



REQUEST FOR COMMISSION ACTION
CITY OF INDEPENDENCE
March 25, 2021

Department Administration

Director Approval Kelly Passauer

AGENDA ITEM Consider authorizing the Mayor to sign the City's Disadvantaged Business Enterprise (DBE) program and all future grant related documents in conjunction with the 2021 Federal Aviation Administration grant for the Independence Municipal Airport.

SUMMARY RECOMMENDATION Authorize signatures.

BACKGROUND On November 9, 2020 a Pre-Design teleconference was conducted between City staff, the FAA, and the City's engineering consultant (Lochner) to discuss the scope of improvements, estimated cost, and schedule for the removal of connecting Taxiway B and the rehabilitation of connecting Taxiway D and the terminal aircraft parking apron at the Independence Municipal Airport. The scope of improvements includes pavement removal, grading, and miscellaneous electrical work associated with the removal of Taxiway B. The scope of improvements related to the rehabilitation of Taxiway D and the aircraft parking apron includes resealing of the existing concrete pavement joints, removal and replacement of cracked concrete panels, joint spall repair, drainage improvements, and remarking of the pavement. Consultant services include design, bidding, administrative assistance, survey, geotechnical, and permitting services in addition to updating the City's Disadvantaged Business Enterprise (DBE) program as required by the FAA. This project is being funded through a future FFY 2021 FAA grant utilizing the City's non-primary entitlement (NPE) funds. The design for this project is anticipated to be completed in March of 2021 and competitive bids received in April of 2021. Contingent on receipt of a grant from the FAA after bids have been received, construction is anticipated to commence in late 2021 or early 2022.

SUGGESTED MOTION I move to authorize the Mayor to sign the City's Disadvantaged Business Enterprise (DBE) program documents and any related documents required for the 2021 Federal Aviation Administration (FAA) Grant.

SUPPORTING DOCUMENTS

1. Policy Statement
2. Org Chart
3. Public Notice

DBE Program Policy Statement

Section 26.1, 26.23 Objectives/Policy Statement

The City of Independence, KS/Independence Municipal Airport has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U. S. Department of Transportation (DOT), 49 CFR Part 26. The City of Independence, KS/Independence Municipal Airport has received Federal financial assistance from the Department of Transportation and as a condition of receiving this assistance the City of Independence, KS/Independence Municipal Airport has signed an assurance that it will comply with 49 CFR Part 26 (hereafter referred to as "Part 26").

It is the policy of the City of Independence, KS/Independence Municipal Airport to ensure that DBEs as defined in Part 26 have an equal opportunity to receive and participate in DOT-assisted contracts. It is also our policy to engage in the following actions on a continuing basis:

1. To ensure nondiscrimination in the award of and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. To assist the development of firms that can compete successfully in the market place outside the DBE program; and
8. To make appropriate use of the flexibility afforded to recipients of federal financial assistance in establishing and providing opportunities for DBEs.

The City of Independence, City Manager* has been designated as the DBE Liaison Officer (DBELO). In that capacity, the DBELO* is responsible for implementing all aspects of the DBE program. Implementation of the DBE Program is accorded the same priority as compliance with all other legal obligations incurred by the City of Independence, KS/Independence Municipal Airport in its financial assistance agreements with the Department of Transportation.

The City of Independence, KS/Independence Municipal Airport has disseminated this policy statement to the governing board including the Mayor, City Commission, Airport Officials, and all components of our organization. The airport has distributed this statement to DBE and non-DBE business communities that may perform work for us on DOT-assisted contracts. This distribution is made through our DBE office (for DBE purposes – located at the DBELO's office) and through plans and specifications for each project.

Signature of Louis Ysusi, City of Independence, Mayor*

Date

* Refer to the Organizational Chart for the name(s) and contact information

Organizational Chart
City of Independence, Kansas
(Abbreviated for DBE Purposes)



** NOTE: Good Faith Effort Designee assisted by Consulting Engineer*

PUBLIC NOTICE FOR AIRPORT PROJECTS

The City of Independence, KS as sponsor for the Independence Municipal Airport hereby announces its proposed FY 2019-2021 Triennial DBE Goal for Disadvantaged Business Enterprise (DBE) airport construction projects as indicated below:

Fiscal Year 2019: No Project Receiving AIP Funding

Fiscal Year 2020: No Project Receiving AIP Funding

Fiscal Year 2021: Base Bid 1: Remove Taxiway B & Base Bid 2: Rehabilitate Taxiway D and Terminal Apron: 4.74%

Overall Three-Year DBE Goal FY19-FY21: 4.74%

A teleconference will be held on March 26th, 2021 from 10AM to 11AM Central Standard Time for the purpose of consulting with stakeholders to obtain information relevant to the goal setting process. If you would like to comment on the proposed DBE goal, please dial into the teleconference at (415) 464-6800 with conference code 2180581# or email lspillers@dbepans.com.

The airport's DBE goal methodology is based on what the airport anticipates receiving for FY 2019-2021. Significant changes to the projects as stated will require an amendment to the DBE goal.