



DISCUSSION
CITY OF INDEPENDENCE
February 11, 2021

Department Administration

Director Approval David Cowan

AGENDA ITEM Discussion relating to Use of Public Property and Right-of-Way Policy, including consumption of alcohol.

SUMMARY RECOMMENDATION City Staff is seeking Commission input

BACKGROUND The City Commission directed City Staff to develop an application form for citizens to utilize when requesting permission to use City Property or Right-of-Way for an event. The attached document is designed for any activity outside of Riverside Park in which the public or organizations wish to use public property, street, or right-of-way. An issue that is often not considered when the City approves R.O.W. or City property use is insurance coverage. Discussions with E.M.C. recommend the City require a “special event” policy for \$1,000,000 that names the City of Independence as an additional insured. City insurance does offer some coverage, but our insurance excludes several things. It is also critical that when approving events, the City identifies who is actually “hosting” the event to understand who is responsible for the special event insurance policy. The application form will clearly identify who is holding the event.

In addition, while reviewing this agenda item the question came up regarding whether or not alcohol would be allowed on City rights-of-way during an event or through a temporary use agreement. The City Attorney suggested we discuss this issue before preparing a draft resolution or ordinance.

SUPPORTING DOCUMENTS

1. Draft Application Form
2. EMC Exclusions
3. City Code provided by the City Attorney