

## AGENDA

# Independence City Commission

April 9, 2020

Civic Center Memorial Hall 5:30 PM

Due to the Governor's Executive Order limiting the number of participants, please watch the meeting on Facebook Live or you can call +1 785-289-4727 United States, Topeka (Toll), and enter Conference ID: 413 617 028#.

### I. REGULAR SESSION

A. Call To Order

B. Pledge Of Allegiance To The United States Of America

C. Adoption Of Agenda

### II. APPOINTMENTS

A. Planning Commission/Board Of Zoning Appeals --  
One Expired Term – Applications Due April 30,  
2020

[CLICK HERE TO APPLY.](#)

### III. CONSENT AGENDA

(Consent is that class of Commission action that requires no further discussion or which is routine in nature. All items on the Consent Agenda are adopted by a single motion unless removed from the Consent Agenda.)

A. Appropriations

*Documents:*

[ORDINANCE NO A-1860.PDF](#)

[ORDINANCE NO P-1833.PDF](#)

B. Consider Rescheduling A Budget Hearing For Amending The 2020 Budget To Include A New Budgeted Fund For Transient Guest Tax For April 23, 2020 At 5:30 PM.

*Documents:*

[RCA AMENDING THE 2020 BUDGET.PDF](#)

#### **IV. ITEMS FOR COMMISSION ACTION**

- A. Consider Adopting A Resolution Setting The Date Of June 25, 2020 For Condemnation Of A Fire Damaged Structure Located At 801 E. Birch Street As Dangerous And Unsafe.**

*Documents:*

[RCA - 801 E. BIRCH - 04092020.PDF](#)

- B. Reconsider The Requirements For “Brick And Mortar” To Qualify For The Emergency Grant Fund.**

*Documents:*

[RCA BRICKS AND MORTAR.PDF](#)

#### **V. REPORTS**

- A. City Board Minutes**

1. March 18, 2020 Recreation Commission

*Documents:*

[MARCH 18, 2020 REC COMMISSION.PDF](#)

- B. 2020 Census Update**

*Documents:*

[CENSUS WITH INFOGRAPHIC.PDF](#)

- C. COVID-19 Emergency Preparedness Update**

[CLICK HERE FOR KDHE COVID-19 UPDATES](#)

- D. Emergency Grant Update.**

#### **VI. CITY MANAGER'S COMMENTS**

#### **VII. COMMISSIONERS' COMMENTS**

#### **VIII. PUBLIC CONCERNS**

**IX. EXECUTIVE SESSION**

- A. For The Purpose Of Reviewing And Considering City Manager Applications.**

**X. ADJOURNMENT**

ORDINANCE NO. A – 1860

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 9<sup>th</sup> day of April 2020.

\_\_\_\_\_ Mayor

Attest \_\_\_\_\_ City Clerk

Ordinance #A – 1860  
\$ 534,844.28

VENDOR I.D.	NAME	ITEM TYPE	DATE	DISCOUNT	AMOUNT	ITEM NO#	AMOUNT
032014	INTERNAL REVENUE SERVICE						
I-T1	202003063215	FEDERAL INCOME TAX WITHHELD	D 3/09/2020		15,803.62	000000	
I-T3	202003063215	FICA WITHHELD	D 3/09/2020		23,539.52	000000	
I-T4	202003063215	MEDICARE WITHHELD	D 3/09/2020		5,505.10	000000	44,848.24
032008	KPERS						
I-01	202003063215	KPERS WITHHELD	D 3/10/2020		10,578.07	000000	
I-28	202003063215	KPERS WITHHELD	D 3/10/2020		19,381.18	000000	29,959.25
013350	KANSAS WITHHOLDING TAX						
I-T2	202003063215	KANSAS STATE INCOME TAC	D 3/11/2020		7,153.62	000000	7,153.62

** B A N K T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	81,961.11	81,961.11
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
<b>BANK TOTALS:</b>	<b>3</b>	<b>0.00</b>	<b>81,961.11</b>	<b>81,961.11</b>

\*\* REGISTER GRAND TOTALS \*

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	0.00	81,961.11	81,961.11
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	81,961.11	81,961.11

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	3/2020	57,853.59CR
31	3/2020	1,287.85CR
33	3/2020	13,466.75CR
37	3/2020	4,247.83CR
53	3/2020	5,105.09CR
=====		
ALL		81,961.11CR

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
033404	QUALITY MOTORS							
	I-2020 RAM 1500 - PD	2020 RAM 1500 - IPD	H	4/10/2020		28,448.00	CR 071019	28,448.00
035466	GOINS CONCRETE CONSTRUCTION							
	I-2015	UTILITY CUT REPAIRS	H	4/10/2020		11,802.00	CR 071177	11,802.00
002100	A.W.O.L.							
	I-04/2020-STATEMENT	FUNDING	R	4/10/2020		2,500.00	CR 071193	2,500.00
1	ABEL MEDRANO							
	I-OVER READ WTR MTR	REF - OVER READ W	R	4/10/2020		66.42	CR 071194	66.42
019370	AIRGAS USA LLC.							
	I-9099472216	OXYGEN	R	4/10/2020		120.34	CR 071195	120.34
035900	ANE MAE'S COFFEE AND SANDWICH SHOP							
	I-7683	LUNCH MTG 02/06/2020	R	4/10/2020		34.80	CR 071196	34.80
002510	ASHCRAFT TIRE COMPANY INC							
	I-26455	MOWER FLATS	R	4/10/2020		30.90	CR 071197	
	I-26565	608 FLAT	R	4/10/2020		60.02	CR 071197	
	I-26787	2015 MERCEDES-BENZ	R	4/10/2020		418.61	CR 071197	509.53
035889	AT&T							
	I-5039204508	PT BILL	R	4/10/2020		2.16	CR 071198	2.16
036623	AT&T							
	I-1607913505 03/19	MAR 2020 BUSINESS PHONE	R	4/10/2020		577.14	CR 071199	
	I-3140033501 03/19	MAR 2020 BUSINESS PHONE	R	4/10/2020		1,321.99	CR 071199	
	I-4704183500 03/10	MAR 2020 BUSINESS PHONE	R	4/10/2020		2,171.44	CR 071199	
	I-5257904500 03/19	MAR 2020 BUSINESS PHONE	R	4/10/2020		383.55	CR 071199	4,454.12
034736	AT&T MOBILITY							
	I-287259440768X0320	MAR 2020 CELL PHONES	R	4/10/2020		384.16	CR 071200	
	I-287289769568X0320	MAR 2020 CELL PHONES	R	4/10/2020		2,204.32	CR 071200	2,588.48
033052	ATMOS ENERGY							
	I-ATMOS-KS-0001585	MEM HALL/BLDG D GAS	R	4/10/2020		2,477.38	CR 071201	2,477.38
002570	AUTO ZONE							
	I-1605754063	BOLT CUTTERS	R	4/10/2020		30.25	CR 071202	
	I-1605754160	VACUUM CONNECTOR	R	4/10/2020		4.77	CR 071202	
	I-1605754661	VACUUM CONNECTOR	R	4/10/2020		4.77	CR 071202	
	I-1605761159	LING LIFE MINI LIGHT BULB	R	4/10/2020		7.39	CR 071202	47.18

