

From: [Jeri Hopkins](#)
To: [Kelly Passauer](#)
Subject: City Commission meeting July 11th.
Date: Monday, June 10, 2019 4:46:57 PM
Attachments: [2020 Budget Final.xlsx](#)

Kelly,

Would you please put us on the agenda for the July 11th City commission meeting to present our budget? I've attached it. We have not asked for anything special.

Best Regards,
Jeri Kay

Jeri Kay Hopkins, Director
Independence Public Library
620-331-3030

Proposed Budget for the Independence Public Library
Fiscal Year, January 1 - December 31

				2018	Estimate 2019	Year 2020
				Actual	Adopted	Proposed Budget
Ordinary Income/Expense						
	Income					
		Carry Forward Balance		171,149	167,280	116,242
		City Funding - All				
		City - Other		25,000	85,000	25,000
		City Ad Valorem		210,679	228,969	227,130
		City Del Ad Valorem		11,601	7,000	10,000
		Motor Vehicle Tax		30,795	25,000	30,000
		Total City Funding - All		278,075	345,969	292,130
		Desk Collections		9,837	12,000	10,000
		District Funding		301,691	295,006	287,421
		Donations		8,333	10,000	25,000
		Friend's Contribution		20,000	20,000	20,000
		Grants		15,686	14,000	15,500
		Interest		893	600	1,000
		Refund		57		
		Reimbursed Expenses		576		
		State Library Operating Grant		3,615		3,500
		Total Income		809,911	864,855	770,793
	Gross Profit			809,911	864,855	770,793
	Expense					
		Capital Outlay		175	10,000	15,000
		Library Materials Expense				
		Adult Books		27,135	24,000	19,000
		Audio-Visual		14,937	23,000	17,000
		Children's Books		12,810	11,000	10,000
		eContent		2,497	6,000	5,000
		Microfilm/Digital		1,130	2,000	2,000
		Periodicals		2,888	2,500	3,000
		Reference		158	600	200
		Young Adult Materials		1,734	5,000	3,000
		Library Materials Expense - Other		52		
		Total Library Materials Expense		63,340	74,100	59,200
		Children's Remodel & Repairs				
		Building Repairs			8,400	
		Wall, Electrical & Cabinets			21,800	
		Bookshelves & Furniture			29,800	
		Total Children's Remodel & Repairs			60,000	
		Operating Expense				
		Contingency Fund		0	4,142	0
		Dues and Education		3,541	2,900	1,100
		Furniture & Equipment				
		Computer Equipment		4,131	5,000	2,000
		Furniture		1,919	2,500	500
		Other Equipment		757		500
		Total Furniture & Equipment		6,807	7,500	3,000
		Grant Outlay			14,000	11,000
		Legal Publishing		104	300	300
		Liability Insurance		0	125	350

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			Professional Services			
			Accounting	4,250	1,800	4,500
			Consulting	0	300	300
			Legal Fees	150	0	150
			Total Professional Services	4,400	2,100	4,950
			Classes, Events and Outreach Expense	13,512	11,187	6,748
			Repair & Maintenance			
			Building Repairs	11,470	18,170	22,620
			Equipment Repairs	5,668	4,150	5,650
			Total Repair & Maintenance	17,138	22,320	28,270
			Shipping			
			Courier	4,900	5,000	5,500
			Postage	1,007	300	500
			Total Shipping	5,907	5,300	6,000
			Software, Operations	2,733	4,610	15,610
			Supplies			
			Building	708	1,000	800
			Operating	15,616	20,000	15,500
			Total Supplies	16,324	21,000	16,300
			Utilities			
			Electricity	23,241	25,000	25,000
			Gas	4,365	3,000	4,500
			Internet Connection	707	1,500	1,500
			Telephone	1,969	2,500	2,500
			Water & Sewer	2,898	2,500	3,000
			Total Utilities	33,181	34,500	36,500
			Total Operating Expense	103,647	129,984	130,128
			Personnel Expense			
			Employee Recruitment	50		
			Health and Dental	56,301	70,525	82,423
			Kansas Unemployment Insurance		400	
			Life Insurance	1,184	1,300	1,200
			Payroll Expenses	356,611	343,305	326,377
			Payroll Taxes	27,637	26,263	25,368
			Retirement Contribution	33,234	32,236	30,647
			Work Comp Insurance	450	500	450
			Total Personnel Expense	475,468	474,529	466,465
			Total Expense	642,631	748,613	670,793
			Net Income	167,280	116,242	100,000