



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**February 25, 2021**

**Department** Administration

**Director Approval** Kelly Passauer

**AGENDA ITEM** Consider rescheduling a Special Commission meeting to discuss City facilities.

**SUMMARY RECOMMENDATION** City staff recommends approval.

**BACKGROUND** At your February 11, 2021 meeting you set the date of February 17, 2021 at 9 AM to discuss city facilities. Due to the winter storm, the meeting was postponed.

**SUGGESTED MOTION** I move to set a Special Commission meeting on \_\_\_\_\_, 2021 at \_\_\_\_\_ AM/PM to discuss City facilities.

**SUPPORTING DOCUMENTS** February 11, 2021 RCA



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**AGENDA ITEM** Consider setting a Special Commission meeting on February 17, 2021 at 9 AM to discuss City facilities.

**SUMMARY RECOMMENDATION** City staff recommends approval.

**BACKGROUND** In a previous meeting Commissioner Hayse brought up possible alternatives to utilize Memorial Hall for administrative City offices and to relocate all of Fire/EMS into 1916 City Hall with the Police Department.

In addition, the marketing of Building D has also been discussed and City staff has started drafting an RFP which we would like to review with the Commission.

City staff suggests utilizing the previously scheduled third Wednesday at 9 AM Special Commission meeting to discuss the above topics.

**SUGGESTED MOTION** I move to set a Special Commission meeting on February 17, 2021 at 9 AM to discuss City facilities.

**SUPPORTING DOCUMENTS** Commissioner Hayse has provided a written list of potential alternatives.

Independence City Commission Meeting –1/28/2021

Commissioner Hayse Comments

November 19, 2020 - Phase 2 programming/architectural solution \$6.57 million.

January 7, 2021 - Special Commission meeting reviewing cost analysis.

January 28, 2021 - Proposed alternative Phase 2 incorporating Memorial Hall space for administration.

We can move out of the Temporary Space, reduce our operating cost, invest in downtown

Independence, and better utilize what we already have. I favor the development of the cost of this phase 2 alternative which includes the use of Memorial Hall.

Lower Operating costs.

Administrative Space is expensive with a high risk of obsolescence because of technology.

Gathering spaces are being re-imagined because of pandemic related social distancing.

Administrative space may become obsolete and overbuilt.

City administration at the 1916 City Hall building may be wasteful.

Building additional city structure increases annual operating cost.

Memorial Hall mezzanine level is unused and other rooms are rarely used.

We pay to maintain Memorial Hall everyday no matter the occupancy rate.

City Administration could use hallways, meeting rooms, and supporting facilities.

Preserve Memorial Hall's usefulness, most space remains as available as always.

1916 City Hall becomes Public Safety Building which would include Police, Fire and EMS.

Build, what we are going to build, in downtown Independence.