PACKET: 23747 Regular Payments - 04/10/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
003050 BARCO MUNICIPAL PRODUCTS, I-IN-236219	SIGNS,POSTS	R	4/10/2020		1,474.00CR	071203	1,474.00
003460 BOUND TREE MEDICAL LLC I-8355396	SPEAR - SIMPLIFIED	R	4/10/2020		123.87CR	071204	
I-83564935	WATERLESS FOAMING HAND	R	4/10/2020		68.28CR	071204	192.15
032215 CARTER - WATERS LLC I-13841692-00	COLD PATCH	R	4/10/2020		2,591.00CR	071205	2,591.00
036085 CENTRAL NEBRASKA PACKING, INC. I-033209	NEBRASKA FELINE DIET	R	4/10/2020		509.40CR	071206	509.40
037093 CHEMRITE I-314861	K-OZ. POTASSIUM	R	4/10/2020		4,629.66CR	071207	4,629.66
004497 JEFF CHUBB - C/O EMERT I-04/2020-STATEMENT	CITY ATTORNEY'S FEES	R	4/10/2020		4,437.00CR	071208	4,437.00
004645 CITY OF INDEPENDENCE I-03312020	WATER BILLS	R	4/10/2020		696.44CR	071209	
I-03312020-1	WATER BILLS	R	4/10/2020		683.05CR	071209	
I-03312020-2	WATER BILLS	R	4/10/2020		511.95CR	071209	
I-03312020-3	WATER BILLS	R	4/10/2020		205.74CR	071209	
I-03312020-4	WATER BILLS	R	4/10/2020		4,045.89CR	071209	
I-03312020-5	WATER BILLS	R	4/10/2020		88.55CR	071209	
I-03312020-6	WATER BILLS	R	4/10/2020		68.01CR	071209	6,299.63
032159 CJ'S THREADS I-06963	PATCHES	R	4/10/2020		12.00CR	071210	12.00
033551 CLIA LABORATORY PROGRAM I-17D0724369A	CERTIFICATE FEE	R	4/10/2020		180.00CR	071211	180.00
034663 COMMUNITY NATIONAL BANK I-LADDER TRK PMT	LOAN PMT - LADDER TRUCK	R	4/10/2020		97,577.56CR	071212	97,577.56
037240 CONSTELLATION NEWENERGY - GAS DIVISION LLC I-2858155	MEM HALL/BLDG D - GAS	R	4/10/2020		3,095.11CR	071213	3,095.11
034221 CORE & MAIN I-M019179	8 SOEARS PVE WAFER BFV	R	4/10/2020		750.00CR	071214	750.00

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006012 D AND D PROVES IT, INC.							
I-12/10/2019	CALIBRATIONS	R	4/10/2020		900.00CR	071215	900.00
036939 DREW RISING							
I-1943463	PERSONAL EXPENSE	R	4/10/2020		3.35CR	071216	3.35
034816 ECOLAB PEST							
I-840176	PEST CONTROL	R	4/10/2020		124.66CR	071217	
I-8740177	PEST CONTROL	R	4/10/2020		124.66CR	071217	249.32
036278 ELLIOTT EQUIPMENT CO.							
I-155448	HOOKLIFT TRUCK	R	4/10/2020		75,873.00CR	071218	75,873.00
022155 EMERT CHUBB REYNOLDS LLC							
I-04/2020-STATEMENT	MUNICIPAL COURT PROSECUTOR	R	4/10/2020		2,633.20CR	071219	2,633.20
034984 EVCO WHOLESALE FOOD CORP							
I-456239	FOOD FOR SAFETY MTG	R	4/10/2020		280.06CR	071220	280.06
035115 EXPRESS EMPLOYMENT							
I-23597318AIR	LABOR	R	4/10/2020		851.86CR	071221	
I-23597318STR	LABOR	R	4/10/2020		669.20CR	071221	
I-23597318STR2	LABOR	R	4/10/2020		1,067.36CR	071221	
I-23672716STR	LABOR	R	4/10/2020		669.20CR	071221	
I-23672716STR2	LABOR	R	4/10/2020		1,144.58CR	071221	
I-23693178SAN	LABOR	R	4/10/2020		1,284.07CR	071221	
I-23693178STREET1	LABOR	R	4/10/2020		1,028.08CR	071221	
I-23693178STREET2	LABOR	R	4/10/2020		669.20CR	071221	
I-23693178TL	EXPRESS PAYROLL	R	4/10/2020		4,415.92CR	071221	
I-23722840SAN	LABOR	R	4/10/2020		882.55CR	071221	
I-23722840STREET1	LABOR	R	4/10/2020		819.80CR	071221	
I-23722840STREET2	LABOR	R	4/10/2020		1,559.82CR	071221	
I-23722840TL	EXPRESS PAYROLL	R	4/10/2020		3,577.43CR	071221	18,639.07
*VOID* VOID CHECK		V	4/10/2020		071222	**VOID**	
033119 FASTENAL COMPANY							
I-KSIND41685	SB SLIDE GATES	R	4/10/2020		43.12CR	071223	43.12
037139 FLEET FUELS, LLC							
I-56426DIESEL	DIESEL	R	4/10/2020		439.32CR	071224	
I-56426GAS	GASOLINE	R	4/10/2020		35.11CR	071224	
I-56436DIESEL	DIESEL	R	4/10/2020		59.19CR	071224	
I-56436GAS	GASOLINE	R	4/10/2020		109.49CR	071224	
I-56657	DIESEL	R	4/10/2020		750.35CR	071224	
I-56664DIESEL	DIESEL	R	4/10/2020		248.24CR	071224	
I-56664GAS	GASOLINE	R	4/10/2020		111.17CR	071224	
I-56675	FUEL	R	4/10/2020		116.15CR	071224	
I-56701	FUEL	R	4/10/2020		45.02CR	071224	
I-56719	FUEL	R	4/10/2020		55.12CR	071224	
I-56741	FUEL	R	4/10/2020		19.19CR	071224	
I-56777DIESEL	DIESEL	R	4/10/2020		639.34CR	071224	

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I-56777	GAS	GASOLINE	R	4/10/2020		55.53	CR 071224	
I-56787	DIESEL	DIESEL	R	4/10/2020		292.81	CR 071224	
I-56787	GAS	GASOLINE	R	4/10/2020		143.75	CR 071224	
I-56790	FUEL	FUEL	R	4/10/2020		159.13	CR 071224	
I-56840	FUEL	FUEL	R	4/10/2020		46.85	CR 071224	
I-56857	FUEL	FUEL	R	4/10/2020		155.87	CR 071224	
I-56886	FUEL - PARK 03/20/20	FUEL - PARK 03/20/20	R	4/10/2020		52.43	CR 071224	
I-56898	FUEL - CITY VAN 03/20/20	FUEL - CITY VAN 03/20/20	R	4/10/2020		31.88	CR 071224	
I-56973	GASOLINE	GASOLINE	R	4/10/2020		49.16	CR 071224	
I-57021	FUEL - PARK 03/27/20	FUEL - PARK 03/27/20	R	4/10/2020		23.44	CR 071224	
I-57047	FUEL- CEMETERY 03/27/20	FUEL- CEMETERY 03/27/20	R	4/10/2020		46.96	CR 071224	3,685.50
*VOID* VOID CHECK			V	4/10/2020			071225 **VOID**	
036925 FOLEY INDUSTRIES INC.								
I-SS340013366	ANNUAL INSP & SERV GEN	ANNUAL INSP & SERV GEN	R	4/10/2020		2,552.85	CR 071226	2,552.85
009050 GALLS AN ARAMARK CO., LLC								
I-015250630-COPITHKE	BOOTS - COPITHKE	BOOTS - COPITHKE	R	4/10/2020		140.48	CR 071227	140.48
009330 GRAINGER								
I-9448087016	ZONE VALVE - BLDG D	ZONE VALVE - BLDG D	R	4/10/2020		234.60	CR 071228	
I-9465829985	REDUCER BUSHING	REDUCER BUSHING	R	4/10/2020		25.27	CR 071228	
I-946648905	REPAIR CLAMP	REPAIR CLAMP	R	4/10/2020		37.66	CR 071228	297.53
010050 HACH COMPANY								
I-11877188	PAO STD SOLN	PAO STD SOLN	R	4/10/2020		462.38	CR 071229	462.38
036233 HAWKINS INC.								
I-4679313	1 LB BLK AQUA HAWKS	1 LB BLK AQUA HAWKS	R	4/10/2020		1,197.50	CR 071230	1,197.50
1 HINKLE & ASSOC, LLC								
I-2016-5911	COUNSELING	COUNSELING	R	4/10/2020		440.00	CR 071231	440.00
037322 HPI INTERNATIONAL INC								
I-20064	COMP. REPLACEMENT PROG	COMP. REPLACEMENT PROG	R	4/10/2020		5,416.76	CR 071232	
I-20079	DOCKING STATION	DOCKING STATION	R	4/10/2020		171.45	CR 071232	
I-20107	HP PRO BOOK 450	HP PRO BOOK 450	R	4/10/2020		3,488.35	CR 071232	9,076.56
010440 HUGO'S INDUSTRIAL SUPPLY								
I-235123	ROLL TOWELS, BLK LD	ROLL TOWELS, BLK LD	R	4/10/2020		46.05	CR 071233	46.05

