

Minutes of the Independence City Commission's August 6, 2019 Special Meeting

The Independence City Commission met for a special meeting on August 6, 2019 at 9:00 A.M. in the Veterans Room at the Memorial Hall. Mayor Louis Ysusi, Commissioner Gary Hogsett and Commissioner Leonhard Cafilisch were present. Others present included:

City Staff

Jeff Chubb, City Attorney
Kelly Passauer, Assistant City Manager/Zoning Administrator
David Schwenker, City Clerk/City Treasurer
David Cowan, Director of Public Safety
Terry Lybarger, Director of Utilities
Jerry Harrison, Police Chief
Lacey Lies, Director of Finance
Barb Beurskens, Park and Zoo Director
Barry Beurskens, Memorial Hall Maintenance
April Nutt, Director of Housing Authority

Visitors

Sue Scovel
Larry McHugh
Anthony Royse
Dean Hayse
Trisha Purdon
Robert Box

- I. **SPECIAL SESSION**
 - A. Call to Order

Mayor Ysusi called the meeting to order at 9:00 A.M.

- II. **ITEMS FOR COMMISSION ACTION**
 - A. Consider hiring a consultant to provide the code and plan review for 223 W. Main Street.

Mayor Ysusi reported that three proposals were received by the Commission and reviewed each proposal.

Commissioner Cafilisch reported that he had contacted four firms after the last Commission meeting and had received proposals from three of the companies he had contacted. He continued with a review of each firms pricing and the scope of work of each proposal.

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Mayor Ysusi asked about the timeframe for this review to take place.

Commissioner Caflich replied that FSC could begin August 9, Ross and Barzini gave a two-week completion, and Poole Fire Protection could begin as soon as the contract is awarded to them.

Mayor Ysusi noted that Poole Fire Protection had the low bid and could start immediately.

Commissioner Hogsett noted that he had not heard of any of these firms and was willing to take Commissioner Caflich's advice. He added that he was upset that the Commission was bypassing city staff on this issue and noted that the owner of Indy Brew Works was in the audience and wondered if he had anything to say about this.

Commissioner Caflich added that he called the Office of Property Management in Topeka that handles the projects for the State and visited with one of the members in charge of selecting architects and engineers and asked him to give him names of firms that they recommend.

Robert Box, owner of Indy Brew Works asked if they would be allowed to install their gas burners.

Commissioner Caflich replied that the Commission's action doesn't restrict him from procuring his material.

Mr. Box asked who is responsible for issuing the occupancy permit.

Commissioner Caflich replied that the permit would come from the City.

Mr. Box noted that they had just installed their glycol chiller lines and asked if they could get that inspected now or do they have to wait for the review to be completed.

Commissioner Caflich noted that equipment installation is not under review.

Motion:

On the motion of Mayor Ysusi, seconded by Commissioner Caflich the Commission approved hiring Poole Fire Protection, Inc. to perform Code Compliance Plan Review and Inspection services regarding 223 W. Main Street in the amount of \$8,230.00 to be funded from the General Fund.

Aye: Ysusi, Caflich, Hogsett

Nay: None

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Commissioner Caflich suggested that the Commission have a discussion regarding the fee to be charged to the building owner.

Director Cowan presented a fee schedule to the Commission and noted that City Code does allow for additional plan review to be charged to the building owner.

Commissioner Caflich noted that although the City could justifiably charge the building owner, he doesn't feel comfortable charging any of the cost to the building owner.

Commissioner Hogsett agreed and felt that it would be awkward to charge them after bringing in a third party.

Mayor Ysusi agreed as well.

Commissioner Caflich noted that after the findings are set and the contractor does not abide by those findings, any additional inspection should be charged.

III. ADJOURNMENT

Motion:

Mayor Ysusi moved to adjourn. Commissioner Hogsett seconded.

Aye: Ysusi, Caflich, Hogsett

Nay: None

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Louis Ysusi, Mayor

Leonhard Caflisch, Commissioner

Gary Hogsett, Commissioner

Attest:

City Clerk/Treasurer