



## REQUEST FOR COMMISSION ACTION

### CITY OF INDEPENDENCE

January 27, 2022

Department Finance

Director Approval Lacey Lies

**AGENDA ITEM** Consider adopting an ordinance approving the appropriations for 2022 authorized expenditures.

**SUMMARY RECOMMENDATION** City Staff recommends adopting an ordinance to approve appropriations as previously approved or budgeted in each fund for the 2022 fiscal year.

**BACKGROUND** The purpose of this ordinance is to allow for transactions to be fully processed through to payment in a timely manner, up to the budgeted authority in each fund or as otherwise previously authorized by Commission approved contract. Currently, a separate ordinance is prepared for each Commission meeting outlining the appropriations between each meeting and payment is made the day following each Commission meeting. Approving one ordinance authorizing payment up to previously approved amounts will allow for a more streamlined process as it will save staff time re-preparing ordinances, as well as allow the City to pay its vendors, reconcile accounts, and operate in a more efficient manner. In addition to accounts payable, this will also allow for the processing of payroll. All payment records would still be provided to the Commission as a report on a monthly basis at either the first or second monthly Commission meeting. As always, procurement policies must also be followed.

**SUGGESTED MOTION** I move to adopt an ordinance to approve appropriations for 2022 authorized and budgeted expenditures.

**SUPPORTING DOCUMENTS** 2022 Appropriation Ordinance

ORDINANCE NO. 4380

AN ORDINANCE APPROPRIATING THE AMOUNTS SET UP IN EACH FUND IN THE BUDGET FOR THE REMAINDER OF CALENDAR YEAR 2022, PROVIDING FOR THE PAYMENT OF ALL CLAIMS AND CHARGES AGAINST THE ACCOUNTS PROVIDED FOR THEREIN.

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BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF INDEPENDENCE, KANSAS:

SECTION 1. That there is hereby appropriated the accounts set up in each fund in the budget for the remainder of the fiscal year 2022 for the payment of all claims and charges against each fund. In addition, there is hereby appropriated the accounts set up in all project funds for projects approved by the governing body for the remainder of the fiscal year 2022 for the payment of all claims and charges against such project funds. Payments of all claims and charges against each fund shall be made by combination checks and warrants, drawn by the Finance Director and counter-signed by the City Manager, as provided by law; provided, however, that such officers shall at all times comply with the provisions of the Budget Law and Cash Basis Law of the State of Kansas, and the City's Procurement as set forth in Resolution No. 2019-019.

SECTION 2. That the payment of all claims and charges against the respective accounts and funds provided in the budget for the year 2022 are hereby authorized, ratified and approved.

SECTION 3. This Ordinance shall take effect from and after its passage and publication once in the official City newspaper.

ADOPTED this day of January 27, 2022.

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DEAN HAYSE, MAYOR

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ATTEST: DAVID SCHWENKER, CITY CLERK