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032168 IBT, INC. I-7623618	BEARING	R	4/10/2020		96.37	CR 071234	96.37
011211 INDEPENDENCE FIRE FIGHTER I-09 202003063215	FIRE INSURANCE WITHHELD	R	4/10/2020		93.48	CR 071235	93.48
011120 INDEPENDENCE CHAMBER I-166267	TOURISM 1ST QTR DIST. TOURISM	R	4/10/2020		38,538.80	CR 071236	38,538.80
011180 INDEPENDENCE COMMUNITY I-06 202003063215	COMMUNITY CHEST WITHHELD	R	4/10/2020		43.00	CR 071237	43.00
033149 INDEPENDENCE FIREMEN'S I-23 202003063215	FUNDING/FIREMEN'S ASSOCIATION	R	4/10/2020		210.00	CR 071238	210.00
033777 INDEPENDENCE GUN CLUB I-04/2020-FEE	MAINTENANCE FEE/RIFLE BERM	R	4/10/2020		69.71	CR 071239	69.71
011212 INDEPENDENCE HEATING & AIR I-25607	IGNITOR	R	4/10/2020		55.00	CR 071240	55.00
032735 INDEPENDENCE HISTORICAL I-04/2020-FUNDING	FUNDING	R	4/10/2020		1,416.67	CR 071241	1,416.67
011215 INDEPENDENCE MAIN STREET I-04/2020-STATEMENT	FUNDING FOR INDEP. MAIN STR.	R	4/10/2020		3,333.35	CR 071242	3,333.35
011280 INDEPENDENCE USD 446 I-04/2020-STATEMENT	ASH ALLOTMENT	R	4/10/2020		2,000.00	CR 071243	2,000.00
034225 INNOVATIVE FLUID POWER I-1487421	POLYETHYLENE DRUM	R	4/10/2020		335.85	CR 071244	335.85
037321 INTERNAL REVENUE SERVICE I-TL1202003063215	TAX LEVY	R	4/10/2020		342.03	CR 071245	342.03
036665 JOANNE L SMITH I-1943456	PROFESSIONAL SERVICES	R	4/10/2020		1,710.00	CR 071246	1,710.00
033076 JOPLIN SUPPLY COMPANY I-S4450242.001	CLEANER	R	4/10/2020		48.17	CR 071247	48.17

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
036544	KANSAS COMMUNICATION SERVICES INC.							
	I-30433	MOVE PHONES TO 1ST FLOOR	R	4/10/2020		2,158.39	CR 071248	2,158.39
1	KANSAS DEMOCRATIC PARTY							
	I-REIM HALL-DEMOS	REF ME	R	4/10/2020		275.00	CR 071249	275.00
032449	KANSAS PAYMENT CENTER							
	I-W16202003063215	MG3D*00095C/KEITH COPITHKE	R	4/10/2020		116.61	CR 071250	
	I-W61202003063215	MG04DM00185C/0000252462 LEMOS	R	4/10/2020		77.54	CR 071250	
	I-W66202003063215	CS# MG 18DM00183 I - K GINTHER	R	4/10/2020		105.23	CR 071250	
	I-W67202003063215	MG19DM0075I-CHRIS FURR	R	4/10/2020		282.46	CR 071250	581.84
013310	KANSAS STATE TREASURER							
	I-MAR 20 REINSTATE	MAR 2020 REINSTATMENTS	R	4/10/2020		673.50	CR 071251	673.50
013351	KC 24 HOUR TRUCK REPAIR							
	I-INV1780	503 REPAIR	R	4/10/2020		253.33	CR 071252	
	I-INV1813	605 REPAIR	R	4/10/2020		336.19	CR 071252	
	I-INV1814	603 REPAIR	R	4/10/2020		1,058.00	CR 071252	
	I-INV1820	503 REPAIR	R	4/10/2020		721.67	CR 071252	
	I-INV1821	602 REPAIR	R	4/10/2020		878.09	CR 071252	3,247.28
037128	KELLEY ELECTRIC INC.							
	I-PA #2	PT GENERATOR	R	4/10/2020		50,400.00	CR 071253	50,400.00
036883	LABETTE HEALTH							
	I-15	MEDICAL SUPPLIES	R	4/10/2020		734.59	CR 071254	734.59
036657	LABORATORY SALES & SERVICE LLC							
	I-19200	PHENOLPHTHALEIN	R	4/10/2020		58.71	CR 071255	
	I-19204	BROMOCRESOL GREEN	R	4/10/2020		154.19	CR 071255	212.90
036790	LIFE-ASSIST, INC							
	I-983810	MEDICAL SUPPLIES	R	4/10/2020		399.05	CR 071256	
	I-983833	MEDICAL SUPPLIES	R	4/10/2020		708.76	CR 071256	
	I-984284	DIOPTER	R	4/10/2020		117.00	CR 071256	
	I-986491	EAR THERMOMETER	R	4/10/2020		208.83	CR 071256	1,433.64
014400	LINNS AIR COOLED ENGINES LLC							
	I-107013	WEEDEATER	R	4/10/2020		384.74	CR 071257	
	I-107025	LEAF BLOWER/WEEDEATER	R	4/10/2020		389.18	CR 071257	
	I-107030	LEAF BLOWER/WEEDEATER	R	4/10/2020		260.98	CR 071257	1,034.90

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
014500	LYNN PEAVEY COMPANY							
	I-368150	EVIDENCE BOXES	R	4/10/2020		73.40CR	071258	73.40
1	MARYSSA PECK							
	I-PECK-OTTAWA TRN	EXP REPORT MARYSS	R	4/10/2020		65.61CR	071259	65.61
036460	MCHUGH VIDEO PRODUCTIONS							
	I-1262	VIDEO CITY MEETINGS	R	4/10/2020		1,200.00CR	071260	1,200.00
1	MICHAEL ROSE							
	I-PK REF - ROSE	REFUND PARK BUILD	R	4/10/2020		50.00CR	071261	50.00
015680	MID CONTINENT BAND							
	I-04/2020-STATEMENT	FUNDING	R	4/10/2020		758.34CR	071262	758.34
032556	MIDWEST MINERALS, LLC							
	I-103536	ROCK	R	4/10/2020		633.76CR	071263	
	I-412837	ROCK	R	4/10/2020		1,107.61CR	071263	
	I-413227	ROCK	R	4/10/2020		128.61CR	071263	
	I-414828	ROCK	R	4/10/2020		362.69CR	071263	2,232.67
016021	MONTGOMERY COUNTY							
	I-2020 TAGS FOR DET	TAG RENEWAL 189DBV	R	4/10/2020		42.25CR	071264	42.25
036981	MONTGOMERY COUNTY RWD #2							
	I-MAR 20 METER READ	MAR 20 MTR READINGS	R	4/10/2020		48.00CR	071265	48.00
035503	NATIONAL SCREENING BUREAU							
	I-2003163	BACKGROUND SCREENING	R	4/10/2020		198.00CR	071266	198.00
034827	NEWKIRK, DENNIS & BUCKLES							
	I-ADEYMEL102	NOTARY BOND FOR MELISSA	R	4/10/2020		75.00CR	071267	
	I-HAYESPAU02	NOTARY BOND FOR PAULA	R	4/10/2020		75.00CR	071267	150.00
017115	NEWTON'S TRUE VALUE							
	I-c91597	WATER HEAT/SUPPLIES	R	4/10/2020		69.99CR	071268	
	I-c91598	WATER HEAT/SUPPLIES	R	4/10/2020		136.99CR	071268	
	I-d150935	WATER HEAT/SUPPLIES	R	4/10/2020		15.99CR	071268	
	I-d150991	WATER HEAT/SUPPLIES	R	4/10/2020		559.99CR	071268	782.96
034538	APRIL NUTT							
	I-03312020	EXPENSES	R	4/10/2020		138.04CR	071269	138.04

