



Applications for Mowing

Nuisance Lot Mowing

Issued by:

City of Independence Kansas
811 W. Laurel Street
Independence, Ks. 67301

The proposal must be submitted by
No later than 2:00 p.m. on May 06, 2021
There will not be a public opening for this RFP



Nuisance Mowing Request

Application

The purpose of the Request is for summer mowing of nuisance lots.

All Communications regarding this Request for application directed to:

David Cowan
Asst. City Manager
811 W. Laurel St.
Independence, Kansas 67301
davidc@independences.gov

To be considered, each Contractor must submit a completed application, certificate of liability insurance, and any additional information requested.

Responses to this application request will be evaluated based on a selection process consisting of:

- A review by the City of the Contractor's application
- Relevant experiences, project understanding and project requirements

Every effort will be made to adhere to the following schedule:

- Distribute RFP April 21, 2021
- Proposal Submission Deadline May 6, 2021 (2:00 PM)
- Selection by May 10, 2021

Submission

Please complete the Application section of this document and return via email, in-person, or mail.

Email Submissions: Emailed to lacey@independences.gov cc davidc@independences.gov; Subject Line "Application for Nuisance Mowing 2021 – Contractors Name" as a single PDF.

In-Person or Post: Envelopes shall be clearly marked "Application for Nuisance Mowing 2021" on the outside of the envelope. 811 W Laurel St. Independence, KS, 67301 Attn: Lacey Lies & David Cowan



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Scope of Work - Nuisance Lots

Nuisance lots are property that has been cited by the City code enforcement office for tall grass and have failed to mow the property.

The Contractor awarded the Nuisance contract will be responsible for following the following procedures for mowing nuisance.

- The Contractor will be given a City email address that notices to mow will be sent
- Arrival at the nuisance lot.
 - The Contractor will inform the Code Enforcement officer the lot has been mowed. Code Enforcement will inspect and take picture.
- Mowing nuisance lots:
 - Mowing height is 3.0 inches, max (4.0")
 - Grass clippings will not be mowed or blown into the streets or roads
 - Mowing over garbage is prohibited
 - All garbage must be picked up and disposed of
 - Damage to trees, light posts, sign posts, etc. by mowers or string trimmers is prohibited
 - Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW
 - Weed Eater trimming around building, fences, etc.
- If the property owner has mowed a nuisance lot prior to the arrival of the Contractor, Contractor will notify the code enforcement officer so she can take a picture of the lot and there is no charge.
- The Contractor has (3) days to respond to a City nuisance lot mowing Request. If unable to mow within (3) days, Contractor will notify City for the reason of the delay. Weather will be considered.
- Yards will be inspected by code enforcement when completed for payment.

Applicant Qualifications

1. Must have mowing equipment
2. Submit a certificate of liability insurance and automobile/mowing equipment insurance and meet the following liability limits if awarded a maintenance contract: \$1.0 million per occurrence.
3. As an Independent Contractor you are responsible for all injuries and workers compensation coverage.
4. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).



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Terms and Conditions

1. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the work site, the obstacles that may be encountered, and all other relevant matters concerning the work to be performed under this contract.
2. It is mutually understood and agreed that the applicant shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the City of Independence; but in no case shall consent relieve the applicant from his obligations or change the terms of the contract.
3. The Applicant shall supply cell phone numbers. The applicant shall return all calls or pages within one hour of the City placing the call. On-site response time for complaints must be made within 24 hours of the City's initial call. Failure to comply with the accessibility requirements shall be deemed substandard work and subject to termination of the agreement.
4. Payment will be submitted after the yard is inspected by the code enforcement officer. City of Independence pays every two weeks. Applicants will be provided with detailed payment instructions if hired.
5. The contract may be canceled by the City in whole or in part by written notice of default to the applicant upon nonperformance or violation of contract terms. The City of Independence reserves the right to terminate the service at any time during the term of the contract.



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Application

First Name: _____ Last Name: _____

Telephone: _____ Address: _____

City: _____ State: _____ Zip: _____

Drivers License: _____ State Issued: _____

City License #: _____ (If not yet licensed, please indicate as TBD)

Pay

1. I will charge \$ _____ per nuisance lot.

References:

1. Name: _____ Phone: _____

2. Name: _____ Phone: _____

3. Name: _____ Phone: _____

Emergency Notification:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____

Relationship: _____

I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND CORRECT. I UNDERSTAND THAT THE CITY OF INDEPENDENCE, KS MAY RESEARCH ALL STATEMENTS AND CLAIMS MADE ON THIS APPLICATION AND MAKE REFERENCE CHECKS. IF RESEARCH SHOWS THAT FALSE INFORMATION WAS WILLFULLY GIVEN BY ME, IT SHALL BE CONSIDERED SUFFICIENT CAUSE FOR REJECTION OR DISMISSAL.

Signature

Date