

# Economic Development Advisory Board

## July 6, 2021, Meeting Minutes

### I. Call to order

Chair Chuck Goad called to order the regular meeting of the Economic Development Advisory Board at 3:30 PM on July 6, 2021, at Memorial Hall and via conference call.

### II. Roll call

The following members were present:

Chair Chuck Goad (13-0)  
Vice-Chair Wayne Stephany (13-0)  
Paul Yaroslaski (10-3)  
Lori Kelley (11-2)  
Tabitha Snodgrass (Ex-Officio)  
April Nutt (Ex-Officio)

The following members were absent:

Tony Royse (12-1)  
Jason Curtis (12-1)  
Brian Hight (4-2)

The following staff were present:

Kelly Passauer, City Manager  
David Cowan, Assistant City Manager  
Finance Director Lacey Lies  
Administrative Aide Lydia Collins

The following visitors were present:

None

### III. Approval of Minutes from May 4, 2021

A motion was made by Wayne Stephany to approve the minutes from the May 4, 2021, meeting, which was seconded by Paul Yaroslaski. The motion passed unanimously.

## **IV. Items Requiring Action**

## **V. Items for Discussion**

### **A. Discuss findings from Data Analytics' Committee.**

Committee unable to meet. The Board asked for an update from the committee for the next meeting.

### **B. Discuss various intake forms.**

Chuck Goad stated that the first intake form was created to be as simple as possible.

Lacey Lies stated that the Cost Benefit form was created with for-profit, not-for-profit and housing development and she wants to add these forms to the original intake form.

Tabitha Snodgrass asked if they could be added as an addendum.

Chuck Goad asked if the original form could be put together with the new forms to eliminate redundancy and have the system refer to the form needed.

Lori Kelley suggested that the original form automatically direct users to the form needed.

Chuck Goad suggested a sub-committee be put together to look at the forms to see what can be done to combine them.

Lacey Lies said the information can be on paper because she inputs the information herself. She suggested that after filling out the initial form the user should be directed to when they need to fill out the next form. The two forms need to be compared and any redundancy removed from the original intake form.

Chuck Goad suggested that Lacey Lies, Jason Curtis, Tabitha Snodgrass, Wayne Stephany and David Cowan be on the sub-committee.

### **C. Discuss Remote Workers Incentive Program.**

Chuck Goad said he didn't think any work had been done on this yet.

Lacey Lies said she thought it should be put on the back burner until the internet is upgraded for remote workers.

Chuck Goad asked Tabitha Snodgrass if she could get more information on getting the city ready for upgraded internet.

Lacey Lies asked David Cowan about the internet work going on in the city presently and he said that four companies are getting ready to do just that. She asked if the companies would come to a meeting to explain it to the committee and he thought they would be glad to.

April Nutt asked if each company could provide a map of what they are covering and the committee could then see the gaps that need filled.

**D. Status of Company "S" project.**

Kelly Passauer put the press release in the packet and it is proceeding so far.

**E. Status of Company "X" project.**

David Cowan said they haven't reached back out to us yet. Jim Kelly told David they had called him wanting to talk but hadn't called the city.

**F. Other items for discussion.**

April Nutt said she asked at the meeting of the bankers what brought people to Independence. A sense of close community, centrally located, hi-speed internet, Riverside Park, great downtown and small school classes were included.

Kelly Passauer stated that the board should look at expanding the Neighborhood Revitalization Districts.

Lacey Lies said it loses its impact by covering too large of an area.

Kelly Passauer said by using the Neighborhood Revitalization Districts, the other governing entities have to be included.

Chuck Goad thought we could change the criteria to include the other 10 percent of the town or have different criteria all together. Chuck felt the committee could look at different criteria.

Lori Kelley asked if high priority could be given to a high traffic, or corridor area.

Chuck Goad thought maybe the areas could have time limits.

Lacey Lies said for the ease of the program make it a bigger cap, more advantageous to participate.

Wayne Stephany asked if we started out with \$50,000.

Lacey Lies said yes and the Housing Authority increased it by \$25,000.

Chuck Goad thought there could be an amendment to include a property nearby that visibly needs improvements.

April Nutt said you need to amend the whole grant program or have a commission that will allow the city to make those decisions.

Chuck Goad thought it would be an easy fix to make an amendment to the policy for line-of-sight. Chuck asked April Nutt if she would work on that amendment and bring it back to the committee. Chuck said 'a home outside the district within line-of-site of a participating home inside the district' is how the amendment should be worded.

April Nutt said that an amendment could be made during the meeting.

Lori Kelley moved to amend the intake form to include 'a home outside the district within line-of-site of a participating home inside the district'. Paul Stephany seconded. Motion carried.

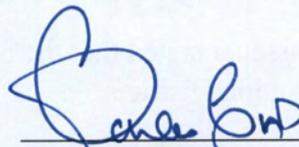
Kelly Passauer said she would get the minutes to Jeff Chubb, City Attorney, so the amendment could take effect.

Chuck Goad wants the board to revisit the intake form to see if any other amendments are needed.

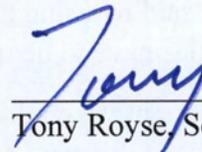
## VI. Adjournment

A motion was made to adjourn by Paul Yaroslaski, seconded by Wayne Stephany. Motion carried unanimously.

Minutes approved by:



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Chuck Goad, Chair



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Tony Royse, Secretary