PACKET: 23747 Regular Payments - 04/10/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
018120 O'REILLY AUTO PARTS								
	I-0154-325783	ANTIFREEZE	R	4/10/2020		29.45CR	071270	
	I-0154-325791	EXTRACTOR	R	4/10/2020		6.99CR	071270	
	I-0154-326276	HOSE	R	4/10/2020		29.35CR	071270	
	I-0154-326298	GRINDER	R	4/10/2020		43.48CR	071270	
	I-0154-326326	ANTIFREEZE	R	4/10/2020		65.94CR	071270	
	I-0154-326554	PS FLUID	R	4/10/2020		15.96CR	071270	
	I-0154-327726	FILTER	R	4/10/2020		8.92CR	071270	
	I-0154-328661	FILTER	R	4/10/2020		25.97CR	071270	
	I-0154-329023	MAGNET	R	4/10/2020		15.99CR	071270	
	I-0154-329648	AIR COUPLER	R	4/10/2020		6.24CR	071270	
	I-0154-329684	FUSE HOLDER	R	4/10/2020		3.29CR	071270	
	I-0154-329854	VAC TUBING	R	4/10/2020		14.00CR	071270	
	I-0154-331570	OIL FILTER	R	4/10/2020		14.96CR	071270	280.54
*VOID* VOID CHECK			V	4/10/2020			071271 **VOID**	
032859 PACE ANALYTICAL SERVICES,								
	I-2060101125	LAB TEST	R	4/10/2020		420.00CR	071272	
	I-2060101165	LAB TEST	R	4/10/2020		290.00CR	071272	710.00
033876 PLUMB-CRAZY PLUMBING								
	I-1943449	BISON BUILDING WORK		R 4/10/2020		255.00CR	071273	255.00
037174 PRAIRIELAND PARTNERS								
	I-10177679	FILTERS	R	4/10/2020		137.29CR	071274	
	I-10181909	MOWER REPAIR	R	4/10/2020		7.17CR	071274	144.46
036753 PRO CARPET BUILDING SERVICES, LLC								
	I-04/2020-STATEMENT	JANITORIAL SERVICES - BLDG D		R 4/10/2020		1,360.00CR	071275	1,360.00
036212 PROVETLOGIC								
	I-622291	ANIMAL CASES	R	4/10/2020		280.52CR	071276	280.52
036900 QUADMED, INC.								
	I-165693	GOWAN, GLOVES	R	4/10/2020		1,790.02CR	071277	1,790.02
033404 QUALITY MOTORS								
	I-160063	504 REPAIR	R	4/10/2020		257.42CR	071278	
	I-160439	IHA TRUCK REPAIR	R	4/10/2020		741.05CR	071278	998.47
020010 QUALITY MOTORS OF INDEPEN								
	I-160604	REMOVE AND REPLACE FUEL	R	4/10/2020		210.66CR	071279	210.66

PACKET: 23747 Regular Payments - 04/10/2020

VENDOR SET: 01 \*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
021040	R.E. PEDROTTI CO., INC.							
	I-00064819-INDKSVZ20	CELL DATA PLAN	R	4/10/2020		100.00	071280	100.00
034970	REALPAGE, INC.							
	I-2003093659	BACKGROUND CHECKS	R	4/10/2020		19.90	071281	19.90
021300	RESOURCE RECOVERY DIV 4392							
	I-4392-000007592	LANDFILL	R	4/10/2020		9,204.29	071282	9,204.29
036990	RYAN MAUERSBERGER							
	I-1943440	EXPENSE FORM	R	4/10/2020		135.00	071283	135.00
033605	SANDBAGGER GOLF CARS							
	I-15091	2 MOWERS	R	4/10/2020		21,550.00	071284	
	I-15102	H602857	R	4/10/2020		84.75	071284	
	I-21846	BLADE	R	4/10/2020		84.75	071284	21,719.50
022110	SAYERS ACE HARDWARE INC.							
	I-044888	T8 FLUORESCENT LAMP	R	4/10/2020		59.94	071285	
	I-L44765	PIPE TUBING	R	4/10/2020		3.54	071285	63.48
036563	SHRED-IT USA, LLC							
	I-8129393419	SHREDDING SERVICE	R	4/10/2020		122.57	071286	122.57
1	SOROPTIMIST, ROTARY							
	I-REF HALL - SOROPT REF - CIVI		R	4/10/2020		250.00	071287	250.00
033659	SOUND IDEAS							
	I-55747	PENS	R	4/10/2020		210.61	071288	
	I-55773	DECALS	R	4/10/2020		463.05	071288	673.66
032440	STAPLES							
	I-1943454	PRINTER INK	R	4/10/2020		771.46	071289	771.46
032898	STERICYCLE, INC.							
	I-4009228076	STERI-SAFE SOLUTIONS	R	4/10/2020		2,442.45	071290	2,442.45
036250	SUMMIT TRUCK GROUP							
	I-150163147	RESERVOIR	R	4/10/2020		212.73	071291	212.73
024137	THE CAR SHOP, INC.							
	I-47080	501 BATTERY	R	4/10/2020		203.64	071292	203.64

PACKET: 23747 Regular Payments - 04/10/2020

VENDOR SET: 01 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
026090	THE VICTOR L. PHILLIPS							
	I-PS0021210-1	CUTTING EDGES 510		R 4/10/2020		602.64	CR 071293	602.64
034515	TIDY WHITIE'S LAUNDROMAT							
	I-23394	WASH AND FOLD		R 4/10/2020		12.50	CR 071294	12.50
035608	TLC NURSERY & OUTDOOR LIVING							
	I-49994	HERBICIDE		R 4/10/2020		59.85	CR 071295	59.85
035989	TOTAH COMMUNICATIONS, INC							
	I-04012020	911 SERVICE FOR ACCT 3999		R 4/10/2020		27.35	CR 071296	
	I-04012020A	911 SERVICE FOR ACCT 3999		R 4/10/2020		27.35	CR 071296	54.70
037212	ULTRA BRIGHT LIGHTZ							
	I-96913	VEHICLE SUPPLIES		R 4/10/2020		1,279.98	CR 071297	
	I-97114	VEHICLE SUPPLIES		R 4/10/2020		879.33	CR 071297	2,159.31
026097	VOLZ WELDING AND MACHINE							
	I-12879	506 REPAIR		R 4/10/2020		70.00	CR 071298	
	I-12884	602 REPAIR		R 4/10/2020		88.35	CR 071298	
	I-12894	502 REPAIR		R 4/10/2020		245.50	CR 071298	403.85
033393	WALMART COM - PD							
	I-03242020	WALMART PURCHASES 0324		R 4/10/2020		290.28	CR 071299	290.28
027340	WHISTLER GLASS &							
	I-24942	PLEXI 3/6"		R 4/10/2020		90.70	CR 071300	90.70
027530	WOODS LUMBER COMPANY							
	I-386908	GAS CAN/THINSET/TAPE		R 4/10/2020		51.98	CR 071301	
	I-388834	GAS CAN/THINSET/TAPE		R 4/10/2020		65.98	CR 071301	117.96
029045	ZOLL MEDICAL CORPORATION							
	I-3038039	ADULT REUSABLE SENSOR		R 4/10/2020		1,041.40	CR 071302	1,041.40

** T O T A L S **	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	107	0.00	412,633.17	412,633.17
HANDWRITTEN CHECKS:	2	0.00	40,250.00	40,250.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	112	0.00	452,883.17	452,883.17

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 23747 Regular Payments - 04/10/2020

VENDOR SET: 01 \*\*\*\* CHECK LISTING \*\*\*\*

BANK : AP Community National Bank

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
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01	4/2020	138,587.03CR
08	4/2020	120.31CR
12	4/2020	97,577.56CR
13	4/2020	38,538.80CR
31	4/2020	2,407.95CR
33	4/2020	21,627.44CR
37	4/2020	92,511.57CR
44	4/2020	2,000.00CR
49	4/2020	945.76CR
52	4/2020	50,400.00CR
53	4/2020	5,997.48CR
54	4/2020	511.95CR
55	4/2020	205.74CR
56	4/2020	1,295.02CR
57	4/2020	88.55CR
64	4/2020	68.01CR

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ALL		452,883.17CR
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ORDINANCE NO. P – 1833

An ordinance making appropriation for the payment of certain claims. Be it ordained by the City Council of the City of Independence.

