literature, and complete manufacturer specifications covering the vehicle model offered. A copy of the purchaser specifications shall be returned with all sections responded to, and specifically indicating all detail deviations from this bid specification. That specification response will form the contract between the bidder and the purchaser.

17. Any area where these bid specifications are not met exactly must be identified in writing and referenced by proposal paragraph number. Details concerning the exceptions must be clearly explained. Each exception will be considered by the purchaser as the degree of impact by the proposed on the vehicle design requested and will be evaluated on their merit at the discretion of the purchaser. Bid proposals not meeting this comparison requirement will be rejected.



18. Patents, and royalties: The bidder, without exception, shall indemnify and save harmless the purchaser and its employees from liability of any kind due to any copyright, patent, or protected process infringement used in the performance of this contract. If the bidder uses any design, device, or materials covered by letters of protection, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
19. In the event clarification is requested on the content of this specification, the question shall be sent by email to:

Independence Code Enforcement
davidc@independenceks.gov – 620-332-2528

Clarification or corrections to these specifications shall not be valid unless they are in written form and signed by the Assistant City Manager of this agency, or an assigned authority.

20. THIS BID IS GOOD FOR 30 DAYS FROM **March 18, 2021**. THE BID OPENING DATE. CITY OF INDEPENDENCE RESERVES THE RIGHT TO ADD OR DELETE OPTIONS AFTER THE BID IS AWARDED, AND EXPECTS APPROPRIATE CREDIT OR DEBIT FOR SAID OPTIONS. CITY OF INDEPENDENCE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR TO WAIVE ANY IRREGULARITIES SHOULD ANY OCCUR AS MAY BEST BENEFIT THE CITY OF INDEPENDENCE.



(1) Base Bid for Specified Unit: \$ _____
(2) Delivery Charge: \$ _____
Total: \$ _____

Exceptions / Variances to bid Specifications {must be identified}

1. _____
2. _____
3. _____
4. _____
5. _____

If further space is needed, please attach additional pages.

Delivery Date: _____ **Required Delivery is 2021.**

I hereby certify that the bid submitted by this company is for an Animal Transport Unit that will meet all of the requirements set forth in these specifications, including all equipment specified, except where exceptions are indicated on a separate piece of paper. Enclosed with our bid is an explanation of what we propose to furnish in lieu of the specified requirements where we have indicated any exceptions. This copy of the specifications and our list of exceptions, if any, shall be considered to be the accurate contract vehicle description upon our award.

Company Name

Address City State

Zip Phone (Alt) Phone

Sales Representative Signature Printed Name

Date

Animal Transport Unit Specifications

Detailed specifications showing construction of the box, steel sizes, compartment sizes, dimensions of box and compartment, under construction, floor, door construction and locking hardware description, ventilation system, Heat & AC unit, and rust proofing

- 1.0 Steel reinforced one-piece molded fiberglass or metal construction Animal transport unit. Unit will be white in color.
- 2.0 Gel-coated fiberglass doors if fiberglass
- 3.0 Bright white gelcoat high gloss exterior finish
- 4.0 {6} animal compartments with rear storage compartment
- 5.0 Pass thru swing door in the front compartment to accommodate large animal
- 6.0 Storage compartment with rear access and catch pole holder
- 7.0 Solid partitions creating individual compartments
- 8.0 Sloped floor drainage system for compartments.
- 9.0 Safety doors with louvers and small catch pole door within the door. {Stainless Steel}
- 10.0 Bright white LED lighting in individual compartments
- 11.0 Air conditioning and heating compartments with temperature moniting in the cab
- 12.0 LED brake, marking lights, backup lights and turn signals
- 13.0 LED light bar {red/blue} and LED Traffic advisor arrow on back of transport unit.
- 14.0 Rear Camera with monitor in the cab
- 15.0 Back up alarm 105 D.B.
- 16.0 Bumper required
- 17.0 Ground Effects: Skirting is installed in front and behind the wheel on each side of the unit. Grounding is bright wihte gelcoated high gloss exterior finish.



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- 18.0 Compartments fitted with polypropylene floor tiles
- 19.0 Pull out ramp for easy access of large animals in front compartment
- 20.0 Roof Rack – stainless steel tubing and stanchions.
- 21.1 All wiring is in conduit or glassed in so animals cannot get to it.

Optional Equipment:

Please list as options for the City to consider:

- Back saver hoist and cage Cost: _____
- Decased animal carrier to use with hoist Cost: _____