Section 1. That in order to pay the claims herein stated which have been properly audited and approved. There is hereby appropriated out of the respective funds in the City Treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 9<sup>th</sup> day of April 2020.

\_\_\_\_\_ Mayor

Attest: \_\_\_\_\_ City Clerk

Ordinance # P – 1833

\$ 134,071.96



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**April 9, 2020**

**Department** Administration/Finance

**Director Approval** Kelly Passaver/Lacey Lies

**AGENDA ITEM** Consider rescheduling a budget hearing for amending the 2020 budget to include a new budgeted fund for Transient Guest Tax for April 23, 2020 at 5:30 PM.

**SUMMARY RECOMMENDATION** Set the Budget Hearing for Thursday, April 23<sup>rd</sup>, 2020 at 5:30 PM.

**BACKGROUND** On March 12, 2020 the City Commission set the date of March 26, 2020 for a public hearing to consider amending the 2020 budget to include a new budgeted fund for Transient Guest Tax. However, City staff inadvertently missed adding this item to the March 26, 2020 agenda. Therefore, we are rescheduling this hearing for April 23, 2020.

A check for the 1<sup>st</sup> quarter distribution of tourism funds was received by the County and the appropriations include a check redistributing these funds to the Chamber in the amount of \$38,538.80 per the resolution adopted by the Commission on March 26, 2020. However, since the public hearing has not yet been held to create the Transient Guest Tax fund, City staff will hold this check until the 2020 budget is amended.

**BUDGET IMPACT** There will be no anticipated net budget impact at this time, as funds are anticipated to be received and passed on to the Chamber of Commerce for Tourism.

**SUGGESTED MOTION** I move to set the 2020 Amended Budget Hearing date to April 23<sup>rd</sup>, 2020 at 5:30 PM.

**SUPPORTING DOCUMENTS**

1. Notice of Budget Hearing for Amending the 2020 Budget.
2. March 12, 2020 RCA

**Notice of Budget Hearing for Amending the  
2020 Budget**

The governing body of  
**CITY OF INDEPENDENCE**

will meet on the day of 4/23/2020 at 5:30 PM at VETERANS ROOM, MEMORIAL HALL for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at WWW.INDEPENDENCEKS.GOV and will be available at this hearing.

**Summary of Amendments**

<b>Fund</b>	2020 Adopted Budget			2020 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
TRANSIENT GUEST TAX			0	160,000
			0	0
			0	0
			0	0
			0	0
			0	0

LACEY LIES

Official Title: DIRECTOR OF FINANCE



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**March 12, 2020**

**Department** Administration/Finance

**Director Approval** Kelly Passaver/Lacey Lies

**AGENDA ITEM** Consider a resolution to pass monies received from the Transient Guest Tax through to the Independence Chamber of Commerce and to set a budget hearing for amending the 2020 budget to include a new budgeted fund for Transient Guest Tax.

**SUMMARY RECOMMENDATION** Approve the resolution and set the Budget Hearing for Thursday, March 26<sup>th</sup>, 2020 at 5:30 PM.

**BACKGROUND** On February 10, 2020 the City Clerk was sent a copy of a resolution passed by the County on January 27, 2020 regarding a change in the Transient Tax Distribution which is currently set at 5% County-wide. Previously the distribution was based on the number of beds in each community that were subject to the transient guest tax, and on average over the last 5 years, Independence's portion has been 49.5%. The distribution has been modified by Montgomery County Resolution 20-021 based on the following percentage:

Caney – 5%  
Cherryvale – 5%  
Coffeyville – 45%  
Independence – 45%

In addition to the above modification, the funds are also being distributed directly to the cities, rather than to the Chamber of Commerce in the respective cities. In order to expend the funds, a new budgeted fund for Transient Guest Tax must be approved after holding a public hearing. The public hearing notice must be published at least ten days prior to the hearing.

Since the Chamber of Commerce has done an excellent job in their tourism efforts, staff's recommendation has been to not modify the amount of proceeds they are currently receiving. In order to pass through the proceeds, the following needs to occur:

1. Adopt a resolution regarding proceeds from the transient guest tax levied by Montgomery County.
2. Approve amending the budget for the receipt and expenditure of the Transient Guest Tax.

It was discussed by the Commission and City staff at the strategic planning retreat to investigate increasing the transient guest tax above the current 5% rate. The City Attorney can advise what would need to occur for this to occur.

**BUDGET IMPACT** There will be no anticipated net budget impact at this time, as funds are anticipated to be received and passed on to the Chamber of Commerce for Tourism.

**SUGGESTED MOTION** I move set the 2020 Amended Budget Hearing date March 26<sup>th</sup>, 2020 at 5:30 PM, and to approve a resolution to pass the Transient Guest Tax on to the Independence Chamber of Commerce.

### **SUPPORTING DOCUMENTS**

1. Letter from the County Clerk, which includes a Resolution passed by the Montgomery County Commission on January 27, 2020.
2. Resolution regarding proceeds from the transient guest tax levied by Montgomery County.
3. Notice of Budget Hearing for Amending the 2020 Budget.

**CHARLOTTE A. SCOTT SCHMIDT**

COUNTY CLERK  
MONTGOMERY COUNTY  
P. O. BOX 446  
Independence, Kansas 67301

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Phone (620) 330-1200 Fax (620) 330-1202  
[cassschmidt@mgcountvks.org](mailto:cassschmidt@mgcountvks.org)

February 10, 2020

David Schwanker  
City of Independence  
811 W Laurel St  
Independence, KS 67301

Dear David,

On the 27<sup>th</sup> day of January 2020 the Board of County Commissioners adopted a resolution to change the Transient Tax Distribution. The new resolution will include the city of Caney and will be by a percentage and not by a room count.

I have enclosed a copy of Resolution No. 20-021.

If you have any questions, please feel free to call the County Clerk's office at 620-330-1200.

Thank you,

Charlotte A. Schmidt



Montgomery County Clerk

**RESOLUTION NO. 20 -021**

**DATED** at Independence, Montgomery County, Kansas this 27<sup>th</sup> day of January, 2020.

**WHEREAS:** *A motion was made by Commissioner Bever to rescind Montgomery County Resolution 07-150 and to implement Resolution No. 20-021 to authorize the Transiet Tax to remain at five percent (5%). The distribution of dollars of that tax will be 45% to the City of Coffeyville, 45% to the City of Independence, 5% to the City of Caney and 5% to the City of Cherryvale effective with the publication of this resolution.*

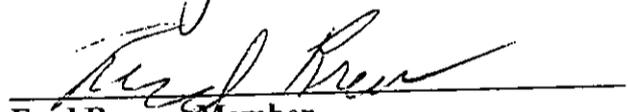
*The Board of County Commissioners will serve as the Oversight Committee for Tourism with a yearly report being filed with the Commission by the Convention and Visitor Bureau no later than February 15<sup>th</sup> for the preceeding year.*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner McManus- Yes  
Commissioner Brown – Yes  
Commissioner Bever– Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

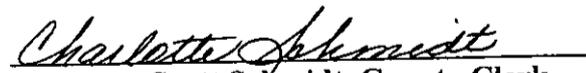
  
Larry McManus, Chairman

  
Fred Brown, Member

  
Robert Bever, Member



**ATTEST:**

  
Charlotte Scott Schmidt, County Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A Resolution Regarding Proceeds From  
the Transient Guest Tax Levied by Montgomery County**

*BE IT RESOLVED* by the Governing Body of the City of Independence, Kansas:

**Section 1.** On January 27, 2020, the Board of County Commissioners of Montgomery County, Kansas, adopted Resolution No. 20-021 wherein it is provided that transient guest taxes collected by Montgomery County shall be distributed in a certain manner including forty-five percent (45%) to the City of Independence.

**Section 2.** Prior to adoption of County Resolution No. 20-021, Montgomery County distributed a portion of the transient guest taxes collected to the Independence Convention and Visitors' Bureau which offices with, and is under the umbrella of, the Independence Chamber of Commerce.

**Section 3.** The Governing Body of the City of Independence desires the Independence Convention and Visitors' Bureau to continue to receive and disburse transient guest taxes distributed by Montgomery County for the benefit of the City of Independence.

**Section 4.** Upon receipt of its forty-five percent (45%) share of the transient guest taxes collected by Montgomery County pursuant to County Resolution No. 20-021, the City shall distribute said taxes to the Independence Convention and Visitors' Bureau. The Independence Convention and Visitors' Bureau shall then be responsible for compliance with all reporting requirements made by Montgomery County.

*Adopted by the Governing Body of the City of Independence, Kansas, on the 12<sup>th</sup> day of March, 2020.*

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LEONHARD CAFLISCH, Mayor

ATTEST:

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DAVID W. SCHWENKER, City Clerk

**Notice of Budget Hearing for Amending the  
2020 Budget**

The governing body of  
**City of Independence**

will meet on the day of 3/26/2020 at 5:30 PM at VETERAN'S ROOM, MEMORIAL HALL for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at CITY CLERK'S OFFICE and will be available at this hearing.

**Summary of Amendments**

Fund	2020 Adopted Budget			2020 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Transient Guest Tax			0	160,000
			0	0
			0	0
			0	0
			0	0
			0	0

LACEY LIES

Official Title: DIRECTOR OF FINANCE



**REQUEST FOR COMMISSION ACTION  
CITY OF INDEPENDENCE**

**April 9, 2020**

**Department** Safety & Code Enforcement

**Director Approval** *David Cowan*

**AGENDA ITEM** Consider adopting a resolution setting the date of June 25, 2020, 2020 for a public hearing to consider condemnation of 801 E. Birch Street as dangerous and unsafe.

**SUMMARY RECOMMENDATION** City staff recommends setting a public hearing date to consider condemning this property as dangerous and unsafe.

**BACKGROUND** On March 15, 2020, this structure was involved in a fire that damaged the walls, floors, and attic with smoke and heat. Based on the damage throughout the structure the house is uninhabitable. The house was vacant at the time of the fire.

**BUDGET IMPACT** The budget impact would consist of the cost of demolition if the owner does not diligently pursue repair or removal.

**SUGGESTED MOTION** I move to adopt a resolution setting the date of June 25, 2020 at 5:30 p.m. for a public hearing to consider condemnation of the fire-damaged structure at 801 E. Birch Street.

**SUPPORTING DOCUMENTS**

1. Pictures
2. Resolution



Consider setting the date of June 25, 2020 for a public hearing to consider condemnation of 801 E Birch Street as dangerous and unsafe.



Consider setting the date of June 25, 2020 for a public hearing to consider condemnation of 801 E Birch Street as dangerous and unsafe.

**RESOLUTION NO. 2020-016**

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF HEARING BEFORE THE GOVERNING BODY OF THE CITY OF INDEPENDENCE, KANSAS, OF WHICH OWNERS, OWNERS AGENTS, LIEN HOLDERS OF RECORD AND ANY OCCUPANTS, IF ANY, OF THE STRUCTURE OR STRUCTURES IDENTIFIED BELOW, IN SAID CITY MAY APPEAR AND SHOW CAUSE WHY SAID STRUCTURE OR STRUCTURES SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED PURSUANT TO K.S.A. 12-1751 ET. SEQ.

WHEREAS, the enforcing officer of the City of Independence, Kansas, did on the 9<sup>th</sup> day of April 2020, file with the Governing body of said City, statements and reports in writing that the structure or structures located on said properties hereinafter described are unsafe and/or dangerous:

**Legal:** Lot 32 & 33; Aganippe Park Addition to the City of Independence, Montgomery County, Kansas

**Common Address:** 801 E Birch Street

**Mortgage:**

NOW, THEREFORE, be it resolved by the Governing Body of the City of Independence, Kansas:

That a public hearing will be held on Thursday, **June 25, 2020** before the Governing Body of the City of Independence, Kansas, at **5:30 p.m.**, in the Veterans Room, Memorial Hall, Penn Ave. and Locust Streets, Independence, Kansas, at which time the owner, the owners agent, any lien holders of record and any occupant of the structure or structures located on the properties described herein, may appear and show cause why such structure or structures should not be condemned as unsafe and/or dangerous and ordered repaired or removed.

Be it further resolved that the City Clerk shall cause this Resolution to be published one time each week for two consecutive weeks on the same day of each week, that at least thirty (30) days shall elapse between the last publication and the date set for hearing and the City Clerk shall give notice of the aforesaid hearing in the manner provided by Ordinance and by law.

Be it further resolved by the Governing Body of the City of Independence that its authority for the actions set forth herein is established pursuant to K.S.A. 12-1751 ET. SEQ.

Adopted this 9<sup>th</sup> day of April 2020.

(SEAL)

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Mayor

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City Clerk



**REQUEST FOR COMMISSION ACTION**  
**CITY OF INDEPENDENCE**  
**April 9, 2020**

**Department** Administration

**Director Approval** Kelly Passauer

**AGENDA ITEM** Reconsider the requirements for “brick and mortar” to qualify for the Emergency Grant Fund.

**SUMMARY RECOMMENDATION** N/A.

**BACKGROUND** On April 2, 2020 the City Commission approved an emergency grant program as outlined with some minor amendments.

The eligible businesses listed were:

- Hospitality Industry (excluding hotel/motel)
  - o Defined as restaurant and retail (businesses that sell goods/products)
- Located within the City limits with a permanent address (brick and mortar business location excluding home businesses)
- Owner/Franchisee must live within Montgomery County
- Must hold a current City business license
- Must have been open and operating at the time of the COVID-19 pandemic
- Must reopen within 60 days after the Governor rescinds the Executive Order(s) restricting residents and businesses due to the COVID-19 Pandemic
- Must have been negatively impacted by the COVID-19 pandemic

On April 7, 2020 a subcommittee reviewed the applications consisting of three members of the Economic Development Advisory Board, two City staff members, the Director of the Montgomery County Action Council, and the Mayor.

There were two businesses that generated a lot of discussion regarding whether or not they qualified:

One was a retail business located in a downtown storefront that the owner/operator lived in an adjoining Kansas county less than three miles outside of Montgomery County.

The other business was a food truck which did not meet the definition of a brick and mortar business.

On a 2-1 vote the Economic Development Advisory Subcommittee voted to authorize awarding a grant to a downtown storefront as it was discussed that the spirit and intent of the emergency grant program was to preserve the local brick and mortar retail stores that were owned by a local entity, and that less than three miles outside of Montgomery County should still be considered locally owned.

On a 2-1 vote the Economic Development Advisory Subcommittee agreed to ask the Commission whether or not they wanted to reconsider the requirement for “brick and mortar” and allow food trucks to apply.

There was discussion that food trucks did not have the same overhead costs as typical brick and mortar locations, however, the committee did believe that their businesses could have been negatively impacted and they are part of the restaurant retail industry. It was further discussed that if this grant was provided to a food truck business, that it should be opened up to other food truck businesses that did not apply because the grant stipulations indicated only “brick and mortar businesses excluding home businesses” could apply. The possibility of also allowing catering businesses to apply was also briefly discussed.

**BUDGET IMPACT** Allowing food trucks to apply would open up the grant to additional businesses seeking grant funds. \$360,000 of the \$400,000 originally allocated has been committed to other businesses.

### **SUGGESTED MOTIONS**

1. I move to allow food trucks to be eligible to apply for Emergency Grant Funding/in the amount of \$\_\_\_\_\_ per business that must be submitted by \_\_\_\_\_ date.
2. I move to not allow food trucks to be eligible to apply for Emergency Grant Funding.

**SUPPORTING DOCUMENTS** Grant Guidelines and Application Approved April 2, 2020



# Emergency Response Grant Application

## Grant Overview:

In response to the COVID-19 pandemic, the City’s Economic Development Advisory Board recommends funding an Emergency Grant Program which would provide a \$5,000 grant to certain hospitality and retail businesses that have been negatively impacted by the COVID-19 pandemic.

### Eligible Businesses:

- Hospitality Industry (excluding hotel/motel) - Defined as restaurant and retail (businesses that sell goods/products)
- Located within the City limits with a permanent address (brick and mortar business location excluding home businesses)
- Owner/Franchisee must live within Montgomery County
- Must hold a current City business license
- Must have been open and operating at the time of the COVID-19 pandemic.
- Must reopen within 60 days after the Governor rescinds the Executive Order(s) restricting residents and businesses due to the COVID-19 pandemic
- Must have been negatively impacted by the COVID-19 pandemic

Applications should be submitted to laceyl@independenceks.gov by 5 pm on Monday, April 6th for review or submit this application online by the due date. Applications will be numbered as received and awarded on a first come, first served basis for those that meet all eligibility criteria.

Grant Application			
Legal Name of Business:		Type of Business:	
Primary Contact Person:		Mobile Phone:	
Email:		Business Phone:	
Business Street Address:			
Date business established:		Business EIN:	
Is your business a hospitality based company:		Is the business located in the city limits of Independence, KS?	
Business Structure (LLC, Sole Proprietorship, Inc.):		Total Grant Requested (Max \$5,000)	
Will this program help sustain your business or re-open after this crisis?			
List any and all other funding you are currently seeking, including but not limited to Bank loans, SBA loans, Public or private loans, grant funding, etc.	<input type="checkbox"/> SBA PPP: <input type="checkbox"/>	<input type="checkbox"/> Banker/Financing	<input type="checkbox"/> Network Kansas/HIRE
	<input type="checkbox"/> EIDL: <input type="checkbox"/>		
	<input type="checkbox"/> City	<input type="checkbox"/> Main Street	<input type="checkbox"/> Foundation
	<input type="checkbox"/> E-Community	<input type="checkbox"/> MCAC CDBG	<input type="checkbox"/> Other
<b>Jobs Retained:</b>	<b>Full Time:</b>		<b>Part-Time</b>
<b>Average Wages:</b>	<b>Full Time wages:</b>		<b>Part-Time Wages:</b>
<b>Will Full or Part-Time jobs be retained as a result of the funds?</b>		<b>What is your annual payroll?</b>	<b>Prior Year Revenues:</b>

<p>Please provide a description of the goods, products, or services provided by your business:</p>	
<p>Please provide a short description of how COVID-19 is negatively impacting the business (e.g. weekly sales average drop for restaurants, sales drop for retail stores, etc).</p>	
<p>Describe how the use of funds enhances the ability of this business to survive.</p>	
<p>What types of working capital will the funds be used for (e.g. commercial loan payments, commercial lease payments, utilities, payroll, accounts payable, etc.)?</p>	
<p>I certify the information submitted is true and accurate; that I have a valid City Occupation Business License; that my business has a permanent address within the City limits that is not a residence; that my business sells product(s); that my business is owned and operated by a Montgomery County, KS resident; that my business has been negatively impacted by the COVID-19 Pandemic; that I agree to have my business open within sixty (60) days after the Executive Order(s) restricting residents and businesses due to the COVID-19 Pandemic are rescinded by the Governor; and that if any information provided is not correct, or if my business is not reopened, any moneys received must be returned to the City within sixty (60) days of being notified by the City that I am not in compliance with this grant agreement.</p>	
<p>Name:</p>	<p>Title:</p>
<p>Company:</p>	<p>Independence Business License Number:</p>

Signature:

Date:

# INDEPENDENCE USD #446 RECREATION COMMISSION

*Monthly Meeting March 18, 2020*

*Ash Youth Center*

*1501 N. 10<sup>th</sup>*

## **MEMBERS PRESENT:**

Christy Mavers  
Ron Goins  
Tony Turner  
Joe Cooley  
Tony Holmes

## **OTHERS PRESENT:**

Brent Julian  
Lori Bromley  
Jim Butts  
Nick McBride  
Galen Palmer

Christy Mavers opened the commission meeting at 11:31 a.m.

## **ROUTINE**

### **Agenda**

The agenda was amended to add A. Corona Virus Update under III. Business/Finance and move all other agenda items under business down accordingly. Ron Goins moved to approve the agenda as amended. Tony Turner seconded. Motion carried 5-0.

### **Minutes**

Ron Goins moved to approve the board minutes from the February 19, 2020 board meeting. Tony Holmes seconded. Motion carried 5-0.

### **Bills**

Joe Cooley moved to approve the March 2020 bills and checks for payment in the amount of \$14,583.26 as well as the bills and employee benefits paid since the last board meeting in the amount of \$3,206.43. Ron Goins seconded. Motion carried 5-0.

### **Treasurer's Report**

Galen Palmer presented the following bank balances as of February 29, 2020: First Oak Bank – Checking: \$171,777.40; First Oak Bank – Petty Cash: \$500.00; and Equity Bank – Savings: \$246,290.30. Tony Holmes moved to approve the treasurer's report as presented. Joe Cooley seconded. Motion carried 5-0.

## **PROGRAM/OPERATIONS**

### **Maintenance Report**

Jim Butts reviewed and answered any questions the board had on the maintenance report. Joe Cooley asked Jim if he could get the trash bins set back up on Park St ball fields and Jim stated that he would.

Christy Mavers asked about the clean-up on Park St and Jim stated that he's been clearing leaves and debris but the rain has held him up. Joe asked about TLC beginning leveling the ball fields and Brent stated they got started last week but the weather has been a problem. Christy asked about the High School baseball task force doing improvements to Emerson baseball field. Brent stated they have helped and it's been a combination of the task force, TLC, and the Rec Comm has actually played a big role in all of it. Ron asked Jim about the tarp that's down there and Brent stated he thought ICC wanted it, however if not, they would get rid of it.

### **Programs Report**

Nick McBride answered any questions the board had on the programs report. Ron Goins asked Nick how many soccer coaches showed up for his clinic that was held recently at the Ash Center. Nick stated no coaches; however he had a good turn out on the kids and thought it was a success. Nick stated that unfortunately soccer season has been canceled. Joe Cooley asked about the new pickle ball league that IRC will begin soon; Brent stated all the equipment is in and they hope to begin registrations soon. Joe asked Nick about offering youth tackle football in the fall and Nick stated that IRC definitely plans to offer it for 3<sup>rd</sup> -6<sup>th</sup> grades and he is in talks with the Caney director regarding their leagues and getting Independence in.

### **Director's Report**

Brent Julian answered any questions the board had on the director/aquatics report. Brent updated the board members on two lifeguard classes IRC will offer in mid and late April instructed once again by Rob Adolf from the Pittsburg YMCA. Brent informed the board that the plan is to begin baseball/softball registrations late March and summer activities in late April unless something changes in the meantime.

## **BUSINESS/FINANCE**

### **Corona Virus Update**

Brent updated the commission on the city government policies as well as the state government policies regarding city rec activities, including the pool this summer, during the corona virus outbreak. Brent stated he is still waiting to see if he can continue to hold life guarding classes as planned. Brent said that IRC will continue to follow guidelines as set forth by the city, school district, as well as other recreation centers in the area. Brent informed the board that the difficult decision was made to cancel soccer season and they are waiting for a decision on baseball/softball. Christy Mavers recommended getting notifications out on the soccer cancelations as soon as possible through the website, Facebook page etc... Brent stated that he would like for most participants to roll their soccer registrations over into another sport later in the season, but we will work with all those preferring refunds and so forth. The board agreed the Ash Center should remain locked during work hours with office staff only performing essential duties, Brent stated his main concern is for mail delivery, UPS etc... The board agreed that Brent should continue to follow the city and school guidelines at this time. Brent stated that IRC would re-evaluate baseball season as well as all summer activities, including the pool, once more information is available.

### **Audit**

Brent discussed the 2019 audit with the commission and answered any questions. Brent informed board members that Yerkes & Michels, CPA would come and present the audit to them if so desired. The board did not think that was necessary at this time. Christy asked the other board members if they were ok continuing to use Yerkes & Michels as we have done in the past. Christy stated she was ok with

it as long as they send different auditors each year and change things up. Brent stated they do send a variety of staff in here and look over a different assortment of items each year. The board agreed to renew the contract with Yerkes & Michels, CPA for the 2020 audit.

### **Indoor Pool**

Brent informed the board that the new pool pump is in from Thomas Pump Supply and has been installed. Brent stated they saved the used pump and will keep it as a back-up.

### **New Soccer Complex**

Brent updated the board members on where things are at regarding the new soccer complex and explained that city personnel are requesting he go through the Kansas Corps of Engineers as well as the Kansas Dept of Agriculture due to the complex being located in a flood zone. Brent stated that he has received the following estimates as the board requested: tree remover \$25,000; sodding fields \$39,000; estimation of \$100,00 for concession/restroom area; Brent is still waiting on the concrete and dirt work bids and hopes to have them in the near future. Brent stated that hopefully all in IRC is looking at \$165,000 and then the addition of dirt and concrete. Ron Goins stated that he was curious how IRC is going to fund this project on their own. Brent stated he is looking at several different options for the project; he's been in communication with the Mayor, Leonard Cafilisch, to see if he would bring it before the city commission for some possible help, and he is also looking at some different grants that may be able help and then probably getting a short-term loan for the completion of the concessions and restrooms.

### **Ash Center Goal Updates**

Brent informed the board that he received the bids to install two retractable basketball goals for the Ash Center gym as previously discussed. Brent stated that the goals will cost \$19,750 installed from BSN Sports. Brent stated he was concerned with the installation process so he feels spending the additional \$7,800 with BSN for them to take care of it is worth it. The board unanimously agreed it was a good idea to let BSN do the entire project. Brent informed the board that the two existing goals in the Ash Center gym are in need of some work as well, they are getting very difficult for supervisors to raise and lower constantly. The board agreed it would be necessary to get some maintenance done on the existing goals in the near future as well. Tony Turner moved to approve the purchase and installation of two retractable basketball goals for \$19,750 from BSN Sports. Ron Goins seconded. Motion carried 5-0.

### **RBFAC Updates**

Brent wanted the commission to know that the city has been working hard at Riverside Beach Family Aquatic Center. Brent stated the city did request that IRC go ahead and purchase the necessary paint and picnic tables, and they would go in the totals at the end of the year for possible reimbursement. Brent stated that some of the projects the city has been working on include, new concrete in the lazy river, the pumps and strainer being repaired and slides being cleaned up. Brent stated a new large umbrella has also recently been ordered. Brent stated he plans to get with the city soon to discuss an opening date.

### **Contract for Maintaining Arco Complex**

Brent feels at this time there is no reason to move forward on the contract for maintaining the Arco Complex on south 10<sup>th</sup> St, due to the fact the high school season has been cancelled. Brent stated IRC spent \$8,400 with TLC last year to maintain complex and that fee has went down to \$7,500 for this year.

Brent said the \$7,500 would include leaf clean-up, mowing twice per week, edging and spraying for both Emerson and Volunteer ball fields. Brent stated he wasn't sure if IRC should spend the money if there will be no games played there this summer and would like to discuss with Jack from TLC before a final decision is made. Ron Goins moved to table the Arco Complex maintenance agreement with TLC until the April meeting. Tony Turner seconded. Motion carried 5-0.

### **Executive Session**

There was no need for an Executive Session

### **Items from the Commission**

Christy Mavers \*Suggested following the CDC guidelines on meetings, possibly doing the April board meeting by conference call.

\*Asked Brent to send updates and any cancelations or closures to the board prior to the public so they are informed first.

### **Agreement for Action on Items from the Commission**

No agreement for action on items.

### **Adjournment**

The meeting adjourned at 12:35 p.m.

Respectfully Submitted,

Tony Turner  
Secretary

**KANSAS COUNTS**  
CENSUS 2020

# WHY SHOULD YOU PARTICIPATE IN THE 2020 CENSUS?

2020 marks an important year for Kansans, and all Americans, as the census returns! Since 1790, the Census has been everyone's civic duty. It is also an incredible opportunity to help shape our future!

## WHY IT MATTERS TO OUR STATE AND OUR COMMUNITY!

- Federal funding to states and communities is determined by their population data.
- Responses are used to redraw legislative districts and determine the number of seats our state has in the U.S. House of Representatives.
- Responding is the civic responsibility of everyone and mandated by the U.S. Constitution.
- For *every* household in Independence that is missed in the Census count, our community loses approximately **\$47,886**. That's **\$478,860** for every **10** households missed.

### Your response assures local funding for the following:

- Veterans Programs
- Low Income Energy Assistance
- Low Income Housing Assistance
- Medicaid
- Medicare
- Student loans
- Child and Adult Food Care Programs, such as Free and Reduced School Lunch and Breakfast, WIC, etc.
- Headstart
- Child Care Grants
- Vocational Rehabilitation Grants
- Public Infrastructure Grants, such as ADA Ramps, Highway Improvements, Water/Sewer System Projects, Airport Enhancements, etc.
- Community Facilities Loans/Grants
- State Children's Health Insurance Program
- Special Education Grants
- Business and Industry Loans
- Foster Care
- Adoption Assistance



For more information, visit:  
[WWW.KANSASCOUNTS.ORG](http://WWW.KANSASCOUNTS.ORG)



## WHEN?

U.S. Census Day is April 1, 2020. By now, your household should have received a letter with instructions for completing the Census questionnaire. It can be done at any time between now and July 31st.

## HOW?

The Census questionnaire can be completed in multiple ways:

- Online using a computer, tablet or smart phone.
- Over the telephone by calling the Census call center.
- With a paper form.

## WHAT?

The Census questionnaire will ask the following questions:

1. Name
2. Phone number
3. Age of each member of the household.
4. Sex
5. Race
6. Hispanic origin
7. Relationship to head of household
8. Household tenure (own or rent)
9. Number of people in household
10. Usual place of residence

**ALL CENSUS RESPONSES ARE KEPT  
CONFIDENTIAL AND SECURE**

**THE QUESTIONNAIRE WILL NOT ASK FOR YOUR CITIZENSHIP  
STATUS, FINANCIAL INFORMATION OR SOCIAL SECURITY NUMBER**

Ensure You Count,  
Independence Counts  
& Kansas Counts by  
Completing the  
2020 Census



United States®  
**Census**  
**2020**

# Census data matters to your community.

An under count in **Independence** means our community could miss out on approximately **\$47,886.00** in federal funding (over 10 years) for each household that is missed in the 2020 Census.

# KANSAS COUNTS CENSUS2020

## FACTS ABOUT INDEPENDENCE *(based on data from the U.S. Census Bureau)*

### COMMUNITY:

Total Population (as of 2017): **8,983**

Population Change Since 2010: **-500**

Median Age: **36.9**



### ECONOMY:

Median Household Income: **\$38,577**

Number of Residents (age 16+) Employed: **6,953**

Number Employed in Health Care, Social Assistance, and Educational Services: **1,001**

Population Working Outside of City: **49.8%**

Average Commute Time to Work: **15.6 minutes**



### HEALTH:

Number of Population with Health Insurance: **7,874**

Number with Private Insurance (i.e. Employer, Direct-Purchase): **5,648**

Number with Public Health Insurance (i.e., Medicare, Medicaid, Tricare/military): **3,536**

Number with No Insurance: **863**



\*Residents can have multiple forms of insurance

### HOUSING & LIVING:

Median Household Size: **2.3**

Median Household Value: **\$70,200**

Total Number of Structures: **4,751**

Single Unit: **3,891**

Multi-Unit: **772**

Mobile Home: **84**

Boat, RV, van, etc.: **4**

Households with Broadband Internet Access: **2,686**



### EDUCATION:

Number of School-age Children: **2,015**

Total Population Over 25 Years of Age: **5,880**

\*Graduated High School (incl. GED): **1,646**

\*Attained Some College, No Degree: **1,764**

\*Attained Associates Degree: **733**

\*Attained Bachelor's Degree: **786**

\*Attained Graduate or Professional Degree: **383**



\*Data points indicate highest education level achieved

Ensure that **you count, Independence counts, and Kansas counts** by completing your 2020 Census questionnaire online, by phone, or by mail.